



Quarterly Report - Q2 2022

Current Reporting Date: Aug 16, 2022

Report Created On: Jul 20, 2022

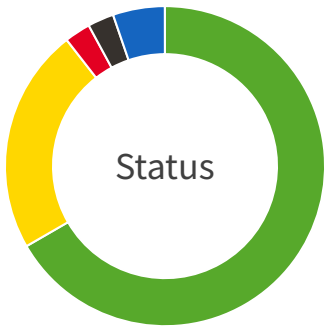
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Goal

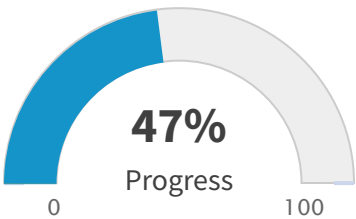
39

Objective

Overall Summary



	%
On Track	66.67
Some Disruption	22.81
Major Disruption	2.63
Discontinued	2.63
Completed	5.26



Report Legend

No Update

Overdue

Priority

Goal 1 Progress 52%

Promote a balanced, thriving, and inclusive city economy that cultivates, attracts, and retains business

Objective: 12 Strategy: 32

		%	#
●	On Track	96.88	31
●	Some Disruption	3.13	1

Objective 1.1 Progress 35%

Develop and implement events and programs to build community fabric and common understanding of C3 history

Strategy: 2

		%	#
●	On Track	100.0	2

Updated on Jul 18, 2022 14:04:10

Strategy 1.1.1: Work with Historic Society on compiling comprehensive list of all Mayor, Council Members, and important election dates and ballot issues (charter changes, 2k program, etc.) (20% completed)

First 10 years of C3 history drafted. City Clerk continues to research all significant milestones in archives and will coordinate review and cross checking with historic society.

Strategy 1.1.2: Conduct community engagement events multiple times a year, including but not limited to town halls, informal town halls, open houses, days of service. (25% completed)

The city hosted six informational public/town hall meetings in Q1. These included five Council Composition and Redistricting Information Sessions (3 virtual, 2 in-person) and one Police Dept. public meeting (in-person).

Objective 1.2 Progress 90%

Preserve and protect Commerce City's historic resources

Strategy: 1

		%	#
●	On Track	100.0	1

Updated on Jul 18, 2022 14:07:50

Strategy 1.2.1: Complete the historic preservation ordinance by Dec 21, 2022 (90% completed)

Draft is back from consultant and is under review.

Objective 1.3 Progress 40%

Attract new businesses to Commerce City

Strategy: 5

		%	#
●	On Track	80.0	4
●	Some Disruption	20.0	1

Updated on Jul 18, 2022 14:12:11

Strategy 1.3.1: Monitor and track business activity and market growth. (50% completed)

The most recent Commerce City Economic Activity Report showed that there was a growth of 112 net new companies in Commerce City--year-to-year. However, employment is down slightly by 73 workers according to the Colorado Department of Labor and Employment. Employment wages increased by 12.6 percent to \$1,267 per week. The full report is available at <https://www.redefiningcommerce.com/home/showpublisheddocument/16367/637865600809870000>.

Strategy 1.3.2: Manage and utilize business incentive programs and requests to support business attraction efforts (50% completed)

There were two additional incentive programs adopted by City Council in Q2 as well as activity for 5 projects requesting incentive packages. New programs are as follows:

- Resolution #2022-47 was passed by City Council on May 2, 2022 extending and expanding the Commercial Fee Waiver program.
- Resolution #2022-48 was passed by City Council on May 2, 2022 allowing the creation of a Lodging Tax Rebate program.

Project activity:

- The Performance Food Group incentive agreement was formalized and signed on May 6, 2022.
- An existing primary employer that is looking to relocate within Commerce City requested incentives. The incentive amount is estimated to be under \$50k so the agreement and approval will be done through an administrative process. This incentive is still being reviewed by internal leadership.
- Staff presented two preliminary hotel incentives packages to City Council for lodging tax rebates on June 27, 2022. Both projects and potential incentive packages were given initial nods to advance with further discussions.
- The ownership group for a commercial building in Derby were given approval of up to \$100,000 in TIF assistance by the CCURA Board on April 18, 2022. They are moving forward with improvements to house a new La Michoacana ice cream shop.

Strategy 1.3.3: Work closely with the non-residential real estate community on market opportunities (50% completed)

Establishing strong working relationships within the real estate community for business attraction, retention and/or expansion projects is a high priority for staff. Q2 activity included the following:

- Participated/exhibited at the Colorado Real Estate Journal's Real Estate Outlook, Healthcare, Industrial and Retail Summit events promoting Commerce City as a choice location for commercial and industrial broker projects.
- Presented market opportunities to the AC-REP Development Council.
- Met with 12 commercial brokers and/or developers this quarter to discuss properties and/or projects in Commerce City.
- Staff continue to monitor new commercial listings and sales/leases in an effort to keep track of the availability of space for new business locations; as well as to track business activity.
- Staff participates in Development Review Team (DRT) meetings to keep abreast of activity.

Project announcements during Q2 included:

- Rocky Mountain Power Train, an existing Commerce City primary employer, purchased a new 54,521 sq.ft. industrial building at 10300 E. 107th Avenue for its expansion. The new facility is four-times larger than their existing one and will allow them to double their employment from 25 to 50 over time. The company plans to move into the new facility in Q4 2022 or Q1 2023. Rocky Mountain Power Train manufactures, repairs and rebuilds heavy equipment power products such as generators and engines.
- Highland Cabinetry is locating to 94,621 square feet at 8251 Quintero Street, Suite 100 in the Nexus business park. They are a warehouse/logistics center for cabinets that are manufactured in Vietnam and will have 25 employees in Commerce City.

- Pinnacle Steel is expanding its existing operations in the Mountain View Industrial Park by 32,535. The \$4.75 million expansion allows the steel fabricator of power stations to grow from 15 employees to 40 over the next 10 years. The expansion required a rezoning of their current location to I-2.

*Additional retail location announcements were made in the retail attraction strategy.

Strategy 1.3.4: Utilize site selector events to market Commerce City to national site selection professionals (50% completed)

Some companies utilize the services of national site selectors to assist with new location analysis. Staff attends 2-3 conferences and events throughout the year focused on building relationships with this important market segment. There were no conferences in Q2. Staff attended the Site Selectors Guild conference during Q1 and is working with the Metro Denver EDC on participation in the Metro Denver Site Selection conference in the Fall.

Strategy 1.3.5: Update the ED Strategic Plan and targeted industries for business growth utilizing service contract with Houseal Lavigne (0% completed)

Commerce City hired Houseal Lavigne to assist with updating various city plans, including the Comprehensive; Parks, Rec and Golf; Transportation and ED Strategic Plans. The Economic Development Strategic Plan is scheduled to be completed last so pieces of the other plans can be incorporated into it. Delays completing/starting the other city plans has delayed undertaking the ED Strategic Plan update.

Business Inquiries

Number of business inquiries received

Owner: Michelle Claymore and Trenten Robinson

Last Update: Jul 11, 2022 23:15:42



Comment
The Economic Development Division handles a variety of prospect and/or project inquiries for assistance. Services include real estate site searches, data, resource referrals etc. During first quarter, 2022, the team had 25 new prospect/project inquiries. These projects include business retention & expansion (BR&E) projects but not all BR&E outreach activities. The following breaks down

what types of companies and/or projects:

- New primary employers—(1Q) 13
- Existing businesses—(1Q) 1
- Retailers—(1Q) 8
- Start-ups (1Q) 3

Objective 1.4

Progress 50%

Retain and grow businesses in Commerce City

Strategy: 3

	%	#
On Track	100.0	3

Updated on Jul 18, 2022 14:17:40

Strategy 1.4.1: Survey existing employers on individual business and market conditions and needs to help inform policy-making (50% completed)

During Q2, the ED Division, in collaboration with the CC Chamber of Commerce, hosted a roundtable discussion with small businesses which identified common challenges of workforce and increased operating costs. Staff is working towards building a more formal business survey to help obtain broader input from the business community. A budget request was approved for a new CRM system for the ED Division which will make a broader survey outreach program possible. The new CRM system is expected to be operational in either Q4 2022 or Q1 2023.

