



# Commerce City

7887 E. 60th Ave.  
Commerce City, CO 80022  
c3gov.com

## Meeting Minutes - Final

### City Council

---

Monday, December 18, 2023

6:00 PM Council Chambers, 7887 E 60th Ave, Commerce City, CO 80022. The meeting will also be conducted in a hybrid format via Zoom. Registration link: [https://c3gov.zoom.us/webinar/register/WN\\_h8-0wOivQFqHZpY9kNbZRw](https://c3gov.zoom.us/webinar/register/WN_h8-0wOivQFqHZpY9kNbZRw)

---

**Regular Meeting. Times given are estimates only.**

**Updated @ 10:34 am on December 18, 2023**

#### 1. Call to Order/Roll Call

*A regular meeting of the City Council of the City of Commerce City was called to order by Mayor Douglas on December 18, 2023, at 6:00 PM.*

**Present:** 9 - Council Member Steven J. Douglas, Mayor Pro Tem Susan Noble, Council Member Oscar Madera, Council Member Rocky Teter, Council Member Renee Millard-Chacon, Council Member Craig Kim, Council Member Charles Dukes, Council Member Sean Ford and Council Member Kristi Douglas

#### 2. Pledge of Allegiance

*The Pledge of Allegiance was recited.*

#### 3. Approval of Agenda

*A motion was made by Council Member Kim, seconded by Mayor Pro Tem Noble, to adopt the agenda. VOTE: Unanimous, all present affirmed.*

#### 4. Public Comment

[23-248](#)

Public Comment - City Council will conduct this meeting in person at the Commerce City Civic Center, 7887 E 60th Ave, Commerce City, CO 80022. There will be the opportunity for public comment at the meeting during public comment and/or for each agenda item. Comments may be consolidated under the Public Comment part of the meeting. The public can submit their comments live during the meeting in person, via Zoom, or in advance through mail or email. Visit [c3gov.com/council](http://c3gov.com/council) and click on "Meeting agendas" for the full meeting agenda and "Virtual Meeting and Public Comment Instructions" for instructions on how to submit live verbal and written comments. The deadline to register via Zoom or submit written comments is noon on Monday, December 18, 2023.

*Jackie Valdez spoke on an issue with homelessness near her home.*

## 5. Executive Session

[23-292](#)

An executive session of the City Council pursuant to C.R.S. § 24-6-402(4)(f) & (g) for the purposes of discussing personnel matters, specifically reviewing and discussing applications and materials related to candidates for the position of City Attorney which are documents protected by the mandatory nondisclosure provision of the Colorado Open Records Act, and for interviewing candidates for the position of City Attorney; and further, pursuant to C.R.S. § 24-6-402(e)(I) for the purpose of instructing negotiators with regard to the potential hiring of a City Attorney.

*A motion was made by Mayor Pro Tem Noble, seconded by Council Member Kim, to extend the automatic time of adjournment by one hour. VOTE: 8 - Aye, 1 - Nay (Madera)*

**A motion was made by Council Member Ford, seconded by Mayor Pro Tem Noble, to enter into an executive session of the City Council pursuant to C.R.S. § 24-6-402(4)(f) & (g) for the purposes of discussing personnel matters, specifically reviewing and discussing applications and materials related to candidates for the position of City Attorney which are documents protected by the mandatory nondisclosure provision of the Colorado Open Records Act, and for interviewing candidates for the position of City Attorney; and further, pursuant to C.R.S. § 24-6-402(e)(I) for the purpose of instructing negotiators with regard to the potential hiring of a City Attorney. VOICE VOTE: Unanimous, all present affirmed.**

## 6. Consent Agenda

**A motion was made by Council Member Dukes, seconded by Council Member Madera, to approve the Consent Agenda as presented. ROLL CALL VOTE:**

**Aye:** 9 - Council Member Douglas, Mayor Pro Tem Noble, Council Member Madera, Council Member Teter, Council Member Millard-Chacon, Council Member Kim, Council Member Dukes, Council Member Ford and Council Member Douglas

- [Res 2023-104](#) A RESOLUTION CANCELLING CITY COUNCIL MEETINGS THAT FALL ON OFFICIALLY SCHEDULED CITY HOLIDAYS
- [Res 2023-105](#) A RESOLUTION DESIGNATING POSTING LOCATIONS FOR ORDINANCES AND PUBLIC MEETINGS
- [Res 2023-127](#) A RESOLUTION AUTHORIZING AWARD OF A MASTER SERVICES AGREEMENT FOR ELECTRICAL REPAIR SERVICES FOR CITY BUILDINGS WITH WEIFIELD GROUP CONTRACTING, INTERMOUNTAIN ELECTRICAL, AND DURO ELECTRIC
- [Res 2023-128](#) A RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR CONSTRUCTION OF THE COLORADO BOULEVARD BICYCLE & PEDESTRIAN IMPROVEMENTS TO COLORADO PAVING, INC.
- [Res 2023-138](#) A RESOLUTION OF THE CITY OF COMMERCE CITY APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF COMMERCE CITY AND THE ADAMS COUNTY SHERIFF'S OFFICE FOR THE PROVISION OF RECORDS TERMINAL SUPPORT

