

City Manager Week in Review Report

WEEK OF: August 9, 2024



RESOURCES

Agendas and meeting schedules – commerce.legistar.com

City online events calendar – c3gov.com/Calendar

Get City Alerts – c3gov.com/Subscribe

Report a Concern – c3gov.com/AccessC3



New & Notable

Transportation & safety plan open houses coming soon!

Commerce City is kicking off two major transportation planning efforts: the Transportation Master Plan (TMP) and the Safety Action Plan (SAP). These projects aim to enhance mobility and safety across the community, and residents are encouraged to participate and share your insights to help shape the future of transportation in Commerce City. Join us for a pair of upcoming public open houses to provide your input:

- Thursday, Aug. 29 at Eagle Pointe Recreation Center
- Tuesday, Sept. 10 at Belle Creek Family Center

Both open houses will take place from 4:30 to 6:30 p.m. Learn more about the plans and other public feedback opportunities during the process at c3gov.com/TransportationPlanning.

Participate in the silent auction for the Curt Holland Memorial Golf Tournament

The Quality Community Foundation (QCF) and Commerce City Police Department (CCPD) invite you to the Fourth Annual Curt Holland Memorial Golf Tournament on Friday, Aug. 23, along with the accompanying silent auction. The silent auction allows non-golfers to still help raise funds for post-secondary education scholarships by bidding online! The virtual silent auction opens one week before the event on Friday, Aug. 16, and closes on Aug. 23; the day of the golf tournament.

The Curt Holland Memorial Golf Tournament funds post-secondary scholarships for Commerce City students and CCPD employees and their dependents. Learn more about the Curt Holland Memorial Golf Tournament, sponsorship opportunities, and silent auction items at c3gov.com/CHGolf.

[Council Work Schedules](#)

[HR Q2 Dashboard](#)

Commerce City's Grant Office

[Grants](#) - July Update



Business/Economic Development



WoodSpring Suite Hotel in Mile High Greyhound Park

- Staff is assisting developer of the WoodSpring Suite Hotel with plans for the grand opening located at the Mile High Greyhound Park. This is the first hotel in the city!
- Staff met with a firm representing a fast-casual restaurant concept, confirmed land required and size of the building needed.
- Staff supported a developer's due diligence for a commercial project along E. 62nd Ave.
- Staff received an update for a proposed automotive services concept. Staff learned their project will require a 2-acre site for a 4,400-square-foot building.
- Staff met with the Denver International Airport's real estate director to receive an update on property near E. 81st Ave.
- Staff provided briefing and update to the Commerce City Urban Renewal Authority on the status of development plans for Mile High Greyhound Park.
- Staff assisted a broker with promoting an updated site and leasing plans for commercial development sites located along E. 120th Ave.

– Staff received an update on a building permit that has been issued for tenant improvements at 6195 Clermont for a manufacture expansion. This \$2.6 million project will enable 70 new jobs in our community.

– Staff followed up with a heavy equipment repair shop that specializes in rebuilding diesel engine to begin documentation of their incentive agreement with the city.

– Staff provided business retention and expansion services to a small business that provides tires and tire repair services.

– Staff collaborated with management analyst team members to provide input on new food truck regulations.

– Staff coordinated a meeting with the Colorado Department of Higher Education to identify potential collaborative efforts for the Build C3 workforce programming.

– Staff provided small business support for a rental car business.

– Staff provided planning and support for the Catalyst Fund mural restoration project on the side of building in Derby.

- Staff continued business retention and expansion support for a daycare center.

– Staff provided land development business liaison support for a potential development at 5500 Colorado Blvd.

– Staff helped create a strategy and marketing materials to get local businesses involved in the Hispanic Heritage event to be held in Derby in September.

- Staff prepared a list of potential sites to be shared with a Derby retailer for their possible expansion to the Northern Range.



Community Appearance/Clean Ups

Hot Shot Crew

Monday – Friday

- During the past work week, the Hot Shot Crew was divided into 2, two-person teams that worked 8 hours per day. Clean-up efforts are dedicated to both scheduled locations of known hotspots and in response to SeeClickFix requests.
- Hot Shot Crews conducted inspections and removed abandoned items at the following scheduled, routine locations:
 - E. 48th Avenue and Ivy Street
 - E. 50th Avenue and Forest Street
 - E. 52nd Place and Oneida Street
 - E. 60th Avenue from Brighton Boulevard to Clermont Street
 - E. 64th Avenue and Colorado Boulevard (I-270)
 - E. 83rd Avenue and Rosemary Street
 - E. 84th Avenue and Pontiac Street
 - E. 96th Avenue and Peoria Street
 - E. 112th Avenue and Tower Road
 - E. 120th Avenue and Cameron Street
 - Elm Street - E. 69th Avenue to 72nd Avenue
- In addition to routine areas, crews performed clean-up at the following locations:
 - E. 56th Avenue and Locust Street
 - E. 64th Avenue and Holly Street
 - E. 68th Avenue and Ash Court
 - E. 68th Avenue and Holly Street
 - E. 83rd Avenue and Quebec Street
 - E. 100th Avenue and Havana Street
 - E. 104th Avenue and Turnberry Drive



