



2016 STATE OF THE MUNICIPAL COURT

Judge Juárez
February 6, 2017



Annual Report

- 2016 Summary
 - \$1,088,023.38 total revenue
 - Tickets received – 9,511 (6,927 traffic)
 - Customers served
12,756 (counter) & 10,028 (phone)
- 2017 Court Calendar



	JANUARY 2016	FEBRUARY	MARCH	APRIL	MAY	JUNE	JAN TO JUN 2016 TOTALS	JAN TO JUN 2015 TOTALS
TRAFFIC								
TRAFFIC ISSUED	680	647	556	718	743	674	4,018	4,425
PARKING ISSUED	171	147	117	108	78	86	707	560
REVENUE COLLECTED	\$ 69,452.00	\$ 61,402.00	\$ 62,054.00	\$ 62,628.00	\$ 57,902.00	\$ 57,766.00	\$ 371,204.00	\$ 361,955.48
OJ/W FEES COLLECTED	\$ 2,610.00	\$ 3,210.00	\$ 3,270.00	\$ 2,700.00	\$ 2,100.00	\$ 2,250.00	\$ 16,140.00	\$ 14,061.00
OJ/W FEES PAID TO STATE	\$ 1,305.00	\$ 1,605.00	\$ 1,635.00	\$ 1,350.00	\$ 1,050.00	\$ 1,125.00	\$ 8,070.00	\$ 7,030.50
CRIMINAL								
CRIMINAL ISSUED	99	130	72	149	78	83	611	661
ANIMAL ISSUED	7	9	7	9	1	11	44	57
CODE ISSUED	2	1	1	4	2	10	20	14
REVENUE COLLECTED	\$ 2,450.00	\$ 3,604.00	\$ 3,005.00	\$ 3,010.00	\$ 2,456.00	\$ 3,205.00	\$ 17,730.00	\$ 22,833.00
TOTAL TICKETS RECEIVED	959	934	753	988	902	864	5,400	5,717
JUVENILES CHARGED	39	78	25	47	51	44	284	284
RESTITUTION COLLECTED	\$ 2,036.80	\$ 1,134.00	\$ 1,542.00	\$ 2,149.35	\$ 1,200.00	\$ 1,044.07	\$ 9,106.22	\$ 5,193.58
COURT COSTS REVENUE	\$ 12,550.50	\$ 9,049.00	\$ 8,977.11	\$ 8,016.00	\$ 8,196.00	\$ 8,967.00	\$ 55,755.61	\$ 51,833.00
COMMUNITY SERVICE REVENUE					\$ 60.00		\$ 60.00	\$ 461.00
BOND FEES/ADMIN	\$ 180.00	\$ 360.00	\$ 300.00	\$ 240.00	\$ 300.00	\$ 210.00	\$ 1,590.00	\$ 1,789.25
SURCHARGE	\$ 21,229.00	\$ 18,750.00	\$ 19,289.00	\$ 19,266.00	\$ 17,387.00	\$ 17,870.00	\$ 113,791.00	\$ 114,250.50
COLLECTION FEES COLLECTED	\$ 3,094.00	\$ 5,992.00	\$ 4,773.00	\$ 5,129.00	\$ 3,112.00	\$ 2,868.00	\$ 24,968.00	\$ 22,112.00
FUEL SURCHARGE	\$ 7,587.00	\$ 6,369.00	\$ 7,034.00	\$ 6,577.00	\$ 6,588.00	\$ 6,642.00	\$ 40,797.00	\$ 39,869.00
PHONE CALLS - DIANNE							0	
PHONE CALLS - NORA					219	198	417	
PHONE CALLS - CAROL	209	252	156	107	146	104	974	1,156
PHONE CALLS - BEVERLY	209	315	186	5			715	1,269
PHONE CALLS - ALMA							0	
PHONE CALLS - MICHAEL							0	
PHONE CALLS - SUSAN	81		327	375	315	298	1,396	1,307
PHONE CALLS - CARMEN	238	234	147	102	162	97	980	1,235
PHONE CALLS - LYNN	270	204	340	227	107	215	1,363	820
TOTAL PHONE CALLS	1,007	1,005	1,156	816	949	912	5,845	5,787
COUNTER CUSTOMERS	1,451	1,317	1,028	1,118	1,032	1,226	7,172	8,074
TOTAL REVENUE COLLECTED	\$ 114,753.50	\$ 101,139.00	\$ 102,294.11	\$ 101,087.00	\$ 93,939.00	\$ 95,785.00	\$ 608,997.61	\$ 600,021.73

