

2026 Budget Preliminary Session #1

August 4th, 2025

Pres 25-187



Agenda

General Fund Balance

Revenues

Expenditures

Draft Source & Use Data

Decision Package Proposals

Budget Calendar & Next Steps

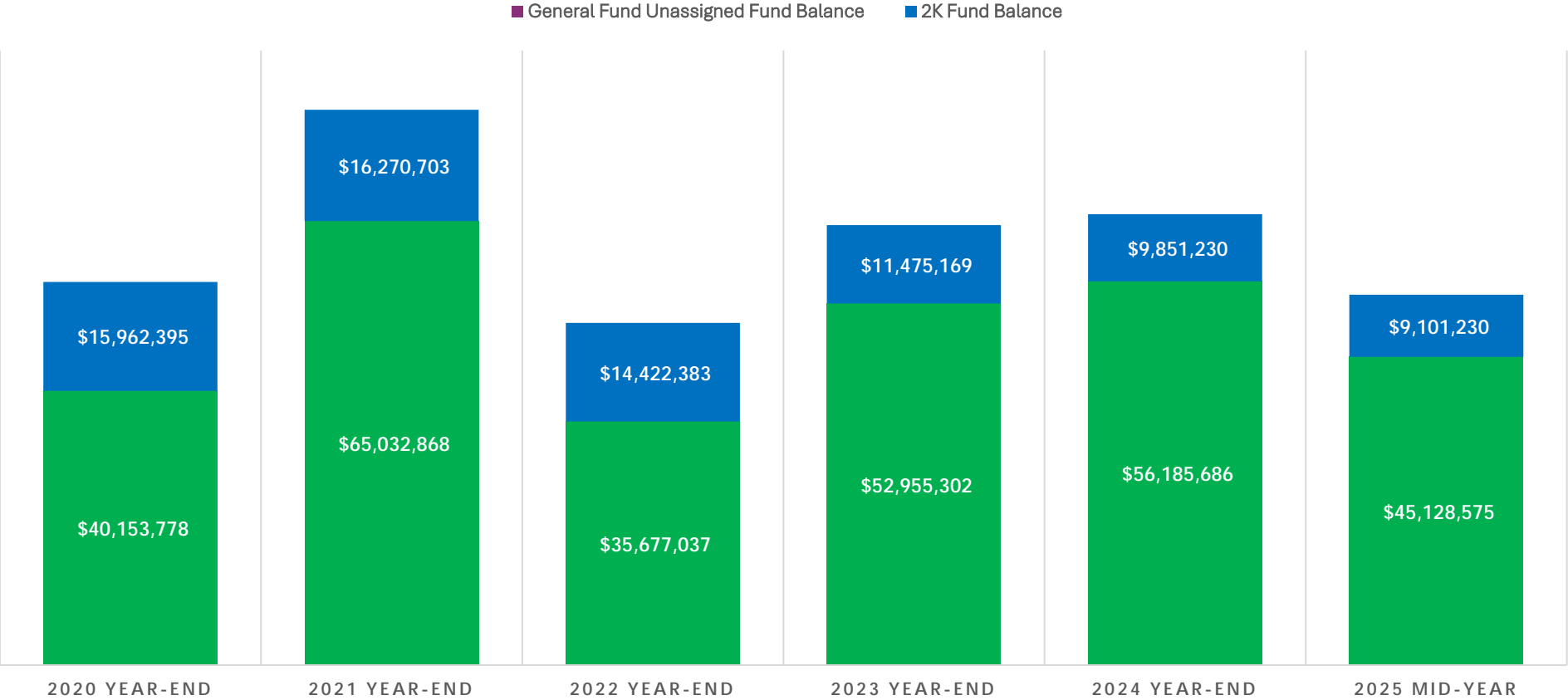
General Fund Balance Status

2025 Beginning General Fund Balance	\$ 107,972,341
Inventory, Prepaid Items, Long-term Receivables	(275,198)
TABOR 3% Emergency Reserve	(4,250,700)
2K Capital Outlay and Operations	(9,851,230)
Operating Reserves	(11,845,279)
Safeguard Reserves	(18,754,242)
Defined Contribution Plan	(5,264,794)
Parks, Recreation & Golf Equipment Reserve	(1,408,602)
Employee Assisted Housing Program Reserve	(130,088)
Remaining Unassigned General Fund Balance (at 1/1/25)	\$ 56,192,208
Amount Budgeted to Balance 2025 Budget	(2,713,061)
Ordinance 2664 - Contract Management Software	(172,000)
Ordinance 2670 - Community Events	(300,000)
Ordinance 2685 - Audit Revenue Police Substation	(4,991,770)
Ordinance 2686 - Civic Center Remodel	(2,880,280)
Amount Used to Balance 2026 Budget	TBD
Remaining Unassigned Fund Balance	\$ 45,135,097

2024 2K Fund Balance	\$ 9,851,230
2025 Budgeted Transfer to Capital Expenditures Fund	(750,000)
2026 Budgeted Transfer to Capital Expenditures Fund	TBD
Remaining Restricted Fund Balance	\$ 9,101,230

