

# MEMO

To: Mayor and City Council  
Thru: Maria D'Andrea, Director of Public Works  
From: Jeanette Solano, Fleet Supervisor  
Subject: Police Department Ford Explorer Utility Vehicle Purchase  
Date: August 17, 2015

This item will approve a purchase over \$250,000 for twelve (12) marked Police Department vehicles. All twelve units will be Ford Explorers. Ten will be marked and two will be unmarked. They are being purchased through collaborative purchasing from Sill-Terhar Motors Inc. under the current State of Colorado Bid Agreement 201500000000207. \$577,900 was budgeted in 2015 for the purchase of these vehicles and for the up-fitting of them with lights, radios, computers, etc. After purchase of the vehicles, the remaining budget will be used for the up-fit costs. Any remaining cost savings will go back into the Fleet Services Fund reserves.

**Budgeted Replacement:** Yes

**Procurement Type:** Collaborative Purchasing  
Colorado State Agreement 201500000000207 with Sill-Terhar Motors Inc.

**Funding:**

Vehicle	Quantity	Unit Price	Total Price
Ford Explorer (unmarked)	2	\$30,047	\$60,094
Ford Explorer (marked)	10	\$33,442	\$334,420
Total	12		\$394,514

2015 Budget Amount:	\$577,900
<u>Less Purchase Price:</u>	<u>- \$394,514</u>
Balance	\$183,386

The up-fitting is typically costing the City approximately \$12,000 per vehicle, so adequate balance is available for those costs, ( $\$12,000 \times 12 = \$144,000$ ).

