

City Manager Week in Review Report

WEEK OF: August 4, 2023



Commerce
CITY

RESOURCES

Agendas and meeting schedules – commerce.legistar.com

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New & Notable

Mr. Rogers in the Neighborhood – City Manager Town Halls

City Manager Jason Rogers held the first of two “Mr. Rogers in the Neighborhood” town hall meetings on Thursday, Aug. 3 at the Eagle Pointe Recreation Center. Residents attended to ask questions and raise concerns while also learning more about how the city operates and Mr. Rogers’ vision for the leading the organization. A second meeting is scheduled for Aug. 16 at 6:30 p.m. at the Bison Ridge Recreation Center. City Manager Rogers is being joined by members of city staff for these community discussions, which also feature live Spanish interpretation.

Commerce City Earns Outstanding Loss Control Award

During the Colorado Intergovernmental Risk Sharing Agency (CIRSA) General Membership Meeting in June, the City of Commerce City was recognized for their “Outstanding Management of a Loss Control Program” for the 2022 program year. The city scored 105 out of a possible 110 on the annual audit.



Risk Manager Brennan Mendus and Risk Management Analyst Ivy Roderick with the CIRSA Safety Award for the city’s excellent safety record.

Brennan Mendus, who has been the City’s Risk Manager for 7 years, attributes the award to all departments managers and staff for their involvement in this award. Departments conduct many hours of training each year with their employees on numerous safety program topics. All training is tracked by Risk Management, and included in the CIRSA audit.

In addition to the paper audit, CIRSA completes a walkthrough of the city locations and interviews department employees. Last year, the CIRSA auditor was very impressed with the city employees he met and their knowledge and commitment to safety.

Thank you to Brennan and all our employees for what you do to keep the city safe!

2023 Municipal Election – Dates to Note

The 2023 municipal election is fast approaching. Nomination petitions to qualify for the ballot will be available for pickup starting Tuesday, Aug. 8 at 8 a.m. at the City Clerk’s Office. The city is hosting a candidate information session on Aug. 8 at 6 p.m. at the Commerce City Civic Center. While not mandatory, the meeting provides candidates with details on campaign rules and regulations. Information about the city’s structure, budget, and current activities also will be provided so candidates have information on current city operations and projects.

Residents interested in running for office this year should visit c3gov.com/Elections for information on what it takes to qualify to run for office, election forms, important election dates and deadlines, and a guide on how to run for office.

City Council Work Schedules



Business/Economic Development

Commerce City ED Participates in Outbound Prospect Trip

Economic Development staff joined a group of ED professionals from the Metro Denver Economic Development Corporation (MDEDC) Aug. 1-3 in San Diego, CA to promote the benefits of locating business operations in the Denver metro area. The group met with companies in the bioscience, food manufacturing, and aerospace industries. Staff is scheduled to join MDEDC for another prospect trip to the Boston area in November.

Commerce City's Outdoor Services Pilot Program Launched

Staff sent letters to all restaurant owners in Commerce City regarding the new *Outdoor Services Pilot Program* that allows restaurants to offer expanded outdoor seating and services to customers. This program can benefit businesses while contributing to the overall vibrancy of the city's dining scene. To ensure a seamless and safe experience for all, participating businesses are required to adhere to the program's design guidelines and meet specific safety requirements. Restaurants wishing to apply for the program or learn more can visit c3gov.com/BusLicense and select "Outdoor Service Area Permit."

Ribbon Cuttings/Opening

- Adams County Fleet and Public Works Building, 4959 E. 74th Ave. – Aug. 16
- Empowerment Apartments at Greyhound Park, 5425 E. 62nd Pl. – Aug. 23

Calendar Items

- Sept. 15 - Commerce City ED Real Estate Broker Tour
- Oct. 6 - Metro Denver EDC Site Selector Feedback Breakfast
- Oct. 12 - AC-REP Development Council Bus Tour (includes Commerce City)

Business Attraction

- Staff met with the CEO of a local manufacturing operation to discuss the company's local operations and assist with their expansion plans. The company recently acquired a small company from Utah and wants to relocate the new operation to its Commerce City facility. The move will add 5-7 jobs. Staff provided the company with an introduction to the Adams County Workforce & Business Center for employee hiring assistance.

