MEMO

City Clerk's Office

To: City Council Boards & Commissions Committee

From: Kim Adame, Assistant City Clerk

Subject: Q4 2025 Boards & Commissions Applicant Interviews

Date: October 21, 2025

MEETING DETAILS

Interviews will be held on Saturday, October 25, 2025, virtually via Zoom. Please join the Zoom meeting no later than 9:45 a.m. to ensure interviews begin promptly at 10:00 a.m. Please practice standard council conduct during the interviews (webcams on, mute yourself when not speaking, etc).

PACKET ORGANIZATION

For your review, applications are ordered based on the interview schedule. The score sheets are also attached for each respective applicant. Council Policy #3 is attached for reference.

INTERVIEW PROCESS

This electronic packet is provided for use during the interview process along with applications. Please let me know how you wish to proceed regarding final nominations.

INTERVIEW SCHEDULE FOR OCTOBER 25

Each applicant will have 15 minutes to interview and has been instructed to join at their scheduled interview time. Applicants applying to multiple boards will have extra time allotted for multiple interviews. I will announce when the next applicant has joined the meeting and move applicants from attendee to panelist so they can speak and enable their webcam if applicable.

TIME	APPLICANT	DESIRED BOARD
10:00	Tina Ledesma*	Senior Commission
10:15	Aaron G Valtakis	Zoning Board of Adjustment
10:30	Carlita Plummer*	Senior Commission
10:45	Leianna F Demos	Youth Commission
11:00	Tisha Chapman	Quality Community Foundation
11:15	Shawn Hicks	Youth Commission
11:30	Jacqueline Riggs-Gonzales*	Cultural Council
11:45	Edwin Flores*	Derby Review Board
Noon	BREAK	
12:15	Scott A Hefty*	Citizens Public Safety Advisory Board
12:30	Rachel Uwingabiye	Senior Commission
12:45	Martha Beavers	Quality Community Foundation
1:00	Luis Martinez	Youth Commission
1:15	Garrett Lutz	Parks, Recreation & Golf Advisory Board
1:30	Garrett Lutz	Environmental Policy and Innovation Commission
1:45	Octavio "Oz" Flores*	Parks, Recreation & Golf Advisory Board
2:00	City Clerk Updates	
* - Applying for reappointment		

BOARD & COMMISSION VACANCIES

There are a total of 55 vacancies

BOARD NAME	POSITIONS AVAILABLE	APPLICANT LIST
Building Code Board of Appeals	4 Regular Members 2 Alternate Members	None
Citizens Public Safety Advisory Board	4 Regular Members	Scott Hefty*
Cultural Council	3 Regular Members	Jacqueline Riggs-Gonzales*
Derby Review Board	1 Design Professional 1 Regular Member 2 Alternate Members	Edwin Flores*
Diversity, Equity & Inclusion Commission	1 Regular Members	None
Environmental Policy and Innovation Commission	1 Alternate Member	Garret Lutz
Parks, Recreation & Golf Advisory Committee	4 Regular Member	Garrett Lutz Octavio "Oz" Flores*
Planning Commission	All Positions Filled	None
Quality Community Foundation	7 Regular Members	Tisha Chapman Martha Beavers

Senior Commission	4 Regular Members 1 Alternate Member 1 Ex-Officio Member	Tina Ledesma* Carlita Plummer* Rachel Uwingabiye
Veterans Commission	2 Regular Members 1 Alternate Member 3 Ex-Officio Members	None
Youth Commission	1 Adult Member 9 Youth Members	Leianna F Demos Shawn Hicks Luis Martinez
Zoning Board of Adjustment	1 Regular Member 2 Alternate Members	Aaron G Valtakis
* - Applying for reappointment		

ATTACHMENTS

- Applications
- Score Sheets
- Council Policy #CP-3

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Senior Commission: Appointed

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

Tina
First Name

Middle Initial

Ledesma
Last Name

tinaledesma.senior@gmail.com
Email Address

9294 Pitkin Street
Home Address

Suite or Apt

Commerce City
City

CO
State

80022
Postal Code

What Ward do you live in? *

☑ Ward 4

Ward Map

Mobile: (720) 316-7645
Primary Phone

Mobile: (303) 910-2636
Alternate Phone

Do you currently reside within the City of Commerce City?

◉ Yes ○ No

Number of years residing in Commerce City

6 years recently, 23 previously

Self
Employer

Sales Agent Medicare
Job Title

Number of Years Employed in the City.

6

Where did you hear about the vacancy for which you are applying?

Current member

Do you presently serve on a Commerce City, or any other governmental entity, Board or Commission? If yes, please list.

Senior Commission

Are you applying for reappointment to a board or commission?

◉ Yes ○ No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

Good

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

I am a Medicare Agent I visit communities in Commerce City and throughout the state, try to find other resources for Senior Residents, I understand the process for Medicare, Medicaid and Low Income Subsidy. I follow the strict rules under my license and Medicare appointment.

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

As a current commissioner, I have been heavily involved in the activities the Senior Commission has created I enjoyed providing resources. I have been heavily involved in the Senior Resource Fair, Lunch and Learn.

Please briefly state why you are interested in serving on this board or commission.

I work with Seniors daily and want to help provide resources to our community, advocate on their behalf. Representing all of the Community Needs, my fellow commissioners asked me to reapply to be a voting member of the commission, even though my contributions haven't faltered with my current status in the past, they requested to apply for a voting position.

Conflict of Interest Statement

Conflict of Interest is defined as the participation in any board/commission activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether direct or indirect.

In accordance with this definition, do you have legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

I am a Medicare Plan agent; I sell Medicare plans to ages 65+ and Disabled, But I believe that I have kept that separate while representing the commission, you can ask my fellow commissioners. As a Medicare Advantage agent, I am not allowed to approach anyone about Medicare unless specifically requested by the individual.

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

I own a home in Commerce City but don't feel this is a conflict.

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

○ Yes ◉ No

If yes, please explain:

Do you plan or are you already running for office in the 2025 municipal election?

○ Yes ○ No

Emergency Contact

Demographics

The following information helps track our recruitment and diversity efforts. None of the questions below are required, nor will they be used in anything other than data gathering to ensure every citizen is adequately engaged to represent their community.

Ethnicity

☑ Hispanic

Gender

☑ Female

04/18/1965

Date of Birth

Certification

Are interested in serving on any other board or commission?

No

Question applies to multiple boards

By checking the boxes below, I hereby certify and acknowledge, understand and agree to the following:

Question applies to multiple boards

The foregoing is true and correct to the best of my knowledge.

◉ Yes ○ No

Question applies to multiple boards

I expressly release and discharge the City of Commerce City and its agents and employees from any liability, claim or demand of any nature whatsoever; arising out of the dissemination of information I have provided herein.

◉ Yes ○ No

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

◉ Yes ○ No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

◉ Yes ○ No

Question applies to multiple boards

I have read and understand the qualifications and the responsibilities for the board or commission to which I have applied, and certify I meet the qualifications to serve on the board or commission.

◉ Yes ○ No

REAPPOINTMENT
CHECKLIST

REVIEWER: Melissa Sumner

APPLICANT: Tina Ledesma

BOARD/COMMISSION: Senior Commission

	YES/NO
1. Did the member have regular attendance during their term?	YES
2. Did the member actively participate in meetings and events?	YES
3. Did the member regularly cause disruptions, side track discussions, or not treat their fellow board/commission members or staff with respect?	NO
4. Did the member volunteer, participate, and attend board/commission sponsored events outside of regular meetings?	YES
5. Did the member conduct themselves appropriately and communicate effectively as a representative of the city with other board and commission members, city council and staff, and residents at meetings and events?	YES
6. Do you recommend this member be reappointed for another term on the board/commission?	YES

Comments:
Tina Ledesma has shown a great deal of dedication as an Ex-Officio member, and I would love to recommend her to become a regular voting member. She is an integral part of the group and our offerings.

SENIOR COMMISSION

REAPPOINTMENT
INTERVIEW QUESTIONS

APPLICANT: _____

Rating Scale				
1 = low	**2 = below average**	**3 = average**	**4 = above average**	**5 = high**

RATING

1. **Why do you want to join the Senior Commission?** _____

2. **Please explain your interest in continuing to serve on the Senior Commission?** _____

3. **How do you feel you can continue to contribute to the mission of the Senior Commssion?** _____

4. **The senior commission meets every second Thursday of each month at 3:00 PM at the Civic Center. Are you able to continue to commit to attending these meetings and events?** _____

5. **What do you wish to get from continuing to serve on the Senior Commission?** _____

TOTAL: _____

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Zoning Board of Adjustment: Submitted

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

Aaron (First Name) | G (Middle Initial) | Valtakis (Last Name)

aaronv@rmi.net
Email Address

18180 E. 100th Ave
Home Address

Suite or Apt

Commerce City
City

CO
State

80022
Postal Code

What Ward do you live in? *

☑ Ward 4

Ward Map

Home: (303) 907-1473
Primary Phone

Alternate Phone

Do you currently reside within the City of Commerce City?

◉ Yes ○ No

Number of years residing in Commerce City

6

semi retired, self employed,
Employer

Job Title

Number of Years Employed in the City.