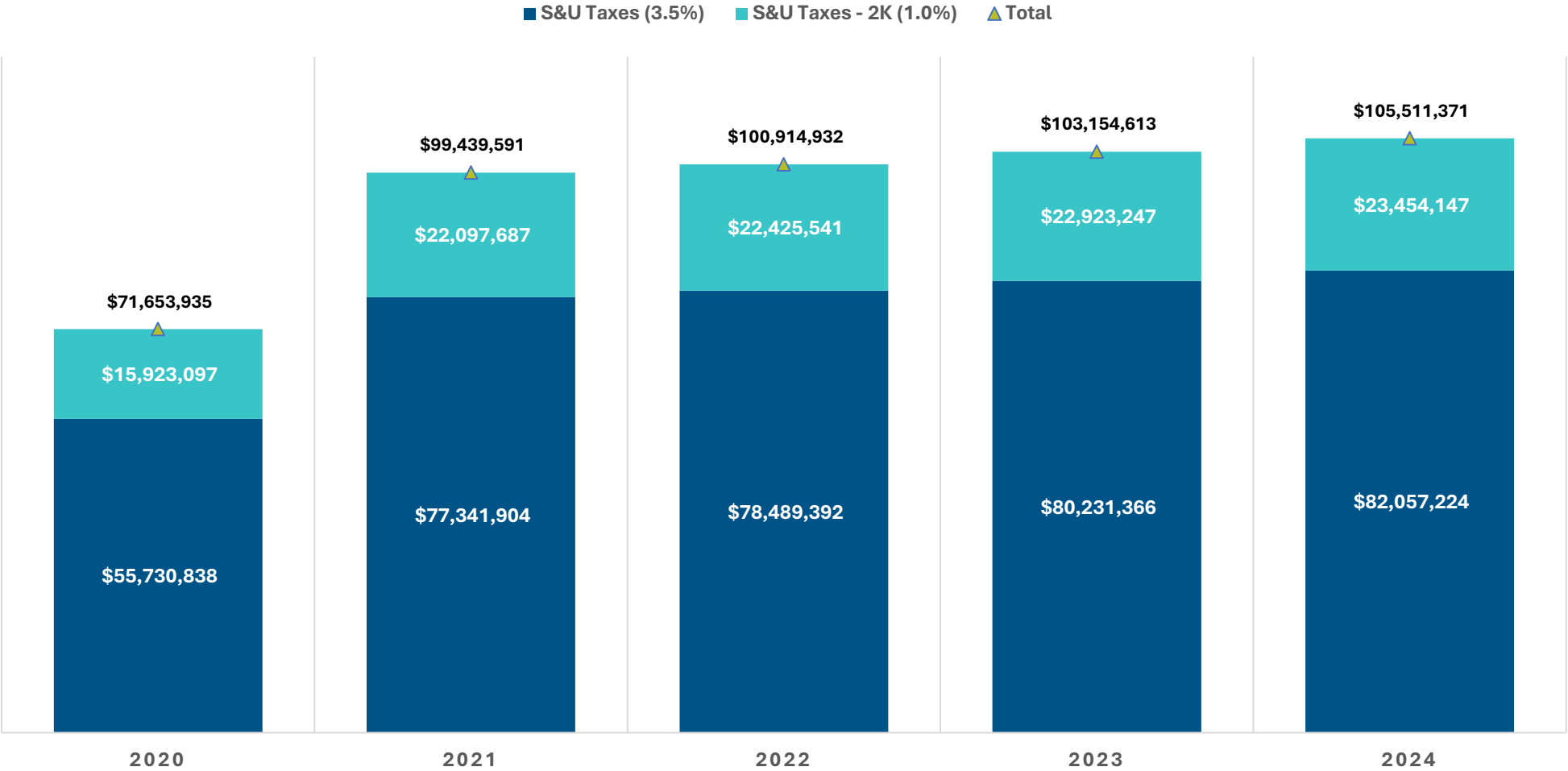
General Fund Balance 5-Year Comparison

2020-2024 YEAR END AND 2025 MID-YEAR



Revenues

2020-2024 SALES & USE TAX



Revenues, Cont.

Sales & Use Tax Comparison

Month	2024	2025	Difference
January	\$ 424,793	\$ 578,025	\$ 153,232
February	7,880,941	10,914,171	3,033,230
March	7,538,484	8,921,297	1,382,813
April	9,177,971	9,938,968	760,998
May	8,734,173	9,323,453	589,280
June	8,257,936	8,526,203	268,267
TOTAL	\$ 42,014,297	\$ 48,202,117	\$ 6,187,819
% Increase	14.73%		

Sales & Use Tax Year Over Year Comparison

Year	Total	% Change
2019	\$ 70,594,615	
2020	\$ 71,653,935	1.50%
2021	\$ 99,439,591	38.78%
2022	\$100,914,932	1.48%
2023	\$103,154,613	2.22%
2024	\$105,511,371	2.28%

Sales Tax

Year	Total	% Change
2019	\$ 42,063,813	
2020	\$ 43,590,530	3.63%
2021	\$ 52,149,042	19.63%
2022	\$ 60,790,483	16.57%
2023	\$ 66,293,161	9.05%
2024	\$ 70,104,669	5.75%