- Staff is working with a restaurateur to discuss opening a new full-service restaurant concept in the northern range. Staff coordinated a meeting to introduce the restaurateur to a local property owner and real estate broker for a potential site.

- Staff connected with restaurant owners interested in opening a restaurant in Commerce City. Staff provided them a site visit and tour of the former service station located at 7450 Highway 2. Staff also coordinated an inspection of the property by the city's Facilities Division to evaluate a water issue observed during the site tour. Staff offered to meet with their architecture team on site.

- Staff connected with the owner of an entertainment concept scouting the northeastern part of the metro area for a new location. The owner referred ED staff to his real estate broker. Staff immediately reached out to the broker to discuss location options in Commerce City. Staff also connected with a property owner that could potentially accommodate their site requirements.

- Staff reached out to an "eatertainment" business concept currently based out of Texas. Staff presented Commerce City as a superior location for their operations. Once interest is confirmed, staff will travel to their site to provide a formal presentation including site options, market demographics and incentive programs.



Community Appearance/Clean Ups

Hot Shot Crew

- Numerous illegal dumping clean-ups occurred this week.
 - Areas programmed for routine inspection/removal of dumped items include:
 - E. 48th Avenue and Ivy Street
 - E. 64th Avenue and Colorado Boulevard (I-270)
 - E. 60th Avenue - Brighton Boulevard to Clermont Street
 - E. 52nd Place and Oneida Street
 - E. 83rd Avenue and Rosemary Street
 - E. 96th Avenue and Peoria Street
 - Elm Street – E. 69th Avenue to E. 72nd Avenue
 - E. 84th Avenue and Pontiac Street
 - E. 120th Avenue and Cameron Street
 - E. 112th Avenue and Tower Road
 - E. 50th Avenue and Forest Street
- Monday
 - Checked Fairfax Park
 - Large dumping on Peoria Street and E. 110th Avenue
- Tuesday
 - Checked Fairfax Park and hot spots
 - Removed and sprayed weeds on island on E. 72nd Avenue
 - SeeClickFix (SCF) report regarding large dumping at the 10800 block of Peoria Street
 - After-hours call: removed delineator on CDOT portion of E. 104th Avenue. Delineator was bent and pointing into traffic.
 - After-hours call: asked to assist Police Department personnel with spotters for malfunctioning signal. Situation was resolved by the time staff arrived on scene
- Wednesday
 - Checked hot spots
 - Second consecutive day with large dumping near 10800 block of Peoria Street. Very similar debris, but dumped across the street and up the block
 - Police Department assistance: provided
- traffic control and clean-up for significant accident at Highway 2 and E. 72nd Avenue
- After-hours request: placed variable message board on WB E. 104th Avenue to warn commuters of rough railroad crossing. First message board placed was malfunctioning; stayed late to place the second variable message board.
- Thursday
 - Team 1: checked E. 104th Avenue, E. 96th Avenue, Tower Road, and E. 120th Avenue
 - Team 2: checked E. 56th Avenue, Quebec Parkway, and Highway 2
 - Staff was called in early for wet concrete spill NB on Quebec Parkway before Highway 2; closed right lane and cleaned spill
- Friday
 - Cleaned Fairfax Park drain of debris
 - Team 1: Three people continued cleaning on the north end of islands, intersections, spraying, and pulling weeds
 - Team 2: Three people removed illegal dumping. This is the third time staff cleaned up near the 10800 block of Peoria Street; used tandem and backhoe to remove. Made two trips to dispose of illegal dumping to the landfill.
 - Team 3: Three people continued cleaning south end of islands, intersections, spraying, and pulling weeds
 - Team 5: Three people cleaned ditches with Mini X at Prairie Parkway, Magnolia Street, and Highway 2
- MyC3 Trailer Rentals
 - No new rentals this week.