Distinctive Highlights

- This week, our Hotshot crews continued efforts to promote sustainability and cleanliness throughout Commerce City.
- Teams picked up 16 tires in the Right-of-Way and took them to the recycling center.
- Teams assisted the RTD (Regional Transportation District) with the cleanup of their trash receptacles. 14 receptacles were cleaned and trash was disposed of.
- Teams also removed a large unlawful dumping that was located near E. 68th Avenue and Holly Street.



Housing & Community Well-Being

Community Well-Being	Weekly	YTD	Housing / CDBG	Weekly Totals	YTD
Homeless Navigator					
Unhoused Resident Contacts	33	919	ERA: Rent/ Mortgage	\$0.00	\$245,027.87
Voucher Matches to Housing	2	14	ERA: Utility	\$0.00	\$8,875.00
Voucher Orientations for Housing	0	6	ERA: Car repairs	\$0.00	\$0.00
Unhoused Resident: Shelter	0	4	ERA: Homeless	0	2
			ERA totals	\$0.00	\$251,000.00
Unhoused Resident: Transitional Housing	1	7	ERA: Families Served	0	54
Unhoused Resident: Permanent Housing	2	9	ERA: Total Applications	0	73
Family & Senior Navigator			In-Person Resident Service	26	826
Senior Contacts	25	387	Phone Contacts	157	4,776
Senior Resource Referrals Made	55	619	CDBG Services	0	386
Family Contacts	8	336	CDBG Draw Downs	\$0	\$199,157.00
Family Resource Referrals Made	20	504	CDBG Inspections	0	11



Environment & Sustainability

Energy, Equity, and Environmental Weekly Report – Aug. 5

This report provides a weekly update of environmental policy and planning work including, but not limited to:

- Environmental Policy Advisory Committee (EPAC)
- Lotus Contract and Community Outreach
- Municipal Sustainability
- Information regarding the Suncor Refinery and its operations
- Legislative Updates & Regional Environmental Leadership
- Colorado Energy and Carbon Management (CECM) Commission
- Oil & Gas Projects & Policy
- The included exceedance report is provided and updated on a monthly basis.



Growth and Development

Ward Report: June Ward Report

* New Report will be updated by second Wednesday of the month

PERMITS	Weekly Totals	2024 YTD Total	CODE ENFORCEMENT	Weekly Totals	2024 YTD Total
SFD Permits Issued	3	375	Total Case Action	721	20,726
Multi-Family Permits Issued	0	0	Pro-Active Cases	77	2,700
Duplex Permits Issued (SFA)	1	16	CAI	2	813
Townhome Permits Issued (SFA)	0	0	SCF-CRM	30	733
Residential CO issued	13	445	Violations Issued	172	5,190
Total Permits Issued	44	1,291	Weed Violations Undeveloped	1	107
Permits Processed	90	1,668	Weed Violations Developed	22	397
Residential Permits Processed	66	1,236	Abatement Hearings	0	156
Non-Residential Permits Processed	24	395	Abatement Ordered	17	152
Residential CO Processed	1818	451	CRT Violations	0	132
Residential Inspections	507	14,472	CRT Outreach	0	30
Non-Residential Inspections	52	1,344			

PLANNING

Completed Cases	0
New Cases (Deemed Complete/Included in Total)	1
Total Active Cases	147
POD Inquiries questions about zoning, allowable use, development process and timelines, setback requirements	19

SELECT CASE STATUS UPDATES

Murray Farms	Plat under review
3rd Creek	Filing 5 plat preparing to post
Commons at 104th	Zoning preparing for August Planning Commission

PUBLIC HEARINGS (Recent & Upcoming)