Where did you hear about the vacancy for which you are applying?

website

Do you presently serve on a Commerce City, or any other governmental entity, Board or Commission? If yes, please list.

yes Adams County Community Block Service Grant Board

Are you applying for reappointment to a board or commission?

○ Yes ◉ No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

completely comfortable

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

I have a Master of Public Administration and a Master of Science Management from CU Denver. Aproximately 23-25 years experience in the Public Sector to include Building, Zoning Code Enforcement Planning. I have worked in Douglas County through the 1990'2 and the City of Lone tree in the 2000's. Position held County zoning Official, County Zoning Administrator, Code Enforcement Officer, Permit Expediter, Author of the Erosion Control Program Douglas County and Many other successful programs implemented in the communities I have worked for..

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

I have sat on the Board of Adjustment (nominated by Commissioner Tedesco) and worked up to chairman through the 2013-2017. I currently volunteer on the Adams county Community Block Grant Board for Adams County 2020 to present.

Please briefly state why you are interested in serving on this board or commission.

I have the qualifications and currently watch the meetings on You Tube. I enjoy in participating in my community and I believe Commerce City can benefit from my experiences and knowledge. I believe in participatory government.

Conflict of Interest Statement

Conflict of Interest is defined as the participation in any board/commission activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether direct or indirect.

In accordance with this definition, do you have legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

no conflicts/

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

no my house is in my spouses name.

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

○ Yes ◉ No

If yes, please explain:

Do you plan or are you already running for office in the 2025 municipal election?

○ Yes ◉ No

Emergency Contact

Demographics

The following information helps track our recruitment and diversity efforts. None of the questions below are required, nor will they be used in anything other than data gathering to ensure every citizen is adequately engaged to represent their community.

Ethnicity

☑ Caucasian/Non-Hispanic

Gender

☑ Male

11/04/1966
Date of Birth

Certification

Are interested in serving on any other board or commission?

no Jjust the BOA

Question applies to multiple boards

By checking the boxes below, I hereby certify and acknowledge, understand and agree to the following:

Question applies to multiple boards

The foregoing is true and correct to the best of my knowledge.

◉ Yes ○ No

Question applies to multiple boards

I expressly release and discharge the City of Commerce City and its agents and employees from any liability, claim or demand of any nature whatsoever; arising out of the dissemination of information I have provided herein.

◉ Yes ○ No

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

◉ Yes ○ No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

◉ Yes ○ No

Question applies to multiple boards

I have read and understand the qualifications and the responsibilities for the board or commission to which I have applied, and certify I meet the qualifications to serve on the board or commission.

◉ Yes ○ No

ZONING BOARD OF ADJUSTMENT

INTERVIEW QUESTIONS

APPLICANT: _____

Rating Scale				
1 = low	**2 = below average**	**3 = average**	**4 = above average**	**5 = high**

RATING

1. **What does a "quality community for a lifetime" mean to you?** _____

2. **What is your reason for wanting to serve on one of the city's boards and commissions? Explain your interest in the Board of Adjustment.** _____

3. **Are you familiar with the purpose of the Board of Adjustment?** _____

4. **Do you have any past experiences reviewing the city's Land Development Code?** _____

5. **With the current growth in Commerce City, please tell us how you see the community evolving over time.** _____

6. **Describe a situation where you had to make a decision based on facts as presented rather than personal feelings or opinions.** _____

TOTAL: _____

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Senior Commission: Submitted

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

Carlita (First Name) | (Middle Initial) | Plummer (Last Name)

carliplummer.realtor@gmail.com
Email Address

15783 East 107th Avenue
Home Address

Suite or Apt

Commerce City
City

CO
State

80022
Postal Code

What Ward do you live in? *

- [x] Ward 4

Ward Map

Mobile: (720) 525-3926
Primary Phone

Alternate Phone

Do you currently reside within the City of Commerce City?

- (•) Yes
- ( ) No

Number of years residing in Commerce City

15

Self
Employer

Realtor
Job Title

Number of Years Employed in the City.

15

Where did you hear about the vacancy for which you are applying?

Prior members

Do you presently serve on a Commerce City, or any other governmental entity, Board or Commission? If yes, please list.

Just ended term on Senior Commission

Are you applying for reappointment to a board or commission?

(•) Yes ( ) No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

Expert

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

Two 20 Yr Corporate Careers: Director of Software Engineering, Project Management Office. Business Analysis. Area Sales Performance Management & Training

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

Senior Commission, Landing Place Church Ministry Leader

Please briefly state why you are interested in serving on this board or commission.

As former chair, I am excited to continue to provide support to our new leadership and ensure the commission continues to grow and achieve its goals. Most importantly. That it exceeds expectations in meeting the needs of our senior residents.

Conflict of Interest Statement

Conflict of Interest is defined as the participation in any board/commission activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether direct or indirect.

In accordance with this definition, do you have legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

I am a real estate agent and often work in that capacity with seniors in our community but no conflict has ever occurred within the commission.

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

I am a homeowner. No conflict.

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

○ Yes ◉ No

If yes, please explain:

Do you plan or are you already running for office in the 2025 municipal election?

○ Yes ◉ No

Emergency Contact

Demographics

The following information helps track our recruitment and diversity efforts. None of the questions below are required, nor will they be used in anything other than data gathering to ensure every citizen is adequately engaged to represent their community.

Ethnicity

☑ Caucasian/Non-Hispanic

Gender

☑ Female

04/18/1959
Date of Birth

Certification

Are interested in serving on any other board or commission?

Not at the same time

Question applies to multiple boards

By checking the boxes below, I hereby certify and acknowledge, understand and agree to the following:

Question applies to multiple boards

The foregoing is true and correct to the best of my knowledge.

- [x] Yes
- [ ] No

Question applies to multiple boards

I expressly release and discharge the City of Commerce City and its agents and employees from any liability, claim or demand of any nature whatsoever; arising out of the dissemination of information I have provided herein.

- [x] Yes
- [ ] No

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

- [x] Yes
- [ ] No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

- [x] Yes
- [ ] No

Question applies to multiple boards

I have read and understand the qualifications and the responsibilities for the board or commission to which I have applied, and certify I meet the qualifications to serve on the board or commission.

- [x] Yes
- [ ] No

REAPPOINTMENT

CHECKLIST

REVIEWER: Melissa Sumner

APPLICANT: Carli Plummer

BOARD/COMMISSION: Senior Commission

	YES/NO
1. Did the member have regular attendance during their term?	YES
2. Did the member actively participate in meetings and events?	YES
3. Did the member regularly cause disruptions, side track discussions, or not treat their fellow board/commission members or staff with respect?	NO
4. Did the member volunteer, participate, and attend board/commission sponsored events outside of regular meetings?	YES
5. Did the member conduct themselves appropriately and communicate effectively as a representative of the city with other board and commission members, city council and staff, and residents at meetings and events?	YES
6. Do you recommend this member be reappointed for another term on the board/commission?	YES

Comments:
Carli cares deeply for the work of the Senior Commission, and has even served as Chair for the board. We would benefit greatly having her continue to serve.

SENIOR COMMISSION

REAPPOINTMENT
INTERVIEW QUESTIONS

APPLICANT: _____

Rating Scale				
1 = low	**2 = below average**	**3 = average**	**4 = above average**	**5 = high**

RATING

1. **Why do you want to join the Senior Commission?** _____

2. **Please explain your interest in continuing to serve on the Senior Commission?** _____

3. **How do you feel you can continue to contribute to the mission of the Senior Commssion?** _____

4. **The senior commission meets every second Thursday of each month at 3:00 PM at the Civic Center. Are you able to continue to commit to attending these meetings and events?** _____

5. **What do you wish to get from continuing to serve on the Senior Commission?** _____

TOTAL: _____

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Youth Commission: Submitted

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

Leianna (First Name) | F (Middle Initial) | Demos (Last Name)

Question applies to Youth Commission

Age

15

Question applies to Youth Commission

Grade

10th

Question applies to Youth Commission

School Name

Adam’s City High School

leiannademos@icloud.com
Email Address

7550 Kearney st.
Home Address

Suite or Apt

Commerce City
City

CO
State

80022
Postal Code

What Ward do you live in? *

- [x] Ward 1

Ward Map

Home: (720) 727-3867
Primary Phone

Home: (720) 397-0086
Alternate Phone

Do you currently reside within the City of Commerce City?

- (•) Yes
- ( ) No

Number of years residing in Commerce City

Eleven

N/A
Employer

N/A
Job Title

Number of Years Employed in the City.

N/A

Where did you hear about the vacancy for which you are applying?

N/A

Do you presently serve on a Commerce City, or any other governmental entity, Board or Commission? If yes, please list.

No.

Are you applying for reappointment to a board or commission?

○ Yes ◉ No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

Very Comfortable

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

Question applies to Youth Commission

List any school, non-school and community activities you're involved in:

DAC, PTO, SAC, Student Council.

Question applies to Youth Commission

Explain why you should be considered for appointment to the Commerce City Youth Commission:

Because I wish to speak out for myself and others. I also believe I have plenty of good ideas an want to share them with others.

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

I have leadership skills in my school, I’m a great public speaker and advocate. I also have experience being on the DAC as a student representative.

