

# City Manager Week in Review Report

WEEK OF: September 1, 2023



Commerce  
**CITY**

## RESOURCES

Agendas and meeting schedules – [commerce.legistar.com](https://commerce.legistar.com)

City online events calendar – [c3gov.com/Calendar](https://c3gov.com/Calendar)

Get City Alerts – [c3gov.com/Subscribe](https://c3gov.com/Subscribe)

Report a Concern – [c3gov.com/AccessC3](https://c3gov.com/AccessC3)



# New & Notable

## Hispanic Heritage Month event coming Sept. 30

The city is proud to be partnering with Cultivando and the Commerce City Cultural Council to host a celebration of Hispanic Heritage Month on Saturday, Sept. 30 from noon to 4 p.m. in Downtown Derby. The event will occur in and around the “Derby Diamond” (72<sup>nd</sup> Place and Monaco Street) and feature a stage with live music and dance performances, food from local restaurants, vendors and booths from various local businesses and organizations, and more! Additional details will be announced in the weeks to come leading up to this exciting new event.

## Metro Districts Listening Session – Archived Video

Community members were invited to share feedback about Metro Districts in Commerce City during a listening session on Saturday, Aug. 26 at the Civic Center. Members of City Council and staff heard feedback from residents, developers, and other stakeholders in an open forum. The event featured a Zoom component and was broadcast live online and on Channel 8. Video is archived online and available in its entirety at [c3gov.com/Video](https://www.c3gov.com/Video) and on the city's [YouTube account](#). Comments received during the listening session will help council decide whether to keep the current moratorium in place, consider adopting updated regulations, or pursue another option on the future of metro districts in the city. Learn more at [c3gov.com/MetroDistricts](https://www.c3gov.com/MetroDistricts).

## ARPA Survey Results Available Online

Complete results of the city's ARPA survey and an opportunity to continue accepting comments and ideas are now available online at [c3gov.com/ARPA](https://www.c3gov.com/ARPA). Additional comments and feedback will be accepted through Sept. 14, with the topic scheduled to go back before City Council for discussion at the Sept. 25 study session. For approximately five weeks during July and August, the city received 1,549 survey responses from residents about how to prioritize uses for about \$7.5 million in remaining funds the city received from the American Rescue Plan Act (ARPA).

## Land Use-Oriented B&C Recruitment Phase Closes Soon

The Commerce City Planning Commission, Zoning Board of Adjustment, and Derby Review Board are actively seeking community members who are interested in and dedicated to land use in Commerce City and the duties and responsibilities associated with the bodies. The application deadline for this recruitment is Friday, Sept. 1.

Interviews for land use-oriented boards and commissions will be held on Saturday, Sept. 9 from 10 a.m. to 2 p.m. via Zoom. Interested applicants are strongly encouraged to review the duties and responsibilities of the board or commission they wish to apply for at [c3gov.com/Boards](https://www.c3gov.com/Boards). For additional information, please contact Jordan Roberts at [jroberts@c3gov.com](mailto:jroberts@c3gov.com) or 303-289-3676.

## Sales and Use Tax Seminar

Join the Commerce City Tax Division on Tuesday, Sept. 12 from 9 a.m. to noon in the Crestone Room at the Bison Ridge Recreation Center, 13905 E. 112th Ave., for a free seminar dedicated to business owners, accountants, and tax professionals on the city's Sales and Use Tax Code. This in-person seminar allows tax representatives from Commerce City to answer your questions and provide guidance towards preparing your business' city tax returns efficiently and correctly. **Please RSVP by Friday, Sept. 8.** Spanish interpretation is available by advance request.

For questions or to RSVP, contact the Commerce City Tax Division at [salestax@c3gov.com](mailto:salestax@c3gov.com) or call 303-289-3628.

## [Human Resources updates for Q2 2023](#)

## [City Council Work Schedules](#)



# Business/Economic Development



## Business Attraction

- Staff met with a property owner to discuss potential restaurant concepts that could be a good fit for their property along E. 120<sup>th</sup> Avenue. Staff advocated for full-service sit-down restaurants including breakfast concepts. The meeting confirmed that there has been renewed interest by a national restaurant concept in the corridor and that their site requirement is 0.8 acres.
- Staff reached out to local barbecue restaurant concept to request meeting to discuss potential sites in Commerce City for a new location. Business representatives confirmed there are five locations in Denver and Boulder.
- Staff provided city employment data and statistics to developer of a proposed 336-unit multi-family project to assist in their due diligence for finalizing conceptual plans for their development project.
- Staff reached out to a local brewpub restaurant concept to request meeting to discuss their expansion plans in Colorado and potential development locations in Commerce City. The brewpub representatives informed staff they have seven locations throughout Denver and Boulder.

