



## FROM THE CITY MANAGER'S OFFICE

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For the week of May 30, 2023

## Inside the city

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Information on latest happenings, items of interest.

To see events posted on the citywide calendar, please visit our [website](#).

## Council follow-up

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Resolution of action items or requests from previous meetings.

### COVID-19 Resident Resources

For Colorado COVID-19 data from CDPHE, visit: [covid19.colorado.gov](https://covid19.colorado.gov).

Commerce City is now under the jurisdiction of the [Adams County Health Department \(ACHD\)](#). The ACHD takes over for the Tri-County Health Department, which has been dissolved following the creation of individual health departments for each member county. For more information and to sign up for their newsletter, visit [AdamsCountyHealthDepartment.org/](https://AdamsCountyHealthDepartment.org/).

### 57<sup>th</sup> Annual Commerce City Memorial Day Parade coming May 29

Colorado's largest Memorial Day Parade will bring thousands of people to the heart of Commerce City on Monday, May 29 at 9:30 a.m. The city's Memorial Day Ceremony starts off the day's events at 8:45 a.m. at Veterans Memorial park, 6015 Forest Dr. The city is thrilled to welcome floats, vehicles, military organizations, horse groups, and more from around the region to show their patriotic colors as we honor those who have sacrificed for our country.

After the parade, high-energy cover band "HomeSlice" will entertain the crowd with a concert at Veterans Memorial Park. The event will also feature six food trucks and booths from veterans' service organizations, city boards and commissions, and area nonprofit groups. Learn more about the parade and this year's Grand Marshal, retired U.S. Air Force pilot George Marshall Eastman, at [c3gov.com/Parade](https://c3gov.com/Parade).

### Hot Shot Crew

This report data is for the period of May 17-25. Staffing resources have still been focused on flood recovery operations. Numerous illegal dumping cleanups occurred this week.

- Areas programmed for routine inspection/removal of dumped items include: 48th and Ivy, 64th and Colorado (I-270), 60th Brighton to Clermont, 52nd Pl and Oneida (the location with the RV dumping gray water recently), 83rd and Rosemary, 96th and Peoria, Elm St - 69th to 72<sup>nd</sup>, 84th and Pontiac, 120th and Cameron, 112th and Tower, 50<sup>th</sup> and Forest
- Wednesday through Friday, four-person crew restored ditch along Fairfax Drive, post flood operation, 96 Hours
  - 3 tandem loads of silt and illegal dumping (trees, grass and dirt) were removed
- Friday, four staff, half day setup traffic control for Engineering hazmat contractor to cleanup oil spill at Potomac and Hwy 2, half day, 16 hours

For more information, contact City Manager [Jason Rogers](#) or Deputy City Manager [Cathy Blakeman](#).

## FROM THE CITY MANAGER'S OFFICE

For the week of May 30, 2023

- Monday, two-person team, full day, 16 hours
  - 50<sup>th</sup> Avenue from Ivy to Niagara
    - Many trash bags, 3 yards
    - Debris from trees, 5 yards
    - Pallets and mattresses, 3 yards
    - Carpet pad, 2 yards
    - Other miscellaneous debris, 2 yards
  - Holly from 62<sup>nd</sup> to 64<sup>th</sup>, multiple plugged storm inlets, 1 yard
  - 86<sup>th</sup> and Rosemary, tire
  - 84<sup>th</sup> and Quebec, bags of trash and debris 1 yard
- Wednesday, two-person team, half day, 8 hours, CRM bumper 104<sup>th</sup> Avenue
  - Inspected large dump areas
  - Returned 18 shopping carts, recycled 8 pallets at 3RT

### Abandoned Vehicles

83<sup>rd</sup> and Rosemary

- More campers moved in. Officers are going over daily to get them to move along. One trailer is gutted, and may be able to destroy tow soon

50<sup>th</sup> and Niagara/Monaco

- 2 Campers remain from the 5 that were there last week. Trying to get them to move.

68<sup>th</sup> and Jasmine

- EA towing was not able to tow last week, they may be able to tow this week.

### Did you know...?

The Bison Ridge Recreation Center is five years old!

The 108,000 square-foot facility opened its doors on May 25, 2018, as one of the initial "Five Projects in Five Years" completed through the city's voter-approved Capital Improvement Program that passed in 2013. Bison Ridge offers a state-of-the-art gymnastics center, fitness area/weight room, a pool with water slide and party rooms, gymnasium, child watch area, a catering kitchen and community rooms for large gatherings, and a technology commons area.



The facility averages 190,000 users yearly and offers over 40 weekly drop-in fitness classes. Celebrate the 5-year anniversary with us Saturday, May 27 at Bison Ridge from 10 a.m. - 1 p.m. with raffles and swag items.