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

Volleyball, Basketball, Track.

Please briefly state why you are interested in serving on this board or commission.

I am interested in serving this commission because I want to help reach out to people that will fight a try to make things better for students or any other young individuals.

Conflict of Interest Statement

Conflict of Interest is defined as the participation in any board/commission activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether direct or indirect.

In accordance with this definition, do you have legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

No I do not.

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

No.

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

○ Yes ◉ No

If yes, please explain:

N/A

Do you plan or are you already running for office in the 2025 municipal election?

○ Yes ○ No

Emergency Contact

Question applies to Youth Commission

First and Last Name

Brandi Valdez

Question applies to Youth Commission

Phone Number

720 397 0086

Question applies to Youth Commission

Secondary Phone Number

(303) 995-9972

Question applies to Youth Commission

Email

brandivaldez21@gmail.com

Demographics

The following information helps track our recruitment and diversity efforts. None of the questions below are required, nor will they be used in anything other than data gathering to ensure every citizen is adequately engaged to represent their community.

Ethnicity

- [x] American Indian/Alaskan native Aleutian

Gender

- [x] Female

11/20/2009

Date of Birth

Certification

Are interested in serving on any other board or commission?

Maybe

Question applies to Youth Commission

Meetings are the first and third Thursday of each month at 6:30 p.m. If appointed as a youth commissioner, can you commit to attending two meetings a month?

- (•) Yes
- ( ) No

Question applies to Youth Commission

This section is only to be filled out by those applying for an adult member position on the Youth Commission. If you are applying for a youth member position, please leave this section blank.

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

○ Yes ○ No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

○ Yes ◉ No

YOUTH COMMISSION – YOUTH

INTERVIEW QUESTIONS

APPLICANT: _____

Rating Scale				
1 = low	**2 = below average**	**3 = average**	**4 = above average**	**5 = high**

RATING

1. **Why do you want to join the Commerce City Youth Commission?** _____

2. **What skills and traits do you possess that will positively contribute to the youth commission?** _____

3. **Tell us your involvement in the community or other organizations that support our community?** _____

4. **The youth commission has meetings twice a month and also has activities outside of the meetings. How would you balance school, extracurricular activities, and serving on the youth commission?** _____

5. **How do you see youth making changes that will impact Commerce City and make it a quality community for all?** _____

TOTAL: _____

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Quality Community Foundation: Submitted

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

Tisha (First Name) | S (Middle Initial) | Chapman (Last Name)

tishachap22@gmail.com (Email Address)

15501 East 112th Ave (Home Address) | Unit 26B (Suite or Apt)

Commerce City (City) | CO (State) | 80022 (Postal Code)

What Ward do you live in? *

- [x] Ward 4

Ward Map

Mobile: (303) 323-5606 (Primary Phone) | Business: (720) 423-4859 (Alternate Phone)

Do you currently reside within the City of Commerce City?

- (•) Yes
- ( ) No

Number of years residing in Commerce City

3

Emily Griffith Technical College (Employer) | Vice President of Student Services (Job Title)

Number of Years Employed in the City.

0

Where did you hear about the vacancy for which you are applying?

Commerce City Connected

Do you presently serve on a Commerce City, or any other governmental entity, Board or Commission? If yes, please list.

No

Are you applying for reappointment to a board or commission?

○ Yes ◉ No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

very comfortable

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

I currently serve on the Emily Griffith Techncial College Foundation Board, as well as Denver Scholarship Foudation Policy and Scholarship Committee. I have been working in higher education for over 25 years and work with non-profits that support marginalized communities within the state of Colorado.

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

Denver Scholarship Foundation Emily Griffith Techncial College Foundation Colorado Chamber of Commerce Women's Leadership Lab

Please briefly state why you are interested in serving on this board or commission.

My grandfather bought an office building in Commerce City in the late 1970's and my father still runs the family business out of that building to this very day. I have lived in Commerce City from 2003-2019 and than again from 2022- present. I have seen the city grow and develop to become a place that supports the community. I want to be part of that!

Conflict of Interest Statement

Conflict of Interest is defined as the participation in any board/commission activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether direct or indirect.

In accordance with this definition, do you have legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

No

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

No

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

○ Yes ◉ No

If yes, please explain:

Do you plan or are you already running for office in the 2025 municipal election?

○ Yes ◉ No

Emergency Contact

Demographics

The following information helps track our recruitment and diversity efforts. None of the questions below are required, nor will they be used in anything other than data gathering to ensure every citizen is adequately engaged to represent their community.

Ethnicity

☑ African American

Gender

☑ Female

05/07/1970
Date of Birth

Certification

Are interested in serving on any other board or commission?

Maybe

Question applies to multiple boards

By checking the boxes below, I hereby certify and acknowledge, understand and agree to the following:

Question applies to multiple boards

The foregoing is true and correct to the best of my knowledge.

◉ Yes ○ No

Question applies to multiple boards

I expressly release and discharge the City of Commerce City and its agents and employees from any liability, claim or demand of any nature whatsoever; arising out of the dissemination of information I have provided herein.

◉ Yes ○ No

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

◉ Yes ○ No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

◉ Yes ○ No

Question applies to multiple boards

I have read and understand the qualifications and the responsibilities for the board or commission to which I have applied, and certify I meet the qualifications to serve on the board or commission.

◉ Yes ○ No

QUALITY COMMUNITY FOUNDATION

INTERVIEW QUESTIONS

APPLICANT: _____

Rating Scale				
1 = low	**2 = below average**	**3 = average**	**4 = above average**	**5 = high**

RATING

1. **What does a "quality community for a lifetime" mean to you?** _____

2. **Please explain your interest in serving on the city's boards and commissions and why you chose to apply to serve on the Quality Community Foundation.** _____

3. **Please explain your experience working with other community-based organization within Commerce City and what experiences you have with fundraising, grants, and scholarships.** _____

4. **The Foundation meets on the fourth Tuesday of every month at 6:00 PM and hosts and or participates in additional events in the community throughout the year. Are you able to commit to attending these events?** _____

5. **What do you feel are the most significant needs within the community that the Foundation can or should address?** _____

6. **What do you wish to get from joining the Foundation?** _____

TOTAL: _____

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Youth Commission: Submitted

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

Shawn (First Name) | C (Middle Initial) | Hicks (Last Name)

Question applies to Youth Commission

Age

15

Question applies to Youth Commission

Grade

Sophomore 10th grade

Question applies to Youth Commission

School Name

Prairie View High School

shawnhicks942@gmail.com
Email Address

13238 E 110th Ave
Home Address

Suite or Apt

Commerce City
City

CO
State

80022
Postal Code

What Ward do you live in? *

- [x] Ward 1

Ward Map

Home: (254) 295-7038
Primary Phone

Alternate Phone

Do you currently reside within the City of Commerce City?

- (•) Yes
- ( ) No

Number of years residing in Commerce City

3

Employer

Job Title

Number of Years Employed in the City.

0

Where did you hear about the vacancy for which you are applying?

A local fundraiser

Do you presently serve on a Commerce City, or any other governmental entity, Board or Commission? If yes, please list.

No

Are you applying for reappointment to a board or commission?

○ Yes ◉ No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

I am very tech savvy and can do a lot

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

Question applies to Youth Commission

List any school, non-school and community activities you're involved in:

Football, Wrestling, I play a lot of pickleball at bison ridge recreation center

Question applies to Youth Commission

Explain why you should be considered for appointment to the Commerce City Youth Commission:

I am always trying to interact within my community and make it a better place, the bison ridge rec center is where I am at 75% of the time and i appreciate all the people who work there and I constantly am respectful and grateful for any and every opportunity I have been given

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

I have been on multiple leadership boards at my schools

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

I have not participated in any

Please briefly state why you are interested in serving on this board or commission.

I want to meet new people and have different interactions within my community and build it even further and make it more of a safer place

Conflict of Interest Statement

Conflict of Interest is defined as the participation in any board/commission activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether direct or indirect.

In accordance with this definition, do you have legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

No I do not

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

No I do not

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

○ Yes ◉ No

If yes, please explain:

Do you plan or are you already running for office in the 2025 municipal election?

○ Yes ○ No

Emergency Contact

Question applies to Youth Commission

First and Last Name

April Mayfield

Question applies to Youth Commission

Phone Number

2545341736

Question applies to Youth Commission

Secondary Phone Number

Question applies to Youth Commission

Email

Aprilmayfield78@gmail.com

Demographics

The following information helps track our recruitment and diversity efforts. None of the questions below are required, nor will they be used in anything other than data gathering to ensure every citizen is adequately engaged to represent their community.

Ethnicity

- [x] African American

Gender

- [x] Male

11/17/2009

Date of Birth

Certification

Are interested in serving on any other board or commission?

Yes if it meets with my sports schedule

Question applies to Youth Commission

Meetings are the first and third Thursday of each month at 6:30 p.m. If appointed as a youth commissioner, can you commit to attending two meetings a month?

- (•) Yes
- ( ) No

Question applies to Youth Commission

This section is only to be filled out by those applying for an adult member position on the Youth Commission. If you are applying for a youth member position, please leave this section blank.

