

## Commerce City - Monthly Regional Board Meeting Schedule

						COUNCIL APPOINTMENTS			STAFF		
<i>City Boards and Committees</i>						Member 1	Member 2	Alternate 1	Staff	Alternate	Roll
<b>*Board of Adjustment</b>	The Board is responsible for reviewing appeals from decisions of the zoning administration and appeals to zoning code, and can grant zoning variance and exceptions.	1 member	Monthly	2nd Tuesday 5:30 p.m.	Council Chambers	<b>Huseman</b>	Not Applicable	Not Required	<b>Steve Timms</b>		<i>Participate</i>
<b>*Derby Review Board</b>	The Board interprets and applies the Derby Design Guidelines and Standards and to grant or deny development applications. The Board may approve variances to the standards contained in the guidelines. Appeals to Board decisions are heard by City Council.	1 member	Monthly	3rd Tuesday 5:30 p.m.	Civic Center	<b>Madera</b>	Not Applicable		<b>Steve Timms</b>		<i>Participate</i>
<b>*Diversity, Equity &amp; Inclusion</b>	The commission shall serve as a resource for the city government and the community by providing information, education, and communication that facilitates a better understanding and celebrates the differences of residents and businesses. The commission shall assist City staff with planning and operating inclusionary events and activities, as requested, and solicit feedback and information from the community on diversity and inclusion issues.	2 members	Monthly	Last Wednesday of the Month at 6:00 PM	Civic Center	Allen-Thomas	Madera	Hurst	<b>Trenten Robinson</b>		<i>Participate</i>
<b>Parks &amp; Recreation Advisory</b>	The Committee serves as a voice of the public and shall have the obligation and function to advise city staff on issues related to city-owned and controlled parks, trails, open space, recreation areas and facilities, recreation programs and services .	2 members	Monthly	3rd Tuesday 6 p.m.	Rec Center & Golf Course	<b>Davis</b>	<b>Hurst</b>	Not Required	<b>Carolyn Keith</b>		<i>Participate</i>
<b>*Police Pension Board</b>	Provides guidance and oversight for the management of the police pension fund for the Police Department.	1 member	Quarterly	2nd Tuesday 3 p.m.	Civic Center	<b>Madera</b>	Not Applicable		<b>Sheryl Carstens</b>		<i>Participate</i>
<b>Senior Commission</b>	The Commission purpose is to advise the City Council, foster greater understanding of senior citizens, encourage greater senior citizen participation in community issues, inform the community of available services, programs, and resources, and advocate for issues of importance of older adults.	2 members	Monthly	2nd Thursday 3 p.m.	Civic Center	<b>Noble</b>	<b>Allen-Thomas</b>		<b>Jennifer Penoncello</b>		<i>Participate</i>
<b>Veterans Commision</b>	The purpose of the commission is to increase visibility and engagement of veterans within the city. The commission will inform the veteran community of available services, programs, and resources, advocate for important veterans issues, and help plan the city's annual Memorial Day Parade.	2 members	TBD	TBD	Civic Center	<b>Madera</b>	<b>Huseman</b>	Not Required	<b>John Bourjaily</b>	<b>Tim Kleeman</b>	<i>Participate</i>
<b>Youth Commission</b>	Plan and organize youth summits and neighborhood meetings; develop and recommed the adotion of policies, programs and services that empower, support and inform the youth of the city; advise the city council on issues that relate to you. Build partnerships with individuals, groups and organizations that impact both youth and families.	2 members	Twice Monthly	1st & 3rd Thursday 6:30 p.m.	Civic Center	<b>Douglas</b>		Not Required	<b>Jennifer Penoncello</b>		<i>Participate</i>
<i>City Affiliated Boards and Commissions (Although city staff provides administrative support, these are separate legal entities)</i>						Member 1	Member 2	Alternate 1	Staff	Alternate	Roll
<b>Commerce City Cultural Council</b>	To advance charity and education for preservation of art, music, theatre, and dance in Commerce City.	2 members	Monthly	2nd Tuesday 6 p.m.	Civic Center	<b>Hurst</b>	<b>Douglas</b>	Not Required	<b>Jennifer Penoncello</b>		<i>Participate</i>
<b>*Housing Authority</b>	To improve the quality and quantity of the available housing and to provide safe, quality, attainable housing for all Commerce City residents.	1 member + 1 alternate	Monthly	2nd Wednesday 5:30 p.m.	Civic Center	<b>Madera</b>	Not Applicable	<b>Douglas</b>	<b>Tracy Jones</b>		<i>Participate</i>

