



# Citizen's Advisory Committee

---

Resolution 2020-65

# Request

---

- Resolution 2020-65 establishes the Citizen's Advisory Committee for the Comprehensive Plan Update process.
- The Comprehensive Plan Citizen's Advisory Committee (CAC) will meet at key points throughout the planning process to discuss issues and overall policy direction and provide feedback for City Staff and City Council consideration.



# Role of the CAC

---

- Review key Plan elements and act as a sounding board for the Commerce City Community and staff.
- Attend scheduled dedicated CAC meetings throughout the project to work with the consultant team and City staff.
- Attend the Community Visioning Workshop, Open House, and adoption meetings to show support and continuity.
- Provide feedback throughout the planning process.
- Inform the Planning Commission and other City Commissions, including consideration for adoption of the final plan.
- Provide a public face for the planning process and demonstrate the commitment of the City to seek meaningful input.



# Meetings and Duration

---

- In person or virtual meetings
- Approximately 6 meetings over 12 months
- Will conclude once the plan update is adopted
  - 12-18 months



# Composition

---

- Up to 15 participants, plus 3 alternates
- Representatives from existing Commerce City Boards and Commissions
  - Allow for direct communication with existing groups
  - Half of overall participants
  - Charter requires PC oversight, consider at least 1 or 2 members
- Additional members including:
  - Residents
  - Business owners
  - Developers



# Recruitment

---

- Members will be recruited from the existing Boards and Commissions as well as the general public, so long as they meet the criteria for appointment.
  - City employees and Council members, their immediate family members, and other elected officials are not eligible for participation.
- Notification of this opportunity will be shared:
  - City website
  - Social media channels
- Application process coordinated with the City Clerk
- Deadline towards the end of October



# Selection

---

- Interviews will be held for applicants
- Final selection/appointment by Council
  - Targeting November





# Questions?