## Business Attraction – Continued

- Staff met with a broker for a local pizza and tap house restaurant concept to discuss their real estate requirements and identified potential sites for a restaurant in Commerce City. It was confirmed the concept has 13 locations in Colorado and are projecting opening 20-plus locations over the next three years.
- Staff received an inquiry from an industrial equipment supplier currently located in unincorporated Adams County. They are considering purchasing a building in Commerce City. Staff connected them with the Planning Department for a better understanding of the zoning at the site.

## Business Retention

- Staff and a South Adams County Water & Sanitation District representative met with Ardent Mills this week to discuss their water and fire needs for their potential expansion project. Staff provided a letter of support to the Board of Adjustment for their required height exception so the project can move forward.

## Entrepreneur & Small Business Support

- Staff provided business resources to a property owner with real estate near the downtown area that has been vacant for years. The property owner is considering launching a business model that may incorporate a commercial kitchen for rent during non-operating hours.
- Staff connected the owners of a local southern soul food truck with resources to restart their operation. They have been in operation off and on since 2014, and want to restart their operations.



# Community Appearance/Clean Ups

## Hot Shot Crew

- Hot shot crews conducted inspections and removed abandon items at the following locations:
  - E. 48th Avenue and Ivy Street
  - E. 64th Avenue and Colorado Boulevard (I-270)
  - E. 60th Avenue from Brighton Boulevard to Clermont Street
  - E. 52nd Place and Oneida Street
  - E. 83rd Avenue and Rosemary Street
  - E. 96th Avenue and Peoria Street
  - Elm Street - E. 69th Avenue to 72nd Avenue
  - E. 84th Avenue and Pontiac Street
  - E. 120th Avenue and Cameron Street
  - E. 112th Avenue and Tower Road
  - E. 50th Avenue and Forest Street

## Monday 1 person, 6 hours:

- Staff picked up shopping carts that were reported through the SeeClickFix system.
- Staff patrolled the City and collected trash and debris.

## Tuesday 3 people, 18 hours:

- Staff patrolled the City and collected trash and debris.

## Wednesday 3 people, 24 hours:

- There was a large clean-up on E. 68th Avenue near Alsup Elementary. A truck spilled wet concrete on the roadway.

## Thursday 2 people, 16 hours:

- Staff patrolled the city and collected trash and debris.

## Friday 2 two-person teams, working in the north and south parts of the city

- Staff cleaned drainage inlets throughout the city.

## Saturday, 4 people (4 hours each), 16 hours total:

- Staff monitored roadway conditions after the storm from the previous evening.
- Staff patrolled the city and collected trash and debris.
- Staff filled a large pothole on Rosemary Street.



# Community Well-Being

Community Well Being	Week	Year to Date
Unhoused Commerce City Resident Contacts	33	760
Voucher Matches for housing	0	13
Voucher Orientation for housing	0	4
Unhoused Commerce City Residents Housed	0	11
Senior and Family Contacts	16	289
Senior and Family Resource Referrals	23	399

- The homeless navigator advocated for unhoused client to retain housing voucher.
- Family & Senior Navigator will be hosting a senior community activity at Kearney Plaza on Tuesday, Sept. 12.
- Family & Senior Navigator coordinated a “know your rights” workshop for low income residents for Sept. 18 at Eagle Pointe Recreation Center.