Community Well-Being

In partnership with 180 Community Church
Back to School Backpack Giveaway
Pre-filled with School Supplies

Saturday, Aug. 5 • 9 a.m. – noon
Templo Gethsemani
6690 Monaco St.

Questions? Contact Roxzana Martinez at rmartinez@c3gov.com or visit c3gov.com/Well-Being

Homeless Metrics

July 2023

- 7 New enrollments
- Family of 4 into shelter
- Family of 5 into shelter
- Individual into respite housing



Environment & Sustainability

Energy, Equity, and Environment Weekly Report – July 31

This report provides a weekly update of environmental policy and planning work including, but not limited to:

- Environmental Policy Advisory Committee (EPAC)
- Lotus Contract and Community Outreach
- Municipal Sustainability
- Information regarding the Suncor Refinery and its operations
- Legislative Updates & Regional Environmental Leadership
- Colorado Energy and Carbon Management (CECM) Commission
- Oil & Gas Projects & Policy



Growth and Development

Ward Report

The Ward Report is produced each month to show what development projects (type and status) are underway in each City Council Ward. July report is forthcoming.

Citywide Statistics

An [interactive CIP map](#) is available on the city website. This information is updated monthly. The map is accessible to Council and members of the public.

PERMITS	Weekly Totals	2023 YTD Total
SFD Permits Issued	10	341
Multi-Family Permits Issued	0	0
Duplex Permits Issued (SFA)	0	5
Townhome Permits Issued (SFA)	0	11
Residential CO issued	10	481
Total Permits Issued	41	2651
Permits Processed	65	2852
Residential Permits Processed	51	809
Non-Residential Permits Processed	14	967
Residential CO Processed	9	88
Residential Inspections	155	9166
Non-Residential Inspections	26	5392
CODE ENFORCEMENT		
Total Case Action	196	9154
Pro-Active Cases	87	1417
CAI	4	819
SCF-CRM	7	100
Violations Issued	151	3342
Compliance Rate	78%	80%

Planning Update – 7/21-7/30

Completed Cases	2
Inactive Cases	0
New Cases (deemed incomplete/not included in total)	4
New Cases (deemed complete/included in total)	0
Total Active Cases	166
POD inquiries	37



Public Safety

Commander Meetings + Adams County Traffic Safety Summits

Commerce City is partnering with Adams County this back-to-school season to draw attention to traffic safety in our communities. As part of our quarterly commander meetings, we are hosting joint Traffic Safety Summits on Aug. 23 at Bison Ridge and Aug. 24 at Eagle Pointe. Commerce City staff, Adams County Public Works, and others will join CCPD personnel to educate residents about traffic safety, discuss concerns, and inform the community on steps both agencies are taking to improve safety. Learn more at c3gov.com/TrafficSafety.

Unoccupied Vehicles Updates

Location	Issue	Status
New Issues		
6400 E. 50 th Avenue	Semi	New – Semi parked on the roadway. This has been tagged with a 48 hour sticker.
8600 Quebec Street	RV	New – Received from CRM – RV parked in the roadway. This has been tagged with a 48 hour sticker.
Previous Issues - Resolved		
9200 Boston	Five 52 foot semi trailers	RESOLVED – One was destroyed by Oak Environmental. Three were towed by EA Towing. One was moved by owner.
Previous Issues Pending		
6800 Ash	Boat on a trailer	This has been 48 hour tagged and ticketed several times. It was just towed to 81 st Avenue and Rosemary Street – pending destruction by Oak Environmental.
Nucla , northbound near 106th	Large RV	The vehicle was issued a 48-hour warning on 7/25 and the owner was contacted.
68 th Avenue between Ash and Bellaire	Boat on trailer	Received on 7/24. A 48-hour warning was placed on it 7/26.
83 rd Avenue between Quebec and Rosemary	Two campers on scene	Both of these campers are occupied. We continue to make checks to see when they are not so we can do enforcement. While occupied, we have limited options.