Strategy 1.4.2: Express gratitude to the city's existing employers with the annual Business Appreciation Awards event and relevant Proclamations (50% completed)

The Annual CC Industry Appreciation Awards Breakfast is held in early Spring and takes several months to plan and execute. In 2021, there was a new COVID spike of illnesses that prompted staff to cancel this program for 2022. It is expected to resume in 2023. During Q2, staff did recognize the contributions of small businesses through social media and a City Council proclamation recognizing National Small Business Week that was approved on May 2. Two small business owners were in attendance.

Strategy 1.4.3: Explore ways to bring similar businesses together for conversations on working together for industry needs (50% completed)

During Q2, the ED Division and chamber hosted a small business roundtable conversation with 12 small business owners. The group shared ideas and common challenges that included rising costs for operating businesses and a shortage of good labor.

Objective 1.5

Progress 50%

Create an entrepreneurial ecosystem

Strategy: 3

Updated on Jul 18, 2022 14:20:02

Strategy 1.5.1: Utilize the Commerce City Small Business Resource Center as a bi-lingual one-stop resource for entrepreneurs, start-ups and small businesses (50% completed)

The SBRC is a training and meeting facility operated by the ED Division. Various programs and services are offered at the Center to small businesses and entrepreneurs. The SBRC or "Center" was closed due to the pandemic. However, the Center is back open. Walk-in hours are Tuesdays and Thursdays from 11am-3pm. Other times are available by appointment. During Q2, assistance was provided onsite to four (4) businesses. Of those, three (3) were start-ups, one (1) existing business, and three (3) minority Spanish speaking, and one (1) Native American English speaking. There were two (2) Google Partners workshop onsite attendees, of those one (1) was a minority. Adelante utilized the center for an entrepreneurial training series held in Spanish. Adelante Board meetings are also hosted at the Center. Also during Q2, the CC Chamber of Commerce and ED hosted a roundtable discussion with small businesses at the SBRC.

Strategy 1.5.2: Survey micro business owners' needs regarding what programs and services would be most beneficial to them (50% completed)

A budget request was approved for a new CRM system for the ED Division which will make survey outreach programs easier to implement. The new CRM system was identified and obtained in Q2 and data transfer and onboarding of the new system through the IT Department is expected to be operational in either Q4 2022 or Q1 2023.

Strategy 1.5.3: Explore the development of a virtual hub (online platform) for business owners and entrepreneurs that includes information on available services through the Small Business Resource Center, upcoming events, and other useful tools and resources (50% completed)

The ED Division continues to be a Grow with Google partner which offers some on-line resources to entrepreneurs and small businesses. Additional platforms and resources are being researched and evaluated, including Dreambuilder.org which is a business plan template builder.

Objective 1.6

Progress 50%

Reduce spending leakage

Strategy: 4

Updated on Jul 18, 2022 14:29:22

Strategy 1.6.1: Continue retail attraction efforts through coordination with retail attraction services consultant (50% completed)

Staff and the city's retail consultant continue outreach and recruitment efforts to prospective retailers, hotels, grocery store operators and restaurants. Most of the interest is along E. 104th Avenue from Hwy 2 to Tower Rd.

Q2 announcements and updates included:

1. **O'Reilly Auto Parts** opened a new location at North Range Town Center at 15500 E 104th Ave.
2. **Dollar Tree** plans to open a new location later this year in the Aspen Hills shopping center at the SWC of E. 104th Avenue and Chambers Road.
3. **La Michoacana** is a new ice cream restaurant announced in Q1 working on a new location in downtown Derby. Their new location needs some utility upgrades before the business can begin operating later this year. Partial funding of the utility upgrades were approved by the Urban Renewal Authority in Q2.
4. **Comida Park at Mile High** announced plans to develop a food truck park as part of the Mile High Flea Market.

Staff also reported continued construction delays for Taku Sushi and Planet Fitness. The food hall RFP was issued for a site on the Mile High Greyhound Park and staff attended the 2022 Interface Denver Retail Conference to learn about current trends impacting retailers and restaurants. Staff and its retail consultant presented to City Council during Q2. Staff finalized and selected a software platform, REGIS Online (SitesUSA) that will provide customer analytics that can be used to help identify/recruit prospective retailers and provide more insight into consumer spending activity.

Strategy 1.6.2: Work closely with retailers and commercial real estate brokers on market opportunities (50% completed)

Staff and retail consultant continued working with commercial property owners and developers on potential projects in Commerce City. This work includes one-on-one meetings with developers and brokers such as Gart Properties, Natural Objects and 303 Capital; as well as marketing and sponsorship activities:

- Staff marketed opportunities to real estate community at the CREJ 2022 Retail Summit & Expo and Healthcare Development Summit.
- Staff worked on the redesign and refresh of the city's retail brochure used to market retail trade opportunities to brokers, owners and developers.
- Marketing app highlighting commercial properties in final testing stage
- Staff updated and created new retail trade area profiles for the Northern Range and Core City areas of the City that were distributed to prospective retailers looking at sites along the 104th and Tower Road corridors.
- Staff prepared and released a Food Hall RFP for new development at MHGP. Unfortunately, there were no submissions of interest by the deadline. Staff is working closely with Delwest and its broker to continue repositioning Parcel A and Parcel B for commercial opportunities.

Strategy 1.6.3: Introduce the city's development opportunities to at least 2 experienced and quality commercial developers (50% completed)

During Q2, staff talked with several developers interested in mixed-use and commercial development opportunities, including Gart Properties and 303 Capital. Staff exhibited and presented development opportunities at the CREJ Health Care & Life Sciences Conference and the Denver Commercial Real Estate Outlook events. Staff is in the final stages of testing a marketing application that will be used in communicating and marketing development opportunities in the City.

Strategy 1.6.4: Continue encouraging local support of small commercial businesses through Shop Local/Buy On-line education campaigns (50% completed)

Staff continues to regularly share information about shopping locally on social media, and during Q2 partnered with platform creators to add more business listings on the Commerce City *Shop Where I Live* marketplace. Staff invited local small businesses to assist the ED Division in accepting a Small Business Week proclamation passed by the City Council in May. During National Small Business Week (May 2-5) a social media post was made about the proclamation and another one encouraging local shopping.

Retail Spending Leakage

Details monitoring and tracking retail spending leakage

Owner: Michelle Claymore

Last Update: Jul 11, 2022 23:20:41

Comment

Q1-Staff is still evaluating data software packages that could provide updated retail leakage data on a quarterly basis.

Q2-Staff evaluated several software data providers/platforms and recently acquired SitesUSA. Onboarding is still occurring. Hope to have data points for next quarter's update.

Objective 1.7



Catalyze development in identified key areas



	%	#
● On Track	100.0	2

Strategy: 2

Updated on Jul 18, 2022 14:32:05

Strategy 1.7.1: Utilize \$83,000 of Derby Catalyst funds for district improvements to partner with the private sector in providing needed resources to a critical redevelopment area by December 31, 2022 (57% completed)

Community Development and Economic Development are partnering to find appropriate uses of the Catalyst funds to assist with redevelopment efforts in Derby. Two businesses were assisted in Q1 and two more in Q2, offering grants totaling \$47,030.30 or 56.7% of the funds available.

Strategy 1.7.2: Approve PUD Development Permits for MHGP Sub Areas D1 and F1 prior to July 1, 2022 (77% completed)

Staff plans to present the PUD Permits to DRT on July 7 and then to August Planning Commission.

Objective 1.8



Improve efficiency and effectiveness of development review process



	%	#
● On Track	100.0	4

Strategy: 4

Updated on Jul 18, 2022 14:34:43

Strategy 1.8.1: Adopt at least one update to the Land Development Code in 2022. (76% completed)

Four (4) updates to the LDC will be presented at a PC Study Session on July 19 and then a formal adoption schedule to PC and Council.

Strategy 1.8.2: Provide effective zoning administration to citizen inquiries by completing zoning and marijuana verifications within 30 days of receipt (50% completed)

For the 2nd quarter of 2022, staff completed 15 zoning verification letters and five (5) marijuana verification letters. All were completed within the 30 day level of service window.

Strategy 1.8.3: Develop fast track process to allow same-day reviews for small, non-complex commercial projects. (65% completed)

Parameters of the program have been developed. South Adams County Fire Department has agreed to allow the city to perform fire reviews on their behalf for eligible projects. Implementation of the program is dependent on LLP go-live.