Year Over Year	Total
Q2 2024	\$ 26,930,976
Q2 2025	\$ 29,331,858

2025 Budget: \$69,059,821

2026 Projection: \$72,974,545

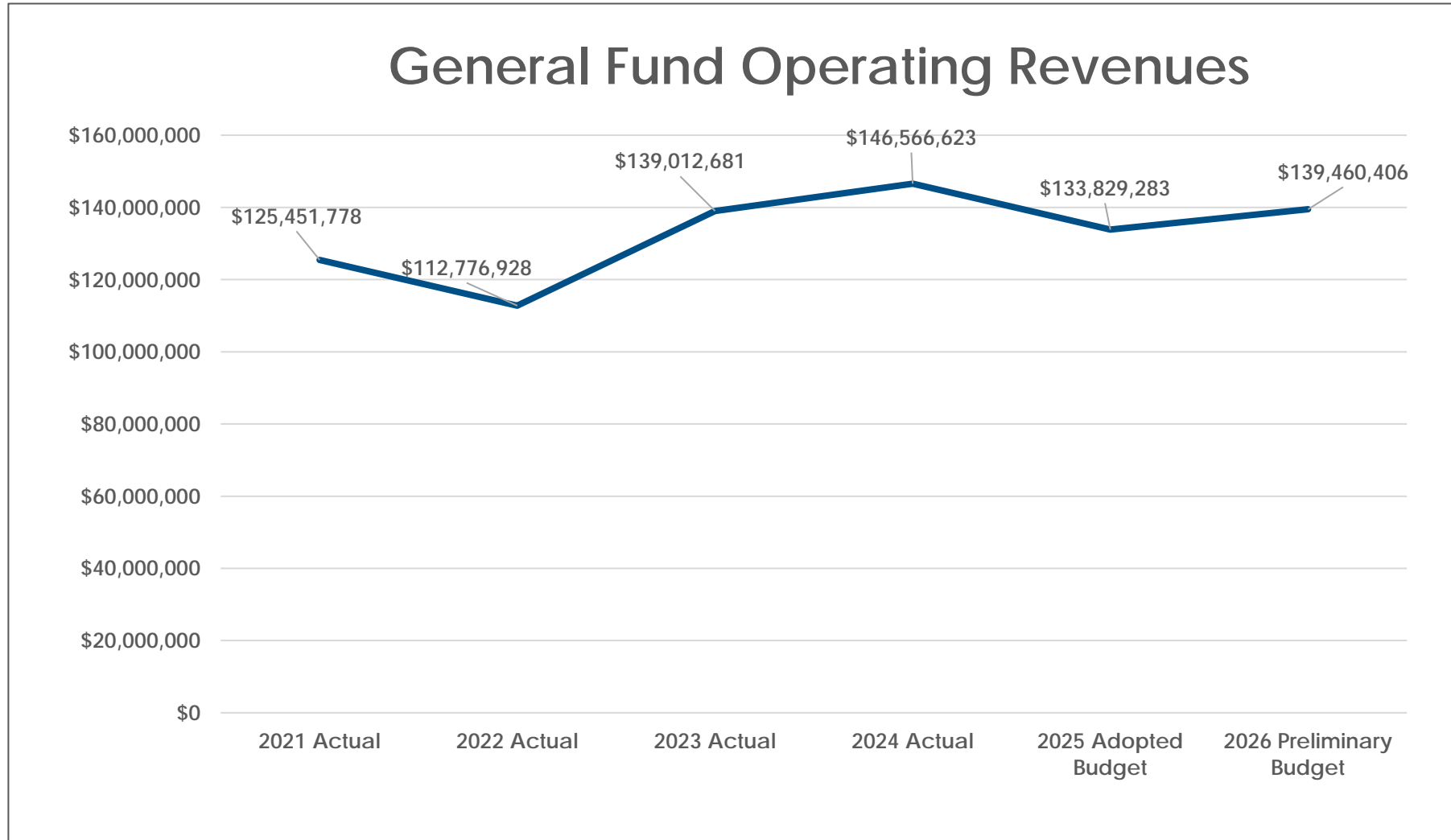
Use Tax

Year	Total	% Change
2019	\$ 28,530,802	
2020	\$ 28,063,405	-1.64%
2021	\$ 47,290,549	68.51%
2022	\$ 40,124,449	-15.15%
2023	\$ 36,861,451	-8.13%
2024	\$ 35,406,701	-3.95%

Year Over Year	Total
Q2 2024	\$ 15,083,321
Q2 2025	\$ 18,870,259

2025 Budget: \$37,428,711
2026 Projection: \$35,019,385

Revenues, Continued



Base Budget Process



Conduct a detailed base budget analysis every 2-3 years, with the next detailed analysis to occur for the 2027 budget process



For the interim years, Line by line discussion with departments to determine if the application of an inflation factor is appropriate or if reductions can be made



Process is designed to create the meaningful outcome of “right-sizing” budgets at the line-item level, which may result in a recommended increase or decrease based upon historical trend analysis

Expenditure Categories

Salaries- includes all FTE and part time staff

Benefits- FICA, Medicare, Retirement, Health insurance Etc.

Contract Services- amounts paid to contract staff such as temporary employees

Services and Charges-amounts paid for services rendered by outside vendors

Materials & Supplies-tangible goods needed for service delivery

Capital Outlay- amounts spent on goods that have long term value to the City

Base Budgets

General Fund	2025 Adopted	2026 Base	Variance
Administration			
City Clerk	1,023,475	1,232,639	209,164
City Manager	3,559,316	4,124,872	565,556
Community Well-Being	774,445	839,330	64,885
Energy, Equity and Environment	520,108	532,524	12,416
Municipal Court	1,194,049	1,146,057	(47,992)
Community Development	8,645,952	9,151,988	506,036
Economic Opportunity & Cultural Affairs	3,152,516	3,348,771	196,255
Finance	10,167,963	8,424,390	(1,743,573)
Human Resources	3,238,089	5,682,419	2,444,330
Legal	2,219,152	2,436,535	217,383
Legislative	802,774	863,849	61,075
Parks, Recreation & Golf	20,289,940	22,758,647	2,468,707
Public Safety	37,212,674	40,962,467	3,749,793
Public Works	23,641,248	25,465,910	1,824,662
Grand Total	\$116,441,701	\$126,970,398	\$ 10,528,697

