



## Meeting Minutes - Draft

### Parks, Recreation, and Golf Advisory Committee

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Tuesday, September 16, 2025

6:00 PM

Bison Ridge Recreation Center  
Active Adult Center - 13905 E. 112th Ave.  
Commerce City, CO 80022

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**Registration link:**

[https://c3gov.zoom.us/webinar/register/WN\\_CPFV1AhaSu2UKGg7Liou3w](https://c3gov.zoom.us/webinar/register/WN_CPFV1AhaSu2UKGg7Liou3w)

#### 1. Call To Order/Roll Call/Pledge of Allegiance - 6:00 PM

*Meeting was called to order at 6:05 pm by Co-Chair Martinelli.*

*Members Present: DeLilah Collins, Charles Dukes, Bob Grandinetti, Arron Hernandez, Desiree Martinelli, Shawn McDowell, Rocky Teter, Paul Welander and Karl Zimmermann.*

*Absent: None*

*Let the record show Co-Chair Collins joined the meeting at 6:19 pm*

*Staff Present: Kathy LéVeque, Tim Duda, Libby Tart, Pam Young, and Maria Jepson*

*Guests: N/A*

*The pledge of allegiance was recited.*

#### 2. Public Comment

*None*

#### 3. Introductions

*Staff and committee members introduced themselves for the new member.*

#### 4. Approval of Minutes

*A motion was made by Member Welander, seconded by Member Teter, to approve the August 19, 2025 minutes with an amendment to correct that Member Zimmermann was online when the meeting started. VOTE: Motion Passed.*

[Min 25-196](#)

Minutes of August 19, 2025 Meeting

**Attachments:** [Minutes](#)

#### 5. Committee Photo

*Members took a PRG Advisory Committee group photograph.*

#### 6. PRG Announcements

*Distributed to all members via email on September 11, 2025. Recreation Manager Duda shared information on the upcoming events and items highlighted in the announcements.*

## 7. Unfinished Business

[25-211](#)

Private Golf Cart Subcommittee Update - Co-Chairs

*Co-Chair Collins provided the Private Golf Cart Subcommittee update.*

[24-231](#)

Applying the Boards & Commissions Benefit Differently - Kathy LéVeque

*Deputy Director LéVeque shared that Council Policy #12 is being revised to include how the Boards and Commissions benefit is applied. Council date is yet to be determined.*

[25-110](#)

Update on Park Policies City Council Discussion - Kathy LéVeque

*Deputy Director LéVeque reviewed recent park policy changes including the ordinance to regulate the use of shopping carts and the ability to make same-day shelter reservations at the two parks with the highest demand: Veterans Memorial and Pioneer Parks.*

## 8. New Business

[25-226](#)

Waterwise Demonstration Gardens - Libby Tart, E3

*Environmental Planer III, Libby Tart, shared a presentation and discussed the waterwise gardens that are being developed and provided information on updated xeric policies.*

[25-227](#)

November & December Committee Meetings - Kathy LéVeque

*Deputy Director LéVeque requested input regarding the scheduling of the November and December meetings.*

## 9. Consideration of New Topics & Potential Future Agenda Items

*None*

## 10 Community Engagement Updates & General Discussion Items

*Member Welander noted concerns with the greenspace restoration of the Second Creek Open Space after the completion of the wastewater pipeline placement. Staff will follow up.*

## 11 Council Member Reports & Information

*Council Member Dukes reported that at the September 15th meeting the Safety Action*

*Plan was adopted, a motion was approved to implement door-to-door solicitor requirements, and one to support the South Adams County Fire Department ballot measure, a Highway 2 safety study is being initiated, along with a future bike path near 88th Avenue and Tower Road to improve safety and connectivity, and the Chief of Police shared the Crime Report.*

## 12. Committee Member Reports & Information

*Member Grandinetti indicated that the Town Hall will take place on October 18th, and the Youth Commission was meeting on Thursday to finalize the details. A motion was made by Member Martinelli, seconded by Member Teter, to authorize the use of \$250 from the PRGAC budget for event supplies, if needed. VOTE: Motion passed.*

## 13. Adjourn

*The meeting adjourned at 7:49 p.m.*

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*Maria Jepson, Executive Administrative Supervisor*

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