



Procurement and Contract Cover Sheet

For Goods and Services

PROJECT INFORMATION

Description: Right of Way landscape maintenance (First Amendment to MSA)
 Department: Public Works Division: Streets
 Contract/Project Manager: Steve White Phone: 720-584-1502

SOLICITATION INFORMATION

Solicitation type: Select Type of Solicitation	Date Submitted for Approval: Select Date
<i>Must have City Attorney approval prior to formal solicitation.</i>	Council Approval (+\$250k): Select Date Resolution No.: Type Number
Attach applicable selection form: Procurement Justification; Collaborative Purchasing Documentation; Quotes Documentation.	
Comments: Type additional information including description of goods/services to be procured.	

CONTRACT/PROCUREMENT APPROVAL (Obtain after selection of vendor using required solicitation method.)

Contractor Name: Sierra Landscape & Maintenance	Contract Term: One (1) Year
Type of contract: Other	Renewals: N/A
Selected by 5% local preference: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	Termination Date: 12/31/2023
Dollar Amount (All Years): \$ 568,296.00	Renewal Increase: Enter, if any.
Vendor verified with State (SOS)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Date: 11/16/2022	Federal funding? If yes, attach EPLS <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Verify funding available: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Date: Select date	Grant Funding? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Funding Source: (include account number, if available)	
Procurement Approval Required: Select Approval Level (Signature required prior to contract routing.)	Signature: _____
Contract Signature Required: Select Signature Required (If contract required.)	Name: Type Name of Procurement Approver

Reviewers:

Vendor/Contractor: ^{DS} PI 12/2/2022 | 8:51 AM PST
 (By Contract Admin) _____ N/A
Initials/Date

City Attorney: ^{DS} MS 12/8/2022 | 6:42 PM

Initials/Date

Route contract in the following order for signature (as required):

1. Vendor / Contractor 3. City Attorney 5. City Clerk
 2. Department 4. City Manager/City Council 6. Return to: Shá Korczynski

Additional Notes:

FIRST AMENDMENT TO MASTER SERVICES AGREEMENT

THIS FIRST AMENDMENT TO MASTER SERVICES AGREEMENT (“Amendment”) is made and entered into effective this 13 day of December, 2022 (the “Effective Date”), by and between the CITY OF COMMERCE CITY, a Colorado home rule municipality whose address is 7887 East 60th Avenue, Commerce City, Colorado (the “City”), and TWA, INC. d/b/a SIERRA LANDSCAPING & MAINTENANCE, a Colorado corporation whose principal business address is 1205 Boston Ave, Longmont, C 80501 (“Contractor”), to amend the Master Services Agreement dated January 28, 2022 (“Agreement”). In consideration of the mutual covenants and agreements contained in this Amendment, the sufficiency of which is acknowledged, the parties agree as follows:

1. Term: The Term of the Agreement is extended through December 31, 2023.
2. Remainder of Agreement in Full Force and Effect. Except as otherwise provided by this Amendment, all other terms and conditions of the Agreement shall remain unchanged and in full force and effect and shall apply to this Amendment.
3. Authority. The parties represent and warrant that they have taken all actions necessary to legally authorize the undersigned signatories to execute this Amendment on behalf of the parties and to bind the parties to its terms.
4. Counterparts; Execution. This Agreement may be executed in any number of counterparts, each deemed to be an original, and, taken together will constitute one and the same instrument. Signature pages may be executed via “wet” signature or electronic mark and the executed signature pages may be delivered using pdf or similar file type transmitted via electronic mail, cloud based server, e-signature technology or other similar electronic means.
5. Headings. Paragraph headings used in this Amendment are for convenience of reference and shall in no way control or affect the meaning or interpretation of any provision of this Amendment.

[Remainder of this page intentionally blank. Signature page(s) follow(s)]

IN WITNESS WHEREOF, the parties have executed this First Amendment as of the Effective Date.



ATTEST:

DocuSigned by:

Dylan Gibson

798CD14EB5714B1...

Dylan A. Gibson, City Clerk

CITY OF COMMERCE CITY

DocuSigned by:

Jason Rogers

A1672F8B883F46D...

Jason Rogers, Acting City Manager
City Manager's Office

APPROVED AS TO FORM:

DocuSigned by:

Matt Hader

8BB348BF4A2C48B...

Matt Hader, Interim City Attorney

TWA, INC. d/b/a SIERRA LANDSCAPING & MAINTENANCE

DocuSigned by:

Peter Ingino

A0CA4E3EAB47474...

Signature

Peter Ingino President/Owner

Printed Name, Title