

1. Use and Scope of project

- a. The use and scope of the project will not change from the historic use. The existing operations are detailed below. The 50'x60' addition will be an IT/Data Center. At present there is a Data Room in the existing operation but the company has decided to create a secondary back up location for all corporate data. The proposed IT room won't contain work stations or offices, but will house servers and high end computer equipment. The facility will and has worked as an administrative office, a cross dock warehouse, and maintenance shop building. The shop performs preventative maintenance, such as belt changes, mirror, bumper and windshield replacement. Heavy repair such as engine overhaul, framework and painting is sent out to Stewart Stevenson, TransWest and Freightliner. The majority of the site is used to park empty trailers that are waiting to be hooked into incoming or outgoing trailers. The success of the IT center will likely invite a future terminal expansion to the West of additional dock doors

2. General site layout and circulation

- a. The existing site is 26 acres and has been in constant use as a terminal for almost 20 years. The cross dock handles general merchandise by switching product from one truck to another truck in a "Less Than Truck Load" operation, meaning the entire load doesn't originate or ship to one single location. Product does not stay on site and is rarely warehoused for more than a few hours. The offices house administration and clerical staff. There is an existing shop that performs maintenance for the fleet. The proposed addition will not alter the layout and circulation other than to remove the use of 6 existing dock doors on the South East. The office portion of the dock will entirely screen the addition from the south, the dock will entirely screened from the West. The new portion will be visible from the North, but at almost 900 feet from property line will be obscured by operations. The East elevation will be visible from Holly Street but the 50 foot projection will not change the existing circulation pattern of the trucks or employee parking. Landscaping and screening will be provided to buffer the east elevation despite the fact that operations will generally prevent the addition from being seen from the street.

3. Anticipated number of employees

- a. Currently 326. 2 new hires are anticipated with the addition.

4. Hours of operation

- a. Mo –Fr 0001 – 2359, Sa – Su 0500 – 1600

5. Anticipated number of vehicles

- a. 155 trucks each day

6. Buffering for neighboring land uses

- a. Concrete screening wall for equipment on north of data center

7. Specific characteristics of site

- a. N/A