

City Manager Week in Review Report

WEEK OF: Dec. 6, 2024



RESOURCES

Agendas and meeting schedules – commerce.legistar.com

City online events calendar – c3gov.com/Calendar

Get City Alerts – c3gov.com/Subscribe

Report a Concern – c3gov.com/AccessC3



New & Notable

Hundreds of residents enjoyed the Holiday Tree Lighting event!

Over 700 people joined us at this year's Holiday Tree Lighting event on Wednesday, Dec. 4 held at the Civic Center. The event featured horse-drawn carriage rides, live reindeer, a live appearance from Santa, holiday carolers, sweet treats, hot chocolate, and more, all for free! An extra thank you to community partners like the South Adams County Fire Department, South Adams County Water and Sanitation District, Adams County Health Department, and Colorado Rapids who brought something special to the event for residents to enjoy.



Colorado Gives Day on Dec. 10

As part of our boards and commissions, the Quality Community Foundation supports post-secondary education and provides grants to fund various non-profit organizations that benefit Commerce City residents. Colorado Gives Day is a statewide campaign aimed to support nonprofits through donations. Learn more at coloradogives.org/QualityCommunityFoundation.

The Well holds its last event of the year

Throughout the year, Community Well-Being has partnered with 180 Community Church to provide free and replenishing meals for the community on the second Friday of every month at Templo Gethsemani, 6690 Monaco St. The last event of the year will take place on Friday, Dec. 12 from 11 a.m. to 1 p.m. and will feature a free pop-up health clinic by the Yahweh Health Clinic and CU Street Medicine. The Well events will continue in 2026. For more information, visit c3gov.com/CWB.

Resource Round-Up for Seniors featuring Volunteers of America

Learn more about the programs offered through Volunteers of America on Tuesday, Dec. 10 from 10 to 11 a.m. at Eagle Pointe Recreation Center, 6060 Parkway Dr. Complimentary transportation is available upon reservation at Madonna Plaza, Kearney Plaza, and Bison Ridge Recreation Center. Attendees can expect tea, coffee, light refreshments, and interpretation services. This event is free, but space is limited. Residents can call 720-769-5772 or visit c3gov.com/CWB for more information.

The 2024 Yard of the Month program officially ends with its last four winners

As part of the MyC3 initiative, the Yard of the Month program recognizes residents who demonstrate above-average efforts to maintain their property and improve the overall appearance of our community. The final four winners of 2024 were recognized in November. For more information and to see all the winners, visit bit.ly/MyC3Yard.



[Council Work Schedules](#)

[HR Q3 Dashboard](#)

**Commerce City's Grant Office
November Update**



Business/Economic Development



Earn cash rewards for shopping local

Gane recompensas en efectivo por sus compras locales

- Staff executed a special promotion for Small Business Saturday utilizing the Open Rewards mobile software platform. Registered participating residents received 10% in rewards while shopping at local small businesses on Small Business Saturday.
- Staff received an update on a planned fast casual drive-thru restaurant located near 62nd Ave, confirming the size and patron capacity and expected jobs at the new restaurant.
- Staff received an update on a proposed fueling facility addition near Tower Road.
- Staff assisted a developer with planning a potential ground-breaking for a new 100-room hotel along Tower Road.
- Staff assisted potential new employer in their real estate search for an approximately 7,000-square-foot facility.
- Staff received an update on a planned drive-thru coffee shop located near 62nd Ave, confirming the size and patron capacity and expected jobs at the new shop.
- Staff assisted a developer with permitting for a planned 12,000-square-foot commercial development located near Tower Road.
- Staff coordinated with engineering staff on a walking tour of 64th Ave. as part of the 64th Ave. Corridor Study and advised consulting team on commercial development needs and planned projects.
- Staff assisted CMO in selecting the consultant that will work with the city to create a Telecommunications Infrastructure Strategic Plan.
- Staff met with a representative from Master Halco, in connection with their recent acquisition of The Deck Superstore, in Commerce City, and their future.
- Staff met with various potential partners to continue program development for an ACT workforce training pathway program. Staff is developing an interagency agreement to define the scope of services and the roles of each party. Staff is participating in the hiring of the Education Navigator and coordinating with the Community Well-Being team on tasks for this position to support the workforce program.
- Staff met with Adams County ED and AC-Rep staff to prepare for initial meetings of the regional business retention and expansion (BRE) group led by AC-Rep and Adams County.
- Staff is coordinating with CD staff on planned actions for businesses at risk of being closed due to fire code violations and to plan for future business impact from the city's business registration process.
- Staff coordinated support for AC-Rep's new transportation sector partnership. Transportation businesses in C3 were invited to participate so that C3's business community is well represented.
- Staff continues to work with several project leads generated through the State, for which Commerce City sites have been suggested as potential investment locations.
- Staff reached out to Rocky Mountain Powertrain to assist with compliance with their existing incentives agreement, in preparation for annual reporting in January.
- Staff updated the vacancy tracker tool that shows all properties that are listed as available in the city.