## Boards and Committees for City Council Appointment

						COUNCIL APPOINTMENTS			STAFF		
<i>City Council Sub-Committees</i>						Member 1	Member 2	Alternate 1	Staff	Alternate	Roll
<b>Retreat Planning Committee</b>	Smaller group of council members that work with city and deputy city managers to plan council retreats.	3-4 members	As needed	As needed	Civic Center	Hurst	Noble	Not Required	Trenten Robinson		<i>Participate</i>
<b>City Manager, City Attorney and Municipal Court Judge Evaluation Committee</b>	Smaller group of council members that work on the City Manager and City Attorney Evaluations.	3-4 members	As needed	As needed	Civic Center	All	All	Not Required	Roger Tinklenberg		<i>Participate</i>
<b>Boards &amp; Commissions Committee</b>	Interview and make recommendations for citizen participation in Boards and Commissions.	4 members	Monthly	3rd Monday 4:30 p.m.	Civic Center	Allen-Thomas Hurst	Noble	Not Required	Jordan Roberts		<i>Participate</i>
<b>Legislative Committee</b>	Make recommendations on State and Federal Bills consistent with approved policy statements.	3 members	Weekly; as needed	Mondays during session 5 p.m.	Civic Center	All	All	Not Required	John Bourjaily		<i>Participate</i>
<b>Policy and Governance Committee</b>	Review and recommend updates to Council policies and charter provisions and ordinances relating to the Council's organization, rules, and order of business as provided in Section 4.27 of the City Charter and other policy formation matters delegated to it by Council.	3 members	TBD	TBD	Civic Center	Douglas	Noble	Not Required			<i>Participate</i>

## Boards and Committees for City Council Appointment

COUNCIL APPOINTMENTS											
STAFF											
Other Boards and Committees											
						Member 1	Member 2	Alternate 1	Staff	Alternate	Roll
<b>Adams County Regional Economic Partners</b>	This group is a collaborative, dynamic, regional catalyst for building partnerships, and developing a climate that results in quality jobs, a strong tax base, and an enviable community.	1 member + 2 alternates	Bi-monthly	4th Thursday 11:30 a.m.	ACED Board Room	Noble	Not Applicable	Hurst (with notice)	Michelle Claymore		Participate
<b>Adams County Executive Committee Breakfast</b>	Adams County Council of Governments monthly breakfast hosted by rotating cities that includes ADCO Mayors, Commissioners, and City Managers. The group reviews and discusses current ADCO issues.	1 member	Monthly	3rd Friday 7:30 a.m.	Varies	Huseman	Not Applicable	Not Required			Participate
<b>Adams 14 Foundation</b>	The Foundation promotes and assists in the development, financing and acquisition of educational facilities and improvements that benefit the residents and patrons of the district.	1 member	Monthly	3rd Thursday Noon	Adams 14 Office		Not Applicable	Allen-Thomas			Attend
<b>Airport Coordinating Committee</b>	Coordinates interest of Adams County and member jurisdictions relating to the intergovernmental agreement governing Denver International Airport operations, land use, marketing and Aerotropolis.	2 members	Monthly	Varies; typically Wednesday mornings	Adams County	Huseman	Noble	Not Required	Michelle Claymore		Attend
<b>27J Education Foundation</b>	The Foundation preserves and improves the educational expectations of the community by supporting students and other community members in the 27J community in furthering their educational experiences.	1 member	Monthly	2nd Wednesday 4 p.m.	27J Office		Not Applicable	Not Required			Attend
<b>CML Policy Committee</b>	The Colorado Municipal League is a nonprofit organization that represents cities and towns. As a member, the city participates in the organization's policy committee, which guides actions during the legislative session and recommends policy changes for approval by the nonprofit's membership.	1 member + 1 alternate	As need 2-3 times/year	Fridays 9 a.m.	CML Office	Madera	Not Applicable	Noble			Participate
<b>Commerce City Business and Professionals Association</b>	Members serve as an effective liaison between businesses, the community, and economic development.	1 member + 1 alternate	Monthly	1st Thursday 7:30 a.m.	Fire Station 4711 E. 69th Ave		Not Applicable	Hurst	Michelle Claymore		Attend
<b>Commerce City Chamber of Commerce</b>	This group formed to engage and advocate for businesses and the Commerce City community and encourage growth and long-term economic vitality. The group's by-laws indicate that a board seat will be reserved for a (council) representative from Commerce City.	1 member + 1 alternate	Monthly	2020 schedule TBD; currently meets 2nd Thursday 5:30-7:30 p.m.	Commerce City Historical Society	Ford	Not Applicable	Davis	Michelle Claymore		Participate
<b>Denver Regional Council of Governments (DRCOG) Board of Directors</b>	DRCOG fosters regional cooperation among county and municipal governments in the Denver metropolitan area.	1 member + 1 alternate	Monthly	3rd Wednesday 6:30 p.m.	DRCOG Office	Hurst	Not Applicable	Noble	Roger Tinklenberg	Steve Timms	Monitor
<b>ADCOG Transportation</b>			Quarterly	Wednesday 5:30 p.m.		Hurst					
<b>DRCOG Metro Visions Issues Committee</b>	The committee evaluate issues that relate to the Metro Vision Plan and forwards recommendations to the DRCOG Board of Directors.	1 member	Monthly	1st Wednesday 4 p.m.	DRCOG Office	Noble	Not Applicable		Joe Wilson		Monitor
<b>E-470 Highway Authority</b>	The E-470 Public Highway Authority consists of : Adams, Arapahoe, and Douglas counties and the cities of Aurora, Brighton, Commerce City, Thornton, and the town of Parker. Affiliate, non-voting members are the cities of Arvada, Broomfield and Greeley, and Weld County.	1 member + 1 alternate	Twice Monthly	2nd & 4th Thursday 9 a.m.	E-470 Office	Hurst	Not Applicable	Noble	Brent Soderlin		Monitor
<b>Metro Mayors Caucus</b>	Voluntary and collaborative regional organization comprised of mayors from throughout Colorado's Denver metropolitan area.	1 member	Bimonthly	1st Wednesday 7:30 a.m.	Denver Metro Chamber	Huseman	Not Applicable	Not Required	Annette Peters		Participate