# Environment & Sustainability

## Energy, Equity, and Environment Weekly Report - Aug. 28

This report provides a weekly update of environmental policy and planning work including, but not limited to:

- Environmental Policy Advisory Committee (EPAC)
- Lotus Contract and Community Outreach
- Municipal Sustainability
- Information regarding the Suncor Refinery and its operations
- Legislative Updates & Regional Environmental Leadership
- Colorado Energy and Carbon Management (CECM) Commission
- Oil & Gas Projects & Policy



# Growth and Development

Ward Report – July 2023

PERMITS		Weekly Totals	2023 YTD Total
SFD Permits Issued		6	381
Multi-Family Permits Issued		0	0
Duplex Permits Issued (SFA)		0	5
Townhome Permits Issued (SFA)		0	24
Residential CO issued		13	528
Total Permits Issued		35	2825
Permits Processed		73	3141
Residential Permits Processed		24	942
Non-Residential Permits Processed		49	1077
Residential CO Processed		13	136
Residential Inspections		394	11105
Non-Residential Inspections		141	5685
CODE ENFORCEMENT			
Total Case Action		890	11866
Pro-Active Cases		123	1785
CAI		5	835
SCF-CRM		12	141
Violations Issued		103	3829
Compliance Rate		78%	80%
PLANNING		NEW SUBMITTALS	
Completed Cases	3	D23-0007	4400 E. 60 <sup>th</sup> Ave Industrial Addition
New Cases (Deemed Incomplete/Not Included in Total)	3		
New Cases (Deemed Complete/Included in Total)	4	NIGID23-0001	Anderson Ranch NIGID Inclusion
Total Active Cases	171		
POD Inquiries	30		
PUBLIC HEARINGS (Recent & Upcoming)			
Planning Commission, Aug 1		Comprehensive Plan - Recommended APPROVAL 5-0	
Board of Adjustment, September 12		Nebraska Ash Use-by-Permit (continued)	
		Dexter Street Religious Institution Use-by-Permit (continued)	
Planning Commission, September 5		Comprehensive Plan Public Meeting	
City Council, September 18		Approval of Comprehensive Plan (Ordinance 1st reading)	
NEW SUBMITTALS			
PUDA23-0001		Turnberry PUD Amendment No.6	
Z23-0002		SACWSD Treatment Facility Zone Change	



# Public Safety



### 3rd Annual Curt Holland Memorial Tournament

The Curt Holland Memorial Golf Tournament was held on Friday, Aug. 25 at Buffalo Run Golf Course. A total of 140 golfers braved the wet weather to raise funds for local scholarships in partnership with the Commerce City Police Department and the Quality Community Foundation. The sold-out event included a silent auction, fun contest holes, and a ball drop on the putting green that helped make the day exciting. A huge “thank you” to all the staff, volunteers, and participants who helped make this year’s event another success!

### PHISH weekend at Dick’s Sporting Goods Park

The Labor Day weekend tradition returns this year with four days of Phish in concert at Dick’s Sporting Goods Park. Expect some delays and congestion in the area while this busy concert event is taking place.

### Unoccupied Vehicle Report

Follow CCPD on Social Media:

[Facebook](#)

[Instagram](#)

[Twitter](#)

Commerce City PD wishes you all a happy and safe Labor Day weekend!

Please remember to wear your seat belt, and never drink and drive!

The Commerce City Police Department will transition to a Verified Alarm call response on November 1, 2023.

This means that we will no longer respond to intrusion alarms unless it is verified by:



A WITNESS WHO OBSERVES SUSPICIOUS BEHAVIOR

OR

MULTIPLE INTERIOR ALARMS ARE TRIGGERED



OR



VIDEO SURVEILLANCE CONFIRMS SUSPICIOUS BEHAVIOR

OR

OTHER FACTORS THAT WOULD JUSTIFY A POLICE RESPONSE



OFFICERS WILL CONTINUE TO RESPOND TO ALL PANIC, DURESS, AND ROBBERY ALARMS



# Infrastructure

## PW Updates

- The Burlington Northern Santa Fe (BNSF) Railway is replacing the track crossing on E. 96th Avenue near Highway 2. Work began on Aug. 27 and is planned to be completed by Sept. 2. The road is closed at the railroad tracks in both directions with detour routes in place.

## Engineering

- List of Active Permits/Projects Requiring Traffic Control – Attached.  
[Active Permits](#)

## Parks

- The landscaping contractor mowed the perimeter along the fence lines and trail shoulders at Ragweed Draw Open Space/Trail and other open space areas along the Sand Creek Trail.