Strategy 1.8.4: Develop online access to city documents/publications (75% completed)

A new website is in development with Community Development and Community Relations that will feature development projects with access to plans and schedules linked. It will be updated monthly and delivery is expected mid-July to early August.

Objective 1.10

Progress 50%

Adopt policies that provide available and affordable housing

Strategy: 1

Updated on Jul 18, 2022 14:41:37

Strategy 1.10.1: The Housing Authority will identify available vacant land and dilapidated homes in the City for new construction or rehabilitation. (50% completed)

No significant updates from last update. Housing Authority staff continues to research several vacant lots and dilapidated homes throughout the City for possible development and rehab opportunities. Currently there is a property that would compliment land that the Authority already owns. Staff continues to contact the owner to discuss possibilities. This is an ongoing process.

Objective 1.11

Progress 50%

Enhance relationship with Chamber & Adelante

Strategy: 2

Updated on Jul 18, 2022 14:43:17

Strategy 1.11.1: Partner with the chamber on programs that support small businesses (50% completed)

During Q2 2022 ED hosted a Small Business Roundtable event with the Chamber at the SBRC in May. Twelve business owners attended and discussed challenges and shared ideas. Staff is involved in the Chamber of Commerce events committee, Board of Directors meetings and continue to support business related activities when they occur.

Strategy 1.11.2: Partner with Adelante to provide ongoing training to Spanish speaking business owners (50% completed)

During Q2, the SBRC hosted the final sessions for Adelante's Entrepreneurial (training) Series with 12 businesses participating that began in March. Also, staff made a Google Partners presentation to the class in Spanish on how to use YouTube for business. Adelante received notice that they had been awarded a significant grant through Adams County to expand their operations. This quarter the organization has been focusing on hiring staff, board development, and finding a building for their business support activities and future business incubator, with a focus on food entrepreneurs. Staff has been working with Adelante to find a space that will meet their needs. An Entrepreneurial series at the SBRC is planned for Q3 2022, beginning in early September.

Objective 1.12

Progress 50%

Enhance economic development with input from Council's ED Subcommittee to evaluate different approaches and/or structures

Strategy: 3

Updated on Jul 18, 2022 14:49:05



	%	#
● On Track	100.0	1



	%	#
● On Track	100.0	2



	%	#
● On Track	100.0	3

Strategy 1.12.1: Build on existing partnerships with economic development opportunities at the local, regional and state levels (50% completed)

Developing strong relationships with local, regional and state partners is important to the city's ED program success. Staff works in partnership with the Colorado Office of Economic Development & International Trade as well as the Metro Denver EDC for any projects or prospect requests, as well as with AC-REP and other community partners. In addition to working with these entities to respond to prospect site searches, here are additional Q2 activities:

- Presentation to the Development Council of AC-REP on development opportunities in Commerce City
- Introduction meeting to new Area Representative for Xcel Energy
- Continued coordination with Adams County ED on the County's Performance Food Group incentive agreement
- Meeting with Northglenn ED on incentive programs
- Participation in Quarterly DEN Committee Update Meeting
- Participation in AC-REP ED Roundtable Meeting and State of the Region event
- Speak to CC Leadership Class and the CC Rotary Club
- Work with CC Historic Society on a property purchase for historic preservation

Strategy 1.12.2: Utilize an ED Blue Ribbon Panel to identify best practices and make policy and program recommendations to enhance the City's retail attraction efforts (50% completed)

The Blue Ribbon Economic Development Advisory Committee (BREDAC) is a council committee that was formed to review and recommend potential new city-led strategies to assist with current efforts to attract more commercial development to Commerce City. The committee meets monthly. During Q2, presentations were given during the meetings on the City's Vision for Commercial Development, Economic Development Organizations, and commercial development in South Commerce City. At the May meeting it was announced that there would be an extension of meetings past the original conclusion date in June 2022. The Committee will meet again in July and August 2022. A final report from the Committee will be presented to City Council in the Fall.

Strategy 1.12.3: Develop a standard quarterly economic development activity report (50% completed)

After a budget request, approval and software platform evaluation process, staff is replacing the ED division's customer relationship management (CRM) platform to one called BluDot. The new platform will enhance metric/KPI reporting needs, making it easier to produce various reports. The IT Department is assisting the ED Division on this project and expects the data migration and onboarding process to be finalized by yearend 2022 or in early 2023.

Objective 1.13 Progress 50%

Support minority owned businesses



Strategy: 2

Updated on Jul 18, 2022 14:53:56

Strategy 1.13.1: Research and evaluate impact of license fee waivers for minority owned business applications (50% completed)

Staff continues to explore the need and provide bi-lingual assistance in regards to business licenses and other city requirements.

During Q2 staff continued to be involved with Spanish speaking Derby businesses, including visiting them to discuss the Catalyst program, gage interest in serving on the Derby Review Board, and share SBRC office hours where they can obtain assistance with grant applications or other needs. Staff is waiting on new laptops for the SBRC that have been ordered (delayed due to supply chain). Once available, the laptops can be utilized to assist Spanish speaking business owners with on-line access to resources and program such as Shop Where I Live, state and local licensing requirements etc.

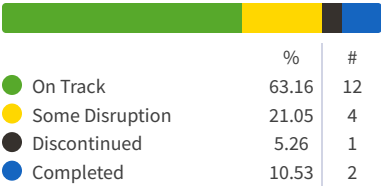
Strategy 1.13.2: Connect minority-owned businesses to bi-lingual programs and services offered through the SBRC (50% completed)

The ED Division works closely with Adelante, and minority businesses. During Q2, Adelante wrapped up the Entrepreneurial training series held at the Commerce City Small Business Resource Center. The program ended with a graduation celebration and resource fair. ED staff participated with a booth to remind participants about the SBRC, additional programs and services and network with other service providers. Also during Q2, staff researched and set up site tours of potential properties for a potential Latino Resource Center being funded through a county grant to Adelante. Staff also work with business and property owners in Derby regarding applications for the Derby Catalyst Funds program. During Q2, there were two (2) grants awarded by the Derby Review Board.

Goal 2 Progress 53%

Protect resident health, safety, and education by promoting public safety, environmental health, and sustainability

Objective: 8 Strategy: 19



Objective 2.1 Progress 25%

Provide critical green spaces that connect people to the outdoors and are beneficial to our environment

Strategy: 1



Updated on Jul 18, 2022 14:54:40

Strategy 2.1.1: Participate in development of South Platte River Vision and Implementation Plan (25% completed)

The Adams County South Platte River Vision & Implementation Plan project partners include Adams County, Commerce City, Thornton, Brighton, Mile High Flood District & The Greenway Foundation. The project vision - A healthy river corridor that is connected, diverse, and sustains growth for future generations. The South Platte River area of interest includes the Adams County boundary to the north and south, I-76 to the east, and Riverdale road to the west. The South Platte River extends for 17 miles across Adams County from Franklin Street in Commerce City, northeastward to 168th Avenue in Brighton. An overview of the project was presented to City Council at the April 25 Study Session. No action required at this time.

Objective 2.2 Progress 50%

Provide programs and services that support health and wellness essential to improve individual and community-level health

Strategy: 1



Updated on Jul 18, 2022 14:57:59

Strategy 2.2.1: Complete Colorado Health Foundation Healthy Places Grant projects and programs and work towards sustainability (50% completed)

We are completing contracts to start work on the Quebec pedestrian underpass, with plans to complete work in early 2023.

We continue to work towards having all public-facing flyers, marketing materials, and other collateral translated to Spanish.

Recreation and Cultivando staff began planning an Open House for the Fall of 2022. This will be designed to continue our engagement with Latino residents and provide them with some educational opportunities about programs and services offered by our Recreation Dept. Cultivando will be assisting with marketing and outreach to the Latino community.

In addition, PRG has also provided complimentary room space at Eagle Pointe Rec Center for a number of Cultivando meetings while they continue to look for a permanent space in Commerce City.

Objective 2.3

Progress 74%

Create aesthetically pleasing neighborhoods

Strategy: 3



	%	#
On Track	100.0	3

Updated on Jul 18, 2022 15:00:14

Strategy 2.3.1: Develop and maintain PACE program to achieve 66% compliance (80% completed)

Code Enforcement is currently conducting monthly neighborhood inspections. Post cards continue to be mailed to residents that live in the areas that will be inspected in the upcoming month. Currently we are averaging significantly above the 66% compliance goal.