## Boards and Committees for City Council Appointment

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<i>Other Boards and Committees (contd.)</i>						Member 1	Member 2	Alternate 1	Staff 1	Alternate	Roll
<b>N.O.I.S.E. (National Organization to Insure a Sound Controlled Environment)</b>	America's community voice on aviation noise issues. NOISE is a coalition of locally elected officials and industry stakeholders working cooperatively with local and federal government to find workable solutions to the issue of excessive airport noise.	1 member + 1 alternate	Biannual	March NLC November NLC	DC TBD	<b>Noble</b>	Not Applicable	<b>Madera</b>	<b>Annette Peters</b>		
<b>Northern Area Transportation Alliance</b>	Provide a collective voice in the no area on transportation/transit issues to CDOT, state and federal legislators and DRCOG. Also home to Smart Commute Metro North, the transportation management organization for northern part of Commerce City.	Mayor + 1 alternate	Bimonthly	4th Thursday 7:30 a.m.	ACED Board Room	<b>Huseman</b>	Not Applicable	<b>Hurst</b>	<b>Roger Tinklenberg</b>		<i>Participate</i>
<b>Rotary Club International Commerce City Chapter</b>	Community organization that places service above self.	2 members	Weekly	Every Wednesday noon	El Jardin	<b>Ford</b>		Not Required	<b>Annette Peters</b>		<i>Participate</i>
<b>SD27J Facilities Foundation</b>	The Capital Facility Fee Foundation is a unique public private partnership founded in January 2001 to promote and assist in the development, financing and acquisition of educational facilities and improvements that benefit the residents and patrons of the district.	1 member	Monthly	3rd Friday 2 p.m.	27J Office	<b>Hurst</b>	Not Applicable	Not Required			
<b>Sand Creek Regional Greenway Board of Directors</b>	A Colorado non-profit corporation created by the cities of Aurora, Commerce City, Denver, and the non-profit Stapleton Development Corporation, to manage development of Sand Creek Regional Greenway.	2 members	Monthly	3rd Thursday noon	Sand Creek Office	<b>Davis</b>		Not Required	<b>Mike Brown</b>	<b>Traci Ferguson</b>	<i>Participate</i>
<b>Education Commission</b>	TBD - pending interest from both districts. Currently Council meets with each district the fifth week Monday/Tuesday of each month to discuss joint issues of concern and share information.	2 members	TBD	TBD	TBD	<b>Douglas</b>	<b>Hurst</b>	Not Required		<b>Sheryl Carstens</b>	<i>Participate</i>
<b>Commerce City-School District 27J Use Tax Committee</b>	Created by an intergovernmental agreement to discuss how to spend use tax paid by the school district.	2 members	As Needed	TBD	TBD	<b>Huseman</b>	<b>Hurst</b>	Not Required	<b>Roger Tinklenberg</b>		
<b>Water Commission</b>	Members discuss issues and concerns that impact or affect both the water district and city in advance of those being taken to respective boards and Council, looking at more big picture or broader scale issues.	Mayor + 1 member	Quarterly	3rd Tuesday 4 p.m.	SACWSD	<b>Huseman</b>	<b>Noble</b>	Not Required	<b>Roger Tinklenberg</b>		<i>Attend</i>
<b>Northeast Transportation Connection</b>	Transportation Management Organization that works with the public and private sectors to reduce single occupant vehicle travel, to improve mobility, and to establish sustainable transportation throughout the northeast Denver area. The city does have a seat on the board.	1 member	Bimonthly	4th Wednesday 3:30 p.m.	Northfields	<b>Allen-Thomas</b>	<b>Hurst</b>	Not Required	<b>Jim Tolbert</b>		<i>Attend</i>
<b>Friends of the Front Range Wildlife Refuges</b>	Oversee programming of the Rocky Mountain Arsenal Wildlife Refuge and the Rocky Flats Refuge	2 members + 1 alternate	Monthly	3rd Thursday 3 p.m.	Arsenal - Visitor Center	<b>Ford</b>		<b>Davis</b>	<b>Annette Peters</b>		
<b>Fire Commission</b>	Members discuss issues and concerns that impact or affect both the fire district and the city. Need to re-establish to include staff of each agency similar to water commission.	2 members	As Needed	TBD	Varies	<b>Noble</b>	<b>Madera</b>	Not Required	<b>Clint Nichols</b>		<i>Attend</i>
<b>Regional Air Quality Council (RAQC)</b>	Work closely with DRCOG, local governments, state agencies and other stakeholders to develop air quality standards and improve air quality. The city does not appoint members, but can recommend members of the public to be appointed by the governor.	N/A	Monthly	1st Friday 9:30 a.m.	RAQC Office	<b>Appointment by Governor Polis</b>	Not Applicable	Not Required	<b>Rosemarie Russo</b>		<i>Monitor</i>
<b>ADCO Water Quality Advisory Board</b>	This group reviews such things as service area modifications or sanitary sewer lift changes prior to these going to State.	1 member + 1 alternate	As needed	2nd Thursday 3 p.m.	SACWSD	<b>Huseman</b>	Not Applicable	<b>Douglas</b>	<b>Jaime Rice</b>		<i>Monitor</i>