## FROM THE CITY MANAGER'S OFFICE

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For the week of May 30, 2023

### **Commerce City Economic Activity Report**

Q1 Report is forthcoming.

### **Small Business Training Classes**

Small Business Resource Center Training [Schedule](#) for 2023.

### **New Business Licensing List**

New business licenses issued by the City Clerk's Office for [April](#) 2023.

### **Police Department Crime Data**

Visit the [Colorado Crime Statistics](#) page for updated reports of Commerce City crime data and CCPD activities. Using the drop-down menus, select Commerce City Police Department, the year, and the theme to view current crime data.

### **Environmental Policy & Planning Update**

Attached please find the current Environmental Policy & Planning Update (formerly known as the oil and gas update). Additional information is available at [c3gov.com/OilGas](http://c3gov.com/OilGas).

### **Boards and Commissions Recruitment Update**

Attached please find the third quarter recruitment update.

### **City Council Work Schedule**

Attached please find the current city council meeting schedule.

# MEMO

**To:** Jason Rogers, City Manager

**From:** Rosemarie Russo, Sustainability Manager

**Subject:** Energy, Equity & Environment Update

**Date:** May 22, 2023

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## **Executive Summary**

This update is intended to provide a weekly update of environmental policy and planning work including, but not limited to:

- Environmental Policy Advisory Committee (EPAC), Lotus Contract and Community Outreach
- Municipal Sustainability
- Updates on information regarding the Suncor Refinery and its operations
- Legislative Updates & Regional Environmental Leadership (Party Status – Consent Agenda)
- Colorado Oil and Gas Conservation Commission (COGCC) Regulations & Applications

## **Environmental Policy Advisory Committee (EPAC) and Community Outreach**

Interviews were completed for the 2023 EPAC cohort. Several veteran members are returning which will assist in continuity. New members include Cultivando personnel and a member of the Youth Council which provide bridges to the academic and nonprofit for stronger grant, educational and project collaboration. Staff provided on-boarding to new members that covered the Sustainability Action Plan development, measurable targets, and top sector (i.e., education, energy efficiency, renewables, waste diversion, active transportation, community health, adaptation and mitigation, biodiversity, tree canopy, water conservation and food security) recommendations. EPAC members are coordinating with the Northglenn citizens advisory committee to discuss best practices and regional collaboration.

Dr Russo is working with Recreation staff to help promote monthly sustainability challenges. May's challenges include activities related to water conservation and energy efficiency.



### **Lotus Engineering & Sustainability Contract Progress**

The Municipal GHG Inventory deliverable will be submitted this month. The inventory task was complicated because select data had not been tracked that feed into the calculations such as commuting habits, weights of trash, food waste and recyclables. To complete the task, all extrapolated data assumptions will be documented for quality control. A contract schedule extension will be included on June 12 Council meeting.

### **Municipal Sustainability**

CMO, PW and CD staff are coordinating on a proposal to add EV infrastructure charging and researching funding opportunities for fleet vehicles. As part of the EV initiatives, training material and community outreach campaign will be included.

CD and HR staff are partnering to include sustainability training opportunities including a lending library of books and movies to increase internal sustainability capacity. Both EPAC and Sustainability Team members ranked education and capacity building as critical to creating a sustainability culture within the organization and community.

### **Suncor Refinery**

Staff contacted Suncor to set up a meeting about GEMM and meet the new Vice President. Suncor had a water permit upset during the recent flooding. Staff met with several CDPHE Records staff to learn about the various databases to track different types of records including exceedances, upsets, violations, and compliance orders as well as the GIS tracking maps.

Staff met with Detlev, the atmospheric scientist conducting the air sampling for Cultivando to discuss partnership opportunities.

### **Legislative Updates & Regional and State Environmental Protection Leadership**

As discussed in the Council Study Session, staff recommends that three items be added to the consent agenda at an upcoming council meeting: Methane Intensity Rulemaking; GEMMs 2 Rulemaking and the extension of the Lotus contract.

Regarding the Methane Intensity Rulemaking, 42 city and county governments will be seeking party status. The new regulation seeks to verify emission data that currently is self-reported by facilities. The coalition of local governments have expressed disappointment in APCD's rule proposals for their failure to include standards



guaranteeing the accurate and reliable quantification of real-world methane emissions. Staff have submitted comments but recommend that Commerce City formally become a party to the rulemaking.