Strategy 2.3.2: Create and implement two community incentive programs related to health, safety, and aesthetics (75% completed)

Code Enforcement launched their Working Hard in the Yard program. This program thanks residential properties within Commerce City for going above and beyond to take care of their private property or a public area.

Strategy 2.3.3: Update the City Wide Comprehensive Plan by December 31, 2022 (66% completed)

Progress on Comp Plan rewrite is on track and moving toward completion by the end of the year. Staff intends to make a presentation to City Council in regards to Character Areas to PC and CC Q2 or Q3 2022.

Objective 2.4

Progress 67%

Enhance personal safety

Strategy: 3



	%	#
On Track	33.33	1
Some Disruption	33.33	1
Completed	33.33	1

Updated on Jul 18, 2022 15:06:07

Strategy 2.4.1: Implement Park Ranger Program (50% completed)

All four Park Rangers have completed their field training and officially received their badges in a ceremony on June 27. They are currently patrolling all parks, trails and open spaces with a partner. Patrol hours cover 10 hours per day, 7 days per week. By August, 14 hours per day will be covered as the rangers will begin solo patrols. While patrolling, they have:

- Assisted stranded bicyclist with a broken down bike
- Assisted PW in Sand Creek Greenway cleanup of abandoned property
- Administered first aid to numerous parks and trails users
- Educated numerous dog owners of leash laws and given out free leashes
- Introduced the ranger program to park users
- Assisted PD during Memorial Day Parade and July 4th celebration

- Assisted Community Navigator-Homeless Outreach staff
- Educated local vendors on the city permit process

Adams County Park Ranger Service has experienced some changes in staff and we are working with them to ensure a smooth transition during their staff shortage.

Strategy 2.4.2: Maintain Auto Theft rates within 2% of 3 year average (50% completed)

The second quarter of 2022 continued to be a difficult time for auto theft in Commerce City. During Q1, we saw a 38.5% increase over Q1 of 2021 (127 thefts in 2021 and 176 in 2022). Q2 of 2022 was better (125 thefts in 2021 and 139 in 2022) with an increase of 11.2% over the same period in 2021. Currently, the City sits at a cumulative increase of 25% over the prior year. This is well in excess of the goal of limiting auto theft to a two percent (2%) increase.

A notable event from May and June of 2022 was the arrest of two (2) repeat offenders. This case is primarily led by CCPD detectives. The pair are being Charge in Jefferson County with Racketeering (a difficult crime to file in Adams County). They are responsible for at least 12 armed commercial burglaries and at least 15 stolen vehicles in Commerce City alone. They are likely involved in scores of other thefts around the Denver Metro area. This case took dozens of staff hours, search warrants, SWAT operations, and coordination with several local, State, and Federal agencies.

While progress in this area has been slow, region-wide auto theft data shows this to be an increasing problem for all jurisdictions.

Objective 2.5



Enhance community safety by strengthening police department

Strategy: 3

	%	#
On Track	33.33	1
Some Disruption	33.33	1
Completed	33.33	1

Updated on Jul 07, 2022 18:23:49

Staffing challenges continue to plague the law enforcement community nationwide, and Commerce City is no exception. As a result, the staff has been working with an outside contractor to determine staffing-related community needs. That report should be available by the next quarter and will be provided to the Council for review.

Staff is in tentative discussions to build a new facility in the northern portion of the city to increase presence and lower response times. A presentation is being created to present to Council.

The marketing firm hired to work with CCPD and increase our digital footprint for recruiting efforts is starting to pay dividends. Our recruiting ads have been created and posted for view. As a result, our "click-thru rate" or CTR is doing exceptionally well, and we are seeing some interest from otherwise unavailable candidates. However, those impactful efforts will not be fully realized until early next year.

Objective 2.6



Utilize strong development, building, and enforcement codes with higher energy efficiency standards to create a high quality built and natural environment

Strategy: 1

	%	#
Some Disruption	100.0	1

Updated on Jul 18, 2022 15:10:12

Strategy 2.6.1: Engage the metro HBA and local home builders by hosting two code adoption outreach meetings (10% completed)

The code adoption process has commenced. However, it has not advanced to the point in which a meeting can be held with the HBA.

Objective 2.7

Progress 45%

Adopt policies and coordinate with partner organizations to improve air and water quality thereby improving environmental health & justice

Strategy: 3

	%	#
On Track	33.33	1
Some Disruption	33.33	1
Discontinued	33.33	1

Updated on Jul 18, 2022 15:32:51

Strategy 2.7.1: Develop permitting incentives for buildings designed in accordance with USGBC RELi for sustainable and resilient construction by December 31, 2022 (0% completed)

This program may be delayed due to green building incentive program, 2021 code adoption and the green building incentive program.

Strategy 2.7.2: Develop permitting incentives for buildings designed in accordance with green building standards or that are designed above the minimum code standards for energy efficiency by December 31, 2022 (90% completed)

New program is complete. Implementation is dependent on LLP go-live.

Strategy 2.7.3: Adopt the International Green Construction Code by December 31, 2022 (0% completed)

The International Green Construction Code (IgCC) is one of several green-building programs that are folded into Strategy 2.7.2.

Objective 2.8

Progress 41%

Enhance environment and protections for wildlife

Strategy: 4

	%	#
On Track	100.0	4

Updated on Jul 18, 2022 17:33:56

Strategy 2.8.1: Create a communications plan to ensure development news is disseminated across multiple media platforms and targeted to the communities affected by the development review process by July 1, 2022 (15% completed)

Community Development has begun requiring developers to post 4x8 signs for better visibility to the public. In addition a new web page devoted to development projects will go live by the end of July. This will include detailed information about major projects with minor projects identified with links to the planner responsible for more info.

Strategy 2.8.2: Develop a list of potential regulatory measures to improve local air quality, based on the inventory of community wide air quality impacts of concern, and community and stakeholder feedback by July 1, 2022 (50% completed)

For Q2 2022, staff's activity is as follows for Air Quality items:

- Staff is actively involved in the GEMM II Rule-making that will establish a 20% GHG emission reductions from Suncor (House Bill 19-1261).
- Prepared fence-line continuous monitoring recommendations for select hazardous air pollutants.
- Staff is still working with Lotus Environmental on the overall environmental project.
- EPAC supports anti-idling and EV-Go Ordinances to address AQ improvements.

Strategy 2.8.3: Continue to partner with CDPHE, Tri-County Health Department, the State of Colorado, the Regional Air Quality Council (RAQC), community nonprofits, and other jurisdictions on air quality and water quality monitoring efforts, and furthering air quality and water quality outcomes in the City with two inter-agency meetings in 2022 (50% completed)

For Q2 2022, the following partnership milestones have occurred:

- Staff has conducted research on top ten emitters for VOC, CO, NOx, SOx; calculated and categorized the number of exceedances by pollutant and duration of non-compliance at Suncor over a five year period and prepared a comparison of criterial and hazardous air pollutants with surroundings counties to discuss at various regulatory meetings specifically six (6) Air Quality meetings; two meetings with Public Health officials and three meetings with the state Oil & Gas Roundtable.
- Prepared environmental justice data for PM, ozone, air toxic cancer risks, traffic proximity and hazardous waste proximity that was used in the EPA air monitoring grant application and public comment letter for the title V Air Operating Permit 960 PAD 120.
- Assisted on the preparation of WQ Control commission pre-hearing statements.

Strategy 2.8.4: Establish a community wide greenhouse gas reduction goal with specific targets by economic sector, based on the 2019 community GHG inventory, recommendations developed from the ECS work, and feedback received from stakeholder and community engagement by December 31, 2022 (50% completed)

During Q2 2022, Staff has been working on the following GHG goals:

- Waste Diversion & Recycling
 - Reduce trash by 20 percent; increase diversion rate by 20 percent by 2030; decrease construction debris and waste by 50% by 2030 and increase composting by 20% by 2030.
- Water
 - Reduce indoor and outdoor water consumption by 20 percent from a 2019 baseline by 2030.
- Biodiversity & Forest Canopy
 - Achieve a five percent (5%) forest canopy density; a 40% native vegetation cover and soil stability and promote carbon sequestration by restoring and preserving biological soil to reduce PM and ozone formation.
- Sustainability, Adaptation and Mitigation
 - Reduction of municipal GHG emissions at least 26% by 2025, 50% by 2030; 90% by 2050 and ultimately achieving carbon neutrality for the municipal organization. This reduction will be relative to a 2019 community emissions baseline.

