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# City Council and Housing Authority Joint Meeting August 10, 2015



# Joint Meeting Summary

## April 27, 2015

- Brief Commerce City Housing Authority (“CCHA”) History
- CCHA Mission and Vision
- Goals developed during initial phase of Strategic Plan
- Accomplishments and existing programs
- Overview of CCHA’s financial condition



# Strategic Plan Next Phase - Housing Study

## Housing Study and/or Market Analysis

- Provide an assessment of current housing and housing needs and also provide information to help develop a city-wide plan for housing development in Commerce City benefiting the City, the Housing Authority and the City's residents
- May help support the Assessment of Community Needs required for becoming a CDBG Entitlement Community
- Identify indicators of housing supply and demand



# Strategic Plan Next Phase – Housing Study (Cont.)

- Identify and quantify greatest community housing needs both now and in the future
- Serve as a basis to create a housing-related timeline, both short term and long range
- Review existing and assist in development of new policies, programs and strategies
- Provide a mechanism to determine the organizational impact of housing development, e.g. partnership opportunities, funding requirements, and staffing



# Strategic Plan Next Phase – Housing Study (Cont.)

- Range in scope, scope and levels of community input
  - Examples:
    - Boulder: [https://www-static.bouldercolorado.gov/docs/BBC\\_Research\\_and\\_Consulting\\_Market\\_Analysis\\_Final\\_report\\_7-2-13-1-201401301451-1-201404281037.pdf](https://www-static.bouldercolorado.gov/docs/BBC_Research_and_Consulting_Market_Analysis_Final_report_7-2-13-1-201401301451-1-201404281037.pdf)
    - Boulder: [https://www-static.bouldercolorado.gov/docs/BBC\\_-\\_Housing\\_Choice\\_Survey\\_and\\_Analysis-1-201405131045.pdf](https://www-static.bouldercolorado.gov/docs/BBC_-_Housing_Choice_Survey_and_Analysis-1-201405131045.pdf)



# Current Staffing Issues

- Office Closure Challenges:
  - Off-site inspections, meetings and time off
- Housing Choice Voucher (Section 8) Administration
  - New expanded reporting requirements and annual waitlist recertification (currently at approx. 1,750 applicants, which is nearly 1/3 of the total state-wide waitlist)
  - 110 vouchers, highest number of vouchers in 10+ years
  - Homeownership program
- CCHA Development Projects
  - Conter and other New Partnerships



## Additional Staff Needed

- Office coverage when Housing Coordinator is out of the office
- Clerical duties – filing, answering phones and returning calls
- File maintenance and administration
  - Requires knowledge of HUD Housing Choice Voucher (Section 8) requirements



# Request for Consideration in 2016

1. Additional funding to do a Housing Study as a partnership effort between both the City of Commerce City and the Housing Authority
  - Costs depend on scope of study and amount of public input.
2. Additional funding for a full-time new staff member





# QUESTIONS & DISCUSSION