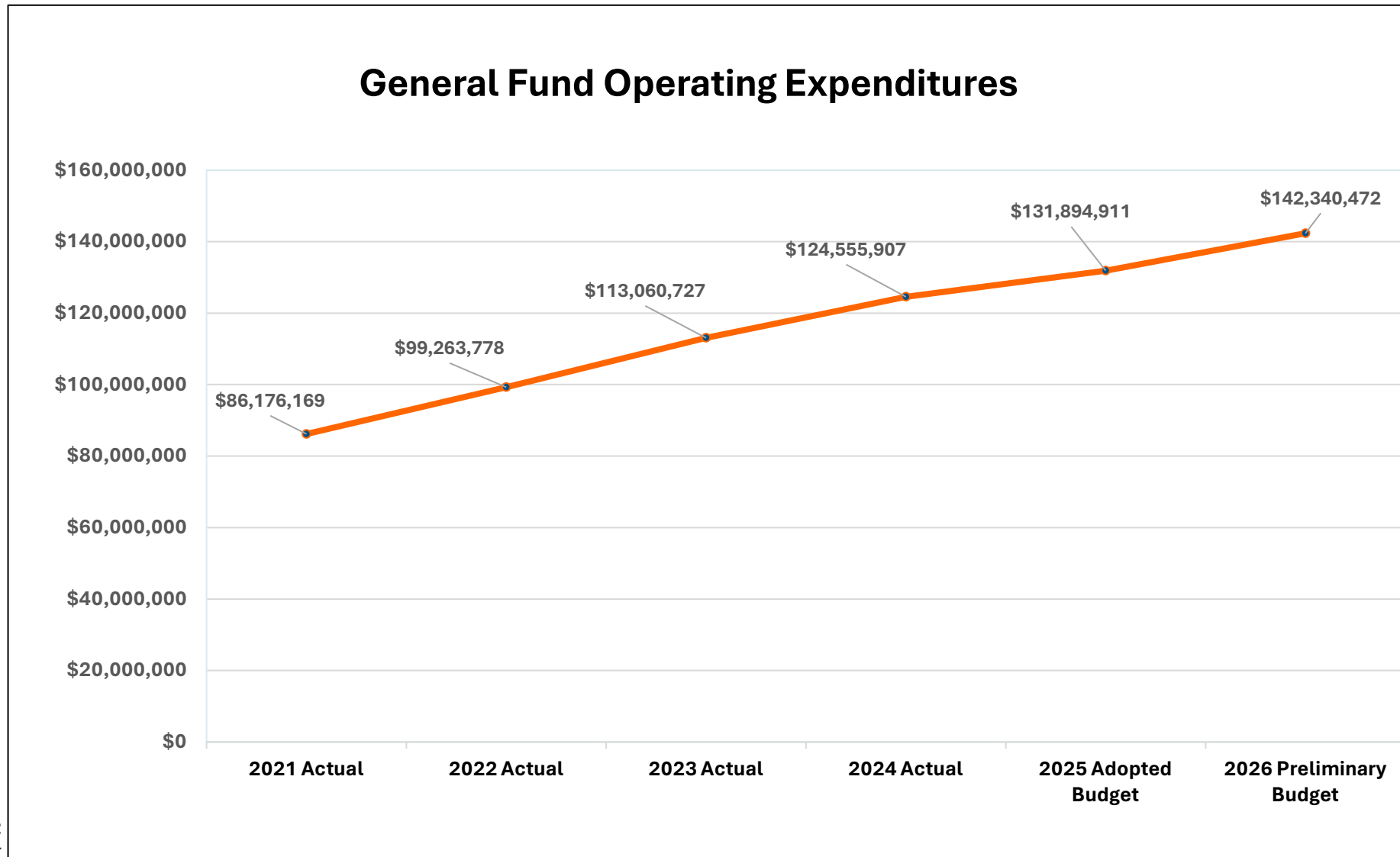
Internal Services Fund	2025 Adopted	2026 Base	Variance
Information Technology	\$ 12,630,805	\$ 13,340,227	\$ 709,422
Fleet	11,281,257	11,338,342	57,085
Facilities	4,977,251	6,030,831	1,053,580
Grand Total	\$ 28,889,313	\$ 30,709,400	\$ 1,820,087

