

Formulation of Public Safety Citizen Advisory Board

February 22, 2016



Purpose of Study Session

- Define the purpose of the board
- Identify goals
- Develop a mission statement
- Develop a vision
- Define the authority & limitations
- Define makeup & selection process
- Discuss board initiation
- Schedule and next steps



Background

- City Council approved formation of citizen advisory board in 2016 budget process and allocated funds for consultant support to support sustainable reform and change
- Draft proposed language for the board based on previous city council meetings for consideration and discussion



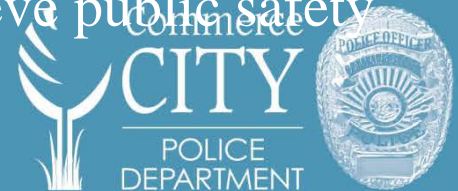
Draft Purpose

- The purpose of the Public Safety Citizen Advisory Board is to provide public involvement in analyzing the city's police service delivery to identify opportunities for improvement and seek alignment with citizen expectations of police services.



Draft Goals

- Work in collaboration with the Chief of Police to analyze and evaluate community expectations of police service delivery.
- Increase citizen awareness by communicating with residents regarding police policy, operations and procedure.
- Serve as a communication conduit for the community to the City Council and the Chief of Police on public safety matters.
- Provide assistance to the City Council and the Chief of Police in assessing new strategies to improve public safety.
- Analyze & evaluate implementation of public safety best practice recommendations from the 21st century task force report
- Review police policy and procedure and recommend changes to the City Council and the Chief of Police to achieve alignment with citizen expectations
- Identify and advocate for needed resources to achieve public safety objectives



Draft Goals

- Educate community members of the complexities associated with public safety service delivery
- Based upon their unique knowledge, serve as a calming factor and an additional resource for citizen communication during crisis
- Assist the City Council and the Chief of Police in increasing trust and transparency with the community
- Assist the City Council and the Chief of Police in building community support for its police department and officers
- Assist the City Council and the Chief of Police with strategic planning
- Act as liaison between the community and the Chief of Police keeping the chief informed of safety concerns and neighborhood problems



Draft Mission

- Improve police and public safety service delivery
- Increase opportunities for community dialogue and involvement in public safety
- Increase police responsiveness and accountability
- Align police service delivery with citizen expectations
- Improve citizen/police relationships and equitable treatment by the police



Draft Vision

- The Public Safety Citizen Advisory Board seeks to provide an important voice to community residents in the development of an exceptional police department.



Proposed Authority of the Board

- The public safety citizen advisory board created by the adoption of city ordinance and appointed by the city council
- Advisory in nature, the board provides prospective, insight and recommendations to city council and the chief of police related to the improvement of public safety service
- The chief is the designated staff member to facilitate the board and its work on behalf of city council



Proposed Authority Limitations

- Advisory in nature
- No binding decision making
- No investigative authority beyond recommending best practices
- Limited access to confidential information, as determined by the chief of police
- No personnel involvement or disciplinary review



Proposed Board Makeup

- Odd number of participants
- Diverse representation of community
 - Gender
 - Race/Ethnicity
 - Profession
 - Residents
 - Businesses
 - Schools/Nonprofits
- Commitment to mission and vision



Board Selection

- Use existing application process, with requirement to briefly explain why desire to participate
- Initial screen of applicants by chief's office
- Interviews by city council's board and commission subcommittee
- Appointment by full city council



Role of Consultant

- Board initiation (multi-meeting process)
 - Overview of the board's role, responsibilities, authority and opportunity
 - Seek commitment and develop some group norms and expectations
 - Provide overview of the history of policing, highlighting key reform initiatives that led to development of community policing



Role of Consultant

- Provide an educational overview on community policing concepts, focused on how police departments integrate those concepts globally.
- Focus on the uniqueness of policing in communities across the nation, which informs the board's work.
- Introduce the 21st century task force report, including how it was developed and intended use
- Overview presentation to council



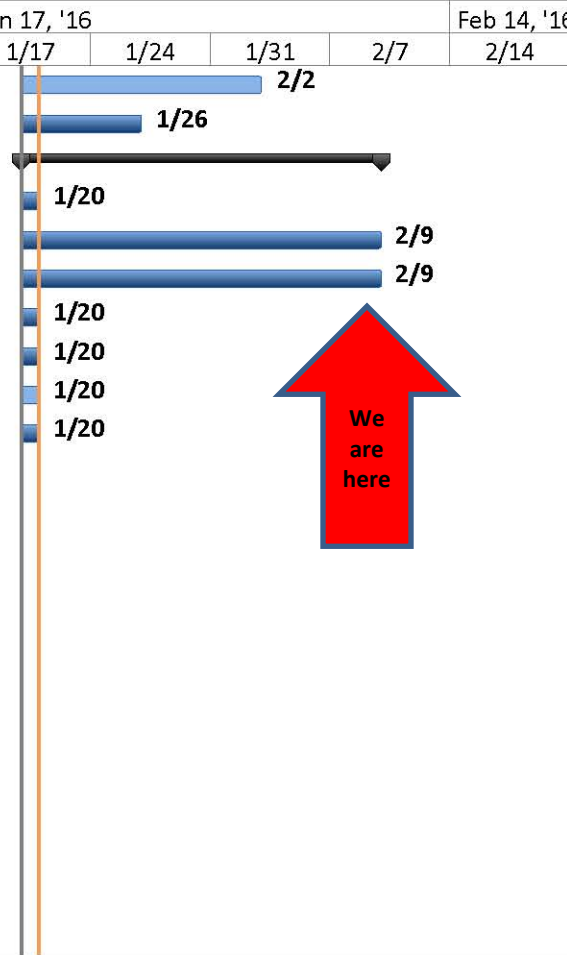
Role of Consultant

- Facilitate the development of board's work plan, prioritizing their work based upon the unique needs of the city's police department.
- Work with the Board to find out what else they think they need to be successful in fulfilling their role and responsibilities
- Transition the facilitation of the board over to the Chief of Police



