



COMMERCE CITY CULTURAL COUNCIL

JULY 12, 2016 MEETING MINUTES

CIVIC CENTER, 1ST FLOOR

PRESENT: Nit Hamby, Francine Crusan-Garcia, Debra Bullock, Karen O'Donnell, Susan Carabajal, Heidi McNeely, Brian Connor, Bryan Draxten, Jadie Carson

ABSENT: Crystal Elliott, Jackie Maldonado

WELCOME AND GUEST INTRODUCTIONS

- Bryan Draxten had his interview with the city Monday July 11, 2016. Welcome!!!

REGULAR BUSINESS ITEMS

- Brian C. motion to accept the June meeting minutes, Susan 2nd. All in favor. Motion carried.
- Financial Update: Brian discussed the financial statement. The band amounts have not cleared the bank yet and will reflect on the budget when they clear. Brian C. made a motion to accept the report. Francine 2nd. All in favor. Motion carried.
- Completed outside hours document distributed and updated.
- Jackie Maldonado was absent so Debra Bullock recorded the meeting minutes.

COMMITTEE FOLLOW UP AND FEEDBACK

MUSIC IN THE PARK

- Heidi reminded Susan to tell the sound and the band for Walker William not to drive on the grass in front of the stage and to drive behind the stage.
- Heidi did not tally the survey questions yet from Pioneer Park.
- Discussed counting people at the Pioneer Park. 4 counters counted at approximately 250 each.
- Need to get some paper weights for the flyers and brochures that we put on the table so they don't fly away.
- Heidi suggested using rocks right now and she will try to find some that have logos on them for the future.
- Heidi has the CCCC banner and will take it to the concert on Thursday.
- After the Walker Williams concert we need to remove the small signs and give them to Debra. The city will get the large signs.

- Heidi will send the reminder emails to all the food trucks.
- Heidi reminded everyone to put the notice on their Facebook pages.
- Discussed having Jackie post as an ad on Facebook if possible
- Send any pictures to Heidi so she can post them.

MARKETING/OUTREACH

- Next year we will need to order new signs for the Music in the Park.
- Brian suggested that we do a display at each rec center for the Music in the Park.
- After our events this year we will check our supply of pens and t-shirts and order what is needed.
- August 11 is the City Outreach at Pioneer Park. Debra and Susan will man the table.
- There is no new information for the city position.

FUND-RAISING GRANT

- Heidi sent 31 sponsor letters out.
- SCFD is recommending the following grant awards: General Operating \$3,071.42, Turnberry Public Arts \$5,600.00, Music in the Park Series \$3,000.00 and Art shows \$920.00. Total \$12,591.42.
- Had a discussion on how SCFD does their granting process.
- Heidi asked if anyone could help with the grant writing process for 2017.

PUBLIC ART/ART SHOWS

- We need to spend \$700.00 on art shows and displays by December.
- Questions came up about food for the December Adams 14 Art Show. We have \$1200.00 to spend and (\$200.00) for the Charlene Jaramillo scholarship. Brian will follow up with Crystal about the food. The dates for the winter art show will be Monday December 5. Details will be discussed in the August meeting.
- Debra reported that the Public Arts Committee is meeting Wednesday July 13, 2016.

NEW BUSINESS

- Set date for Fall Retreat. Discussed the last 2 weeks of October and the first 2 weeks of November. Send Heidi the dates that work for you. The meeting is on Saturday from 9 to 3 pm and we would like all members to be able to attend.
- Heidi reported that she has not heard anything about the Conter Center use and lease discussion. There is no update yet.

Respectfully submitted by Debra Bullock