DID YOU KNOW: You can earn 5%  cashback by shopping at 350+ local shops through the new Open Rewards program? Learn more at bit.ly/C3OpenRewards



Community Appearance/Clean Ups

Hot Shot Crew

Monday – Wednesday

- During the past work week, the Hot Shot Crew was divided into three, two-person teams that worked eight hours Monday, Tuesday, and Wednesday due to the Thanksgiving holiday. Clean-up efforts are dedicated to both scheduled locations of known hotspots and in response to AccessC3 requests.
- Hot Shot Crews conducted inspections and removed abandoned items at the following scheduled, routine locations:
 - E. 64th Avenue and Colorado Boulevard (I-270)
 - E. 83rd Avenue and Rosemary Street
 - E. 84th Avenue and Pontiac Street
 - E. 93rd and Yosemite Street
 - E. 96th Avenue and Peoria Street
 - E. 120th Avenue and Cameron Street
 - E. 112th Avenue and Tower Road
 - E. 69th Avenue to 72nd Avenue-Elm Street
 - E. 48th Avenue and Ivy Street
 - E. 50th Avenue and Forest Street
 - E. 52nd Place and Oneida Street
 - E. 60th Avenue from Brighton Boulevard to Clermont Street
 - E. 56th Avenue and Sand Creek Drive



Distinctive Highlights

- Hot Shot crews continued their dedication to providing debris-free streets for motorists and users on Commerce City's roadways.
- This week, crews removed a large debris dumping, reported via AccessC3, at Monaco Street and 63rd Place; as well as Olive Street and 64th Ave. Crews at both locations found and disposed of various items including, mattresses, T.V.s, chairs, and other pieces of furniture.
- Due to the Thanksgiving holiday, crews were unable to empty the RTD trash receptacles in the Core City, but the team will be back on their **regularly scheduled** time for receptacle pick up for the weeks to come.
- Hot Shot crews were notified of 14 tires in various places throughout the city. The tires were taken to the recycling center to promote proper disposal and sustainability.





Housing & Community Well-Being

Community Well-Being	Weekly	YTD
Homeless Navigator		
Unhoused Resident Contacts	69	1,543
Voucher Matches to Housing	2	18
Unhoused Resident: Shelter	0	6
Unhoused Resident: Transitional Housing	2	21
Unhoused Resident: Permanent Housing	0	17
Family & Senior Navigator		
Senior Contacts	11	635
Senior Resource Referrals Made	13	1,144
Family Contacts	13	506
Family Resource Referrals Made	19	791

In the last two weeks, CWB has partnered up with Adams County Human Services Department to provide services on-site for individuals experiencing homelessness in Commerce City.

During the week of Thanksgiving, the Severe Weather Activation Program was activated, CWB administered motel vouchers that provided 24 unhoused individuals warmth, safety, and shelter.

**Please note these numbers reflect 11/18-11/29*



Environment & Sustainability

Energy, Equity, and Environmental Weekly Report – Dec. 6

This report provides a weekly update of environmental policy and planning work including, but not limited to:

- Environmental Policy Advisory Committee (EPAC) and Community Education/Outreach
- Municipal Operations (Leading by Example)
- Legislative Updates & Regional Environmental Leadership
- Colorado Energy and Carbon Management Commission (ECMC), Oil & Gas Projects and Policy
- Water Resources & Environmental Reviews