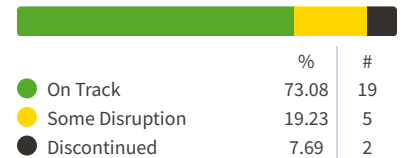
Goal 3

Progress 49%

Sustain an efficient and effective city government that attracts, trains, and retains high performing employees capable of realizing Council's vision

Objective: 10

Strategy: 26



Objective 3.1

Progress 75%

Secure a sustainable financial future

Strategy: 3



Strategy 3.1.1: Publish the 2023 Budget by December 31, 2022 (50% completed)

The 2023 budget calendar was completed by Finance staff and shared with the leadership team on 2/28/22. The Council Planning Retreat was held on 3/4/22 and 3/5/22. The CIPP project request process was launched on 3/14/22, with requests due on 4/14/22. The CIPP Process Team has been meeting periodically to review/score project requests and complete a Draft 2023-2027 CIPP. Finance staff developed a Base Budget Analysis (BBA) framework, which was reviewed with the City Manager and Deputy City Manager's. This framework was used to conduct analysis in a logical, transparent, and meaningful fashion. The BBA has been complete and reviewed with departments and base budgets have been entered in the budget module within New World. The position budgeting module was opened on 4/6/22 and initial position reconciliation efforts were complete by the end of April. The budget request process was launched on 4/11/22, with requests due on 5/9/22. A budget request summary, forms packet, draft Source & Use document, and initial revenue projections have all been compiled by Finance staff and are in the process of being reviewed by the Deputy City Managers. Department budget meetings with the City Manager, Deputy City Managers, and Finance are scheduled for 7/15/22.

Strategy 3.1.2: Sustain audit collections and revenue recovery of \$3M annually, pro-rated based on personnel vacancy rate (86% completed)

Audit revenue collections for Q2 2022 were \$ 1,450,272, or \$ 2,580,419 for the entire year, which is 86.01 % of the annual benchmark.

Strategy 3.1.3: Increase tax compliance awareness by providing tax payers educational opportunities, enhanced online resources/tools, or by directly engaging at least 2.5% of licensed businesses during 2022 (90% completed)

During Q2 2022 the Tax Division updated the city website with a link to TTR's tax database which allows the general public to confirm the correct tax rates for any given address within the State. This is extremely helpful for City taxpayers because many taxpayers within the City have Denver, Brighton or Henderson mailing addresses and falsely believe they are outside of the City limits. The use of this database also helps the City align itself closer to both the State and other home-rule municipalities reducing the filing burdens on the taxpayer.

An additional 31 direct audits were completed in Q2 2022 including 14 educational audits. A total of 56 direct audits, including a total of 26 educational or first time audits have been completed in 2022.

The Tax Compliance Agent directly engaged 48 different businesses through on-site visits. Combined with audits, a total of 79 companies were directly engaged or visited in Q2 and 136 for the entire year. This represents 2.26% of the 6,028 active licenses in effect as of 6/30/2022.

Objective 3.2

Progress 50%

Be an Employer of Choice

Strategy: 3



Strategy 3.2.1: Continue Lean Sigma overhaul of all HR processes (50% completed)

HR has mapped the HR Technician and HR Generalist position. HR will continue to map and analyze all positions with a goal of publishing all process by end of year.

Strategy 3.2.2: Complete the City Employee Survey (50% completed)

Human Resources is drafting communication for City Managers' office for the next steps in regards to the 2023 survey. Human Resource is also adding Diversity, Equity, and Inclusion questions for the 2023 survey.

Strategy 3.2.3: Maintain a thorough onboarding process and operations (50% completed)

HR activated all new positions in NEOGOV and gave all employees access to NEOGOV for onboarding. We will test the onboarding 3rd quarter.

Objective 3.3



Recruit diverse candidate pool

Strategy: 2



	%	#
● On Track	100.0	2

Updated on Jul 17, 2022 15:53:53

- Strategy 3.3.1: Implement and Maintain the City-Wide Internship Program (50% completed)**
- Human Resources implemented its first High school internship program. HR graduated 3 internships students from Prairie View High school. HR will also work on expanding the program to Adams 14 in the 2022/2023 school year.
- Strategy 3.3.2: Maintain a thorough recruiting process and operations (50% completed)**
- HR revamped the New Hire Orientation including a new presentation.
- HR also added a new VHE hiring and Recruiting process.
- HR has begun posting to external sites that reach diverse pools of candidates, for example; College Boards, Latino and Black professionals, and other diversity boards.
- HR has updated the Vacancy report adding additional reporting fields.
- Average of days-Posting to Start
 - Average of days-Posting to offer
 - Average of days-Separation to Start

Objective 3.4



Provide a Healthy and Safe Workforce

Strategy: 4



	%	#
● On Track	75.0	3
● Discontinued	25.0	1

Updated on Jul 18, 2022 15:20:01

- Strategy 3.4.2: Maintain the City's on-line ergonomic program (50% completed)**
- Risk is providing on-line and in person ergonomic programs for 2022
- Completed 16 ergonomic assessments for 2nd quarter
- Strategy 3.4.3: Maintain and keep current a 3-5 year Risk Management Strategic Plan (50% completed)**
- Risk is currently working on updating the 5 year strategic plan
- Strategy 3.4.4: Develop Processes around Improved Claims Handling (50% completed)**
- Risk recruiting for a new VHE position (approved in 2022 re-appropriations) that will assist with creating an improved claims process. Risk also mapped the current process and identified pain points and mapped a future state process.
- | | |
|---|------|
| YTD Number of Workers Compensation Claims | 19 |
| Experience Mod for Workers' Compensation | 0.97 |

Number of Modified Duty Cases Accommodated	100%
Highest/most occurring Injury Type	Struck By
# of Ergonomic Assessments performed	30
YTD Overall WC Claim incurred	\$23,000
Number of Safety Incentive puzzles (driver safety, hazard recognition and control, workplace safety)	3

Objective 3.5

Progress 50%

Act in a transparent and accountable manner

Strategy: 2



● On Track

%

100.0

#

2

Updated on Jul 13, 2022 20:46:35

Strategy 3.5.1: Publish Council agendas within 72 hours of meetings (50% completed)

City Clerk's office continues to publish agendas in a timely manner.

Strategy 3.5.2: Increase promotion of public meetings through social media (50% completed)

Throughout Q2, staff continued the practice of promoting each council meeting multiple times on social media. The initial meeting promo is posted on Fridays once the agenda is posted, with itemized lists of most agenda items contained within the posts on Facebook, Next Door, and the city website. This post is then shared again on Mondays to remind residents that the meeting is coming up that night. Further, staff posts "This Week in C3" every Monday morning, which consists of a calendar listing that night's council meeting and all other public meetings/city events taking place in a given week. Staff also took the additional step in Q2 of distributing a stand-alone post to ensure residents were aware of an upcoming public hearing on a highly visible topic of particular interest to many residents; a practice that would be repeated as necessary when the situation warrants.

Staff also continued the recent practice of adding a promotional post in advance of quasi-judicial board meetings such as Planning Commission and Board of Adjustment.

Objective 3.6

Progress 42%

Leverage technology systems to increase the effectiveness and efficiency of the organization

Strategy: 6



● On Track

● Some Disruption

%

16.67

83.33

#

1

5

Updated on Jul 17, 2022 16:31:36

Strategy 3.6.1: Implement new technology projects (28% completed)

Permitting, Land-Use and Licensing System

- Testing of this new software platform continued in Q2. Integrations with the new online NCR payment system and new CRM system have occurred. These new integrations have been tested and issues that were identified are being worked. The project is waiting for two releases from the vendor that are to fix critical items we need for go live. Both releases are targeted by the end of August. Staff are working on continued testing, documentation, communication, training and preparing for go-live.
- The delivery of the releases from CS and results of the testing over the next quarter will help to determine the go-live date.