GEMMs 2 is the second rule-making that has the potential to significantly reduce carbon pollution in Commerce City because the regulation will pertain to Suncor operations. Several recent edits to the GEMMs rulemaking could negatively affect Commerce City including but not limited to:

- Inappropriately broad trading for facilities with a history of non-compliance (i.e., Suncor).
- Failure to protect or prioritize pollution reductions in disproportionately impacted communities (DIC).
- Complicated compliance options erode protections and undermine statutory intent.
  - Cost-effectiveness threshold vastly undervalues human health especially cumulative impacts.
  - No exclusion from trading for facilities near DICs or serial air quality violators
  - The option to use a “state-managed fund” and CCUS/DAC
- The rule is complicated and inaccessible to allow meaningful engagement by DICs; and
- Undefined amounts for penalties.

Staff submitted a letter of Intent for state funding on behalf of the Front Range Local Government Air Monitoring Coalition, a group of five local governments committed to researching and improving air quality in the Front Range. The coalition is comprised of City & County of Broomfield, Boulder County, Town of Erie, and City of Longmont, four local governments that have sponsored research-grade continuous air quality monitoring of a comprehensive suite of air pollutants and Commerce City, which hosts 9 stationary and 1 mobile community air monitoring sites, and tracks fence line monitors at Suncor and Phillips 66.

The proposal will be focused on modeling work that will utilize ozone data from CDPHE monitoring sites alongside data collected continuously by Boulder Atmosphere Innovations (Boulder A.I.R.) in the jurisdictions of the Front Range Local Government Air Monitoring Coalition. The results of our research project will refine the current understanding of ozone source areas that directly affect Commerce City.

## **Oil & Gas Updates**

Staff hasn't received a response from COGCC regarding the schedule for the plugging and abandonment of wells and any scheduled inspections particularly related to PDC operations. Additionally, staff has requested historical records on P&A wells within our growth area and city limits relative to PDC fracking and the Settler's Crossing development application.

No new Oil & Gas spacing, or permit applications have been submitted to the city.



# MEMO

**To:** Jason Rogers, City Manager

**From:** Jordan Roberts, Deputy City Clerk

**Subject: Q3 Boards and Commissions Recruitment Update**

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### Third Quarter Boards and Commissions Recruitment

The Boards and Commissions Program Q3 recruitment phase is open and taking applications. Applications for current vacancies are being accepted through Friday, June 30th. Interviews will be held via Zoom on Saturday, July 8th, from 10 a.m. to 2 p.m. via Zoom.

Interested applicants are strongly encouraged to review the body's information and founding legislation online at [c3gov.com/Boards](https://c3gov.com/Boards) before applying to ensure they have a strong foundational understanding of the body's mission and objectives. For additional information, please contact Deputy City Clerk Jordan Roberts at [jroberts@c3gov.com](mailto:jroberts@c3gov.com) or 303-289-3676.

[Online Boards and Commissions Application](#)

### Current Vacancy List

BOARD	VACANCIES
Citizens Public Safety Advisory Board	1: 1 - Reg
Cultural Council	4: 3 - Reg, 1 - Alt
Derby Review Board	2: 2 - Alt
Diversity, Equity & Inclusion Co	2: 2 - Reg
Environmental Policy Advisory Committee	3: 1 - Reg, 2 - Alt
Housing Authority	1: 1 - Alt
Parks, Recreation, & Golf Advisory Committee	1: 1 - Reg
Quality Community Foundation	2: 2 - Reg
Senior Commission	2: 2 - Reg
Veterans Commission	1: 1 - Reg
Youth Commission	6: 5 - Youth, 1 - Adult
Zoning Board of Adjustment	3: 1 - Reg, 2 - Alt
Reg – Regular Member, Alt – Alternate Member	





Priority Timeframes		
Priority #	Priority Description	Priority Timeframe
1	High Urgency and High Impact	Needs to be accomplished on the scheduled agenda. Think legal deadlines (statute, charter, or
2	High Urgency and Mid-High Impact	Prioritized to be accomplished on the scheduled agenda. Think grant or contract deadlines that
3	Mid-High Urgency and Mid-High Impact	Item can be moved to another date within 2-3 months if necessary. Think of getting Council or
4	Low-Mid Urgency and Low-Mid Impact	Item can be scheduled within 3-6 months. Think of planning for an upcoming years goals,
5	Low Urgency and Low Impact	Item can be scheduled as it fits into the Work Schedule and staff workload. Think of internal