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

◉ Yes ○ No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

◉ Yes ○ No

YOUTH COMMISSION – YOUTH

INTERVIEW QUESTIONS

APPLICANT: _____

Rating Scale				
1 = low	**2 = below average**	**3 = average**	**4 = above average**	**5 = high**

RATING

1. **Why do you want to join the Commerce City Youth Commission?** _____

2. **What skills and traits do you possess that will positively contribute to the youth commission?** _____

3. **Tell us your involvement in the community or other organizations that support our community?** _____

4. **The youth commission has meetings twice a month and also has activities outside of the meetings. How would you balance school, extracurricular activities, and serving on the youth commission?** _____

5. **How do you see youth making changes that will impact Commerce City and make it a quality community for all?** _____

TOTAL: _____

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Cultural Council: Appointed

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

Jacqueline
First Name

Middle Initial

Riggs-gonzales
Last Name

jclilprincess@yahoo.com
Email Address

5330 East 65th Way
Home Address

Suite or Apt

Commerce City
City

CO
State

80022
Postal Code

What Ward do you live in? *

☑ Ward 2

Ward Map

Mobile: (720) 298-5677
Primary Phone

Home: (303) 287-5173
Alternate Phone

Do you currently reside within the City of Commerce City?

◉ Yes ○ No

Number of years residing in Commerce City

30+

Employer

Job Title

Number of Years Employed in the City.

Where did you hear about the vacancy for which you are applying?

Re appling

Do you presently serve on a Commerce City, or any other governmental entity, Board or Commission? If yes, please list.

Cultural Council

Are you applying for reappointment to a board or commission?

(•) Yes ( ) No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

Very

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

I have served on the cultural Council for the last three years and enjoyed what I have been able to help accomplish with them. I grew up in commerce city and graduated from Adams city high and want to give back to the community that is so much apart of who I am.

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

All events and meetings with the commerce city cultural Council Bear Valley church of God of prophecy

Please briefly state why you are interested in serving on this board or commission.

I enjoy and believe in the work that this board works hard to accomplish and I feel I still have more to contribute if selected for another term.

Conflict of Interest Statement

Conflict of Interest is defined as the participation in any board/commission activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether direct or indirect.

In accordance with this definition, do you have legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

None

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

None

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

○ Yes ◉ No

If yes, please explain:

None

Do you plan or are you already running for office in the 2025 municipal election?

○ Yes ◉ No

Emergency Contact

Demographics

The following information helps track our recruitment and diversity efforts. None of the questions below are required, nor will they be used in anything other than data gathering to ensure every citizen is adequately engaged to represent their community.

Ethnicity

☑ Asian or Pacific islander

Gender

☑ Female

10/06/1980
Date of Birth

Certification

Are interested in serving on any other board or commission?

Question applies to multiple boards

By checking the boxes below, I hereby certify and acknowledge, understand and agree to the following:

Question applies to multiple boards

The foregoing is true and correct to the best of my knowledge.

- [x] Yes
- [ ] No

Question applies to multiple boards

I expressly release and discharge the City of Commerce City and its agents and employees from any liability, claim or demand of any nature whatsoever; arising out of the dissemination of information I have provided herein.

- [x] Yes
- [ ] No

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

- [x] Yes
- [ ] No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

- [x] Yes
- [ ] No

Question applies to multiple boards

I have read and understand the qualifications and the responsibilities for the board or commission to which I have applied, and certify I meet the qualifications to serve on the board or commission.

- [x] Yes
- [ ] No

REAPPOINTMENT

CHECKLIST

REVIEWER: Melissa Sumner

APPLICANT: Jacqueline Riggs-Gonzales

BOARD/COMMISSION: Cultural Council

	YES/NO
1. Did the member have regular attendance during their term?	YES
2. Did the member actively participate in meetings and events?	YES
3. Did the member regularly cause disruptions, side track discussions, or not treat their fellow board/commission members or staff with respect?	NO
4. Did the member volunteer, participate, and attend board/commission sponsored events outside of regular meetings?	YES
5. Did the member conduct themselves appropriately and communicate effectively as a representative of the city with other board and commission members, city council and staff, and residents at meetings and events?	YES
6. Do you recommend this member be reappointed for another term on the board/commission?	YES

Comments:
Jackie has served as Vice Chair of Cultural Council for a while, and the group values her dedication.

CULTURAL COUNCIL

REAPPOINTMENT
INTERVIEW QUESTIONS

APPLICANT: _____

Rating Scale				
1 = low	**2 = below average**	**3 = average**	**4 = above average**	**5 = high**

RATING

1. **What does a "quality community for a lifetime" mean to you?** _____

2. **Please explain your interest in continuing to serve on the Cultural Council.** _____

3. **How do you feel you can continue to contribute to the mission of the Cultural Council?** _____

4. **The Cultural Council meets on the second Tuesday of every month at 6:00 PM and hosts and or participates in additional events in the community throughout the year. Are you able to continue to commit to attending these meetings and events?** _____

5. **What do you feel are the most significant cultural needs within the community that the Cultural Council can or should address?** _____

6. **What do you wish to get from continuing to serve on the Cultural Council?** _____

_____

TOTAL:

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Derby Review Board: Submitted

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

Edwin (First Name) | (Middle Initial) | Flores (Last Name)

flores.edwin951@gmail.com
Email Address

6611 Albion Street
Home Address

Suite or Apt

Commerce City
City

CO
State

80022
Postal Code

What Ward do you live in? *

☑ Ward 1

Ward Map

Mobile: (720) 468-7525
Primary Phone

Alternate Phone

Do you currently reside within the City of Commerce City?

◉ Yes ○ No

Number of years residing in Commerce City

27

GEN II FUND SERVICES LLC
Employer

SENIOR ACCOUNTANT
Job Title

Number of Years Employed in the City.

0

Where did you hear about the vacancy for which you are applying?

ONLINE

Do you presently serve on a Commerce City, or any other governmental entity, Board or Commission? If yes, please list.

Derby Review Board

Are you applying for reappointment to a board or commission?

○ Yes ◉ No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

Very Comfortable

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

BSBA, MS Tax

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

Derby Review Board, Beta Alpha Psi

Please briefly state why you are interested in serving on this board or commission.

To better understand how local government works.

Conflict of Interest Statement

Conflict of Interest is defined as the participation in any board/commission activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether direct or indirect.

In accordance with this definition, do you have legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

N/A

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

N/A

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

○ Yes ◉ No

If yes, please explain:

Do you plan or are you already running for office in the 2025 municipal election?

○ Yes ◉ No

Emergency Contact

Demographics

The following information helps track our recruitment and diversity efforts. None of the questions below are required, nor will they be used in anything other than data gathering to ensure every citizen is adequately engaged to represent their community.

Ethnicity

☑ Hispanic

Gender

☑ Male

07/25/1997
Date of Birth

Certification

Are interested in serving on any other board or commission?

Cultural Council

Question applies to multiple boards

By checking the boxes below, I hereby certify and acknowledge, understand and agree to the following:

Question applies to multiple boards

The foregoing is true and correct to the best of my knowledge.

- [x] Yes
- [ ] No

Question applies to multiple boards

I expressly release and discharge the City of Commerce City and its agents and employees from any liability, claim or demand of any nature whatsoever; arising out of the dissemination of information I have provided herein.

- [x] Yes
- [ ] No

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

- [x] Yes
- [ ] No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

- [x] Yes
- [ ] No

Question applies to multiple boards

I have read and understand the qualifications and the responsibilities for the board or commission to which I have applied, and certify I meet the qualifications to serve on the board or commission.

- [x] Yes
- [ ] No

REAPPOINTMENT
CHECKLIST

REVIEWER: Nathan Chavez

APPLICANT: Edwin Flores

BOARD/COMMISSION: Derby Review Board

	YES/NO
1. Did the member have regular attendance during their term?	YES
2. Did the member actively participate in meetings and events?	YES
3. Did the member regularly cause disruptions, side track discussions, or not treat their fellow board/commission members or staff with respect?	NO
4. Did the member volunteer, participate, and attend board/commission sponsored events outside of regular meetings?	NO
There were not much addition opportunities for outside pa	
5. Did the member conduct themselves appropriately and communicate effectively as a representative of the city with other board and commission members, city council and staff, and residents at meetings and events?	NO
Chairman Flores needs some additional training in leading	
6. Do you recommend this member be reappointed for another term on the board/commission?	YES

Comments:

DERBY REVIEW BOARD

REAPPOINTMENT
INTERVIEW QUESTIONS

APPLICANT: _____

Rating Scale				
1 = low	**2 = below average**	**3 = average**	**4 = above average**	**5 = high**

RATING

1. **What does a "quality community for a lifetime" mean to you?** _____

2. **Please explain your interest in continuing to serve on the Derby Review Board.** _____

3. **How do you feel you can continue to contribute to the mission of the Derby Review Board?** _____

4. **What aspects of the Derby zoning, master plan, and design guidelines do you like or not like?** _____

5. **Please tell us about your past experiences dealing with development, architecture, construction, and land and zoning use issues.** _____

6. **What do you wish to get from continuing to serve on the Derby Review Board?** _____

TOTAL: _____

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Citizens Public Safety Advisory Board: Submitted

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

Scott (First Name) | A (Middle Initial) | Hefty (Last Name)

sjhefty84@gmail.com
Email Address

10456 Norfolk Ct
Home Address

Suite or Apt

Commerce City
City

CO
State

80022
Postal Code

What Ward do you live in? *

- [x] Ward 4

Ward Map

Home: (303) 525-4905
Primary Phone

Home: (303) 525-4905
Alternate Phone

Do you currently reside within the City of Commerce City?