LUP-058-24	Tower Landfill Land Use Plan Amendment, August 5, City Council
Z-705-99-00-09-24	Tower Landfill Annexation Zoning, August 5, City Council
V-93-24	Tower Landfill Vacation Right-of-Way, August 5, City Council
V23-0001	Seventh Ave Vacation of Right of Way, August 19 City Council
Z23-0001	Galations Commons, Zone Change, August 19 City Council
Z24-0001	JFW Trucking, Zone Change, August 19 City Council
Z-973-21-24	Anderson Ranch, Annexation Zone Change, August 6 Planning Commission
CU-131-24	Crown Container Conditional Use Permit, August 6 Planning Commission
PUDA24-0003	Commons at 104th, August 6 Planning Commission
Z-979-24	Applegreen North Zoning, August 6 Planning Commission
Z-980-24	Applegreen South Zoning, August 6 Planning Commission

NEW SUBMITTALS

NIGID24-0001	Adams Crossing
--------------	----------------



Public Safety

CCPD School Resource Officers and Traffic Team are Back Enforcing School Zones

With Adams County School District 14 back in session on Monday, August 5 and 27J Schools back on Friday, August 9, the Commerce City Police Department's School Resource Officers and Traffic Unit are back as well, reminding drivers and pedestrians about school zones and safe walking and driving practices.

There are 45 school zones in the city that have flashing lights and others that simply have signage to indicate times when they are in effect and where they begin and end.

We released a Traffic Tip Tuesday video on our social media platforms reminding drivers to be aware that these zones are now active, and both our SROs and traffic officers will be present in them as often as possible. Remember that while students/pedestrians should be utilizing crosswalks, that won't always be the case. Always be prepared to brake suddenly in the event a child should step into the roadway unexpectedly.

We are also reminding parents and those picking students up at the schools around our city that your passengers need to be buckled up properly before you leave the parking lot or pick-up line. Last school year our SROs noted that many drivers were exiting school grounds before their children had their seatbelts fastened, and this is extremely dangerous. As a driver the onus is on you to ensure your passengers are safe.

We hope all our students have a safe school year!



We would also like to extend a quick thank you to all of the students, parents, teachers, and community members we had the privilege of interacting with during National Night Out on Tuesday, August 6! Members of the police department attended every registered event, making the rounds to seven different neighborhoods. We love getting to know you before you ever need us in the event of an emergency, so we appreciate everyone who participated in this nationwide partnership between police agencies and the communities they serve.



Infrastructure

PW Updates

Preservation and Safety

- This week our Traffic team continued enforcing safety measures and replaced a total of 25 signs throughout the city.

Engineering

- The Asphalt Crack Repair project continued in River Oaks. 53 crack repairs have been completed under the current contract.
- The Mill and Overlay project is ongoing and the paving of Lansing Circle is underway.
- The Colorado Boulevard project continued with utility relocations. The project continues to progress on schedule and is on track to be finished by the end of November 2024.
- The E. 96th Avenue Request For Bid was put out to bid on July 31.
- Staff conducted a coordination meeting for E. 96th Avenue Underpass.
- Staff attended a coordination meeting for the Vasquez project.
- Staff attended Technical Advisory Committee meeting for the E. 120th Ave Corridor Study.
- Staff attended a coordination meeting for the Highway 2 Corridor Study.
- Staff attended a monthly I-270 Coordination Meeting with Adams County and CDOT.
- Staff attended a 470 Flyway Progress Meeting.
- Staff attended a branding meeting for the Commerce City Transportation Master Plan.
- The I-270 Improvements Project Stakeholder Workshop #6 was held at Eagle Pointe.

Streets

- This week, our Traffic teams continued their safety measures and began testing and programming school flashers to ensure they are ready for back-to-school season and reported any that need to be repair.
- Teams continued work on the E. 72nd Avenue and Colorado project and installed 1 Stop bar, 1 Stop legend, 4 cross walks, grinded out 3 turn arrows, and 5 lane markers throughout the City.
- The team completed repainting one of the lines, installed all 11 delineator posts, and removed the cone zone on 104th and Landmark turn lane closure project.
- Teams conducted inspections of the Pedestrian Crossing Flashers on E. 72nd Avenue and Magnolia Street to ensure there were not any issues.
- Pavement teams fixed a sidewalk in the Derby area in between Monaco Street and Locust Street on E. 72nd Avenue..
- The team repaired potholes, asphalt failures and cracks around the city, fixing a total of nine failures with 4 tons of hot mix and a total of 100 potholes with 2,350 Lbs. of cold mix.

