

Legal 2026 Budget Presentation

August 4th, 2025

Lee Zarzecki, City Attorney



Quality Community for a Lifetime





Department Overview

Mission

The City Attorney's Office is committed to providing high quality legal counsel while upholding the City's foundational principles of Integrity, Collaboration, Respect and Excellence. Speaking with one voice, we provide comprehensive, proactive legal services, solving problems creatively and fostering a climate of trust and mutual respect to meet our client's needs.

Divisions

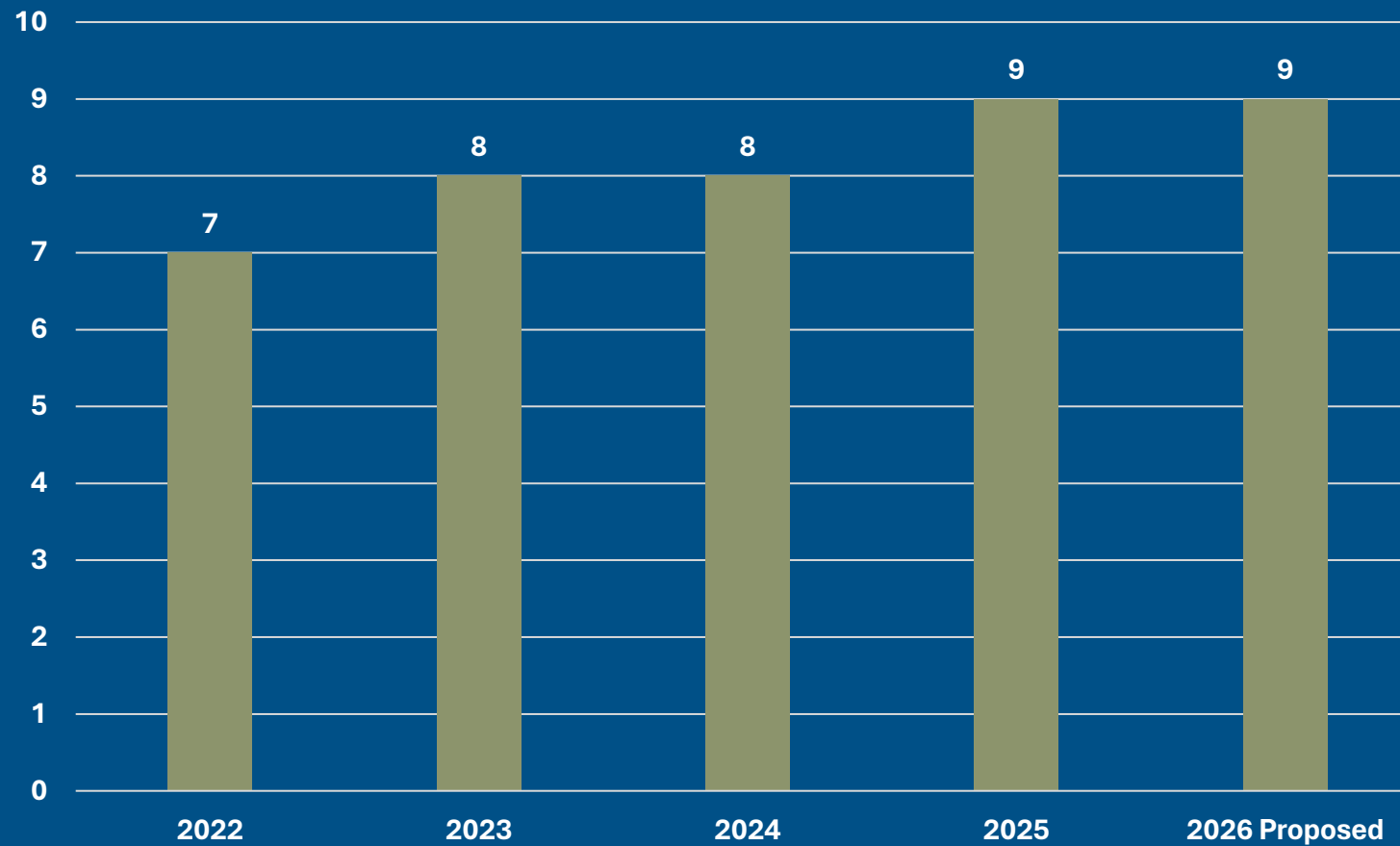
- City Attorney
- Legal Services

Key Responsibilities

- Provide legal representation and counsel to the City, including City Council, City departments and boards and commissions.
- Responsible for the general legal affairs of the City, including preparation and review of all City ordinances, contracts, bonds and other written instruments
- Prosecute ordinance violations and handle all City cases in court and before other legally constituted tribunals.