	JULY 2016	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JUL TO DEC 2016 TOTALS	JUL TO DEC 2015 TOTALS
TRAFFIC								
TRAFFIC ISSUED	492	589	448	578	410	392	2,909	4,349
PARKING ISSUED	135	91	90	146	103	55	620	731
REVENUE COLLECTED	\$ 55,154.50	\$ 60,562.50	\$ 50,573.00	\$ 47,248.71	\$ 49,360.00	\$ 29,935.00	\$ 292,833.71	\$ 392,874.52
OJ/W FEES COLLECTED	\$ 1,560.00	\$ 2,220.00	\$ 2,370.00	\$ 2,040.00	\$ 1,980.00	\$ 1,850.00	\$ 12,020.00	\$ 12,804.00
OJ/W FEES PAID TO STATE	\$ 780.00	\$ 1,110.00	\$ 1,185.00	\$ 1,020.00	\$ 990.00	\$ 925.00	\$ 6,010.00	\$ 7,064.50
CRIMINAL								
CRIMINAL ISSUED	104	73	94	113	68	75	527	792
ANIMAL ISSUED	10	3	4	11	7	4	39	62
CODE ISSUED	4	2	4	5	1		16	16
REVENUE COLLECTED	\$ 1,466.00	\$ 3,395.00	\$ 3,415.00	\$ 2,830.00	\$ 1,474.00	\$ 1,830.00	\$ 14,410.00	\$ 27,044.00
TOTAL TICKETS RECEIVED	745	758	640	853	589	526	4,111	5,950
JUVENILES CHARGED	24	30	33	42	46	15	190	276
RESTITUTION COLLECTED	\$ 1,259.75	\$ 1,026.75	\$ 2,428.89	\$ 410.00	\$ 640.39	\$ 410.62	\$ 6,176.40	\$ 6,494.65
COURT COSTS REVENUE	\$ 8,057.00	\$ 9,028.00	\$ 7,913.00	\$ 7,337.00	\$ 5,553.00	\$ 5,259.00	\$ 43,147.00	\$ 59,554.85
COMMUNITY SERVICE REVENUE			\$ 60.00		\$ 30.00		\$ 90.00	\$ -
BOND FEES/ADMIN	\$ 210.00	\$ 180.00	\$ 620.00	\$ 410.00	\$ 120.00	\$ 396.00	\$ 1,936.00	\$ 1,171.00
SURCHARGE	\$ 16,610.25	\$ 18,225.75	\$ 16,032.00	\$ 14,673.95	\$ 14,665.00	\$ 9,740.00	\$ 89,946.95	\$ 123,835.05
COLLECTION FEES COLLECTED	\$ 1,934.00	\$ 2,491.00	\$ 2,835.70	\$ 2,466.00	\$ 2,857.00	\$ 625.00	\$ 13,208.70	\$ 16,395.48
FUEL SURCHARGE	\$ 6,291.00	\$ 6,409.00	\$ 5,382.00	\$ 4,715.00	\$ 4,840.11	\$ 3,357.00	\$ 30,994.11	\$ 44,111.00
PHONE CALLS - DIANNE	82	13					95	
PHONE CALLS - NORA	189	12					201	
PHONE CALLS - CAROL							0	1,161
PHONE CALLS - BEVERLY							0	1,430
PHONE CALLS - ALMA				24	164	134	322	
PHONE CALLS - MICHAEL				71	77	115	263	
PHONE CALLS - SUSAN	177	275	190	124	154	160	1,080	1,334
PHONE CALLS - CARMEN	169	282	146	107	144	124	972	1,245
PHONE CALLS - LYNN	192	175	363	349	89	82	1,250	804
TOTAL PHONE CALLS	809	757	699	675	628	615	4,183	5,974
COUNTER CUSTOMERS	962	1,106	973	802	890	851	5,584	8,434
TOTAL REVENUE COLLECTED	\$ 88,568.75	\$ 98,910.25	\$ 85,180.00	\$ 78,234.66	\$ 77,032.11	\$ 51,442.00	\$ 479,367.77	\$ 655,654.92