- (•) Yes
- ( ) No

Number of years residing in Commerce City

23

Retired
Employer

Job Title

Number of Years Employed in the City.

N/A

Where did you hear about the vacancy for which you are applying?

Currently serving on the Veterans Commission and seeking application for Public Safety Advisory Board

Do you presently serve on a Commerce City, or any other governmental entity, Board or Commission? If yes, please list.

The Veterans Commission

Are you applying for reappointment to a board or commission?

◉ Yes ○ No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

I am very comfortable using technology.

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

While I am currently serving on the Veterans Commission (term expires on 5/1/26) and previously served on the on the Citizens Public Safety Advisory Board with that term expiring on 8/1/25, I am submitting this application for consideration of reappointment on the Citizens Public Safety Advisory Board. In 2022 I retired from a 30 year career working as a Probation Officer, Probation Supervisor, Chief Probation Officer and lastly as a Court Administrator for the last 6 years with the City of Lakewood. Prior to that career, I was a Military Police Officer K-9 handler with the United States Army from which I retired after receiving a service connected disability. Additionally, I possess a Bachelor of Science degree in Criminal Justice from the University of Wisconsin. In 2014 working with Judge Robert Lochery from the 1st JD District Court, we created the Lakewood Municipal Court Veteran Treatment Court, which was the first municipal court in Colorado to implement such a treatment court. Currently I am a volunteer veteran peer mentor working with justice involved veterans in the 17th JD Veteran Treatment Court (Brighton) which I have been active with since April of 2022.

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

As noted above, I served on the Citizens Public Safety Advisory Board from 2020 through 8/2025 when my term expired and am currently serving on the Veterans Commission. I am a volunteer Veteran Peer Mentor with the 17th JD and WarriorNow (https://warriornow.org/). I am also a founding member of the West Metro Veterans Fair (WMVF) which is an annual event that was started in 2013 by the City of Lakewood and continues as an annual event. And lastly, I am a member of the VFW, the Lakewood Elks Veteran Commission and the American Legion.

Please briefly state why you are interested in serving on this board or commission.

As having worked in the criminal justice system for over 30 years as well as previously serving on the Citizens Public Safety Advisory Board, I believe I posses a unique knowledge and understanding of current public safety issues in our community. Additionally, I certainly understand the hurdles a disabled veteran and senior citizens can experience in the community. Having worked in a veteran treatment court environment with justice involved veterans since 2014, I have worked with homeless veterans and veterans struggling with addiction and mental health issues. I consider myself very familiar with veteran services and posses a true passion to work with disabled senior veterans. Finally, I truly enjoy serving the community I call home.

Conflict of Interest Statement

Conflict of Interest is defined as the participation in any board/commission activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether direct or indirect.

In accordance with this definition, do you have legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

NO

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

NO

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

○ Yes ◉ No

If yes, please explain:

Do you plan or are you already running for office in the 2025 municipal election?

○ Yes ◉ No

Emergency Contact

Demographics

The following information helps track our recruitment and diversity efforts. None of the questions below are required, nor will they be used in anything other than data gathering to ensure every citizen is adequately engaged to represent their community.

Ethnicity

☑ Caucasian/Non-Hispanic

Gender

☑ Male

05/29/1958
Date of Birth

Certification

Are interested in serving on any other board or commission?

I already am, as serving on the Veterans Commission

Question applies to multiple boards
By checking the boxes below, I hereby certify and acknowledge, understand and agree to the following:

Question applies to multiple boards
The foregoing is true and correct to the best of my knowledge.

◉ Yes ○ No

Question applies to multiple boards
I expressly release and discharge the City of Commerce City and its agents and employees from any liability, claim or demand of any nature whatsoever; arising out of the dissemination of information I have provided herein.

◉ Yes ○ No

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

◉ Yes ○ No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

◉ Yes ○ No

Question applies to multiple boards

I have read and understand the qualifications and the responsibilities for the board or commission to which I have applied, and certify I meet the qualifications to serve on the board or commission.

- (•) Yes
- ( ) No

REAPPOINTMENT
CHECKLIST

REVIEWER: Kiana Jodell

APPLICANT: Scott Hefty

BOARD/COMMISSION: Citizens Public Safety Advisory Board

	YES/NO
1. Did the member have regular attendance during their term?	YES
2. Did the member actively participate in meetings and events?	YES
3. Did the member regularly cause disruptions, side track discussions, or not treat their fellow board/commission members or staff with respect?	NO
4. Did the member volunteer, participate, and attend board/commission sponsored events outside of regular meetings?	YES
5. Did the member conduct themselves appropriately and communicate effectively as a representative of the city with other board and commission members, city council and staff, and residents at meetings and events?	YES
6. Do you recommend this member be reappointed for another term on the board/commission?	YES

Comments:

The CPSAB is thrilled to have Mr. Hefty back as a member. He is always engaging and consistently provides great feedback during monthly meetings and discussions.

CITIZENS PUBLIC SAFETY ADVISORY BOARD

REAPPOINTMENT

INTERVIEW QUESTIONS

APPLICANT: _____

Rating Scale				
1 = low	**2 = below average**	**3 = average**	**4 = above average**	**5 = high**

RATING

1. **What does a "quality community for a lifetime" mean to you?** _____

2. **Please explain your interest in continuing to serve on the Citizen Public Safety Advisory Board?** _____

3. **How do you feel you can continue to contribute to the mission of the Citizen Public Safety Advisory Board?** _____

4. **How would you contribute to the police department's continued improvement?** _____

5. **Please tell us about a time when you became aware of a problem and how you provided advice that assisted in either improving the situation or solving the problem.** _____

6. **This board meets every fourth Thursday of the month at 4:00 PM and regularly hosts and participates in community events. Are you able to continue to commit to attending these meetings and events?** _____

TOTAL: _____

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Senior Commission: Submitted

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

Rachel (First Name) | (Middle Initial) | Uwingabiye (Last Name)

uwingabiyerachel@gmail.com
Email Address

10143 Pagosa Street
Home Address

Suite or Apt

Commerce City
City

CO
State

80022
Postal Code

What Ward do you live in? *

- [x] Ward 4

Ward Map

Mobile: (720) 519-2840
Primary Phone

Home: (720) 207-4340
Alternate Phone

Do you currently reside within the City of Commerce City?

- (•) Yes
- ( ) No

Number of years residing in Commerce City

3 years

Ladies Relief Society of Denver d.b.a The Argyle Assisted Living
Employer

Associate Executive Director
Job Title

Number of Years Employed in the City.

10+

Where did you hear about the vacancy for which you are applying?

The City Newspaper.

Do you presently serve on a Commerce City, or any other governmental entity, Board or Commission? If yes, please list.

No.

Are you applying for reappointment to a board or commission?

○ Yes ◉ No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

Advanced

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

My name is Rachel Uwingabiye, and I have been a resident of Adams County since January 2022. I am deeply committed to improving the quality of life and care for older adults in our community. With extensive experience in the senior living industry, including leadership and administrative roles within assisted living and home care settings, I have gained a strong understanding of the needs, challenges, and opportunities that affect our senior population. I am passionate about advocating for policies and programs that promote dignity, independence, and well-being among seniors. My background in business operations, hiring, and community engagement allows me to bring a balanced perspective focused on both compassionate care and practical implementation. Serving on the Senior Commission would allow me to contribute my professional experience, communication skills, and dedication to enhancing resources and services that support our older residents and their families.

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

1. Professional Experience (Last Five Years): Owner / Administrator – DignCare LLC, Non-Medical Home Care Agency (June 2025–Present). Executive Director / Administrator – Assisted Living and Independent Living Communities, Greater Denver Metropolitan Area (2021–Present). 2. Operations & Community Relations Leader – Senior Living / Dementia Care Industry, focusing on quality care, compliance, and resident engagement (2017–Present). 3. Professional Memberships: Active Member, LeadingAge Colorado, supporting advocacy, education, and innovation in aging services. 4. Community and Church Involvement: Active Member, Trinity United Methodist Church, Denver, CO (since 2010). Volunteer, Children's Ministry – Sunday School Teacher, Trinity United Methodist Church. Active Member and Volunteer, Care Ministry, providing outreach and companionship to church members, especially those who are sick or homebound. 5. Community Engagement: Advocate for senior well-being and accessibility of services across the Greater Denver Metropolitan Area, promoting independence, dignity, and quality of life for older adults.

Please briefly state why you are interested in serving on this board or commission.

As a Commerce City resident since January 2022, I am deeply committed to supporting the well-being of older adults in our community. I am interested in serving on the Senior Commission to help address the accelerating growth of the senior population in Colorado, ongoing workforce challenges in senior care, and the lack of accessible, comprehensive training for caregivers. Through this role, I hope to help promote awareness, expand services, and increase resource availability for seniors and their families. Drawing on my experience in the senior living and home care fields, I aim to contribute practical insight and advocacy that strengthen support systems for our aging community.

