



Commerce City Cultural Council
January 9, 2018 AGENDA

Call to Order/ Roll Call

Welcome and Guest Introductions

Present: Ed Hanson, Kristi Douglas, Deb Bullock, Jacob Wilson, Cathleen Teter, Crystal Elliot, Heather LaCrue

Absent: David Soucie, Bryan Draxten

Regular Business Items

- Approve December, 2017 meeting minutes
 - o First motion to accept by Kristi. Seconded by Deb. Motion was unanimously approved.
- Financial Update
 - o First motion to accept by Kristi. Seconded by Heather. Motion was unanimously approved.
- Treasurer
 - o Members are committing to recruiting new board members and attract someone who would fill in the treasurer position. In the meantime, Daniela, city staff, is filling in.
 - o Outstanding Membership applications
 - No action
- Complete outside hours document
 - o Members are asked to fill in hours volunteered on the board for record purposes.

Committee Reports and Discussion

- Music in the Park Concert Series
 - o Band contact status
 - Snapshot, Bluez House, Amelia Robles, are all confirmed. Crystal will reach out to the lead singer of Chicano Heat to get in touch with Daniela.
 - Next step is doing sound contracts. Daniela will lead.
 - o Food Truck status
 - No update, Daniela will confirm selected food trucks.
 - o Fundraising
 - Sponsorship/Partnership sign-ups and status
 - o Re-send info/materials to members
 - Chipotle and Subway nights- Daniela will contact and set up.
 - o Locations and permits
 - City permits go out Feb 1 and Liaison will go visit Reunion.
 - o "To do" list and procedures updates
 - Bring copies to the next meeting – Deb will update and bring back to the group.
 - o Talk about funding for new big banners.
 - Will look at budget for potential new banners during our February meeting.
- Grants
 - o SCFD Tier II Grant Writing Tutorial in January- Crystal, Ed and Daniela have signed up for workshops
 - o QCF Grant- Ed will attend upcoming workshop.
 - <http://www.c3gov.com/government/boards-commissions/quality-community-foundation/grants>



- Technical Assistance Sessions (Please RSVP to Daniela)
- Session One: January 10, 2018, Civic Center Building, Room #3109, 5-8 p.m.
- Session Two: January 13, 2018, Civic Center Building, Council Chambers, from 9 a.m.-12 p.m.
- Jan. 31: 2017 Grantee report deadline
- Feb. 2: Grant in-take deadline
- Public Art/Others
 - o Public Art status
 - Tower Rod and Fronterra Park committees are still looking for members
 - Cathleen Teter, Krisit, Jacob, and Ed are interested in serving on Tower Road public art committee.
 - Deb is interested in serving on the Fronterra public art committee.
 - o Commerce City Arts & Cultural Master Plan
 - Commerce City Arts & Cultural Inventory
 - Deb makes motion that Cultural Council develops a Commerce City Cultural Master Plan. Motion seconded by Jacob. Motion unanimously approved.
 - Examples of other that have developed plan are Brighton and Adams Co.
 - Ed will send over both copies via email.
- Collaborate with other groups/organizations
 - o Identify groups we might collaborate with
 - Art teacher show to showcase their work.
 - o Possible location: yellow rose, Magnolia St, coffee shop over in Reunion.
 - o Art fair
 - o Collab with Boys & Girls club
 - o Create our own newsletter to promote cultural & artists
 - o Continue to create more art wraps, and perhaps include HS participation by doing an art contest.

New Business – Miscellaneous Items and Open Discussion (7:45)

- Board Recruitment (7:45)
 - o Flyer creation/other handout
 - Ad was included in the Connected for January.
 - o Input for interviews
 - Daniela passed out questions members are asked during their interview to become a Cultural Council member.
 - o Define expectations and roles for onboarding.
 - No action
 - o Public forums/events/outreach
 - No action

Member Comments/Announcements

- 1/19 tour of arsenal 1:30-3:30 p.m.

Adjourn

Next meeting: February 15, 2017