2017 COMMERCE CITY COURT SCHEDULE

JURY TRIALS TO BE SCHEDULED AS NEEDED

JANUARY							FEBRUARY							MARCH						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25	19	20	21	22	23	24	25
29	30	31					26	27	28					26	27	28	29	30	31	
APRIL							MAY							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		1	2	3	4	5	6					1	2	3
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	
30																				
JULY							AUGUST							SEPTEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1			1	2	3	4	5						1	2
2	3	4	5	6	7	8	6	7	8	9	10	11	12	3	4	5	6	7	8	9
9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23
23	24	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28	29	30
30	31																			
OCTOBER							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4						1	2
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
29	30	31					26	27	28	29	30			24	25	26	27	28	29	30
														31						

= HOLIDAY

= TRAFFIC

= INTERPRETER

= CRIMINAL/CODE/ANIMAL

COURT WILL NOT BE IN SESSION IN THE AFTERNOON ON APRIL 27

These are the valid court dates for Commerce City Municipal Court in 2017. A Spanish Interpreter is available only on the dates indicated in orange. This schedule is subject to change by the court.

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Clerk of the Court
City of Commerce City

Adams County Jail

- Daily Jail Population Report
 - Between 11/17 & 11/22 we had 0 prisoners in the jail
- Average Daily Jail Population
 - 50.3 per day as of 12/14/16
 - Highest 78 on 6/7/16



HB 1309

- “Concerning a defendant’s right to counsel in certain cases in Municipal Court”
- Allowed to become law without governors signature on 6/11/2016
- Effective date May 1, 2017



- Requires Municipal Court to provide court appointed attorneys “at the time of the first appearance, if the defendant is in custody and the charged offense includes a possible sentence of incarceration”
- “The appointment of counsel continues until the defendant is released from custody”



- \$35,000 is budgeted for this purpose (no increase from 2016)
 - \$24,500 was disbursed in 2016
 - 16 cases are pending – invoices have not been received



CORA REQUESTS

- ACLU submitted 9 requests in 2016. The requests concerned sentencing of persons in custody, warrants and outstanding judgments for traffic violations
- Future legislation expected to impact court operations (HB17-429.01)



Staff/Court Efficiency

- Formal Complaints
- Jury trials
 - 22 scheduled
 - 2 defendants failed to appear
 - 4 jury trials were actually held
- Prosecuting Attorney
- Remodel of court customer counters



JUSTIFICATION FOR REMODEL OF COURT OFFICE SPACE

1. There is a need for an emergency exit door from the court office. Currently there is 1 entry/exit door to our office space and it leads to the judicial hallway. In the event of fire or incident in the judicial hallway the only alternative exit is to break out the customer window glass and climb through the debris.
2. We would like every clerk to have individual customer windows to improve customer service.
3. Due to the angle of our windows and the alignment of the cubicles customers can't always be seen by the clerks and customers cannot see the clerks – mirrors have been installed and they have not alleviated this issue.
4. We need stronger windows to protect staff from angry customers and eliminate the "wall of glass".
5. Our current windows are regular glass and have small circular holes with vented aluminum covers, although they look like speakers they are not and it is very difficult to hear our customers. Individual customer windows with some sort of sound enhancement would help.
6. The current configuration requires staff to constantly look up to see if a customer has approached. With individual windows, a customer is less likely to go unnoticed by a clerk.
7. The clerks spend a lot of time walking back and forth to the window. Currently we only have 1 computer at the window, if a clerk is helping a customer at the window the other clerks have to obtain the customer information, return to their desk to look it up, walk back to the window to talk to the customer, return to their desk to complete the transaction then return to the window to provide the customer the necessary paperwork.
8. Because we sometimes deal with "sensitive issues" it will give the customer a little more privacy.
9. Individual work station windows would be ADA compliant as they would be a little higher than desk height.
10. A clerk would be able to close their window during lunch, vacations, while working in the courtroom, while closing out the register at the end of the day, while working on a critical task with a deadline – essentially to "close the door" to their work station when needed.

NEW STAFF MEMBERS

- Michael Mondragon – Michael is a native of Colorado. His passion is performing as a singer and musician. He provides services as a sound technician for Denver Municipal Band, Denver Concert Bands and various other musical talent and venues. In his free time he enjoys spending time with his large family and cooking outdoors year round.



- Alma Escobedo – a graduate of the Emily Griffith School with a certificate for Legal Office Assistant. Previous work experience includes Starbucks Barista, customer service at the Denver Zoo and Goodwill. She enjoys travel, exploring new places, being outdoors and hiking. She plans to further her education and obtain a degree in criminal justice.



2017

- Customer Notification System, court staff is working on purchase and implementation
- Recruitment of Associate Judge



Questions?

