HYDER
CONSTRUCTION

Today's Date: _____   Supervisor: _____   Employee: _____

Appreciation (What's working?)

What supervisor appreciates about employee:

What employee appreciates about supervisor:

Opportunities for Improvement (Feedforward)

What employee could improve:

What supervisor could improve:

Elephants in the Room (Major concerns or ideas for improvement?)

Goals (Top 3-5 SMART & Lead Indicating goals for my position)

Examples: Personal Development (Insights Weaknesses), Career Development (Role Profile Progression), Alignment of Company Goals (Hyder Strategic Plan), Personal Goals, Professional Goals

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