PD Online Crime Reporting Tool

- The LexisNexis system has been set up with the configuration for PD and testing and updates continue. Targeted completion in Q4.

Civic Center Conference Rooms Audio/Visual Refresh

- The Council Work Room, City Manager Conference Room, CD Conference Room and HR Conference Room AV upgrades are complete. The PD Briefing Room AV Upgrades contract has been signed. Current lead times on hardware is up to 52 weeks. We will continue to push the vendor for updates.

e-Ticketing Crash Module

- Work continues on the RMS interface. Currently, Central Square development is working through a software problem with the interface. No firm dates have been provided by Central Square for completion, hopeful to have interface completion by the end of July with project completion still scheduled for Q4 of 2022.

Wiring Upgrades at the MSC

- Project has started. The three MSC buildings will have the old cabling removed and new Cat 6 cabling installed. Project is estimated to go through the end of July.

CRM and Mobile App Implementation

- The team is working on configuring the new SeeClickFix system with Categories. The new system will provide a new downloadable App for usage on mobile phones / iPads and a new online web portal. The system will be used for internal tickets as well as the for Citizens to log issues with the City. The CRM system will be integrated with the new Permitting, Land Use and Licensing application. Both system will go live at the same time.

Crash Mapping System

- Project Charter is complete. Vendors quotes have been received. Working on vendor selection and technical evaluation. Targeted project completion in Q4 but likely to push due to open IT positions.

ED Lead Tracker

- Vendor selection completed in Q2, contracting to begin in Q3. Targeted project completion in Q4 but likely to push due to open IT positions.

Housing Authority Office Network Buildout

- IT staff are working on the network wiring for this space as the drywall work has started and hardware ordered in Q2.

Retail Attraction Software Implementation

- This project is complete.

Boards and Commissions Software

- Configuration and data import complete. User training scheduled for July. Targeted project completion in Q3.

Mobile Trailer Security PD

- This is complete. The trailer was deployed the week of May 30th.

Verizon GPS Fleet Tracking

- On-hold due to resource constraints.

Strategy 3.6.2: Evaluate existing IT systems (33% completed)

AV Support RFP

- The RFP has been posted and we've had 25 vendors download the documents so far.

PowerBI Evaluation

- This project will start in Q4 depending on filling vacant IT staff positions.

Data Warehouse Evaluation

- This project will start in Q4 depending on filling vacant IT staff positions.

Access Databases Migration Planning

- This project will start in Q4 depending on filling vacant positions.

New World ERP Evaluation

- On hold due to resource constraints.

SharePoint Workflows Evaluation

- On hold due to resource constraints .

Cartegraph Cloud Migration

- Information has been collected from the vendor and the evaluation write-up recommends moving forward. IT and CA are currently reviewing the contract.
- This project is expected to start in Q3.

Strategy 3.6.3: Upgrade or expand usage of current IT systems (26% completed)

SnowTrooper Replacement

- On hold due to resource constraints.

Cartegraph Expansion

- Ongoing with some disruption due to resource constraints.

GIS System Expansion

- On hold due to resource constraints.

Copier RFP

- This project is scheduled to start in Q4 depending on IT staffing levels.

AV RFP

- The RFP has been posted and we've had 25 vendors download the documents so far.

Phone System Upgrade

- We are finalizing a quote with our phone system vendor to complete this work.

e-Ticketing Expansion

- This is complete.

Point of Sale System Upgrade at Buffalo Run Restaurant

- Contract is being reviewed by the legal team and expected project completion in Q4.

End-user hardware Replacement

- The previous year hardware replacement is almost complete. We recently received nearly 100 additional laptops to begin the 2022 phase. Inventory and imaging the new machines is underway and the project is on time with expected completion in Q4.

Network Hardware Replacement

- This project has been delayed due to open IT staff positions. This will be largely on-hold until IT staff positions can be filled.

eDocs Replacement

- On hold due to resource constraints .

Precise Snowplow Tracking Upgrades

- On hold due to resource constraints.

Body Worn Camera Expansion

- This is complete.

Video Production Hardware Upgrades

- Expected completion in Q3.

e-Ticketing Expansion

- This is complete.

Strategy 3.6.4: Conduct annual security assessment (10% completed)

The annual security assessment was scheduled to start in Q3. Due to vacant positions in the department this has been pushed to Q4 pending resource availability.

Strategy 3.6.5: Increase cybersecurity awareness among City staff (80% completed)

Cybersecurity training courses and associated timelines have been defined for the year. The courses and simulated phishing attacks will continue throughout the year.

Strategy 3.6.6: Provide technology training for City staff (75% completed)

Provide online GIS training for City staff

On Hold due to resource constraints.

Offer online Microsoft Office365 Trainings for City staff

Office 365 pre-recorded training sessions are available to City Staff and are being promoted via News & Views and SharePoint. IT staff are looking at vendors to provide in-person and online training in Q4.

Expand Brainstorm QuickHelp self-paced training courses

Ongoing promotion and expansion of this system.

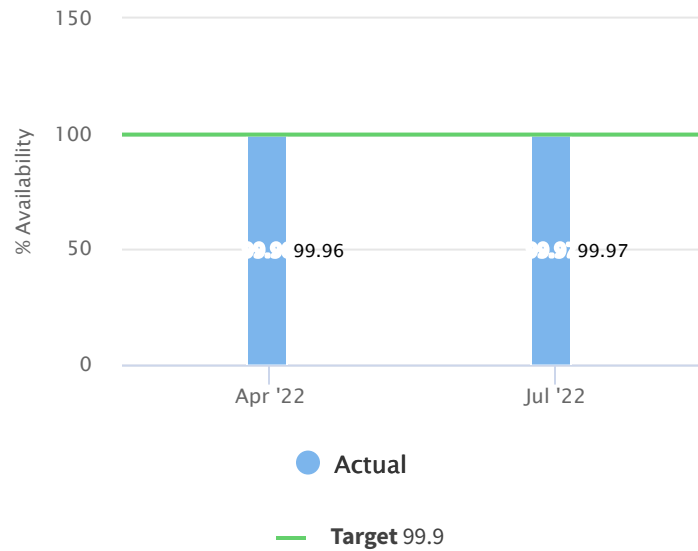
Provide Knowbe4 cybersecurity training courses

We've upgraded the licensing to provide more training content options this year. New-hire training is on track and our phishing campaigns are remaining steady at or just below our industry standard.

Technology infrastructure availability

Owner: Justin Bingham

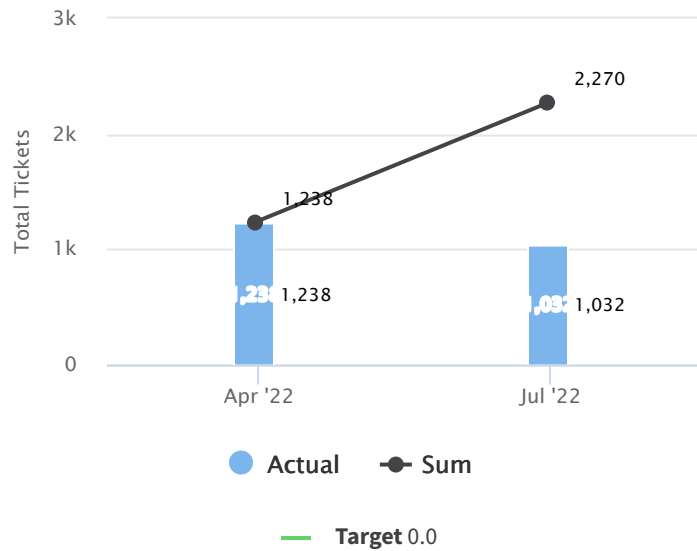
Last Update: Jul 07, 2022 22:06:41



IT Tickets Closed

Owner: Justin Bingham

Last Update: Jul 07, 2022 22:08:16



Objective 3.7

Progress 50%

Provide responsive action to council-identified priorities

Strategy: 1



Updated on Jul 13, 2022 20:47:32

Strategy 3.7.1: Staff provides timely responses to constituent requests (50% completed)

During the second quarter of 2022, 101 constituent requests have been submitted to the CMO. These requests are all entered in Microsoft Planner and monitored for timely update/completion. The City Manager's Office issues a report weekly to keep council members updated with the latest developments of each request.

