

D. COUNCIL COMMITTEES

1. Committee areas belong to the whole Council; Council appointees are not seen as territorial. Three (3) members of Council will be appointed to each committee consistent with Council Policy #CP-3, but that does not exclude other Council members from participating.

2. Committees are responsible to keep full City Council informed. Other members of the Council are responsible for letting a committee know if they want more information or to give input on committee issues. Clear communication is necessary from and to all committees and Council.

3. Before a committee begins moving in a new direction not previously authorized by Council, the committee will get direction from the Council.

4. Committee reports will be made under Council Reports on Council agenda when appropriate.

5. Committee summaries, when deemed appropriate by committee members, will be sent on a regular basis to update other Council members on:

- a. Issues being presented.
- b. Options being considered.
- c. Progress.

6. City Council will give clear and focused direction as necessary.

7. Two Council committees are hereby authorized: a Legislative Committee and Boards and Commissions Committee. The roles and responsibilities of each are as follows:

a. Legislative Committee Role: Anticipate and proactively address federal, state and regional legislation/policies to protect the City home rule charter. Responsibilities include:

- i. Help draft state and federal policy statements
- ii. A member shall serve as the City representative on CML Policy Committee
- iii. Review pending legislation, including pros/cons
- iv. Confirm City positions against policy statement
- v. Be available to testify to advance City positions
- vi. Recommend new positions to City Council for consideration

b. Boards and Commissions Committee Role: Review applications, conduct applicant interviews and make appointment recommendations. Responsibilities include:

- i. Review applications for City boards and commissions

- ii. Conduct applicant interviews
- iii. Make appointment recommendations to full City Council
- iv. Make process recommendations to full City Council