Base Budget Variances

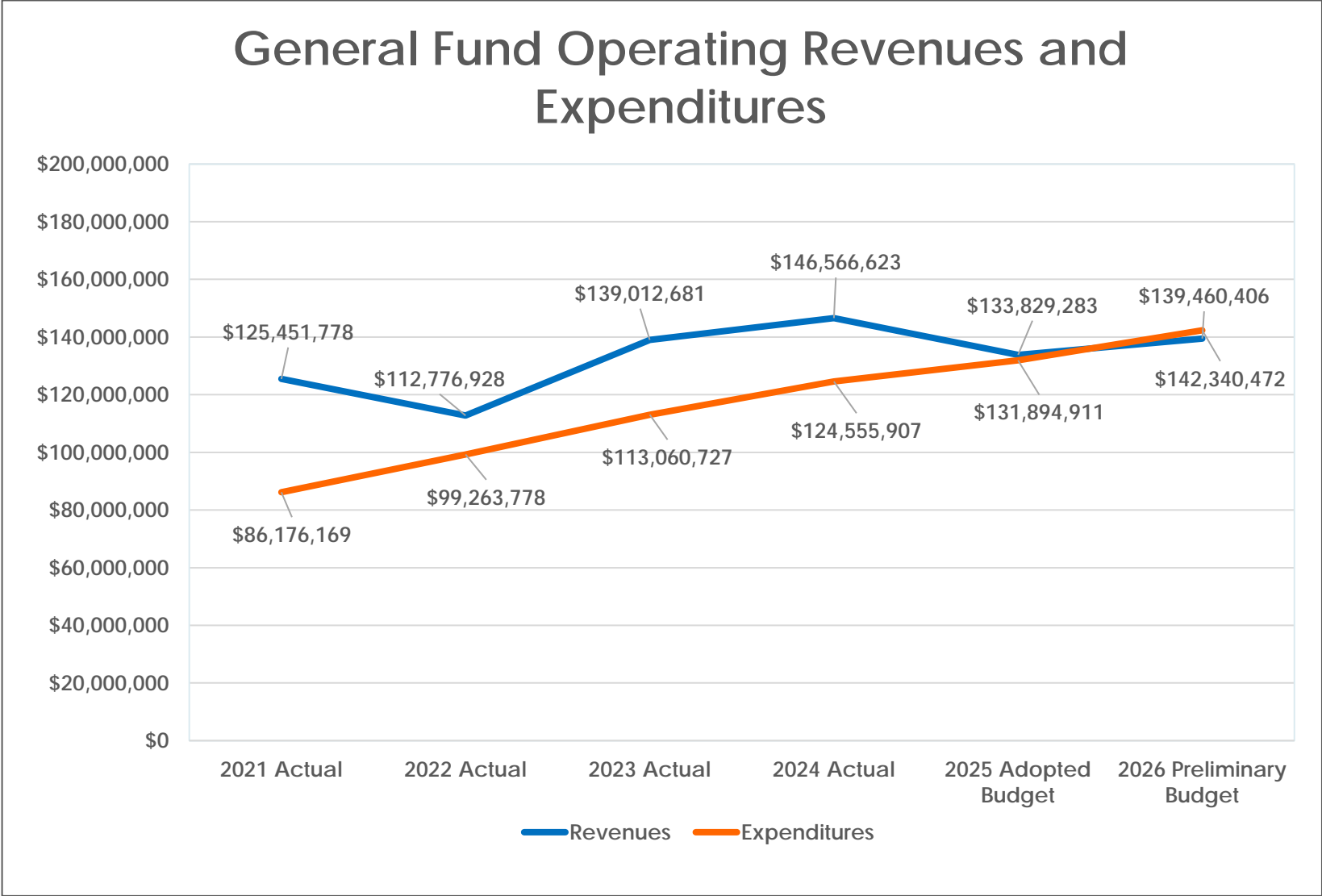
General Fund Departments	Variance Descriptions	Expenditure Change
Administration	Increase in Salaries (primarily Salaries Regular), Benefits, Contract Services, and Facility and Computer Allocations. Other Operating Expenses (postage) moving from Finance to City Clerk in 2026.	\$ 1,090,346
Community Development	Increases in Salaries and Benefits and allocations. Decrease primarily due to the Community Well-being Division moving to CMO. Other decreases in Outside Services, Credit Card Fee expenses, and Office Supplies.	506,036
Finance	Reduction due to transitioning Insurance, Worker's Compensation Benefits, and Property Casualty Insurance budgets to the Human Resources Department and Other Operating Expenses to the City Clerk division within CMO.	(1,743,573)
Human Resources	Increase due to transitioning Insurance, Worker's Compensation Benefits, and Property Casualty Insurance budgets from the Finance Department and increase to the Human Resources Investigations budget.	2,444,330
Legal	Increase in Salaries, Benefits, and Allocations.	217,383
Legislative	Increase in Facility and Computer Allocations and Career Development Meetings.	61,075
Parks, Rec, & Golf	Increase in Salaries (primarily Salaries Regular, Headguards, PT, and Tips), Benefits, Contract Services Security, Facility and Computer Allocations, Outside Services, Operating Supplies, and Capital Outlay Equipment.	2,468,707
Public Safety	Increase in Salaries (primarily Salaries Regular, Special Duty Assignment, and Overtime), Benefits, Allocations (primarily Computer), and Outside Services, and Operating Supplies.	3,780,231
Public Works	Increase for Salaries, benefits, Outside Services, On-Call and Snow salaries, and Streetlight Damage Repair budgets. Decrease in Labor/Seasonal salaries and Roadside Banner/Decorations budgets.	1,824,662
Total - General Fund Departments		\$ 10,649,197

Internal Service Fund Departments	Variance Descriptions	Expenditure Change
Fleet	Increase in Overtime Expenses, Benefits, Allocations, and Vehicle Depreciation.	\$ 57,085
Facilities	Increase primarily due to the addition of Custodial division.	1,053,580
Information Technology	Increase in Salaries and Benefits, Operating Supplies, and Hardware and Software Replacement, Maintenance, and Upgrades. Decrease of \$1.5M transfer out for 2025 IT related projects using IT Retained Earnings.	709,422
Total - Internal Service Fund Departments		\$ 1,820,087

Expenditures



Revenue & Expenditures



Sources & Uses – Total General Fund

General Fund	2026 Preliminary		
	2025 Budget	Budget	Variance
Revenues			
Taxes	117,471,658	118,268,151	\$ 796,493
Licenses and Permits	4,726,182	5,056,833	330,651
Intergovernmental	116,302	98,079	(18,223)
Charges for Services	7,953,634	10,317,259	2,363,625
Fines and Forfeits	1,361,909	1,408,712	46,803
Investment Earnings	1,500,000	3,616,971	2,116,971
Miscellaneous	699,598	694,401	(5,197)
Total Revenues	133,829,283	139,460,406	\$ 5,631,123
Expenditures			
Administration	11,626,025.00	12,088,042.00	\$ 462,017
Human Resources	3,238,089.00	5,682,419.00	2,444,330
Finance	10,167,963.00	8,424,390.00	(1,743,573)
Community Development	8,645,952.00	9,151,988.00	506,036
Public Safety	37,212,674.00	40,962,497.00	3,749,823
Public Works	23,641,248.00	25,465,910.00	1,824,662
Parks, Recreation and Golf	20,289,940.00	22,758,647.00	2,468,707
Legal	2,219,152.00	2,436,535.00	217,383
Debt Service	1,839,676.00	1,843,681.00	4,005
Total Expenditures	118,880,719.00	128,814,109.00	\$ 9,933,390
Income/(Loss)			
	14,948,564.00	10,646,297.00	\$ (4,302,267)

Sources & Uses – General Fund, Continued

General Fund	2026 Preliminary		
	2025 Budget	Budget	Variance
Other Financing Sources (Uses)			
Transfers In			
Transfers Out			
Debt - 2015	2,938,211.00	3,257,500.00	
Debt - 2016 2K	1,461,080.00	1,459,875.00	
Debt - 2022 A/B/C	8,573,141.00	8,569,398.00	
Elected Officials Retirement	41,760.00	36,480.00	
CIP-Indirect Allocation	189,933.00	203,110.00	
CIP GF	3,000,000.00		
CIP 2K	750,000.00		
CIP IT TIIP	707,500.00		
Total Other Financing Sources (Uses)	(17,661,625.00)	(13,526,363.00)	\$ -
Ending Fund Balance	(2,713,061.00)	(2,880,066.00)	\$ 81,935,710