Infrastructure

PW Updates

Installation work on the School Traffic Calming Project was completed on July 28, and we have added three additional speed cushions that were installed on July 31 and Aug. 1. All this work has been completed well in advance of the first day of school. There were 58 traffic calming devices installed along 34 streets around 17 schools in the Adams 14 and 27J schools serving the Commerce City community.

Jeff Bowman has been hired as Deputy Director of Public Works.

The asphalt mill and overlay contractor have completed resurfacing on 16 of the 37 street segments scheduled as part of the city's annual roadway resurfacing program. Nine of the remaining 21 segments have been milled in preparation for the overlay lift of asphalt to be installed. The contractor is ahead of schedule for the project.

Staff met with 33 Buffalo Highlands residents over several days to assess their property about concerns they have.

Staff spent time this week cleaning up Fairfax Park, Olive Park, and Los Valientes Park after heavy afternoon rainstorms caused the drain pans that run through the parks to overflow and cause flooding on the turf and ballfield areas.

Engineering

- City staff attended the DRCOG Technical Advisory Committee meeting
- Staff met with the South Adams County Fire District (SACFD) to discuss the School Traffic Calming Project
- An update meeting to the E. 120th Avenue/Highway 85 overpass occurred to discuss the grant process and opportunities to seek additional funding

Parks

- Routine daily operations include maintenance, general cleanup/trash removal, vandalism repairs/graffiti removal, weed control, servicing of shelter and facility rentals, ballfield maintenance, irrigation maintenance, and mowing.
- The contractor completed the perimeter fence-line mowing this week at Second Creek and Ragweed Draw Open Space properties.
- Staff completed installing the new rules and regulations signs along the Sand Creek Trail this week.
- Staff spent extra time this week at Fronterra Park cleaning up graffiti at the skate park.

Streets

Routine daily operations include pavement/road maintenance (pothole patching, shoulder maintenance, grading, etc.), street sweeping, right-of-way mowing and weed control, traffic sign maintenance and replacements, responses to SeeClickFix submissions on a wide variety of reported issues including clean-up of illegal dumping.

Facilities

- Routine daily operations include maintenance of all facilities and repair of all facilities.
- Staff has been working on SeeClickFix requests assigned to the Facilities Team.
- Staff responded to temperature calls across the city to ensure that units remained functional.
- Staff responded to the data center to address cooling unit failures due to a power outage. Minor repairs were completed on Friday, and this week final repairs will be completed.
- There was a power outage at Eagle Pointe on Saturday causing multiple air handler units and one pool heater to fail. Staff quickly addressed the failures and ensured the units were operating normally.



Parks, Recreation and Golf

Parks, Recreation, & Golf Master Plan: Play Now, Build Our Future

We are kicking off the creation of a new Parks, Recreation, and Golf Master Plan, and we look forward to engaging with stakeholders to gain input. The city has hired a national consulting firm to help conduct an objective, city-wide assessment of needs and community desires for the city's parks and recreation assets and services. This process will include asking Commerce City residents to share feedback that will make our parks and programs more welcoming and inclusive, safer, and aligned with what the community wants.

The Master Plan serves as a roadmap for the future of Commerce City's parks, recreation, and golf services and will include: research and trend analysis, a complete inventory with mapping, level of service analysis, engagement with internal and external stakeholders, visioning workshops, and more. Over the next year, staff will be working on a creative, exciting, and forward-thinking document to guide the Parks, Recreation, and Golf Department.

Join us at Fronterra Park on Saturday, Aug. 5, from 9 to 11 a.m. to give us your input for the Master Plan. We will have donuts, juice, coffee, and yard games.