Conflict of Interest Statement

Conflict of Interest is defined as the participation in any board/commission activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether direct or indirect.

In accordance with this definition, do you have legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

No.

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

No.

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

○ Yes ◉ No

If yes, please explain:

N/A.

Do you plan or are you already running for office in the 2025 municipal election?

○ Yes ◉ No

Emergency Contact

Demographics

The following information helps track our recruitment and diversity efforts. None of the questions below are required, nor will they be used in anything other than data gathering to ensure every citizen is adequately engaged to represent their community.

Ethnicity

☑ African American

Gender

☑ Female

11/12/1979
Date of Birth

Certification

Are interested in serving on any other board or commission?

Not at the moment.

Question applies to multiple boards
By checking the boxes below, I hereby certify and acknowledge, understand and agree to the following:

Question applies to multiple boards
The foregoing is true and correct to the best of my knowledge.

◉ Yes ○ No

Question applies to multiple boards
I expressly release and discharge the City of Commerce City and its agents and employees from any liability, claim or demand of any nature whatsoever; arising out of the dissemination of information I have provided herein.

◉ Yes ○ No

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

◉ Yes ○ No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

◉ Yes ○ No

Question applies to multiple boards

I have read and understand the qualifications and the responsibilities for the board or commission to which I have applied, and certify I meet the qualifications to serve on the board or commission.

◉ Yes ○ No

SENIOR COMMISSION

INTERVIEW QUESTIONS

APPLICANT: _____

Rating Scale				
1 = low	**2 = below average**	**3 = average**	**4 = above average**	**5 = high**

RATING

1. **Why do you want to join the Senior Commission?** _____

2. **What skills and traits do you possess that will positively contribute to the senior commission?** _____

3. **Tell us your involvement in the community or other organizations that support our community, specifically with senior services?** _____

4. **The senior commission meets every second Thursday of each month at 3:00 PM at the Civic Center. How would you balance work, extracurricular activities, and serving on the senior commission?** _____

5. **How do you envision the role of senior citizens in a "Quality Community for a Lifetime?"** _____

TOTAL: _____

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Quality Community Foundation: Submitted

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

Martha (First Name) | (Middle Initial) | Beavers (Last Name)

marthabeavers@gmail.com
Email Address

11595 River Run CIR
Home Address

Suite or Apt

Henderson
City

CO
State

80640
Postal Code

What Ward do you live in? *

☑ Ward 1

Ward Map

Home: (303) 619-3605
Primary Phone

Alternate Phone

Do you currently reside within the City of Commerce City?

◉ Yes ○ No

Number of years residing in Commerce City

4

State of Colorado, Department of Natural Resources
Employer

Legislative Budget and Policy Analyst
Job Title

Number of Years Employed in the City.

Where did you hear about the vacancy for which you are applying?

newsletter

Do you presently serve on a Commerce City, or any other governmental entity, Board or Commission? If yes, please list.

No

Are you applying for reappointment to a board or commission?

○ Yes ◉ No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

comfortable

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

I have volunteered for many nonprofits over the years, and administer grants and prepare budget documents for the state of Colorado, division of Parks and Wildlife. I have a background in Business and Finance, with 24 years of work experience in the financial services and government sectors.

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

Volunteer for Colorado Parks and Wildlife, Henderson Community Church food bank, Metro Caring food bank, Barr Lake State Park, Golden Gate State Park. Board Member and CFO for Heal With Hearts, art and music therapy nonprofit.

Please briefly state why you are interested in serving on this board or commission.

I want to get more involved in my community. I have a 15-year-old attending Prairie View High School and want to be part of making our community to thrive for current and future generations. I have work and life experience that would be helpful to the Board.

Conflict of Interest Statement

Conflict of Interest is defined as the participation in any board/commission activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether direct or indirect.

In accordance with this definition, do you have legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

No

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

No, I only own my residence and do not believe this would be any conflict of interest.

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

○ Yes ◉ No

If yes, please explain:

Do you plan or are you already running for office in the 2025 municipal election?

○ Yes ◉ No

Emergency Contact

Demographics

The following information helps track our recruitment and diversity efforts. None of the questions below are required, nor will they be used in anything other than data gathering to ensure every citizen is adequately engaged to represent their community.

Ethnicity

☑ Caucasian/Non-Hispanic

Gender

☑ Female

Date of Birth

Certification

Are interested in serving on any other board or commission?

perhaps

Question applies to multiple boards

By checking the boxes below, I hereby certify and acknowledge, understand and agree to the following:

Question applies to multiple boards

The foregoing is true and correct to the best of my knowledge.

◉ Yes ○ No

Question applies to multiple boards

I expressly release and discharge the City of Commerce City and its agents and employees from any liability, claim or demand of any nature whatsoever; arising out of the dissemination of information I have provided herein.

◉ Yes ○ No

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

◉ Yes ○ No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

◉ Yes ○ No

Question applies to multiple boards

I have read and understand the qualifications and the responsibilities for the board or commission to which I have applied, and certify I meet the qualifications to serve on the board or commission.

◉ Yes ○ No

QUALITY COMMUNITY FOUNDATION

INTERVIEW QUESTIONS

APPLICANT: _____

Rating Scale				
1 = low	**2 = below average**	**3 = average**	**4 = above average**	**5 = high**

RATING

1. **What does a "quality community for a lifetime" mean to you?** _____

2. **Please explain your interest in serving on the city's boards and commissions and why you chose to apply to serve on the Quality Community Foundation.** _____

3. **Please explain your experience working with other community-based organization within Commerce City and what experiences you have with fundraising, grants, and scholarships.** _____

4. **The Foundation meets on the fourth Tuesday of every month at 6:00 PM and hosts and or participates in additional events in the community throughout the year. Are you able to commit to attending these events?** _____

5. **What do you feel are the most significant needs within the community that the Foundation can or should address?** _____

6. **What do you wish to get from joining the Foundation?** _____

TOTAL: _____

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Youth Commission: Submitted

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

Luis (First Name) | A (Middle Initial) | Martinez (Last Name)

Question applies to Youth Commission

Age

13

Question applies to Youth Commission

Grade

8

Question applies to Youth Commission

School Name

Adam’s city middle school

untakicrujientee@gmail.com
Email Address

5123 E 100th CT
Home Address

Suite or Apt

Thornton
City

CO
State

80229
Postal Code

What Ward do you live in? *

☑ Other (only for non-resident positions)

Ward Map

Home: (720) 586-5550
Primary Phone

Alternate Phone

Do you currently reside within the City of Commerce City?

○ Yes ◉ No

Number of years residing in Commerce City

N/A

N/A
Employer

N/A
Job Title

Number of Years Employed in the City.

0

Where did you hear about the vacancy for which you are applying?

Family

Do you presently serve on a Commerce City, or any other governmental entity, Board or Commission? If yes, please list.

No

Are you applying for reappointment to a board or commission?

○ Yes ◉ No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

Very comfortable

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

Question applies to Youth Commission

List any school, non-school and community activities you're involved in:

Volunteer at Adam’s county food bank from time to time

Question applies to Youth Commission

Explain why you should be considered for appointment to the Commerce City Youth Commission:

I think I should be considered for an appointment to the commerce city youth commission because I love to help my community but there is barely any community activities after school but youth commission FUYS my schedule perfectly

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

I’m good at math and especially reading. I also am semi- bilateral I’m working on my Spanish in school!:) I don’t really have any experience as I can’t have a job or other education.

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

Adams county food bank

Please briefly state why you are interested in serving on this board or commission.

Because I want to just help my community and expand my horizons! I also want to help the city and help in general!

Conflict of Interest Statement

Conflict of Interest is defined as the participation in any board/commission activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether direct or indirect.

In accordance with this definition, do you have legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

No

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

No

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

○ Yes ◉ No

If yes, please explain:

Do you plan or are you already running for office in the 2025 municipal election?

○ Yes ◉ No

Emergency Contact

Question applies to Youth Commission

First and Last Name

Nancy Martinez

Question applies to Youth Commission

Phone Number

7204513822

Question applies to Youth Commission

Secondary Phone Number

7204863794

Question applies to Youth Commission

Email

Nancyatayde@hotmail.com

Demographics

The following information helps track our recruitment and diversity efforts. None of the questions below are required, nor will they be used in anything other than data gathering to ensure every citizen is adequately engaged to represent their community.

Ethnicity

☑ Hispanic

Gender

☑ Male

Date of Birth

Certification

Are interested in serving on any other board or commission?

No

Question applies to Youth Commission

Meetings are the first and third Thursday of each month at 6:30 p.m. If appointed as a youth commissioner, can you commit to attending two meetings a month?

◉ Yes ○ No

Question applies to Youth Commission

This section is only to be filled out by those applying for an adult member position on the Youth Commission. If you are applying for a youth member position, please leave this section blank.

