

A RESOLUTION DECLARING A VACANCY ON THE CITY COUNCIL OF THE CITY OF COMMERCE CITY AND DESIGNATING THE APPLICATION DEADLINE AND MATERIALS TO FILL THE VACANCY

NO. 2022-119

WHEREAS, Section 4.5(a) of the Charter of the City of Commerce City, Colorado (“Charter”) provides, in part, that City Council of the City of Commerce City (“City Council”) shall decide when a vacancy on the City Council exists based on competent evidence to be placed on record in the City Council’s minutes;

WHEREAS, Section 4.5(b) of the Charter provides that the City Council appoint an eligible person “to fill such vacancy to serve to the next organization meeting of the city council held after the regular municipal election;”

WHEREAS, pursuant to its home rule authority, the City Council has adopted Council Policy 21 to establish the process for filling a vacancy on the City Council; and

WHEREAS, on Monday, December 12, 2022, Councilmember Rick Davis (Ward III) submitted a written resignation form office and, at the beginning of the City Council Study Session on that day, provided an oral resignation from office.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COMMERCE CITY, COLORADO AS FOLLOWS:

1. Declaration of Vacancy. The City Council hereby declares that a vacancy exists as of the date of this resolution in the office of Ward III councilperson due to the resignation of Rick Davis.

2. Designation of Application Deadline & Materials. Pursuant to Council Policy 21, applications of persons interested in appointment to fill the vacancy shall be submitted by no later than 5:00 p.m. on January 4, 2023. Applications shall include:

- a. a statement confirming eligibility for appointment (Charter, Section 4.4);
- b. a resume; and
- c. a letter explaining, in detail, why the applicant feels he/she would be a good councilmember for the City of Commerce City if appointed and answering the questions set forth in Exhibit A.

3. Ranking & Appointment. Pursuant to Council Policy 21, the City Council anticipates selecting finalists prior to interviews and making the appointment at a regular or special meeting. The City Council may modify this procedure at any time to determine the appointment of an eligible person consistent with the City Charter.

RESOLVED AND PASSED THIS 19TH DAY OF DECEMBER 2022.

CITY OF COMMERCE CITY, COLORADO

Benjamin A. Huseman, Mayor

ATTEST

Dylan A. Gibson, City Clerk

EXHIBIT A
Council Vacancy Application Questions

1. Why are you applying to be on the City Council?
2. How is your experience and background relevant to being on the City Council?
3. What are your thoughts on the relationship between the Historic City and the Northern Range?
4. What do you believe to be the three most pressing challenges or concerns in the Commerce City community?
5. What do you see as the three biggest opportunities for Commerce City right now?
6. What concerns, if any, do you have about serving on the City Council?
7. What does Quality Community for a Lifetime mean to you?
8. What local government or non-profit boards or commissions have you served on?
9. Have you participated in the Commerce City Civics Academy?
10. How long have you resided in Commerce City?
11. What is your favorite place in Commerce City?