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		COUNCIL APPOINTMENTS							STAFF			
<b>Rocky Mountain Partnership</b>	The Rocky Mountain Partnership (RMP) is a coalition of cross-sector stakeholders who are working together to collectively improve economic and social mobility across the Adams County (including 6 municipalities), City of Aurora and City and County of Broomfield region by utilizing data to set shared targets and as a scorcard to measure progress; advocating for and aligning policies, and funding to remove barriers and accelerate progress; and better coordinating and improving the work happening on the ground.	1 member						Not applicable	Not required	Armando Guardiola		<i>Participate</i>
<b>Other meetings/social opportunities for all City Council</b>							<b>Member 1</b>	<b>Member 2</b>	<b>Alternate 1</b>	<b>Staff 1</b>	<b>Alternate</b>	<b>Roll</b>
<b>ADCOG Dinner</b>	Local elected government officials meeting to discuss current issues.	City Council	Quarterly	4th Wednesday 6 p.m.	Varies	All	Not Applicable	Not Required				<i>Participate</i>
<b>Area Boards</b>	SD 14, South Adams County Water & Sanitation District, South Adams County Fire District, Commerce City Business & Professionals Assoc, City – meet to discuss current and future agency issues & plans.	City Council	Quarterly	3rd Tuesday 11:30 a.m.	Varies between agencies	All	Not Applicable	Not Required	Cathy Blakeman			<i>Participate</i>
<b>Memorial Day Parade Advisory Committee</b>	Council member(s) will be the liaison between City Council and staff in the coordination of the annual Memorial Day Parade. The council member(s) role may include the appointment of citizens to the Advisory Committee; the selection of the Grand Marshal, Master of Ceremony, Special Judges, and Theme; the solicitation of participation from other dignitaries, government agencies, boards and commissions, etc.; and, providing input for planning and implementation of the parade.	1-2 members	Monthly	Thursday – TBD (January – May)	Civic Center	Huseman	Hurst Allen-Thomas	Not Required		Travis Huntington		

- Congressional City Conference - NLC**, March timeframe - Out of State
- CML Annual Conference**, June timeframe in Breckenridge/Vail
- Congress of Cities and Exposition - NLC**, November timeframe - Out of State