



Commerce City

7887 E. 60th Ave.
Commerce City, CO 80022
c3gov.com

Meeting Minutes - Final

Parks, Recreation, and Golf Advisory Committee

Tuesday, July 15, 2025

6:00 PM

Bison Ridge Recreation Center
Active Adult Center - 13905 E. 112th Ave.
Commerce City, CO 80022

Registration link:

https://c3gov.zoom.us/webinar/register/WN_CPFV1AhaSu2UKGg7Liou3w

1. Call To Order/Roll Call/Pledge of Allegiance - 6:00 PM

Members Present: (7)

Meeting was called to order at 6:06 pm by Co-Chair Collins.

Members Present: DeLilah Collins, Charles Dukes, Bob Grandinetti, Desiree Martinelli, Shawn McDowell, Rocky Teter and Karl Zimmermann.

Absent: Oz Flores and Paul Welander

Staff Present: Kathy LeVeque, Paul Hebinck, Tim Duda, Pam Young and Maria Jepson

Guests: N/A

The pledge of allegiance was recited.

2. Public Comment

None

3. Approval of Minutes

A motion was made by Member Grandinetti seconded by Member Teter to approve the June 17, 2025 minutes. VOTE: Motion passed.

[Min 25-139](#)

Minutes of June 17, 2025 Meeting

Attachments: [Minutes](#)

4. Unfinished Business

[25-160](#)

How PRGAC can Promote Marketing - Committee Discussion

Members discussed various ways to incorporate intentional marketing efforts to promote engagement and participation for programs, events and community activities.

[24-171](#)

Private Golf Cart Update - Co-Chairs

Members Collins, Martinelli, Zimmermann and Golf Manager, Hebinck presented on behalf of the PRG Advisory Committee at the Council study session on June 23rd. Council provided feedback and requested that a pilot program plan be developed as a

starting point. Member Zimmermann made a motion to create a subcommittee to further review and develop a private golf cart pilot program. Motion seconded by Member Grandinetti. VOTE: Motion passed.

[25-187](#)

Commission Function - Kathy LeVeque

Deputy Director LeVeque reviewed the purpose of the PRG Advisory Committee as outlined in the PRGAC charter. Member McDowell made a motion to keep the this the same for the PRG Commission, updating "committee" to "commission". Second made by Co-Chair Martinelli. VOTE: Motion passed.

5. New Business

[25-188](#)

Second Creek Farm Park Contract Award - Kathy LeVeque

Deputy Director LeVeque shared that the 6–7-acre Second Creek Farm Park project went out for bid this year and the construction contract is on the Council schedule July 21st for review and approval.

[25-189](#)

CIP Update - Kathy LeVeque

Tabled to August meeting.

[25-190](#)

August PRG Advisory Committee Meeting Location - EP -
Yampa/Colorado Rooms

Staff reminded everyone that the next Meeting is at Eagle Pointe due to Bison Ridge being closed for annual cleaning and repairs.

6. Consideration of New Topics & Potential Future Agenda Items

This item was waived due to time constraints.

7. Community Engagement Updates & General Discussion Items

This item was waived due to time constraints.

8. Council Member Reports & Information

Recent City Council meeting topics have included the reduction of fire suppression building requirements and understanding impact fees and navigating potential changes.

9. Committee Member Reports & Information

Member Grandinetti noted that the Youth Commission Town Hall event was being moved to October, and more information will be available in September.

10. PRG Announcements

Recreation Manager Duda discussed various upcoming events from the list distributed to all members via email on July 9, 2025.

11. Adjourn

The meeting adjourned at 7:37 p.m.

Maria Jepson, Executive Administrative Supervisor

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