Regular Meetings						
Agenda Date	Item #	Item Title/Description	Dept	Priority	Council Request?	Length
June 5, 2023	6:00 PM					
Regular Meeting						
Citizen Communication						0:30
Procs & Recognitions	23-070	Swearing in of nine new Police Recruits.	PD	3	No	0:15
	Proc 23-13	Proclamation Declaring June 19, 2023 as Juneteenth in Commerce City, Colorado	CMO	1	No	0:05
	Proc 23-14	Proclamation Declaring June 2023 as LGBTQIA+ Pride Month in Commerce City, Colorado	CMO	1	No	0:05
	Proc 23-15	Proclamation Declaring June 2023 as Men's Health Month in Commerce City, Colorado	CMO	1	No	0:05
Noticed Council Business						
Presentations						
Consent Agenda						0:05
	Min 23-145	Minutes of the May 15, 2023 Regular Meeting	CC	1	No	N/A
	Ord 2498	SECOND AND FINAL READING OF AN ORDINANCE AMENDING THE COMMERCE CITY SALES AND USE TAX CODE, ARTICLE I OF CHAPTER 20 OF THE COMMERCE CITY REVISED MUNICIPAL CODE, REGARDING ECONOMIC NEXUS AND THE OBLIGATION OF REMOTE SELLERS TO COLLECT AND REMIT SALES TAX	FD	3	No	N/A
	Ord 2499	SECOND AND FINAL READING OF AN ORDINANCE AMENDING THE SALES AND USE TAX CODE OF THE CITY OF COMMERCE CITY TO ESTABLISH AN EXEMPTION FROM THE CITY'S SALES AND USE TAX FOR CERTAIN RETAIL DELIVERY FEES AND CARRYOUT BAG FEES ENACTED BY THE STATE OF COLORADO	FD	2	No	N/A
	Ord 2509	SECOND AND FINAL READING OF AN ORDINANCE TO AMEND COMMERCE CITY REVISED MUNICIPAL CODE (CCRM) SECTION 12-4003 TO COMPLY WITH STATE V. MORENO, 2022 CO 15, CASE NO. 21SA181 (2022) (1st Reading 5/15/2023)	CAO	5	No	N/A
	Ord 2523	SECOND AND FINAL READING OF AN ORDINANCE AMENDING COMMERCE CITY REVISED MUNICIPAL CODE (CCRM) SECTION 2-2001 TO INCREASE THE NUMBER OF REGULAR CITY COUNCIL MEETINGS FROM TWO TO THREE A MONTH AND DECREASE THE NUMBER OF STUDY SESSIONS FROM TWO TO ONE A MONTH (1st Reading 5/15/2023)	CMO	1	Yes	N/A
	Res 2023-023	A Resolution Approving A Construction Contract for the Bridge Maintenance Program	PW	2	No	N/A
	Res 2023-026	A Resolution Approving A Professional Services Agreement for the Design of the Intersections at 72nd Avenue and Locust Street and 112th Avenue and Havana Street	PW	2	No	N/A
	Res 2023-044	SACWSD Well Monitoring ROW	CAO	2	No	N/A
	Res 2023-063	A RESOLUTION APPROVING THE SOUTH PLATTE CROSSING AFFORDABLE HOUSING ASSISTANCE AGREEMENT	CMO	2	No	N/A
	Res 2023-064	A RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE ADAMS TOWER FIFTH FLOOR PROJECT BETWEEN TO MW GOLDEN CONSTRUCTORS	CD	2	No	N/A
	Z-994-23	SECOND AND FINAL READING OF AN ORDINANCE AMENDING THE ZONING ORDINANCE AND ZONING MAP OF THE CITY OF COMMERCE CITY, COLORADO BY REZONING THE PROPERTY GENERALLY LOCATED AT 3801 E. 64th AVENUE FROM AGRICULTURAL (AG) TO HEAVY-INTENSITY INDUSTRIAL (I-3)	CD	1	No	N/A
	Z-544-91-94-23	SECOND AND FINAL READING OF AN ORDINANCE AMENDING THE ZONING ORDINANCE AND ZONING MAP OF THE CITY OF COMMERCE CITY, COLORADO BY REZONING THE PROPERTY GENERALLY LOCATED AT 3741 E. 64th AVENUE FROM HEAVY-INTENSITY INDUSTRIAL WITH CONDITIONS (I-3 WITH CONDITIONS) TO HEAVY-INTENSITY INDUSTRIAL (I-3)	CD	1	No	N/A
Public Hearings						
	Res 2023-062	A RESOLUTION APPROVING LEEPER INDUSTRIAL PARK, AMENDMENT NO. 1 TO CREATE ONE LOT FROM TWO EXISTING PARCELS, CONSISTING OF APPROXIMATELY 20.587 ACRES, LOCATED GENERALLY AT 3741 E. 64th AVENUE AND 3801 E. 64th AVENUE, GENERALLY THE NORTHEAST CORNER OF MONROE STREET AND EAST 64TH AVENUE	CD	1	NO	0:30