Growth and Development

Ward Report: **October Ward Report**

* New Report will be updated by second Wednesday of the month

PERMITS	Weekly Totals	2024 YTD Total	CDBG	Weekly Totals	YTD Total
			SFD Permits Issued	28	542
Multi-Family Permits Issued	0	0	CDBG Draw Downs	\$13,448.76	\$238,569.01
Duplex Permits Issued (SFA)	2	30	CDBG Inspections	1	12
Townhome Permits Issued (SFA)	0	0	CODE ENFORCEMENT	Weekly Totals	YTD Total
Residential CO issued	21	715	Violations Issued	58	8,222
Total Permits Issued	67	1,914	Proactive Cases	48	4,305
Permits Processed	67	2,526	CAI and SCF-CRM	5	1,891
Residential Permits Processed	53	1,863	Abatement Hearings	0	263
Non-Residential Permits Processed	14	623	Snow Violations	0	0
Residential CO Processed	21	715	Snow Guardians Serviced	0	9
Residential Inspections	718	21,312	2024 YTD Percentages		
Non-Residential Inspections	75	2,171	Residential Violations	47.2%	
			Non-Residential Violations	52.8%	
			Compliance Rate	95%	

PLANNING

Completed Cases	18
New Cases (Deemed Complete/Included in Total)	7
Total Active Cases	128
POD Inquiries questions about zoning, allowable use, development process and timelines, setback requirements	9

PUBLIC HEARINGS (Recent & Upcoming)

Z-973-21-22, AN-268-24, NIGID23-0001 – Anderson Ranch Annexation, Zoning, and GID inclusion.	Approved on 2nd reading on November 18th by City Council
Z24-0003, Thompson Thrift Residential Zone Change	Denied approval on November 25th on 1st reading by City Council
PUDP24-0015, Tower Landfill Certificate of Designation	Approved by City Council on November 18th
Z-792-05-24, One Buckley, Zone Change	Going to City Council for 1st reading on December 2nd
AN-255-22-24, Z-959-19-24, Carbajal Auto , Annexation and Zoning	Annexation Substantial Compliance going to City Council on December 2nd, Zoning going to Planning Commission on December 3rd
PUDA23-0004, Turnberry PUD Amendment	PUD Amendment going to Planning Commission on December 3rd
CUP24-0002, Wertwhile Event Center, Conditional Use Permit	Conditional Use Permit going to Planning Commission on December 3rd

NEW SUBMITTALS

PUDP24-0016, S24-0012	Reunion Ridge Filing 1, Amendment 6
S24-0015, PUDP24-0017	Buckley Crossing Filing 2
S24-0013	DIA Tech Center Planning Area 9
PUDP24-0018	QuikTrip at 104th
S24-0014	Turnberry Amendment 5



Public Safety

CCPD Prepares for Second Annual Operation: North Pole Patrol

The Commerce City Police Department is excited to once again be caravanning through the community with Commander Claus and his Officer Elves!

The second annual Operation North Pole Patrol event will be held on Friday, Dec. 20, beginning at 5 p.m. Here's how it works: Commander Claus will be riding in our SWAT team's vehicle—the BearCat—and driven by the Grinch. His Officer Elves in patrol vehicles and on motorcycles will lead the way to six different locations in the city, three up north and three down south. The locations vary from parks to school parking lots and large apartment complexes.

Santa will stop at each location and kids will be able to climb into the BearCat and onto his lap for a photo op and a couple of candy canes. All we ask in return is that you please bring a non-perishable food item we can then take with us to donate to our local Adams County Food Bank.

New this year, if you also bring along a letter to Santa and include an envelope with your address, Commander Claus will write you back!

For more information on Commander Claus's Christmas route, please stay tuned to our social media platforms. We will release a map and update our location on social media in real-time on the evening of the event so you know when we will be where.

Until then, do your best to stay on our nice list!



CCPD's Fraternal Order of Police Helps Support Officers Working the Holiday

Thanksgiving wasn't a day off for everyone, and we know how important it is to take care of our own. Thanksgiving Day the Fraternal Order of Police (FOP) partnered with Big Daddy's Mexican Food in Commerce City to provide a holiday meal for every officer and South Adams County Firefighter who was working instead of enjoying time with their families.

Big Daddy's opened on the holiday, especially for this occasion. Our FOP chapter paid for the delicious dishes at a deep discount. We love serving you and often give up our family time to do it, so getting served back was a real pleasure.



