

**CAPITAL IMPROVEMENT PROGRAM - Project Selection Criteria and Definitions****Updated: 7/17/15****City staff draft: 7/8/15, revised 7/12/15****CIP-CAC input: 7/15/15****Proposed Weight**

High = 25

Medium/High = 20

Medium = 15

Medium/Low = 10

Low = 5

**Regulatory Mandate (Funded or Unfunded)**

Is the project required to comply with a Federal or State requirement or mandate?

No = 0 points

Yes = 3 points

**City Council Goal Alignment - 5 City Council Goals**

One goal = 1 point

Two goals = 2 points

Three or more goals = 3 points

1 - Develop a balanced and vibrant economy to improve socioeconomic status

2 - Ensure a financially-sound City government to maintain or improve levels of service

3 - Develop and maintain the public infrastructure to improve community appearance and encourage private investment

4 - Preserve and nurture a quality community to improve resident health and safety

5 - Engage the public to encourage community involvement and communication to build trust

**Economic Development Return on Investment (ROI)**

Does the project provide low, medium or high likelihood of private development/investment?

Low = 1 point

Medium = 2 points

High = 3 points

**Priority in Plan documents (Comprehensive, Parks and Recreation, Transportation)**

Is the project listed in one of three key long range planning documents adopted by the City?

No = 0 points

Yes = 3 points

**Deferred Maintenance**

Does the project address low, medium or high levels of deferred maintenance?

Low = 1 point

Medium = 2 points

High or Functionally Obsolete = 3 points

**Impacted Population**

# of population within 3 miles?

Less than 5,000 = 1 point

5,000-10,000 = 2 points

over 10,000 or Citywide project = 3 points

**Impacted Businesses**

# of employees within 3 miles?

Less than 1,000 = 1 point

1,000-3,000 = 2 points

over 3,000 or Citywide project = 3 points

**"Window of Opportunity"**

Is the project more feasible due to unforeseen outside funding or private investment/partners?

No = 0 points

Yes = 3 points

	Maximum Points	Proposed Weight	Total Possible Weighted Points	Weight
<b>Regulatory Mandate (Funded or Unfunded)</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>High</b>
<b>City Council Goal Alignment - 5 City Council Goals</b>	<b>3</b>	<b>20</b>	<b>60</b>	<b>Med/High</b>
<b>Economic Development Return on Investment (ROI)</b>	<b>3</b>	<b>20</b>	<b>60</b>	<b>Med/High</b>
<b>Priority in Plan documents (Comprehensive, Parks and Recreation, Transportation)</b>	<b>3</b>	<b>15</b>	<b>45</b>	<b>Med</b>
<b>Deferred Maintenance</b>	<b>3</b>	<b>10</b>	<b>30</b>	<b>Med/Low</b>
<b>Impacted Population</b>	<b>3</b>	<b>10</b>	<b>30</b>	<b>Med/Low</b>
<b>Impacted Businesses</b>	<b>3</b>	<b>10</b>	<b>30</b>	<b>Med/Low</b>
<b>"Window of Opportunity"</b>	<b>3</b>	<b>10</b>	<b>30</b>	<b>Med/Low</b>

<b>Operational Return on Investment / Payback Period</b>	<b>3</b>	<b>10</b>	<b>30</b>	<b>Med/Low</b>
Determine the number of years to return the capital investment				
Low or Long-term (> 15 years) = 1 point				
Medium or Intermediate-term (5-15 years) = 2 points				
High or Short-term (< 5 years) = 3 points				
<b>Timing of Benefit to the Community</b>	<b>3</b>	<b>5</b>	<b>15</b>	<b>Low</b>
Determine the timeframe to complete the project from design to complete construction				
Long-term benefit (multi-year project > 2 years) = 1 point				
Intermediate-term benefit (1-2 year project) = 2 points				
Short-term benefit (Project complete in 1 year or less) = 3 points				
<b>Additional Criteria (Funding)</b>				
<b>2K Eligible</b>	<b>3</b>	<b>10</b>	<b>30</b>	<b>Med/Low</b>
Is the project eligible for "2K" funding (i.e.: Parks, Recreation, or Transportation)?				
No = 0 points				
Yes = 3 points				
<b>Grants and Funding Source</b>	<b>3</b>	<b>10</b>	<b>30</b>	<b>Med/Low</b>
What is the primary source of funding for the project?				
General Fund = 0 points				
General Fund and outside grants = 1 point				
Non-General Fund = 2 points				
Non-General Fund and outside grants = 3 points				
<b>Totals</b>	<b>36</b>	<b>155</b>	<b>465</b>	
<b>Scoring Team (10 LT members)</b>				
IET (CM, DCM, ASO, Dir of Comm/IGR)				
ILT (Dir of PW, Dir of PRG, Dir of FD)				
Chief of PD				
Dir of CD				
Dir of ED				