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

○ Yes ○ No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

◉ Yes ○ No

YOUTH COMMISSION – YOUTH

INTERVIEW QUESTIONS

APPLICANT: _____

Rating Scale				
1 = low	**2 = below average**	**3 = average**	**4 = above average**	**5 = high**

RATING

1. **Why do you want to join the Commerce City Youth Commission?** _____

2. **What skills and traits do you possess that will positively contribute to the youth commission?** _____

3. **Tell us your involvement in the community or other organizations that support our community?** _____

4. **The youth commission has meetings twice a month and also has activities outside of the meetings. How would you balance school, extracurricular activities, and serving on the youth commission?** _____

5. **How do you see youth making changes that will impact Commerce City and make it a quality community for all?** _____

TOTAL: _____

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Environmental Policy and Innovation Commission: Submitted
Parks, Recreation & Golf Advisory Committee: Submitted

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

Garrett (First Name) | (Middle Initial) | Lutz (Last Name)

garrett.lutz@yahoo.com (Email Address)

17852 E 107th Pl (Home Address) | (Suite or Apt)

Commerce City (City) | CO (State) | 80022 (Postal Code)

What Ward do you live in? *

- [x] Ward 4

Ward Map

Mobile: (619) 820-6252 (Primary Phone) | (Alternate Phone)

Do you currently reside within the City of Commerce City?

- (•) Yes
- ( ) No

Number of years residing in Commerce City

1

Charm Industrial (Employer) | Carbon Accounting (Job Title)

Number of Years Employed in the City.

0

Where did you hear about the vacancy for which you are applying?

Internet

Do you presently serve on a Commerce City, or any other governmental entity, Board or Commission? If yes, please list.

NO

Are you applying for reappointment to a board or commission?

○ Yes ◉ No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

Extremely Comfortable

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

Education: BS Environmental Science - San Jose State University MBA - Louisiana State University I worked in landscape design, construction, irrigation and maintenance for 10 years. I was the Director of the horticulture/arboriculture program for Meta's headquarters for over 4 years (Largest rooftop garden in the world, over 80 acres of green spaces with multiple public parks). I created their Urban Forest Master plan, determining the succession of the landscape over a 20 year period for thousands of plants and trees. I am a certified arborist through the ISA. During my career I was leading sustainability efforts in the horticulture/arboriculture program, quantifying carbon sequestration, and water savings. This ability to aggregate massive amounts of real time data into digestible formats allowed me to quantify things no one else could. I now work full time in Carbon Accounting for a Carbon Dioxide Removal(CDR) company called Charm Industrial in Fort Lupton. My full time job is quantifying carbon dioxide equivalent from activities. This is a very new and complex field, and people with my skill set and experience in carbon are very rare. Having someone who knows how to do this will be very useful to Commerce City. When it comes to managing our air quality, we can't manage what we don't measure. In addition, my experience in landscape maintenance, water management, and high level arboriculture will help with long term planning and resilience of our green spaces. I find that so much time is spent on design, but so much money is lost in lack of maintenance. I can help advise on this side. Both interest me, I would like to join where I would be most useful.

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

Please briefly state why you are interested in serving on this board or commission.

I can help fill gaps that are systemically missed. My experience is very niche and I want to help Commerce City be the best City possible. In addition, I would love to contribute to our wonderful community in any way that I can!

Question applies to Environmental Policy and Innovation Commission

Are you a member of a community organization or nonprofit?

○ Yes ◉ No

Question applies to Environmental Policy and Innovation Commission

If yes, list names of organizations and/or nonprofits:

Question applies to Environmental Policy and Innovation Commission

What is your personal lived experience or relationship to environmental issues within Commerce City?

Having studied in Environmental Science, the lens of my life is in an environmental lens. Every piece of trash, every breath I take that isn't fresh, every stream that looks polluted, it all impacts me to want to make a change. We need to make our city as sustainable as possible in every way possible, while doing it with economics in mind. We want industry and economic activity in our City, but we need to promote the right behaviors and sustainable mindsets for our businesses.

Conflict of Interest Statement

Conflict of Interest is defined as the participation in any board/commission activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether direct or indirect.

In accordance with this definition, do you have legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

No

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

No

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

○ Yes ◉ No

If yes, please explain:

Do you plan or are you already running for office in the 2025 municipal election?

○ Yes ◉ No

Emergency Contact

Demographics

The following information helps track our recruitment and diversity efforts. None of the questions below are required, nor will they be used in anything other than data gathering to ensure every citizen is adequately engaged to represent their community.

Ethnicity

☑ Caucasian/Non-Hispanic

Gender

☑ Male

03/13/1993
Date of Birth

Certification

Are interested in serving on any other board or commission?

Question applies to multiple boards
By checking the boxes below, I hereby certify and acknowledge, understand and agree to the following:

Question applies to multiple boards
The foregoing is true and correct to the best of my knowledge.

◉ Yes ○ No

Question applies to multiple boards
I expressly release and discharge the City of Commerce City and its agents and employees from any liability, claim or demand of any nature whatsoever; arising out of the dissemination of information I have provided herein.

◉ Yes ○ No

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

◉ Yes ○ No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

◉ Yes ○ No

Question applies to multiple boards

I have read and understand the qualifications and the responsibilities for the board or commission to which I have applied, and certify I meet the qualifications to serve on the board or commission.

◉ Yes ○ No

ENVIRONMENTAL POLICY INNOVATION COMMISSION

INTERVIEW QUESTIONS

APPLICANT: _____

Rating Scale				
1 = low	**2 = below average**	**3 = average**	**4 = above average**	**5 = high**

RATING

1. What does a "quality community for a lifetime" mean to you?
- Qué significa para usted "una comunidad de calidad para toda la vida"? _____

2. Can you describe your vision for what a sustainable Commerce City would look like in the future?
- Puede describir su visión de cómo sería una Ciudad Comercio sostenible en el futuro? _____

3. What does the term "equity" mean to you? How should the City incorporate equity into its efforts to improve environmental quality in the community?
- Qué significa para usted el término "equidad"? Cómo debería la Ciudad incorporar la equidad en sus esfuerzos para mejorar la calidad ambiental en la comunidad? _____

4. What do you believe is currently the City's largest environmental challenge? What obstacles or limitations do you think are preventing this challenge from being addressed?
- Cuál cree que es actualmente el mayor desafío ambiental de la ciudad? Qué obstáculos o limitaciones cree que están impidiendo abordar este desafío? _____

5. What environmental challenges do you think Commerce City may face in the future as it continues to grow? What are some potential strategies and methods to reduce those impacts?
- Qué desafíos ambientales crees que Commerce City puede enfrentar en el futuro a medida que continúa creciendo? Cuáles son algunas estrategias y métodos potenciales para reducir esos impactos? _____

6. If selected for this committee, what steps would you see yourself taking (or do you already take) to help facilitate conversations in the community around sustainability and environmental justice efforts?
- Si es seleccionado para este comité, ¿qué pasos se vería tomando (o ya está tomando) para ayudar a facilitar las conversaciones en la comunidad sobre los esfuerzos de sostenibilidad y justicia ambiental? _____

Extra room for notes is provided on the second page

TOTAL: _____

PARKS, RECREATION, & GOLF ADVISORY COMMITTEE

INTERVIEW QUESTIONS

APPLICANT: _____

Rating Scale				
1 = low	**2 = below average**	**3 = average**	**4 = above average**	**5 = high**

RATING

1. **What does a "Quality Community for a Lifetime" mean to you?** _____

2. **Please tell us your favorite Commerce City Park, Recreation, and Golf amenity/program that you currently use or have used in the past.** _____

3. **The Parks, Recreation, and Golf Advisory Committee holds monthly meetings in addition to hosting or participating in community events. Are you able to commit to attending meetings and volunteering during events?** _____

4. **Please describe your comfort level with doing public outreach.** _____

5. **What most interests you about being an active member of the committee?** _____

TOTAL: _____

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Parks, Recreation & Golf Advisory Committee: Appointed

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

Octavio "oz" — First Name
— Middle Initial
Flores — Last Name

oz.flores@outlook.com — Email Address

6611 Albion Street — Home Address
— Suite or Apt

Commerce City — City
CO — State
80022 — Postal Code

What Ward do you live in? *

☑ Ward 1

Ward Map

Home: (720) 636-1045 — Primary Phone
— Alternate Phone

Do you currently reside within the City of Commerce City?

◉ Yes ○ No

Number of years residing in Commerce City

20

Adams 12 Five Star Schools — Employer
— Job Title

Number of Years Employed in the City.

Where did you hear about the vacancy for which you are applying?

Edwin Flores

Do you presently serve on a Commerce City, or any other governmental entity, Board or Commission? If yes, please list.

No

Are you applying for reappointment to a board or commission?

◉ Yes ○ No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

I consider my technology proficiency as being advanced. I have to use tech frequently in my current professional role

---

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

Familiar with youth sports primarily baseball. Currently, I work for a school district and understand the challenges of maintaining a certain level of service with budgetary considerations.

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

Help support Adams 12 with unified sports mostly related to logistics. While I may not have significant experience, I am committed to the success of any committee I have the pleasure of serving.

Please briefly state why you are interested in serving on this board or commission.