Infrastructure

PW Updates

Engineering

- Construction continued along Colorado Boulevard. Construction on the storm sewer and curb for the northbound lane was ongoing, and the connection to the water services main line was made. The project is still on track to be completed by the end of 2024.
- Construction on 62nd and Holly Street neared completion with final ramp work, and the project is expected to be closed by mid-December.
- On Tuesday, Nov. 26, Engineering staff attended a coordination meeting with South Adams County Water and Sanitation District (SACWSD) and Buffalo Run Metropolitan District regarding sewer line replacement for 120th Avenue.
- A bidder was selected for the East 88th Avenue 'Segment A' and the item is scheduled to go before the City Council on Monday, Dec. 16
- Another bidder was selected for the Potomac Street Bridge and this project is scheduled to go before City Council on Monday, Dec. 16.

Streets

- Sweeping Operation crews assisted with roadway clean-up on 96th and Tower after an accident occurred.
- Sweeping Operation crews continued their winter sweeping schedule. This week, crews swept Quebec Parkway and Prairie Parkway. Both of the city's sweepers are fully functional and in operation.
- An AccessC3 request regarding gas on the roadway of E. 119th Ave. was addressed and cleaned up immediately.
- Streets Operations crews were on snow shift from Tuesday, Nov. 26 (in the evening) to Wednesday, Nov. 27. Crews were plowing and treating the many streets within Commerce City.
- Stormwater crews completed stormwater inlet cleaning, storm basin cleanings, and inspections. There are still 9 inlets and basins in the process of getting cleaned and inspected.
- The pavement team started a crack seal project at Buffalo Run Golf Course. The project is approximately 35% completed as of last week. The project will continue until full completion.

Parks Operations

- Parks Operations staff started the work week with pressure washing the shelters and main entrance at Eagle Pointe Recreation Center and Veterans Memorial Park.
- In addition to pressure washing areas around Eagle Pointe, the team also completed the shrub bed, tree pruning, and general clean-up around the recreation center.
- Parks Operations staff immediately addressed and cleaned the graffiti found at Sand Creek Trail, near Sapp Brothers truck stop.
- All Parks Operations Teams were hands on deck in completing the installation of the Christmas Tree at Commerce City's Civic Center. The team also created the light switch that will be used to turn on Commerce City's Christmas Tree for the tree-lighting celebration.
- Due to the influx of geese migrating to our region, Parks staff installed 30 coyotes to keep the geese off Commerce City's maintained fields.
- Parks Maintenance staff assisted with Snow Operations on Wednesday, Nov. 27 around the various sidewalks and parking lots on Commerce City property.



Active Permits



Parks, Recreation and Golf

2025 Winter/Spring Activity Guide

Our upcoming activity guide is your gateway to an exciting season filled with opportunities. It includes a diverse range of programs and courses to enrich your mind and workshops designed to ignite your creativity. Embrace the winter spirit and discover new possibilities with our Winter/Spring Activity Guide. It is **NOW** available online!

Brochure Links:

[English](#)

[Spanish](#)



Cookie Decorating Class

Delve into the sweet world of cookie artistry as we guide you through the process of decorating delectable treats! Join us and take home your beautifully decorated cookies to impress your friends and family!

- **Friday, Dec. 20**
- 2 – 4 p.m.
- Activity Number: 4451.305
- Fee: \$10.00 Resident | \$12.00 Nonresident

Breakfast Burrito Bingo

Take a break from your ordinary breakfast routine! Join Active Adult staff for hearty breakfast burritos and a morning game of bingo at Bison Ridge. We will have a variety of prizes and bunches of fun! Registration is required to attend.

- **Friday, Dec. 20**
- 9 – 10:30 a.m.
- Activity Number: 4651.304
- Fee: \$10.00 Resident | \$12.00 Nonresident





Financial Reports

Where to find budget and financial information:

Main Budget & Financial Reports Webpage:

- c3gov.com/FinancialReports
- [2024 Adopted Budget](#)
- [2024 Budget at a Glance](#)
- [2023 Annual Comprehensive Financial Report](#) (ACFR)
- [2023 Popular Annual Financial Report](#) (PAFR)

Monthly Financial Report – October 2024

Each monthly financial report contains cumulative financial data through the end of the reporting month.



Municipal Court

Municipal Court & Probation Report - through November 2024



Boards and Commissions

Fourth Quarter Boards and Commissions Recruitment is open and taking applications through Friday, Jan. 17. Interviews will be held on Saturday, Jan. 25 from 10 a.m. to 2 p.m. via Zoom. A list of current vacancies may be found at c3gov.com/Boards.