Learn more about the process at c3gov.com/PRGMasterPlan.

Paradise Island Pool Season Extended

As we dive into the warmer days of summer, the city is excited to share that Paradise Island Pool will remain open on weekends through Labor Day! Paradise Island will operate on its normal operating schedule through August 13, which was our original closing date for the season. The extended season includes the following weekend dates and times:

- August 19-20, 11 a.m. to 5 p.m.
- August 26-27, 11 a.m. to 5 p.m.
- September 2-4, 11 a.m. to 5 p.m.



Music in the Park Concert Season Complete

This year's last Music in the Park event in partnership with the Cultural Council was held July 27 at Pioneer Park. Despite some rain, residents had an outstanding time listening to Chicano Heat, a Commerce City band that always delivers with a high energy performance. The event featured food trucks, city resources, face painting, and inflatables. Approximately 560 residents came to enjoy the event.

Thanks to all the attendees, bands, vendors, and volunteers who made this year's Music in the Park another success!





Urban Renewal

Another Grand Opening!

Delwest is preparing to celebrate another grand opening at the Mile High Greyhound Park with the completion of a 50-unit residential building known as the Empowerment Apartments. The project was funded through 9% Low Income Housing Tax Credits and will offer up to a 70% subsidy for qualified residents. Of the 50 units in the building, 25 are reserved to individuals and families enrolled in the Empowerment Program and 25 are reserved for Vulnerability Index – Service Prioritization Decision Assistance Prescreen Tool (VI-SPDAT) applicants. The Empowerment Program units will offer supportive housing to women who are in disadvantaged positions due to homelessness, poverty, illness, and/or involvement in the criminal justice system.

More Residential Opportunities on the Way

Delwest has obtained all permits necessary to build 68 townhomes on Mile High Greyhound Park's Parcel C-3. Construction has begun, with units expected to be delivered to new residents throughout 2024 and 2025. 25% of these units will be reserved for families earning 80% or below Area Median Income (AMI).



Financial Reports

Where to find additional budget and financial information:

Main Budget & Financial Reports Webpage:

- c3gov.com/financialreports
- [2023 Adopted Budget](#)
- [2023 Budget at a Glance](#)
- [2022 Annual Comprehensive Financial Report \(ACFR\)](#)
- [2021 Popular Annual Financial Report \(PAFR\)](#)

Note: The 2022 PAFR is in the process of being developed now that the 2022 ACFR is complete.

- **OpenGov Portal:** c3gov.opengov.com/

Monthly Financial Report - through June 2023

8/4/2023



Municipal Court

July 2023 Statistics

Tickets

Traffic issued: 339
Juvenile: 7
Parking issued: 189
Criminal issue: 60
Juvenile: 8
Animal issued: 12
Code Issued: 1
Total Tickets: 616



Cases

Warrants issued: 68
In-custody cases: 17
Total cases disposed: 701

Monthly Court Report - 2023 statistics through July



Boards and Commissions

Land Use Oriented Recruitment Phase Now Open!

The Commerce City Planning Commission, Zoning Board of Adjustment, and Derby Review Board are actively seeking community members who are interested in and dedicated to land use in the city and the duties and responsibilities associated with these bodies.

Interviews for land use-oriented boards and commissions will be Saturday, Sept. 2 from 10 a.m. to 2 p.m. via Zoom. Interested applicants are strongly encouraged to review the duties and responsibilities of the board or commission they wish to apply for and can do so by following the link below.

Those interested should apply at c3gov.com/Boards. For additional information, please contact Jordan Roberts at jroberts@c3gov.com or 303-289-3676.

Fourth Quarter Boards and Commissions Recruitment is open and taking applications through Friday, Sept. 29. Interviews will be held Saturday, Oct. 7, from 10 a.m. to 2 p.m. via Zoom. A list of current vacancies is available at c3gov.com/Boards.