



Commerce City

7887 E. 60th Ave.
Commerce City, CO 80022
c3gov.com

Meeting Minutes - Final

Senior Commission

Thursday, January 9, 2025

3:00 PM Center - Room 2108, 7887 E. 60th Ave. Commerce City,
CO 80022

Zoom Registration:

https://c3gov.zoom.us/webinar/register/WN_51by7FhWRce_UyY7ifT4tw

1. Call To Order/Roll Call

Meeting was called to order at 3:03pm.

In attendance: Councilmember Kristi Douglas, Chair Sue McGowen, Co-Chair Diane Narvaez, and Members Carol M Boyd, Scott Hefty, Carlita Plummer, and Mary Natho.

Also in attendance were Ex-Officio Members Tina Ledesma and Antonia Bell, and perspective member Maria from Cultivando.

Absent: Mayor Pro Tem Noble and Myrna Ferguson

2. Approval of Minutes

[Min 25-013](#)

November Meeting Minutes

Mary Kay moved to approve the minutes. Carol seconded the motion, which was approved unanimously.

3. Public Comment -

None.

4. 2025 Goals, Budget & Calendar

[Pres 25-046](#)

Senior Commission 2024 Review

2024 Goals were reviewed.

RESOURCE FAIR DISCUSSION (Goal #1)

- *Discussion of location - keep at Eagle Pointe.*
- *Marketing strategies in South: highlight uniqueness of event, schedule presenters before initial marketing*
- *Ensure City events aren't conflicting.*

LUNCH & LEARN EVENTS (Goal #2)

- *Make sure Community Well Being events don't conflict*

SENIOR SOCIAL (Goal #3)

- *Marketing in South: make sure it is known that registration is required.*
- *Visit senior homes & speak to residents to share upcoming events*
- *Advertise food*

- *Get photographer from city, update event photos in marketing*

- *Use comments from event survey in marketing*

- *Make sure it is in the summer catalog.*

SENIOR NEEDS ASSESSMENT (Goal #4)

- *Maintain work: new goal drafted from discussion.*

[25-104](#)

2025 Senior Commission Goals

Carli moved to approve the 2025 goals as drafted. Mary Kay seconded the motion, which was approved unanimously.

[25-093](#)

SC 2024 Budget

Budget was reviewed and compared to last year. Any unused funds can be used in any predetermined line item without approval from the board.

Brief conversation about adding an additional service project to the budget, but it was determined that the event and associated budget could be discussed at a later date.

Carol moved to approve the 2025 budget as drafted. Carli seconded the motion, which was approved unanimously.

[25-094](#)

2025 Draft Event Calendar

No edits were made to the 2025 events calendar.

Group discussed wanting to secure speakers for meetings and Lunch & Learns sooner rather than later. Board will send recommendations to staff to compile for approval at the next meeting.

5. New Business

SENIOR RESOURCE FAIR INITIAL PLANNING

A resource fair debrief was added to the February agenda. Subcommittee meetings and an initial walkthrough will begin in February. Subcommittees are as follows:

- Food/water/supplies: Mary Kay & Carli*
- Transportation: Carol*
- Signage/Flyers/Advertisements: Sue*
- Speakers: Diane*
- MC: Sue*
- Decorations: Antonia*
- Event document organization: Scott*
- Vendors: Tina & Antonia (create save the date now to invite previous vendors)*

6. Other Business

George Lewis was recommended to be the speaker for next month's meeting to provide information about upcoming CDBG programs.

7. City Council Update

Upcoming CDBG programs to roll out soon. Information to come at next meeting, hopefully, in welcoming George to speak.

8. Adjourn

Meeting was adjourned at 4:48pm.

Any member of the public requesting accommodations, with respect to rights under the Americans with Disabilities Act, to attend or participate in any public meeting, and/or to obtain this notice in alternate formats, is asked to please contact the City Clerk at 303-289-3611 as soon as possible before the meeting.