	Z-977-23	An ordinance amending the zoning ordinance and zoning map of the City of Commerce City, Colorado by rezoning the property generally located at 8780 Rosemary Street from Planned Unit Development (PUD) to Light-Intensity Industrial District (I-1)	CD	1	No	0:30
	Z-989-23	An ordinance amending the zoning ordinance and zoning map of the City of Commerce City, Colorado by rezoning the property located at 8705 Rosemary Street from Light Intensity Industrial District (I-1) and Agricultural District (AG) to Medium Intensity Industrial District (I-2).	CD	1	No	0:30
	Res 2023-051	A RESOLUTION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM APPROVING THE 2022 ANNUAL ACTION PLAN AMENDMENT	CD	1	No	0:15
Ordinances on 1st	Ord 2511	FIRST READING OF AN ORDINANCE AMENDING THE 2023 BUDGET OF THE CITY OF COMMERCE CITY, COLORADO, BY THE RECOGNITION OF A PORTION OF THE CITY'S SHARING AMOUNT RECEIVED FROM THE METROPOLITAN FOOTBALL STADIUM DISTRICT IN THE AMOUNT OF \$595,461.97 TO BE USED FOR YOUTH ACTIVITIES AND AUTHORIZING THE EXPENDITURE THEREOF	PRG	1	No	0:15
	Ord 2517	FIRST READING OF AN ORDINANCE AMENDING ARTICLE III OF CHAPTER 2 SECTION 2-3006 OF THE COMMERCE CITY REVISED MUNICIPAL CODE TO AUTHORIZE THE CITIZEN PUBLIC SAFETY ADVISORY BOARD TO INITIATE OR PARTICIPATE IN COMMUNITY SERVICE PROJECTS THAT RELATE TO PUBLIC SAFETY IN THE CITY (2nd Reading 7/03/2023)	CC	5	Yes	0:05
	Ord 2518	FIRST READING OF AN ORDINANCE AMENDING ARTICLE III OF CHAPTER 2 SECTION 2-3003 OF THE COMMERCE CITY REVISED MUNICIPAL CODE TO CODIFY THE DIVERSITY, EQUITY, AND INCLUSION COMMISSION (2nd Reading 7/03/2023)	CC	5	Yes	0:05
	Ord 2519	FIRST READING OF AN ORDINANCE AMENDING ARTICLE III OF CHAPTER 2 SECTION 2-3008 OF THE COMMERCE CITY REVISED MUNICIPAL CODE TO AUTHORIZE THE VETERAN'S COMMISSION TO INITIATE OR PARTICIPATE IN COMMUNITY SERVICE PROJECTS THAT BENEFIT VETERANS OF COMMERCE CITY (2nd Reading 7/03/2023)	CC	5	Yes	0:05
	Ord 2520	FIRST READING OF AN ORDINANCE AMENDING ARTICLE III OF CHAPTER 2 SECTION 2-3005 OF THE COMMERCE CITY REVISED MUNICIPAL CODE TO AUTHORIZE THE YOUTH COMMISSION TO INITIATE OR PARTICIPATE IN COMMUNITY SERVICE PROJECTS THAT BENEFIT THE YOUTH OF COMMERCE CITY (2nd Reading 7/03/2023)	CC	5	Yes	0:05
	Ord 2524	FIRST READING OF AN ORDINANCE AMENDING THE 2023 BUDGET OF THE CITY OF COMMERCE CITY, COLORADO, BY APPROPRIATING \$XXXX OF THE UNENCUMBERED FUND BALANCE OF THE GENERAL FUND AND TRANSFERRING TO THE CAPITAL EXPENDITURES FUND TO BE USED FOR COSTS ASSOCIATED WITH THE SCHOOL TRAFFIC CALMING PROJECT AND AUTHORIZING THE EXPENDITURE THEREOF (2nd Reading 7/03/2023)	FD	1	Yes	0:05
Admin Business	23-117	Cancellation of July 3, 2023 Regular Meeting	CC	2	Yes	N/A
Reports						0:10
		Work Schedule Review				N/A
Executive Session	23-113	An executive session pursuant to C.R.S. 24-6-402(4)(b) for the purposes of conferences with an attorney to receive legal advice from counsel regarding potential litigation regarding Suncor Energy.	CMO	1	Yes	0:30
	23-116	An executive session pursuant to C.R.S. 24-6-402(4)(a), 4(e), & 4(b) for the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest relating to City property around the Civic Center, for the purpose of determining positions relative to a matter that may be subject to negotiation, developing strategy for negotiations; and instructing negotiators regarding a potential land exchange and redevelopment opportunity regarding the same, and for receiving legal advice regarding the implications of a potential land exchange.	CMO	1	No	0:30
Adjourn		Estimated Adjourn Time:				10:40 PM