## 7. Public Hearings

- [Z23-0002](#) AN ORDINANCE AMENDING THE ZONING ORDINANCE AND ZONING MAP OF THE CITY OF COMMERCE CITY, COLORADO BY REZONING THE PROPERTY GENERALLY LOCATED AT THE NORTHEAST CORNER OF E. 74TH PLACE AND QUEBEC STREET, WEST OF 7400 QUEBEC STREET FROM PLANNED UNIT DEVELOPMENT (PUD) TO PUBLIC

*Mayor Douglas opened the public hearing.*

**A motion was made by Council Member Madera, seconded by Council Member Ford, that the public hearing be continued to January 8, 2024. VOICE VOTE: Unanimous, all present affirmed.**

- [Res 2023-129](#) A RESOLUTION AUTHORIZING THE SUBMISSION OF THE CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR THE 2022 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM YEAR

*Mayor Douglas opened the public hearing.*

*No public testimony was received.*

*Mayor Douglas closed the public hearing.*

**A motion was made by Mayor Pro Tem Noble, seconded by Council Member Dukes, that this Resolution be adopted. VOICE VOTE: Unanimous, all present affirmed.**

The public hearings will be conducted electronically via Zoom. There will be an opportunity to testify live during the meeting via Zoom or in advance via email or regular mail. Visit [c3gov.com/council](https://c3gov.com/council) and click on “Virtual Meeting and Public Comment Instructions” for instructions on how to register or submit comments. The deadline to register to comment and to submit written comments is noon on Monday, December 18. Please contact the City Clerk to request paper copies of materials.

## 8. Resolutions

*A motion was made by Council Member [NAME], seconded by Council Member [NAME], to excuse Mayor Douglas from the vote. VOTE: - Aye, - Nay*

### [Res 2023-137](#)

A RESOLUTION APPROVING A UTILITY EASEMENT ON CITY PROPERTY LOCATED ALONG THE EAST SIDE OF BUCKLEY ROAD BETWEEN E. 96TH AVENUE AND E. 88TH AVENUE TO UNITED POWER, INC. TO ACCOMMODATE AN UNDERGROUND ELECTRICAL DISTRIBUTION LINE

*A motion was made by Council Member Kim, seconded by Council Member Madera, to excuse Mayor Douglas from voting on the resolution. VOTE: Unanimous, all present affirmed.*

**A motion was made by Council Member Madera, seconded by Council Member Millard-Chacon, that this Resolution be adopted. VOICE VOTE: 8 - Aye, 1 - Excused (S. Douglas)**

## 9. Ordinances on 1st Reading

### [Ord 2558](#)

AN ORDINANCE AMENDING THE 2023 BUDGET OF THE CITY OF COMMERCE CITY, COLORADO BY THE RECOGNITION OF THE BULLETPROOF VEST PARTNERSHIP - BUREAU OF JUSTICE ASSISTANCE (BJA) BULLETPROOF VEST GRANT PROGRAM IN THE AMOUNT OF \$57,750 FOR BULLETPROOF VESTS FOR OFFICER SAFETY AND THE AUTHORIZATION OF THE EXPENDITURE THEREOF

**A motion was made by Council Member Dukes, seconded by Council Member Madera, that this Ordinance be introduced by council as seated and approved on first reading. VOTE:**

**Aye:** 9 - Council Member Douglas, Mayor Pro Tem Noble, Council Member Madera, Council Member Teter, Council Member Millard-Chacon, Council Member Kim, Council Member Dukes, Council Member Ford and Council Member Douglas

## 10. Administrative Council Business

[23-274](#)

## Approval of 2024 Proclamations

*City Clerk Gibson presented the list of the 2024 proclamations. City Council requested to add various proclamations to this list for 2024.*

**11. Council Reports**

*City Manager Rogers highlighted items presented in their weekly report provided to council earlier. The mayor and council reported on their attendance at various meetings and events.*

[23-297](#)

## Review of Work Schedule

**12. Executive Session**[23-273](#)

An executive session of the City Council of Commerce City pursuant to C.R.S. 24-6-402(4)(f)(I) for the purpose of discussion of personnel matters, specifically discussion of the annual performance evaluation of the City Manager.

**A motion was made by Council Member Dukes, seconded by Council Member Millard-Chacon, to enter into an executive session of the City Council of Commerce City pursuant to C.R.S. 24-6-402(4)(f)(I) for the purpose of discussion of personnel matters, specifically discussion of the annual performance evaluation of the City Manager. VOICE VOTE: Unanimous, all present affirmed.**

**13. Adjourn**

*A motion was made by Council Member Dukes, seconded by Council Member Ford, to adjourn the meeting automatically following the executive session. VOTE: Unanimous, all present affirmed.*

*The meeting adjourned at 11:29 PM.*

*In accord with the city charter, the city clerk read the title to all ordinances and resolutions adopted by Council at this meeting.*

---

*Dylan A. Gibson, City Clerk*

[23-298](#)

## City Manager Week in Review Report

[23-296](#)

## City Council Policies

**Any member of the public requesting accommodations, with respect to rights under the Americans with Disabilities Act, to attend or participate in any public meeting, and/or to obtain this notice in alternate formats, is asked to please contact the City Clerk at 303-227-8791 as soon as possible before the meeting.**