I would like to use my experience and knowledge to support and bring value to the committee. I'm an alumnus of Adams City High School and would like to be able to give back to the community that has given so much to me. Lastly, I would like to develop a deeper understanding of what it takes to run a successful program as C3 parks and rec.

Conflict of Interest Statement

Conflict of Interest is defined as the participation in any board/commission activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether direct or indirect.

In accordance with this definition, do you have legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

Not applicable.

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

Not applicable.

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

○ Yes ◉ No

If yes, please explain:

Do you plan or are you already running for office in the 2025 municipal election?

○ Yes ◉ No

Emergency Contact

Demographics

The following information helps track our recruitment and diversity efforts. None of the questions below are required, nor will they be used in anything other than data gathering to ensure every citizen is adequately engaged to represent their community.

Ethnicity

☑ Hispanic

Gender

☑ Male

09/14/1983
Date of Birth

Certification

Are interested in serving on any other board or commission?

Question applies to multiple boards

By checking the boxes below, I hereby certify and acknowledge, understand and agree to the following:

Question applies to multiple boards

The foregoing is true and correct to the best of my knowledge.

- [x] Yes
- [ ] No

Question applies to multiple boards

I expressly release and discharge the City of Commerce City and its agents and employees from any liability, claim or demand of any nature whatsoever; arising out of the dissemination of information I have provided herein.

- [x] Yes
- [ ] No

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

- [x] Yes
- [ ] No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

- [x] Yes
- [ ] No

Question applies to multiple boards

I have read and understand the qualifications and the responsibilities for the board or commission to which I have applied, and certify I meet the qualifications to serve on the board or commission.

- [x] Yes
- [ ] No

REAPPOINTMENT
CHECKLIST

REVIEWER: Kathy LeVeque

APPLICANT: Oz Flores

BOARD/COMMISSION: PRG Advisory Committee

	YES/NO
1. **Did the member have regular attendance during their term?**	YES
2. **Did the member actively participate in meetings and events?**	YES
3. **Did the member regularly cause disruptions, side track discussions, or not treat their fellow board/commission members or staff with respect?**	NO
4. **Did the member volunteer, participate, and attend board/commission sponsored events outside of regular meetings?**	YES
5. **Did the member conduct themselves appropriately and communicate effectively as a representative of the city with other board and commission members, city council and staff, and residents at meetings and events?**	YES
6. **Do you recommend this member be reappointed for another term on the board/commission?**	YES

Comments:

PARKS, RECREATION, & GOLF ADVISORY COMMITTEE

REAPPOINTMENT
INTERVIEW QUESTIONS

APPLICANT: _____

Rating Scale				
1 = low	**2 = below average**	**3 = average**	**4 = above average**	**5 = high**

RATING

1. **What does a "Quality Community for a Lifetime" mean to you?** _____

2. **Please explain your interest in continuing to serve on the Parks, Recreation, & Golf Advisory Committee.** _____

3. **The Parks, Recreation, and Golf Advisory Committee holds monthly meetings in addition to hosting or participating in community events. Are you still able to commit to attending meetings and volunteering during events?** _____

4. **Please describe your comfort level with doing public outreach.** _____

5. **What do you wish to get from continuing to serve on the Parks, Recreation, & Golf Advisory Committee?** _____

TOTAL: _____

Council Policy #CP-3

SUBJECT: Boards and Commissions

POLICY STATEMENT: It is the policy of the Council to obtain quality representation on City boards and commissions, to encourage all members of the community to volunteer on boards and commissions and to establish guidelines to govern City boards and commissions.

A. APPOINTMENT, REAPPOINTMENT AND VACANCIES

1. Appointment

a. Citizens interested in serving on a board or commission shall submit an application to the City Clerk.

b. The City Clerk will submit the respective application materials to Council for their consideration.

c. All new candidates for any board or commission vacancy shall be subject to an interview process as required by Council.

d. Due to the nature of responsibilities of the City's various boards and commissions, applicants may be required to undergo background checks prior to appointment. The City Manager will review any background information on applicants and provide Council the information on the candidates. All background information is confidential and should only be used for the purposes above. No person with official access to this information shall utilize it for any other purpose nor share with any other individuals not authorized, including the applicant.

e. Applicants for City boards and commissions will be notified of the Council's decision made at a regularly scheduled council meeting.

f. Council members' or department directors' family members, as defined by the nepotism policy, shall not be allowed to fill a seat on a board or commission.

2. Reappointment

a. The City Clerk's Office is responsible for monitoring the terms of members of the various boards and commissions and will notify each member of his/her expiring term. If the member wishes to be reappointed, the member shall fill out an application and submit it to the City Clerk for Council consideration.

b. City staff will document past participation of each member who desires to be reappointed and submit the same to the Council along with the application by the member wishing reappointment.

c. All existing board or commission members and alternates can be subject to an interview process as required by Council.

d. Applicants for reappointment on boards and commissions will be notified of the Council's decision made at a regularly scheduled council meeting.

3. Criteria for appointment and reappointment

a. No conflicts.

b. Regular attendance (not missing more than two (2) meetings without a valid excuse).

c. Participation.

d. Preparation.

e. Support of community.

f. Respect for staff and public.

g. Working for community versus personal purposes.

h. Indication of a desire to promote and act in accord with established policies of the City and Council's vision for the City.

4. Vacancies

a. In addition to the provisions established by the City Charter and/or Municipal Code, a vacancy is identified by (1) newly-created seat on a board or commission, or (2) an expired term after a successor has been duly appointed.

b. Solicitations to fill vacancies may be in the form of (1) press releases to the local media, (2) posting a notice at the officially-designated posting locations, (3) City website, (4) City newsletter, and (5) cable television.

5. Needs of members

a. To know Council's vision; once board and commission members are seated, they will meet with Council members; they will receive orientation and training by staff.

b. To understand their roles, authority and prohibitions.

c. To know annual priorities of Council.

d. To know the process and parameters within which to work, including citizen involvement.

e. To know what to do when board or commission members and Council members disagree.

f. Chairs and vice-chairs shall receive support training from staff.

B. TERMS OF OFFICE

1. Terms established

a. The length of the terms of office for boards and commissions is defined in the City Charter, the Municipal Code or by-laws.

b. The terms will begin and expire as determined by the City Council.

C. ROLES AND RESPONSIBILITIES

1. The roles and responsibilities for each board and commission are set by the City Charter, ordinance, enabling legislation or by Council.

2. In absence of other by-laws, meetings will be conducted using Robert's Rules of Order.

D. ORIENTATION, TRAINING AND DECISION MAKING – CITY BOARDS AND COMMISSIONS

1. All newly appointed members of City boards and commissions will be provided an orientation as to their roles and responsibilities as a member of that board or commission. This orientation shall be provided by the City department responsible for staffing said board or commission, and shall be provided as soon as possible following the new member's appointment.

2. On an annual basis, on-going training may be provided to all board and commission members.

3. As determined by the Council, the Council shall schedule a meeting(s) to meet with all board and commission members for the purpose of providing additional orientation to board and commission members on City issues impacting their responsibility, and to enhance communication and coordination of Council and board and commission activities and responsibilities. The Council may call other meetings with any

or all of the boards and commissions whenever deemed appropriate or necessary to provide additional training or to facilitate Council/board and commission communication.

4. City staff will make available, on a periodic basis, additional in-house and outside training that would enhance the ability of board and commission members to perform their roles and responsibilities. Board and commission members will be encouraged to participate in such training when it is made available. The City department staffing the respective board or commission will have primary responsibility to identify and make available this training.

5. Members of the City boards and commissions are expected to comply with Council adopted policies which may include policies related to conflict of interest, ethics, discrimination and sexual harassment. Board and commission members will be provided with a copy of these policies for their guidance.

6. Board and commission chairs shall meet as necessary with the Mayor and/or Council to provide feedback and to be kept informed.

7. If an issue arises during a board or commission meeting and the appointed Council member is unsure of the City's position, the Council member shall endeavor to delay a decision until the Council can be consulted. If a delay is not possible, the Council member shall endeavor to contact the City Manager or City Attorney and, in their absence, other staff, to confirm whether the City has adopted a position. If a position has been adopted, the Council member shall vote according to the position adopted by the City.

E. APPOINTMENT OF COUNCIL MEMBERS TO NON-CITY BOARDS AND COMMISSIONS

1. The City Council, at their reorganization meeting, shall designate Council members to serve at will on the various boards and commissions where Council appointment is in order, including the designation of alternates. Appointment of Council members to Council committees shall also be done during the reorganization meeting. The biennial reorganization meeting shall be held the second Monday following the regular municipal election in November unless otherwise determined by the City Council.

2. If the appointed Council member is not available or is not able to continue service for whatever reason on the board or commission to which the Council member was appointed, or if the City Council in its sole discretion desires to appoint a replacement, the City Council shall appoint a replacement from the Council.

3. If an issue arises during a board or commission meeting and the appointed Council member or seated alternate is unsure of the City's position, the Council member will diligently seek to learn of the City's position from the City Manager or City Attorney and, in their absence, from other staff, to confirm whether the City has adopted a position. If a position has been adopted, the Council member shall vote according to the position

adopted by the City. If no position has been adopted, the Council member shall exercise his/her best judgment to vote in a manner that best reflects the goals and visions of the City.