



# Adams County Sheriff's Department IGA 2017

After Hours Records Unit  
Terminal Guard

# Commerce City Police Records

- Purpose – Review a proposed IGA to contract with the Adams County Sheriff's Department to provide services between the hours of 10pm and 6am, seven days a week.

# Commerce City Police Records

- Back ground information
  - The Sheriff's Department began providing services in September 2015, based upon a request for temporary support, due to staffing shortages within the Commerce City Police Records Unit.

# Commerce City Police Records

- Back ground information
  - Success recognized during this interim period.
  - Collaborative discussions with the cities of Northglenn, Brighton, Commerce City and Adams County to consolidate services during the night time hours.





# Commerce City Police Records

- Back ground information
  - The Sheriff's Department requested payment for service beginning in July, 2016 while beginning to negotiate the proposed IGA.

# IGA Parameters

- Guard terminal from 10PM-6AM
- Scope of Services
  - Phone/Email (including nature of request)
  - Locates/Cancel/Confirmations
  - Impounds/Repo/Private Tows
  - NCIC/CCIC Entries/Clearances
  - NCIC and CCIC terminal monitoring

# Budget Impacts

- 2017 IGA cost
  - \$66,200
- 2017 authorized budget includes an additional records technician position that will not be filled to substantially cover the cost of the IGA.
- If approved by the City Council, the 2018 budget will be amended to reflect a reduction in personnel and an increase in outside services.

# Questions