Sources & Uses – GF (2K Portion)

2K Revenue		
Anticipated 1% Tax revenue	\$	23,296,482
Outdoor Pool Revenue	\$	304,100
New Rec Center Revenue	\$	1,732,066
Total Revenue	\$	25,332,648
Indirect Cost 15%	\$	1,543,009
Indirect Cost 20%	\$	203,110
2k Model	\$	11,302,274
Debt - 2016 2K	\$	1,459,875
Debt - 2022 A/B/C	\$	8,569,398
Total Expense	\$	23,077,666
Surplus	\$	2,254,982

Sources & Uses – GF (Non- 2K Portion)

Non 2K		
General Fund	\$	114,127,758
2k Indirect	\$	1,746,119
Total Revenue	\$	115,873,877
Operating	\$	117,786,835
Debt - 2015	\$	3,257,500
Elected Officials Retirement	\$	36,480
CIP-Indirect Allocation	\$	203,110
Total Expense	\$	121,283,925
Deficit	\$	(5,410,048)

Budget Calendar Next Steps

Date	Activity
08/04/25	Preliminary Budget Session
08/11/25	Preliminary Budget Session
08/18/25	Preliminary Budget Session
09/08/25	Council Budget Workshop
10/20/25	Open Public Hearing on Budget
11/03/25	Close Budget Hearing/Adoption

Human Resources 2026 Budget Presentation

August 4th, 2025

Carlton Babbidge, Acting Director of Human Resources



Quality Community for a Lifetime





Department Overview

Mission

The Department of Human Resources' mission is to provide transformational and innovative leadership and best practices in recruitment and selection, learning and development, compensation and classification, employee benefits, employee relations, employee engagement and appreciation, and legal responsibilities.

Divisions

- Organizational Development
- Risk Management
- Human Resources

Key Responsibilities

- Talent Acquisition
- Employee Relations
- Learning & Development,
- Employee Benefits, Wellness, and Recognition,
- Employee Record & Data Management
- Workplace Safety, and Risk Management
- Legal Compliance and Collective Bargaining