Parks Operations

- Our Parks Operations crews were hard at work this week completing maintenance on summer-end projects throughout the parks, trails, and open spaces in our city.
- Staff kicked off upkeep at Fairfax and Pioneer Park, where they completed aeration for the summer sport fields. Aeration is a process that involves making holes or slices into the ground of a sports field to break up the soil and playing surface. This ensures the soil in the fields are ready for overseeding or top dressing.
- Crews continued ballfield maintenance this week focusing on Fairfax Park field 3. Staff nail dragged, finish dragged and removed weeds on the infield to ensure cleanliness for a tournament this weekend. Staff also pressure washed the bleachers for visitor use.
- With the higher heat temperatures continuing throughout the State, staff conducted irrigation inspections throughout the parks to ensure all fields were being properly watered. Crews completed inspections at all fields in Pioneer, Fronterra, and Fairfax parks. The inspections consist of spray pattern adjustment, proper nozzle size, head-to-head water coverage and adjusting run times.
- Staff continued trash and debris removal at various sites throughout the city. Operation crews swept the trail at Sand Creek trail and removed all debris in that area. Staff also found and removed debris along Fairfax Park canal and Sand Creek trail. Staff also removed considerable amounts of graffiti at Sand Creek trail.
- Staff also continued herbicide control and administered broadleaf spraying application this week at Monaco, Fronterra, Stampede, and Pioneer parks. Broadleaf herbicide is a type of weed killer that targets leafy plants, not grasses. This ensures clean landscapes and trails for all users.
- Our mowing operations crews continued throughout the city. This week, crews targeted mowing on Quebec Parkway, Tower Road, E. 104th Avenue, Havana Street, E. 120th Avenue, River Run, Foxton Village, Peoria Street, and Juliet Street.
- Staff also started on the installation of six shaded benches at Second Creek Trail at various locations throughout the trail system.

Active Permits



Parks, Recreation and Golf

Parks and Recreation Month | Recap

THANK YOU for celebrating Parks and Recreation Month with us!

In July, the United States celebrates Parks and Recreation Month to promote building strong communities through the power of parks and recreation. It also recognizes the contributions of parks and recreation professionals who maintain local, state, and community parks, and provide vital services such as protecting open spaces, promoting healthy activities, and serving all members of the community.

Commerce City's Parks, Recreation, and Golf Department offered various community activities throughout the month to celebrate, including Discovery Dash Scavenger Hunt, 4th Fest, Music in the Park, and a Summer Shindig!

- The Discovery Dash Scavenger Hunt had 59 registered teams with approximately 230+ participants. The scavenger hunt had 27 exciting missions.
- The July 25 Summer Shindig had over 1,400 in attendance!

On July 31, PRG hosted a staff celebration event to express gratitude for their hard work and dedication! Over 150 staff members attended the event, which included the presentation of the July 2024 We Care award, a group picture of the departments, as well as games, food, music, and team bonding activities.

Discovery Dash Participant Quotes:

- *Our favorite was Music in the park! We had such a great time eating, listening to music, and bouncing on the bounce house (my son's favorite). It was great seeing so many parks that we haven't been to but will return; like Turnberry.*
- *Our favorite mission was tracking down and meeting a Park Ranger. It was so great to hear about their job, and it was fun looking for them in the parks.*

THANK YOU FOR CELEBRATING!!

08/09/2024

**PARKS &
RECREATION
MONTH**





Urban Renewal

URA updates are forthcoming.



Financial Reports

Where to find budget and financial information:

Main Budget & Financial Reports Webpage:

- c3gov.com/financialreports
- [2024 Adopted Budget](#)
- [2024 Budget at a Glance](#)
- [2022 Annual Comprehensive Financial Report](#) (ACFR)
- [2022 Popular Annual Financial Report](#) (PAFR)

Monthly Financial Report - June 2024

The City's 2023 Financial Audit is underway and is expected to be completed by the end of August. The audit report and audited financial statements are planned to be presented to City Council on August 12. This has been twice delayed from the original and revised deadlines of 6/24/24 and 7/22/24, due to challenges with completing the Housing Authority's audit. The Housing Authority is a component unit of the City and the City's audit cannot be completed until the Housing Authority's Audit is complete. Each monthly financial report contains cumulative financial data through the end of the reporting month.



Municipal Court & Probation

Municipal Court & Probation Report - through July 2024

Text Message Notifications

Commerce City Municipal Court is utilizing text message notifications to send reminders to case parties. If you have an upcoming hearing, you should receive an initial 'opt-in' text message. If you have not received an 'opt-in' message and would like to receive text message notifications with reminders about your Municipal Court case, please call 303-289-3640 or send an email with your cell phone number to court1@c3gov.com.



Boards and Commissions

Updates are forthcoming.