## Streets

- Staff repaired a sinkhole on E. 56th Avenue just west of Quebec Street.
- Staff repaired numerous potholes citywide.
- Mowing operations continue:
  - Staff focused on north properties.
  - The contractor began mowing on Highway 2 after completing Quebec Parkway.
- Numerous illegal dumping clean-ups occurred.
- There were no new MYC3 trailer rentals.

## Facilities

- Staff is working at the Bison Ridge Recreation Center assisting aquatics staff with annual maintenance.
- Building A at the Municipal Services Center is closed to the public during the HVAC upgrades. The building will reopen on Sept. 8.
- Staff performed routine maintenance on HVAC units and plumbing units throughout City facilities.

## Fleet

- Staff continues to make progress with winter preparation on city snow plows with a target date of Oct. 1 for the entire city fleet.





# Parks, Recreation and Golf

## Play Now, Build Our Future: Parks, Recreation & Golf Master Plan Update

Now is the time to get involved; tell us what you would like your parks, recreation, and golf activities to look like in the future.

Join us Wednesday, Sept. 6 from 5:30 – 7 p.m. at the Bison Ridge Recreation Center to give us your feedback. The meeting will be in English with live Spanish interpretation services.



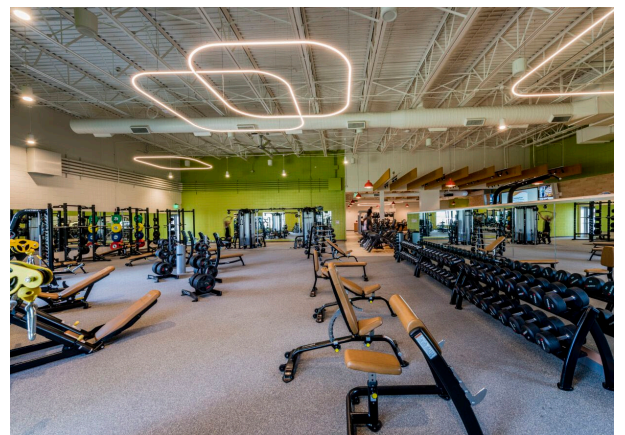
Learn more about the process and how you can get involved at [c3gov.com/PRGMasterPlan](https://c3gov.com/PRGMasterPlan).



## Eagle Pointe Recreation Center Annual Closure

It is time for deep cleaning at the Eagle Pointe Recreation Center. To maintain recreation facilities, annual closures are necessary for cleaning, repairs, and maintenance. The Eagle Pointe Recreation Center will be closed Tuesday, Sept. 5 through Friday, Sept. 15. The facility will reopen to the public on Saturday, Sept. 16.

During this time, the Bison Ridge Recreation Center will be open at 13905 E. 112th Ave. You can also contact Parks, Recreation and Golf at 303-286-6800 with any questions regarding programs and activities.





# Urban Renewal

The 13-member Commerce City Urban Renewal Authority (CCURA) Board of Commissioners is seeking an at-large member to join the Board. Qualified candidates are encouraged to apply at [c3gov.com/Boards](https://c3gov.com/Boards) today.

JOIN THE COMMERCE CITY

## URBAN RENEWAL AUTHORITY



Serving as the redevelopment arm of the city, the URA strategically utilizes a variety of specialized tools to restore economic vitality and improve the quality of life for current and future inhabitants by targeting private investment, public improvements, and desired redevelopment of areas of Commerce City that have been identified as blighted by the City Council.

[c3gov.com/URA](https://c3gov.com/URA)



# Financial Reports

Where to find budget and financial information:

**Main Budget & Financial Reports Webpage:**

- [c3gov.com/financialreports](https://c3gov.com/financialreports)
- [2023 Adopted Budget](#)
- [2023 Budget at a Glance](#)
- [2022 Annual Comprehensive Financial Report \(ACFR\)](#)
- [2022 Popular Annual Financial Report \(PAFR\)](#)

**Monthly Financial Report** – through July 2023



# Municipal Court

August 2023 data forthcoming.

[Monthly Court Report](#) - 2023 statistics through July



# Boards and Commissions

## Fourth Quarter Boards and Commissions Recruitment

Fourth quarter recruitment is now open and taking applications through Friday, Sept. 29.

Interviews will be held Saturday, Oct. 7 from 10 a.m. to 2 p.m. via Zoom.

A list of current vacancies may be found at [c3gov.com/Boards](https://c3gov.com/Boards).