June 12, 2023	6:00 PM					
Regular Meeting						
Citizen Communication						0:30
Procs & Recognitions	Proc 23-12	Proclamation Declaring July 2023 as Parks & Recreation Month in Commerce City, Colorado	PRG	1	No	0:05
Presentations	Pres 23-330	Latino Engagement Taskforce Presentation	CMO	3	No	0:30
Recess to the URA Meeting						

June 12, 2023	7:05 PM					
URA						
Minutes	Min URA 23-07	Minutes of the March 13, 2023 Meeting	CC	1	No	0:05
	Min URA 23-08	Minutes of the May 22, 2023 Meeting	CC	1	No	N/A
Presentations	Pres 23-354	Urban Renewal Authority 2023 Q2 Update	URA	2	Yes	0:30
	Pres 23-355	Amended Bylaws of the Urban Renewal Authority	URA	2	No	0:10
	Pres 23-356	Intergovernmental Cooperation Agreement	URA	2	No	0:10
						8:00 PM

#### Reconvene Regular Meeting

June 12, 2023	8:00 PM					
Regular Meeting						
	Pres 23-021	Commerce City Homelessness Prevention/Diversion, Support Service, Built Environment Initiative Proposal	CMO	1	Yes	1:00
	Pres 23-271	City Mission and Vision Updates	CFI	3	Yes	0:30
	Pres 23-266	Multi-Year Strategic Plan Discussion	CFI	3	Yes	1:00
	Pres 23-052	Oil and Gas Monthly Update	CD	3	Yes	0:15
Consent Agenda						0:05
	Res 2023-059	A Resolution to Approve a Shared Pond Agreement and Drainage Easement between the City and Catellus Development for Turnberry Filing 7	PW	3	No	N/A
	Res 2023-060	A Resolution to Approve the Dedication of a Sanitary Sewer Easement to SACW&SD to Serve Turnberry Filing 7 Located on City Property at the Bison Ridge Recreation Center	PW	3	No	N/A
	Ord 2521	SECOND AND FINAL READING OF AN ORDINANCE AMENDING THE 2023 BUDGET OF THE CITY OF COMMERCE CITY, COLORADO BY THE RECOGNITION OF THE DEPARTMENT OF JUSTICE JAG/BYRNE GRANT FUNDS IN THE AMOUNT OF \$29,001 AND THE AUTHORIZATION OF THE EXPENDITURES THEREOF. (1st Reading 05/15/23)	FD	3	No	N/A
Public Hearings						
Resolutions	Res 2023-065	Lotus Contract Extension	CD	1	No	0:30
	Res 2023-066	EPAC Action Plan Resolution	CD	2	No	0:45
Ordinances on 1st	Ord 2525	FIRST READING OF AN ORDINANCE AMENDING THE 2023 BUDGET OF THE CITY OF COMMERCE CITY, COLORADO, BY RECOGNIZING CERTAIN APPROPRIATIONS IN THE GENERAL FUND, POLICE DONATIONS FUND, AND GRANTS FUND, TOTALING \$XXXX, AND AUTHORIZING THE EXPENDITURE THEREOF (2nd Reading 7/10/2023)	FD	2	No	0:05
	Ord 2508	Ordinance Approving the Pilot Outdoor Services Program	CMO	2	Yes	0:10
Ordinances on 2nd						
Admin Business						0:10
Reports						0:10
		Work Schedule Review				N/A
Executive Session						
Adjourn		Estimated Adjourn Time:				12:40 AM

June 19, 2023	6:00 PM	Canceled - Holiday			
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July 3, 2023	6:00 PM	Canceled - Holiday			
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July 10, 2023	6:00 PM					
Regular Meeting						
Citizen Communication						0:30
Procs & Recognitions						
Presentations	Pres 23-323	FlyDen Update	CMO	5	No	0:30

#### Recess to the URA Meeting

July 10, 2023	7:00 PM					
URA						
Presentations	Pres 23-360	Urban Renewal Authority - Strategic Planning Update	URA	2	Yes	1:00
						8:00 PM

#### Reconvene Regular Meeting

July 10, 2023	8:00 PM					
Regular Meeting						
Presentations	Pres 23-350	Growing Water Smart City and South Adams County Water and Sanitation District Joint Presentation	CMO	3	No	0:40
Consent Agenda						0:05
	Res 2023-025	A Resolution Approving A Professional Services Agreement for the Design of Chambers Road Improvements from 105th Avenue to 116th Avenue	PW	2	No	N/A
	Ord 2525	SECOND AND FINAL READING OF AN ORDINANCE AMENDING THE 2023 BUDGET OF THE CITY OF COMMERCE CITY, COLORADO, BY RECOGNIZING CERTAIN APPROPRIATIONS IN THE GENERAL FUND, POLICE DONATIONS FUND, AND GRANTS FUND, TOTALING \$XXXX, AND AUTHORIZING THE EXPENDITURE THEREOF (1ST Reading 6/12/2023)	FD	2	No	0:05