Objective 3.8

Progress 50%

Encourage staff professional development aimed toward innovation & efficiency

Strategy: 2



Updated on Apr 20, 2022 18:03:58

Strategy 3.8.1: Implement Learning Management System (25% completed)

HR will be making a decision 2nd quarter to request funds to implement for 2023.

Strategy 3.8.2: Improve employee recognition (25% completed)

Human Resources continues to track Kazoo recognition city-wide. HR is also researching other recognition programs for possible future use.

Employee Engagement through Kazoo –87%

•Q1 – 536 Incentives redeemed

•Q1 – 4,778 Recognitions sent

Objective 3.9

Progress 50%

Work towards professional development to enhance the minority and female candidate pool

Strategy: 2

Updated on Jul 17, 2022 16:12:05

Strategy 3.9.1: Enhance diversity, equity, and inclusivity in applicant pools, recruiting, and hiring (50% completed)

Human Resources Department is researching methods to enhance recruitment sources in diversity, equity, and inclusivity in applicant pool to include posting to diverse external job boards for a wider reach. HR has developed demographics reporting and is tracking city recruitment trends.

Strategy 3.9.2: Implement and monitor internal Diversity, Equity, and Inclusion team (50% completed)

HR implemented the New City team (DEI Team.) The team will meet monthly and has completed its charter.



	%	#
On Track	100.0	2

Objective 3.10

Progress 0%

Enhance metro district oversight

Strategy: 1

Updated on Jul 18, 2022 17:44:00

Council held a work session dedicated to Metro District regulations and reform on July 25th and Staff will bring an updated Metro District Regulation Ordinance to Council in mid-August 2022. Staff intends for Metro District disclosures to be published on the City's website at <https://www.c3gov.com/living-in/taxes-fees/metro-districts>.



	%	#
On Track	100.0	1

Goal 4

Progress 29%

Develop and maintain public infrastructure, facilities, and transportation to improve community appearance and encourage continued development

Objective: 5

Strategy: 28

Updated on Jul 18, 2022 15:52:27

Objective 4.1

Progress 43%

Enhance and improve physical infrastructure

Strategy: 8



	%	#
On Track	25.0	7
Some Disruption	57.14	16
Major Disruption	10.71	3
Completed	7.14	2



	%	#
Some Disruption	50.0	4
Major Disruption	25.0	2
Completed	25.0	2

Strategy 4.1.1: Construct new bridge on Brighton Road (south of 112th Ave) by 30 June 2022 (100% completed)

Project completed

Strategy 4.1.2: Construct new bridge on Potomac Street (north of Hwy2) by 30 September 2022 (25% completed)

Still awaiting completion of agreement between the City and FRICO. Construction start approximately 2-3 months after completion of agreement. Estimated construction timeframe 3-4 months. New estimated construction delivery (ECD) date needs to be determined once agreement has been completed.

Strategy 4.1.3: Construct new bridge on Peoria Street (south of 112th Ave) by 30 June 2022 (100% completed)

Project completed.

Strategy 4.1.4: Complete Fairfax Park Drainage Reconstruction Study by 31 December 2022 (25% completed)

Mile High Flood District (MHFD) is managing the project. Awaiting signature from MHFD on agreement/IGA. Matrix Design Group selected for study/design - developing performance schedule. ECD of study Q1 of 2023.

Strategy 4.1.5: Complete development & upload of city-wide facility assessment inventory of assets into Cartegraph/GIS by 30 June 2022 (25% completed)

Asset inventory completed. Significant delays with uploading inventory into Cartegraph/GIS. A number of factors has limited the completion of this effort by June 30, 2022. A new ECD will need to be established when the factors have been addressed.

Strategy 4.1.6: Complete approved/funded 2022 city-wide facility assessment project list by 31 December 2022 (20% completed)

New Fleet & Facilities Manager arrived June 20, 2022. CMO/Council approved Facilities Project Manager as part of 1st round of 2022 Re-appropriation - position currently in process of advertisement. Project MSA(s)/RFP(s) currently with CAO for review/approval. Projection of the 2022 projects list will encompass the remainder of 2022 and likely wrap up by end of Q2 2023 dependent upon the timing of bringing a project manager on board and process of contractual MSA(s)/RFP(s).

Strategy 4.1.7: Construct drainage improvements at part of Rosemary widening by 30 September 2023. (15% completed)

Need to complete land swap deal with Kroenke & obtain SACWSD property to construct pond(s) at 84th and Quebec. ECD of September 30, 2023 in jeopardy if unable to complete land swap deal by end of Q3 2022.

Strategy 4.1.8: Acquire property for detention ponds in Irondale by 31 December 2022 (30% completed)

Pending finalization of negotiations with Kroenke/SACWSD land swap deal(s). Also, reassessing additional property(ies) that may be required to support the 88th Ave Widening Project as well as overall drainage for the Irondale area.

Objective 4.2

Progress 14%

Engineer a safe built environment

Strategy: 7

	%	#	
Some Disruption	85.71	6	
Major Disruption	14.29	1	

Updated on Jul 18, 2022 15:57:18

Strategy 4.2.1: Complete designs for Highway Safety Improvement Program (HSIP) Projects at 96th & Tower, 120th & Chambers, 112th & Havana, 72nd & Locust, and Core City Signal Heads/Higher Visibility Backplates by 30 September 2022. (25% completed)

- 96th/Tower and 120th/Chambers are being designed outside of the HSIP program.
- 96th/Tower is being designed by Huitt-Zollars as part of the 2K Cinderella Bond – design to be completed by June 30, 2023.
- 120th/Chambers is being designed by Buffalo Run Metro District – to be completed by December 31, 2022. There remains a good possibility that we will lose the grant(s) (\$1M+) for these projects since these improvements will be incorporated into the 2K Cinderella project.

Continuing to work w/CDOT to mitigate/ameliorate this conflict.

- IGAs for the other projects sent to CAO for review.
- Signal Head & High Visibility Backplates – no design required.
- 112th/Havana & 72nd/Locust (a combined grant) – design to be completed by December 31, 2022.

Strategy 4.2.2: Construct HSIP Grant Improvements at 120th & Chambers by 31 December 2022 (15% completed)

Need to acquire ROW at NW corner as well as deconflict with the 120th Ave (Buckley to Chambers) project. May lose grant money if projects are combined/overlapped. 120th Ave (Buckley to Chambers) project completion ECD December 2023.

Strategy 4.2.3: Construct HSIP Grant Improvements at 112th & Havana by 31 December 2022 (10% completed)

IGA with CAO for review (grant is combined with 72nd/Locust) – ECD March 31, 2023.

Strategy 4.2.4: Construct HSIP Grant Improvements at 72nd & Locust by 31 December 2022 (15% completed)

IGA with CAO for review (grant is combined with 112th/Havana) - ECD March 31, 2023

Strategy 4.2.5: Upgrade Signal Heads/Higher Visibility Backplates in Core City by 31 December 2022 (15% completed)

IGA with CAO for review – ECD remains December 31, 2022.

Strategy 4.2.6: Construct HSIP Grant Improvements at 96th & Tower by 30 June 2023 (10% completed)

96th Ave & Tower Road improvements will be done in concert with 2K Cinderella Project(s). Likely ECD 2025 as a worst case scenario.

Strategy 4.2.7: Complete design for Safer Main Streets Grant Improvements at Colorado Blvd (between 68th & 70th) by 30 September 2022 and construct by 30 June 2023 (10% completed)

Design underway. Estimated design complete 31 March 2023. Estimated construction complete December 31, 2023.

Objective 4.3

Progress 12%

Build infrastructure to accommodate for future growth

Strategy: 5

	%	#
● On Track	20.0	1
● Some Disruption	80.0	4

Updated on Jul 18, 2022 15:58:59

Strategy 4.3.1: Complete update to the City's Transportation Plan by 31 December 2022 (0% completed)

Contractor delay(s) - received notice contractor is ready to begin. ECD June 30, 2023.

Strategy 4.3.2: Construct widening/improvements at 120th Ave (Chambers to Buckley) by 30 June 2023. (10% completed)

Awaiting approval of IGA from Buffalo Run Board. ECD December 31, 2023.