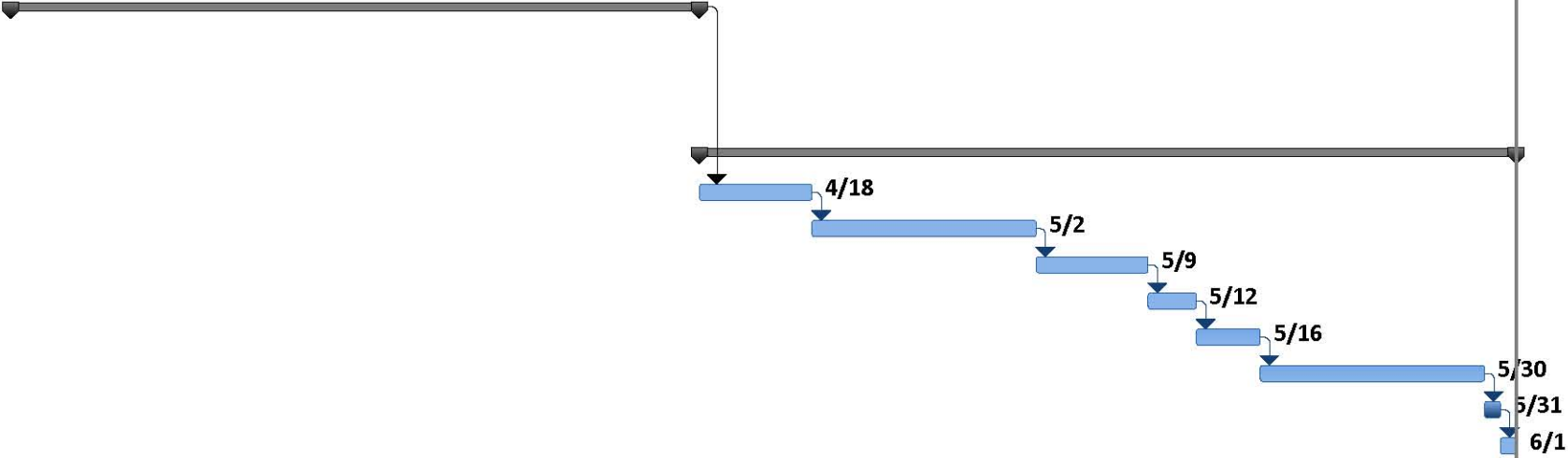
Citizen Advisory Board

ID	Task Name	Duration	Start	Finish	Jan 17, '16					Feb 14, '16		
					1/10	1/17	1/24	1/31	2/7	2/14		
1	Working Committee selection	2 wks	Wed 1/20/16	Tue 2/2/16								
2	Consultant Preparation	1 wk	Wed 1/20/16	Tue 1/26/16								
3	Citizen Advisory Board Formulation	15 days	Wed 1/20/16	Tue 2/9/16								
4	Define Purpose	1 day	Wed 1/20/16	Wed 1/20/16								
5	Authority	3 wks	Wed 1/20/16	Tue 2/9/16								
6	Limitations	3 wks	Wed 1/20/16	Tue 2/9/16								
7	Goals	1 day	Wed 1/20/16	Wed 1/20/16								
8	Mission Statement	1 day	Wed 1/20/16	Wed 1/20/16								
9	Vision	1 day	Wed 1/20/16	Wed 1/20/16								
10	Role of Consultant	1 day	Wed 1/20/16	Wed 1/20/16								
11	Ordinance Formulation	31 days	Mon 2/29/16	Mon 4/11/16								
12	Draft to City Council	2.2 wks	Mon 2/29/16	Mon 3/14/16								
13	First Reading	1 day	Mon 3/28/16	Mon 3/28/16								
14	Second Reading	1 day	Mon 4/11/16	Mon 4/11/16								
15	Board Selection	37 days	Tue 4/12/16	Wed 6/1/16								
16	Announcement	1 wk	Tue 4/12/16	Mon 4/18/16								
17	Application submission	2 wks	Tue 4/19/16	Mon 5/2/16								
18	Application review	1 wk	Tue 5/3/16	Mon 5/9/16								
19	Application selection	3 days	Tue 5/10/16	Thu 5/12/16								
20	Applicant interviews	2 days	Fri 5/13/16	Mon 5/16/16								
21	Background	2 wks	Tue 5/17/16	Mon 5/30/16								
22	Council appoints inaugural board	1 day	Tue 5/31/16	Tue 5/31/16								
23	Meeting w/Chief and Consultant	1 day	Wed 6/1/16	Wed 6/1/16								



Citizen Advisory Board

			Mar 13, '16				Apr 10, '16				May 8, '16				Jun 5
2/21	2/28	3/6	3/13	3/20	3/27	4/3	4/10	4/17	4/24	5/1	5/8	5/15	5/22	5/29	6/5



Questions