Public Hearings						
Resolutions						
Ordinances on 1st	Ord 2510	Long-Term Rental Registration Ordinance	CMO	2	Yes	0:05
Ordinances on 2nd						
Admin Business						0:10
Reports						0:10
		Work Schedule Review				N/A
Executive Session						
Adjourn		<b>Estimated Adjourn Time:</b>				<b>9:15 PM</b>

<b>July 17, 2023</b>	6:00 PM					
<b>Regular Meeting</b>						
Citizen Communication						0:30
Procs & Recognitions	Proc 23-16	Proclamation Declaring August 2023 as Employee Appreciation Month in Commerce City, Colorado	HR	1	No	0:05
	Proc 23-18	Proclamation Declaring the Week of August 6-12, 2023 as National Health Center Week in Commerce City, Colorado	CC	1	No	0:05
Presentations	Pres 23-225	Youth Commission Annual Update (Bumped from 5/8/2023, 1st on the agenda)	CMO	1	Yes	0:15
	Pres 23-224	Quality Community Foundation Annual Update (Bumped from 5/8/2023, 2nd on the agenda)	CMO	1	Yes	0:15
Consent Agenda						<b>0:05</b>
Public Hearings	Res 2023-049	Annual Action Plan	CD	2	No	0:15
	Res 2023-050	Approval of the Annual Action Plan	CD	2	No	0:15
Ordinances on 1st	Ord 2513	AN ORDINANCE AMENDING SECTION 21-3233 OF THE LAND DEVELOPMENT CODE UPDATING THE REVIEW PROCESS FOR VACATION OF RIGHTS-OF-WAY APPLICATIONS TO COMPLY WITH THE CITY CHARTER (2nd Reading 8/21/2023)	CD	2	No	0:10
	Ord 2514	AN ORDINANCE AMENDING SECTION 21-7205 OF THE LAND DEVELOPMENT CODE REGULATING THE CONSTRUCTION OF DRIVEWAYS FOR EXISTING AND PROPOSED SINGLE-FAMILY DWELLINGS (2nd Reading 8/21/2023)	CD	2	No	0:10
	Ord 2515	FIRST READING OF AN ORDINANCE AMENDING SECTION 21-3210 OF THE LAND DEVELOPMENT CODE ADDING FOUNDATION-ONLY AND FOUNDATION-ONLY PERMIT EXTENSION REQUESTS FOR LARGER COMMERCIAL AND MULTI-FAMILY RESIDENTIAL BUILDINGS AS BUILDING PERMITS (2nd Reading 8/7/2023)	CD	2	No	0:10
	Ord 2516	FIRST READING OF AN ORDINANCE AMENDING SECTION 21-3214 OF THE LAND DEVELOPMENT CODE ADDING EARLY GRADING PERMITS AS A PERMITS TYPE (2nd Reading 8/7/2023)	CD	2	No	0:10
Admin Business						0:10
Reports						0:10
		Work Schedule Review				N/A
Executive Session						
Adjourn		<b>Estimated Adjourn Time:</b>				<b>8:45 PM</b>

<b>August 7, 2023</b>	6:00 PM					
<b>Regular Meeting</b>						
Citizen Communication						0:30
Procs & Recognitions						
Presentations	Pres 23-054	Oil and Gas Monthly Update	CD	3	Yes	0:15
	Pres 23-218	Budget Presentation	FD	4	No	0:30
Consent Agenda						<b>0:05</b>
	Ord 2515	FIRST READING OF AN ORDINANCE AMENDING SECTION 21-3210 OF THE LAND DEVELOPMENT CODE ADDING FOUNDATION-ONLY AND FOUNDATION-ONLY PERMIT EXTENSION REQUESTS FOR LARGER COMMERCIAL AND MULTI-FAMILY RESIDENTIAL BUILDINGS AS BUILDING PERMITS	CD	2	No	0:10
	Ord 2516	FIRST READING OF AN ORDINANCE AMENDING SECTION 21-3214 OF THE LAND DEVELOPMENT CODE ADDING EARLY GRADING PERMITS AS A PERMITS TYPE	CD	2	No	0:10
Public Hearings						
Ordinances on 1st						
Admin Business						0:10
Reports						0:10
		Work Schedule Review				N/A
Executive Session	23-061	An executive session of the City Council and staff, pursuant to C.R.S. 24-6-402(4)(F) for the purpose of discussion of the performance expectations of the City Manager.	HR			0:45
Adjourn		<b>Estimated Adjourn Time:</b>				<b>8:45 PM</b>