Strategy 4.3.3: Complete ROW acquisition (w/DRCOG funds) for 120th Ave/US85 Interchange by 31 December 2022....construct by 31 December 2024 (25% completed)

On schedule w/ROW acquisition. ECD construction – UKN pending funding. Received \$9.6M CRISI Grant to further environmental assessment(s), project design, and ROW acquisition.

Strategy 4.3.4: Construct traffic signal at 117th & Chambers by 31 December 2022 (10% completed)

Now part of 2K Cinderella Project(s) - CHAMBERS ROAD – 105TH TO 116TH

Notional Project Schedule: (Project managed by Reunion Metro District)

- 4/4/2022 – Design Scope Meeting
- 4/15/2023 – Design Completion (per JR Engineering)
- 5/15/2023 – Advertised
- 7/1/2023 – NTP
- 7/1/2024 – Complete Construction

Strategy 4.3.5: Apply for grant funding for drainage crossing at Second Creek/O'Brian Canal Crossing by 31 December 2022 (15% completed)

Awaiting Corp of Engineers (COE) 404 permit approval. ECD December 31, 2022.

Objective 4.4

Progress 22%

Build alternative, multimodal, next generation transportation network solutions

Strategy: 3

		%	#
●	On Track	33.33	1
●	Some Disruption	66.67	2

Updated on Jul 18, 2022 16:02:11

Strategy 4.4.1: Initiate construction of Rosemary Street Widening Improvements by 30 September 2022 and complete construction by 30 September 2023 (25% completed)

Need completion of land swap deal with Kroenke/SACWSD to begin bidding process. Estimated start date December 2022.

Strategy 4.4.2: Complete right-of-way acquisition for 88th Ave Widening improvements by 31 December 2022 and construction by 31 December 2024 (25% completed)

Submitting ROW plans to CDOT in July 2022. Six (6) months should be enough time to purchase ROW since consultant has pre-coordinated with most property owners. Design Consultant on track to have 90% plan review with CDOT by November 30, 2022. Construction ECD unknown at this time.

Strategy 4.4.3: Complete right-of-way acquisition for Vasquez Boulevard Improvements by 31 December 2023 and construction by 31 December 2025 (15% completed)

CDOT working on completing the environmental assessment (EA) by December 31, 2022. CDOT & Design Consultant meeting with property owners about right-of-way acquisitions. CDOT planning to have ROW plans completed by August 1, 2022. Construction ECD unknown at this time pending funding.

Objective 4.5

Progress 60%

Collaborate with regional partners on improving infrastructure

		%	#
●	On Track	100.0	5

Strategy: 5

Updated on Jul 18, 2022 16:03:25

Strategy 4.5.1: Participate in Quarterly Colorado Department of Transportation (CDOT) and Adams County Transportation Meetings (50% completed)

Accomplished. Staff participates in quarterly meetings with CDOT and Adams County.

Strategy 4.5.2: Participate in Quarterly Adams County Council of Governments (ADCOG) Transportation Forum/Technical Group Meetings (50% completed)

Accomplished. Staff participates in quarterly meetings with ADCOG.

Strategy 4.5.3: Participate in monthly Denver Regional Council of Government (DRCOG) and North Area Transportation Alliance (NATA) Coordination/Collaboration Meetings (50% completed)

Accomplished. Staff participates in monthly DRCOG and NATA meetings and provides an update on activity to City Management.

Strategy 4.5.4: Participate in monthly South Adams County Water & Sanitation District (SACWSD) and Mile High Flood District (MHFD) Coordination/Collaboration Meetings (50% completed)

Accomplished. Staff participates in monthly SACWSD and MHFD meetings.

Strategy 4.5.5: Participate in quarterly Xcel Energy and United Power Coordination/Collaboration Meetings (50% completed)

Accomplished. Staff participates in quarterly Xcel and United Power meetings.

Goal 5 Progress 64%

Promote inclusion and equity to create a unified City that reflects its diverse residents, encourages community involvement and trust, and fosters civic pride

Objective: 4 Strategy: 9



Objective 5.1 Progress 54%

Provide programs and services that support equitable access for all people

Strategy: 4



Updated on Jul 17, 2022 16:17:49

Strategy 5.1.1: Work with appropriate departments to implement Americans with Disabilities Act (ADA) compliance plans (50% completed)

The following measurables that were completed 2nd quarter:

1. ADA Plan
 1. ADA Transition plan is 50% complete.
 2. Rolled Parks ADA audit into Meeting the Challenge's audit
 3. Total corrective measures = 1.1 million. (60% already in 2022 CIP)
 4. 1 ADA Team Meeting.

Strategy 5.1.2: Develop programs and services that promote connection and inclusion (50% completed)

Recreation program expansion for summer: youth outdoor education (including but not limited to adventure explorers, 100 things to do before your 12, bike fitness, garden club); fitness & wellness (including but not limited to group exercise outdoor classes, bilingual classes, summer shred challenge, fitness for the family, fitness parties); adults (including but not limited to pancake breakfast, margarita's and masterpieces held at Bison Grill, hikes and hops, zip and sip); SOAR - Special Opportunities in Adaptive Recreation (including but not limited to picnic in the park, story time in the park, adaptive gymnastics).

Strategy 5.1.3: Expansion of resource connections for Community Navigator program and services. (65% completed)

The Community Navigator-Homeless Outreach has completed the following:

- 164 outreach contacts
- 3 housing matches
- 16 SNAP benefits obtained
- 1 assisted to relocate unsheltered person out of state for safety reasons (set up transportation and job)
- 9 vital documents obtained
- Partnered with ACCESS Housing to secure a donation of 100+ pairs of boots/shoes for people experiencing homelessness
- Intern completed her internship and has been hired on as a part-time employee
- presented to Derby business owners, 1 church community, and the Chamber of Commerce

In addition, South Adams Water District approved an MOU to allow Showers For All to use their system in order to offer showers and laundry services for free. We are finalizing the contract with Showers For All and ACCESS Housing, with services to start in Q3.

Strategy 5.1.4: Provide court services and information utilizing different platforms to ensure convenience for all case parties (50% completed)

During the second quarter of 2022, Court information has continued to be provided to defendants on their citations, on the Court web pages, on the voice messaging system, and by written notices sent to them via USPS. The Court continues to provide defendants, attorneys, and interpreters the option of appearing for hearings either in-person or virtually for arraignment and pre-trial hearings. Other Court business may also be conducted in-person at the Court office window, by phone, or via US mail or E-mail. Fine/Fee payments may be paid in-person, by US mail, by phone, or online. The Court is currently working with IT to gain the ability to send notices to case parties via Email directly from the current case management system. The Court also worked with IT this quarter to submit a 2023 budget request for text message notifications that can be sent directly from the current case management system to remind parties of upcoming hearing dates/times, payment plan due dates, and other sentencing information such as ordered class and community service registration links and due dates.

Objective 5.2

Progress 100%

Increase civic pride and trust to create an inclusive community



Strategy: 3

Updated on Jul 13, 2022 20:49:27

Strategy 5.2.1: Conduct community survey on Council composition Charter changes (100% completed)

Survey complete and results were presented to Council on June 13.

Strategy 5.2.2: Host 1 public education event in each Ward on council composition survey options (99% completed)

Events will continue to be hosted as location/date/times are available. Next event is a mapping drive on July 9 at Anythink Library. The City Clerk's Office will be at Music in the Parks in July/August as well.

Strategy 5.2.3: Conduct coordinated special election on council composition ballot issue in November 2022 (100% completed)

Council determined not to move forward with a special election for composition changes via a Charter amendment.

Objective 5.3

Progress 50%

Improve equitable and diverse citizen participation

Strategy: 1



	%	#
● On Track	100.0	1

Updated on Jul 13, 2022 20:49:55

Strategy 5.3.1: Recruit board and commission members from "core" City (50% completed)

Continuous efforts will be made to focus and recruit Core city residents to engage with our boards and commissions program.

Objective 5.4

Progress 12%

Address homelessness issues with regional partners

Strategy: 1



	%	#
● On Track	100.0	1

Updated on Jul 18, 2022 16:28:58

Strategy 5.4.1: Establish a homelessness resolution program that promotes safe shelter and housing stability (12% completed)

Broker is currently identifying properties for acquisition to construct a navigation center. Design RFP is expected to be posted in the coming months. Study and Executive Session planned for August 2022 to determine next steps with respect to land acquisition.