



**Commerce City Cultural Council  
Regular Meeting  
March 11, 2014**

**MINUTES**

Present: Troy Younger, Maura O'Neal, Karen O'Donnell, Angel Anderson, Carlotta Barnes, Karen O'Donnell, Debra Bullock, Crystal Elliott

Absent: Jim Jacobs, Tina Curtis, Richie Castro, Juan Rodelo, Margarita Sena

**1. Welcome and introductions**

- a. Meeting Called to order 6:05 pm.

**2. Approval of Jan 4, 2014 Cultural Council minutes**

- a. Carlotta Made a motion to accept the minutes as read. Angel 2<sup>nd</sup>. All in favor. Minutes approved

**3. Discussion and approval of January Financial report**

- a. No report, Jim absent

**4. Discussion and Approval of 2014 Budget**

- a. Debra said that we received grants for the amount of \$3000.00 and \$1500.00 from the Quality Community Foundation.
- b. Regarding monies shown in the budget. The amount of \$5450 should be changed to \$3000.00.
- c. Anticipated monies from SCFD should be included in the budget
- d. Anticipated monies from Key Bank should be included in the budget
- e. Debra made a motion to approve the budget understanding that Jim will correct numbers according to the grants that we are receiving for 2014. Angel 2<sup>nd</sup>. All in favor. Motion carried

**5. Introduced visitor**

- a. Troy introduced Angela VanDijk who is interviewing for a board position.

**6. Fairfax park Update**

- a. The date for the Art Installation is March 29
- b. Maura asked if there was a plan to communicate with the residents.
- c. Karen said that Michelle Halstead is working on it.

**7. Grants & Fundraising Updates**

- a. SCFD grant process is due March 28.
- b. Maura doesn't believe she can have the grant ready in time and asked if a Cultural Council member can finish the application. Carlotta will finish the application.



- c. Debra suggested that we do it similar to what we have done in the past and Maura will forward copies from last year to Carlotta.

#### **8. Music in the Park Progress Report**

- a. Debra said that SSS Productions is doing the sound for \$3945.00
- b. The bands are from Starkey Productions and will cost \$3975.00.
- c. We still have money for marketing.
- d. Troy needs to sign the proposals and send to Starkey Productions as soon as they amend some terms suggested by layers for the City of Commerce City. We also need to send a deposit.
- e. Karen is working on flyers for Music in the Park. We should have them in April.
- f. Karen said Music in the Park is in the Rec. Center guide.
- g. Debra asked Karen to check with Michelle and ask if Music in the Park can be included in the city newsletter.
- h. The park permit is done.
- i. We discussed having Swinging Snacks as the food vendor for Music in the Park. Karen will check if Swinging Snacks is still the vendor for Pioneer Park.

#### **9. Report on Thursday, March 6 - Conter Meeting**

- a. Troy discussed the proposed lease of the building.
- b. Debra suggested that Troy send a letter to Greg on what we can do, since we do not have funds to pay.
- c. Maura suggested that we might think about asking for a usage fee when we use it.
- d. Angel asked if we could go to City Council and have them waive it.
- e. Carlotta thought that we should be paying a minimal amount.
- f. The next meeting is on Thursday night 3/13/14 at 6pm.
- g. Ask for \$20.00 per month and no utilities.

#### **10. Misc. Business**

- a. Troy said that March 19 is Chipotle Fundraiser night, between 4 and 8.
- b. Debra handed out flyers for the CCHS Annual Luncheon.
- c. Monday April 7 is the Pizza Hut Fundraiser night. Angel suggested that Troy post on the Alumni and "You know you're from Commerce City if" Facebook page. Troy will purchase marketing on Facebook to promote the fundraisers.
- d. Debra would like to do a power point presentation for City Council. They have reserved April 21 at 6pm. She would like bios from everyone. Crystal will help and Troy can present.
- e. Quality Community Foundation would like us to do a presentation on Tuesday March 18 at 6pm. Debra and Crystal will do the power point and Troy will present.
- f. Debra said that Charlene Jaramillo is asking if Cultural Council still owns a buggy that the was purchased by Cultural Council some years ago. Cultural Council discussed the benefits of owning the buggy and whether it should be sold or donated to other Historical or Cultural organizations. Mrs. Jaramillo would like to see Commerce City Cultural Council keep the buggy and use it in future Memorial Day Parades. The



buggy is currently in the possession of Tom Schrah. She will contact him so we can see the condition of the buggy.

- g. Debra said that before we donate anything we need to determine how we received it. If it was from grant money we should not donate, and try to find a use for it in our own city.
- h. Debra would like to have an art show that would showcase local, adult artists. All seemed interested and we should pursue it. Will discuss details later.

## **11. Adjournment**

- a. Carlotta Motioned to adjourn: Debra, Second: All in favor. Motion passed unanimously.
- b. Meeting adjourned at 7:25