<b>August 14, 2023</b>	6:00 PM					
<b>Regular Meeting</b>						
Citizen Communication						0:30
Procs & Recognitions						
Presentations						

Consent Agenda						0:05
Public Hearings						
Resolutions						
Ordinances on 1st						
Ordinances on 2nd						
Admin Business						0:10
Reports						0:10
		Work Schedule Review				N/A
Executive Session						
Adjourn		Estimated Adjourn Time:				6:55 PM

August 21, 2023	6:00 PM					
Regular Meeting						
Citizen Communication						0:30
Procs & Recognitions	Proc 23-17	Proclamation Declaring August 26, 2023 as Women's Equality Day in Commerce City, Colorado	CMO	1		0:05
	Proc 23-19	Proclamation Declaring September 16, 2023 as National Stepfamily Day in Commerce City, Colorado	CC	2		0:05
	Proc 23-20	Proclamation Declaring the Month of September 15, 2023 - October 15, 2023 as National Hispanic Heritage Month in Commerce City, Colorado	CC	2		0:05
	Proc 23-21	Proclamation Declaring September 2023 as Suicide Awareness and Prevention Month in Commerce City, Colorado	CC	1		0:05
						0:05
Presentations	Pres 23-342	Oil and Gas Monthly Update	CD	2	Yes	0:30
Consent Agenda						0:05
	Ord 2513	AN ORDINANCE AMENDING SECTION 21-3233 OF THE LAND DEVELOPMENT CODE UPDATING THE REVIEW PROCESS FOR VACATION OF RIGHTS-OF-WAY APPLICATIONS TO COMPLY WITH THE CITY CHARTER	CD	2	No	0:10
	Ord 2514	AN ORDINANCE AMENDING SECTION 21-7205 OF THE LAND DEVELOPMENT CODE REGULATING THE CONSTRUCTION OF DRIVEWAYS FOR EXISTING AND PROPOSED SINGLE-FAMILY DWELLINGS	CD	2	No	0:10
Public Hearings						
Ordinances on 1st						
Admin Business						0:10
Reports						0:10
		Work Schedule Review				N/A
Executive Session						
Adjourn		Estimated Adjourn Time:				8:05 PM

September 4, 2023		HOLIDAY - NO MEETING				
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Updated: Thursday, May 25, 2023

Priority Timeframes						
Priority #		Priority Level	Priority Description			
1	High Urgency and High Impact		Needs to be accomplished on the scheduled agenda or within 1-2 weeks. Think legal deadlines (statute,			
2	High Urgency and Mid-High Impact		Needs to be accomplished on the scheduled agenda or within 2-4 weeks. Think grant or contract deadlines			
3	Mid-High Urgency and Mid-High Impact		Item can be moved to another date within 4-8 weeks if necessary. Think of getting Council or community			
4	Low-Mid Urgency and Low-Mid Impact		Item can be scheduled within 3-6 months. Think of planning for an upcoming years goals, projects, or			
5	Low Urgency and Low Impact		Item can be scheduled as it fits into the Work Schedule and staff workload. Think of internal facing			
Study Session Meetings						
Agenda Date	& Item #	Item Title/Description	Dept	Priority	Council Request?	Length
June 26, 2023	6:00 PM					
Study Session						
Presentations	Pres 23-125	Leased Vehicle Program Update	PW	2	Yes	0:30
	Pres 23-293	Presentation of 2022 Annual Comprehensive Financial Report (ACFR)	FD	2	No	0:20
	Pres 23-126	Custodial Services Program Update	PW	3	Yes	0:30
	Pres 23-241	My C3 Update	CD	2	Yes	0:30
	Pres 23-164	SeeClickFix Program Demonstration and Education	CMO	4	No	1:00
	Pres 23-234	Review of EPAC Recommendations	CD	2	Yes	0:30
Reports						0:10
		ESTIMATED END TIME				9:30 PM
July 24, 2023	6:00 PM					
Study Session						
Presentations	Pres 23-340	Backyard Chickens and Urban Bees Regulations	CMO			0:45
Reports						0:10
		ESTIMATED END TIME				6:55 PM
August 28, 2023	6:00 PM					
Study Session						
Presentations	Pres 23-239	Quarterly Sustainability Updates	CD			0:30
Reports						0:10
		ESTIMATED END TIME				6:40 PM