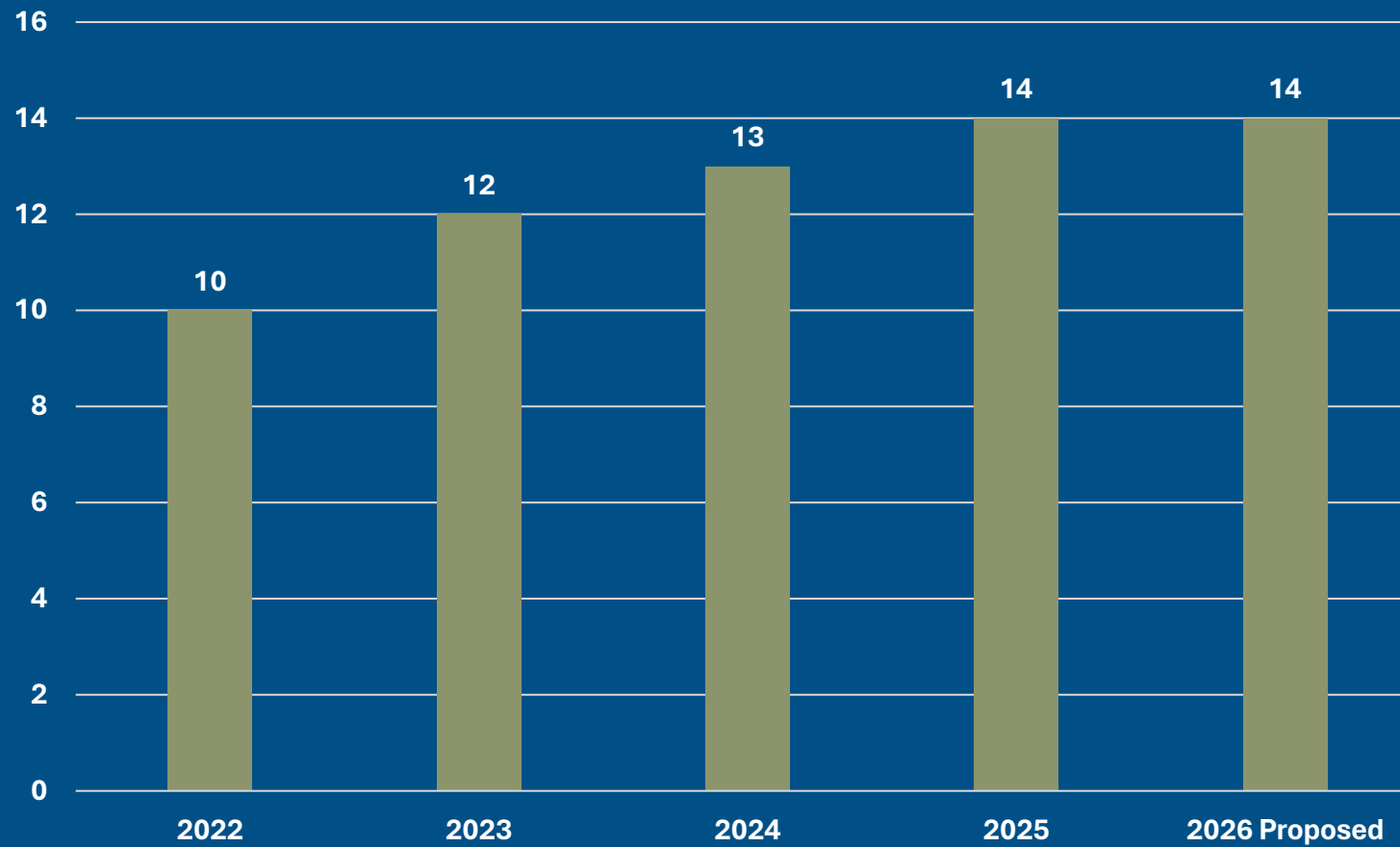
Department Overview



- The Benefits Fund is one of four Internal Service Funds (ISFs) at Commerce City
- The ISF service areas are funded via allocation of their costs to City user departments – this results in revenue for the ISF that is equal to the total of costs allocated to the user departments
- The Benefits Internal Service Fund was created in 2023 to account for employees' medical and dental benefits.
- The City subsidizes a portion of the medical and dental plans with cost-share responsibilities from employees
- This fund does not contain FTEs