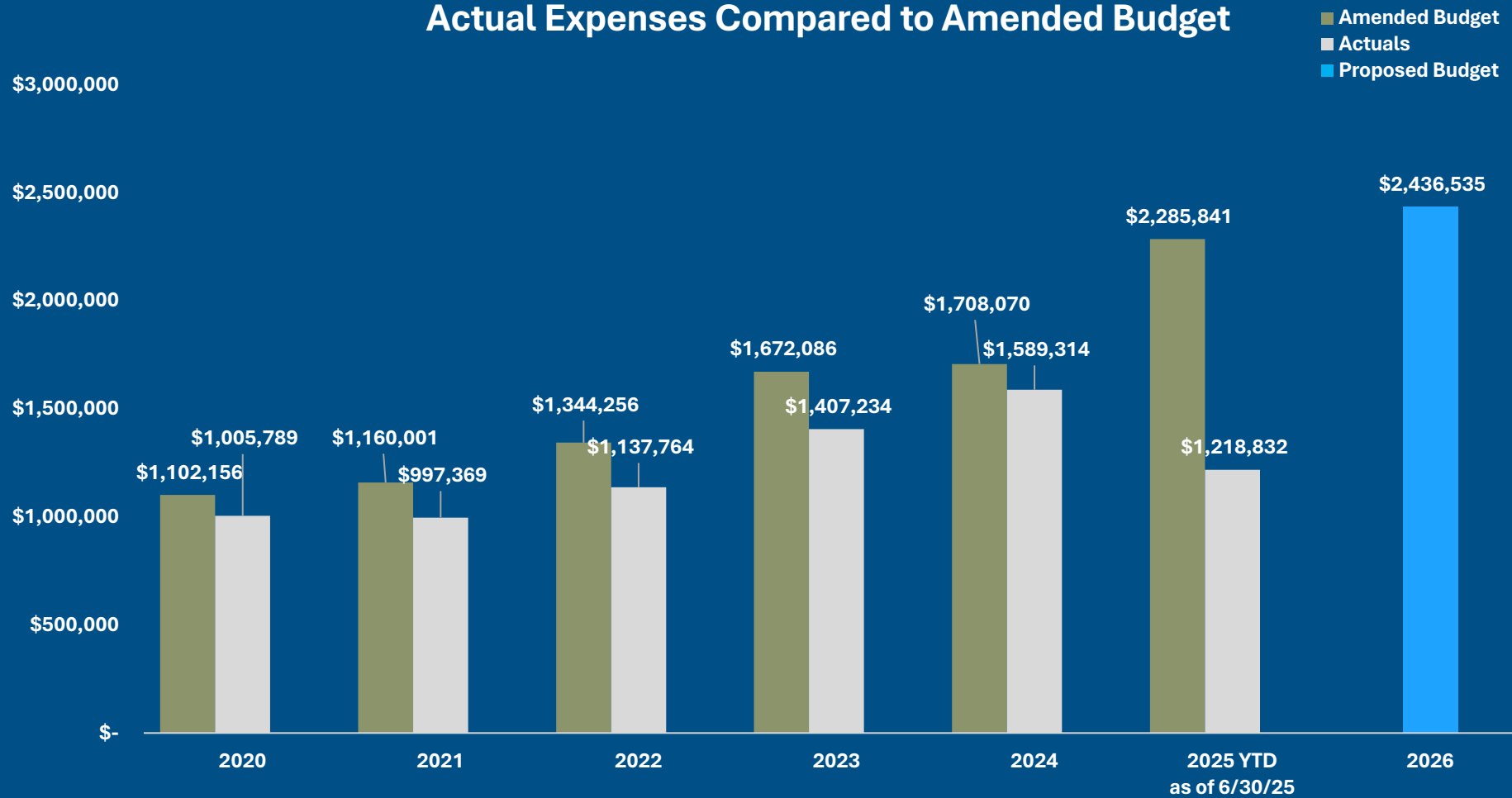
FTE History





Financial Summary

Actual Expenses Compared to Amended Budget

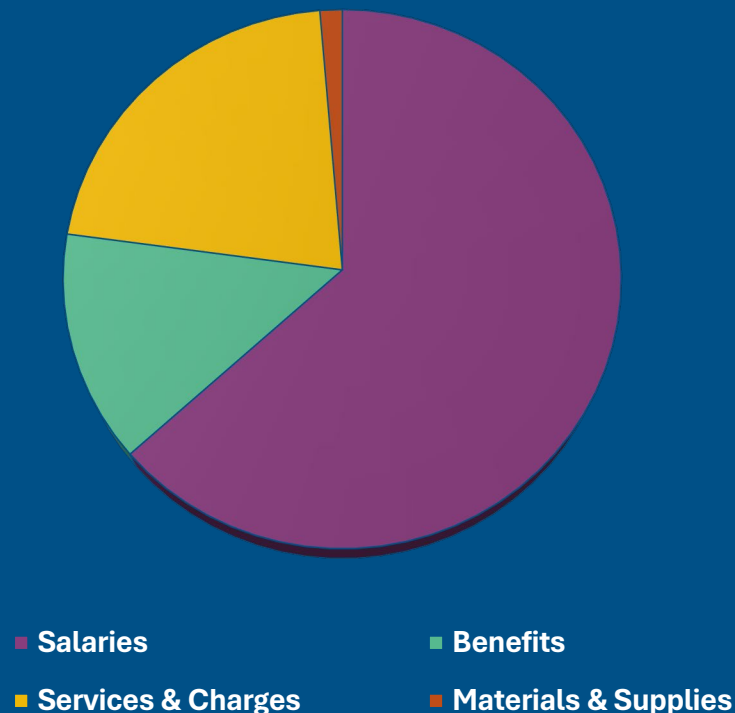




2026 Proposed Budget

| Revenues and Expenditures | Budget |
|---------------------------|--------------|
| Total Revenue | \$ 0 |
| Expenditures | |
| Salaries | \$ 1,543,366 |
| Benefits | 336,086 |
| Services & Charges | 524,583 |
| Materials & Supplies | 32,500 |
| Total Expenditures | \$ 2,436,535 |

2026 Proposed Budget by Category





Moving Forward

2025 Accomplishments

- Land use trainings for Council and Planning Commission members
- Prepared annual City Council CIRSA training
- Drafted Ethics Code applicable to all City officers, officials and employees
- Assumed all contract, resolution and ordinance drafting responsibilities
- Completed drafting and review of over 250 contracts for the City to date in 2025
- Reviewed and audited nearly 1,000 old warrants, handled 2,000 traffic cases, 200 criminal cases and 118 juvenile cases

Thank you!