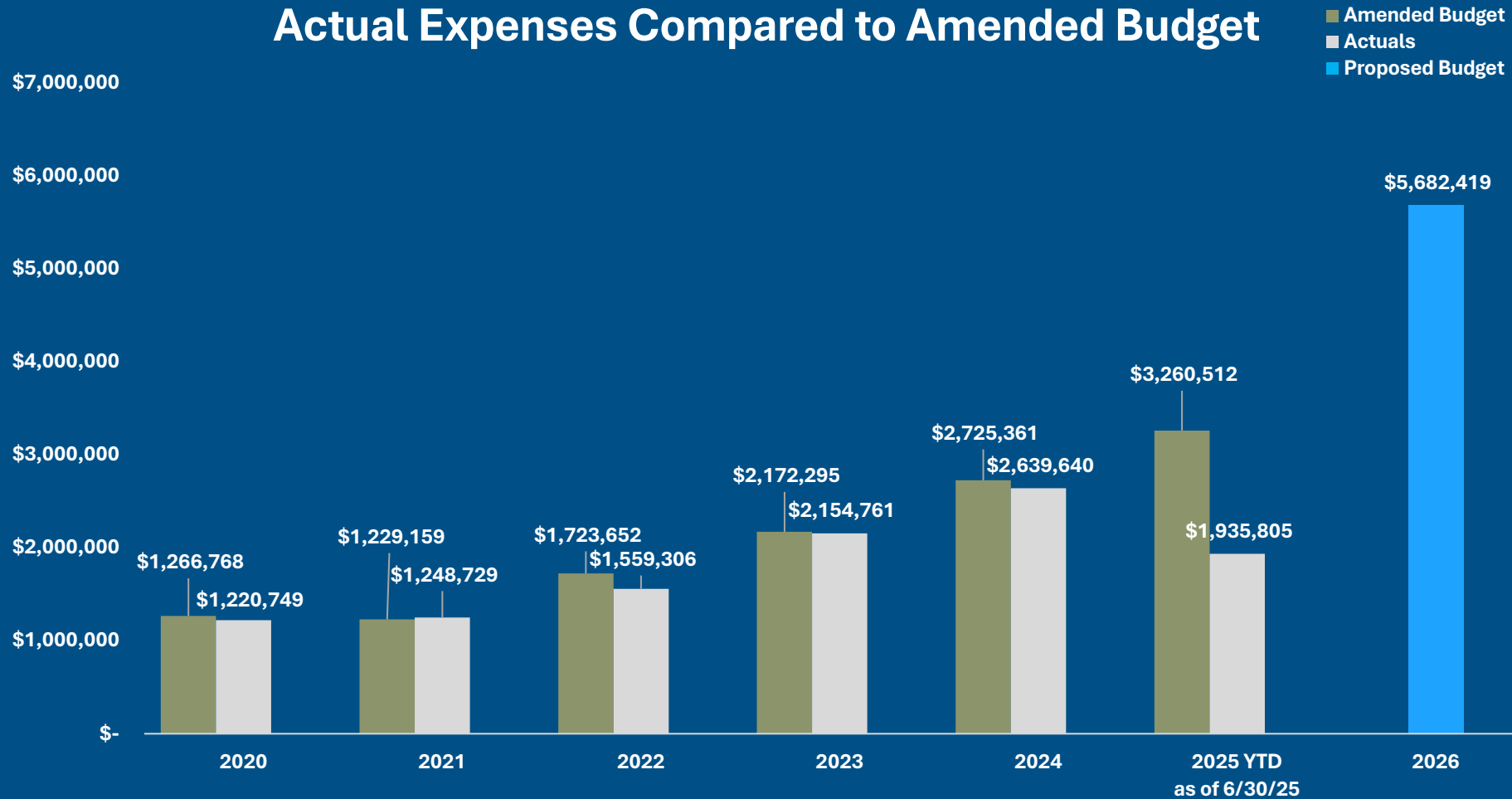
FTE History





Financial Summary – Human Resources

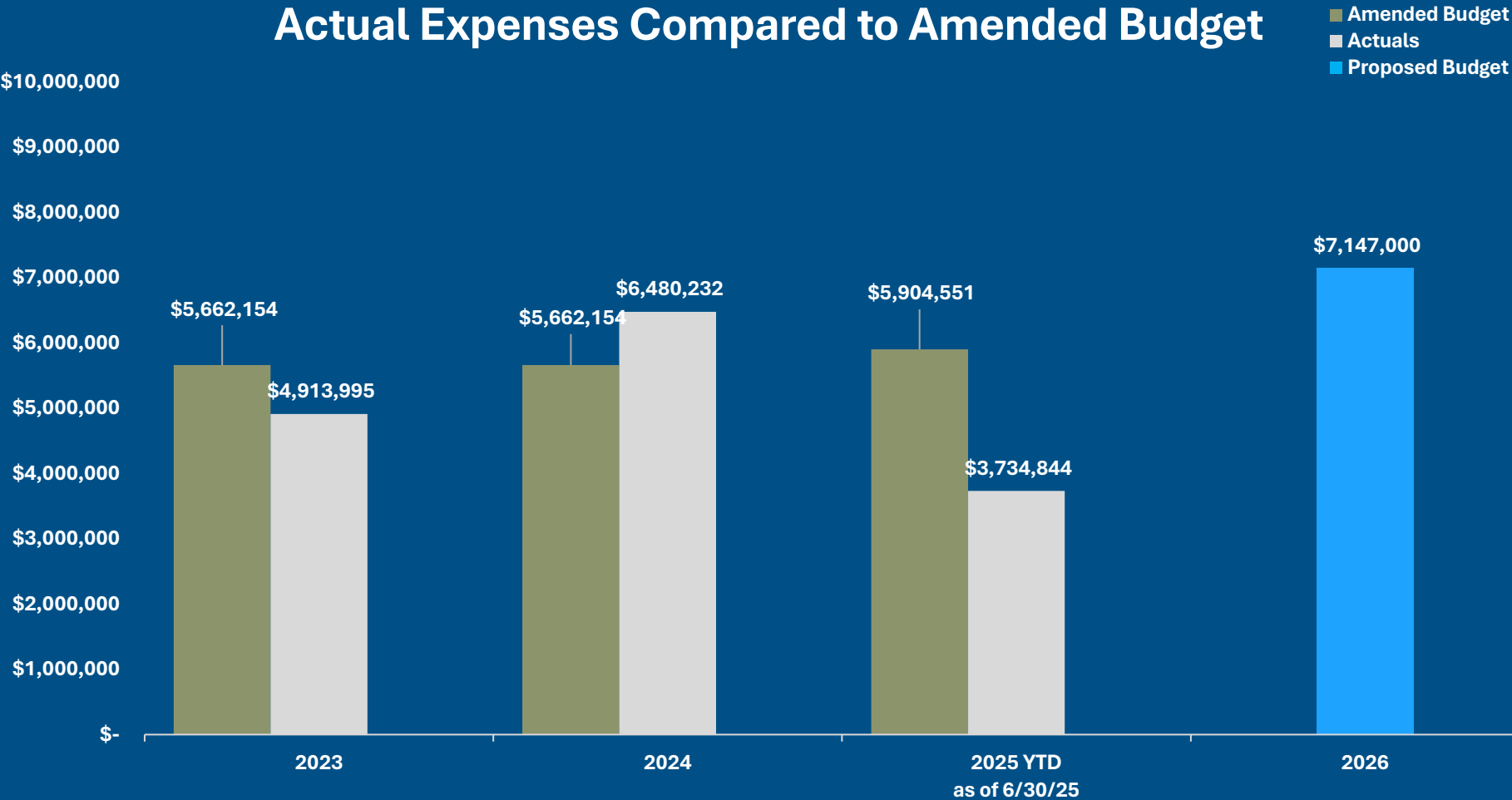
Actual Expenses Compared to Amended Budget





Financial Summary - Benefits ISF

Actual Expenses Compared to Amended Budget

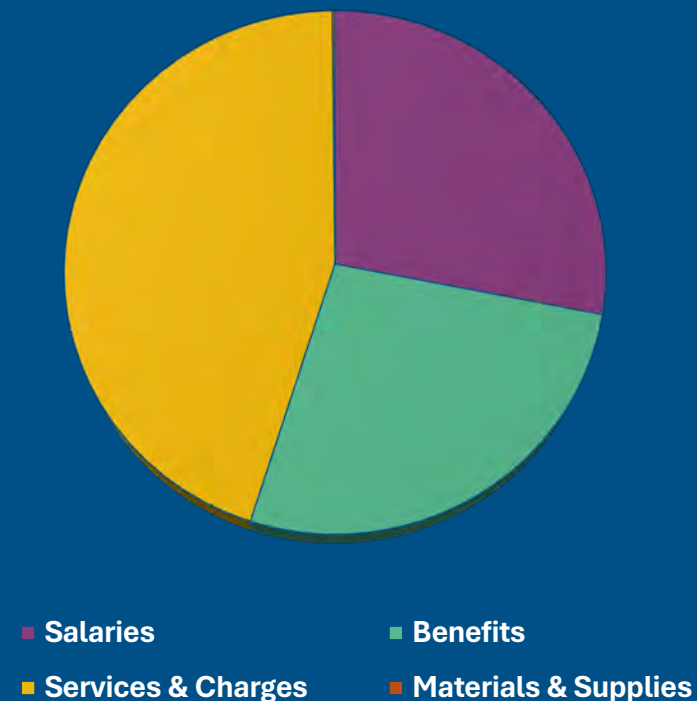




2026 Proposed Budget

Revenues and Expenditures	Budget
Total Revenue	\$ 0
Expenditures	
Salaries	\$ 1,596,188
Benefits	1,522,961
Services & Charges	2,553,570
Materials & Supplies	9,700
Total Expenditures	\$ 5,682,419

2026 Proposed Budget by Category





Moving Forward

2025 Accomplishments

- Employee Engagement/Stay Survey
- Implicit Bias in Hiring Awareness Training
- Citywide FMLA training
- Employee Policy Manual Rewrite

2026 Key Initiatives

- Manager/Supervisor Training Series Launch
- Performance Management Program & System Implementation
- Succession and Workforce Planning Program

Thank you!

Finance 2026 Budget Presentation

August 4th, 2025

Theresa Wilson, Director of Finance



Quality Community for a Lifetime





Department Overview

Mission

To provide responsive, professional, and ethical administrative and fiscal services to meet the needs of the public, the City Council, and all City departments.

Divisions

- Internal Services
- Financial Services
- Financial Planning and Budgeting
- Tax
- Procurement

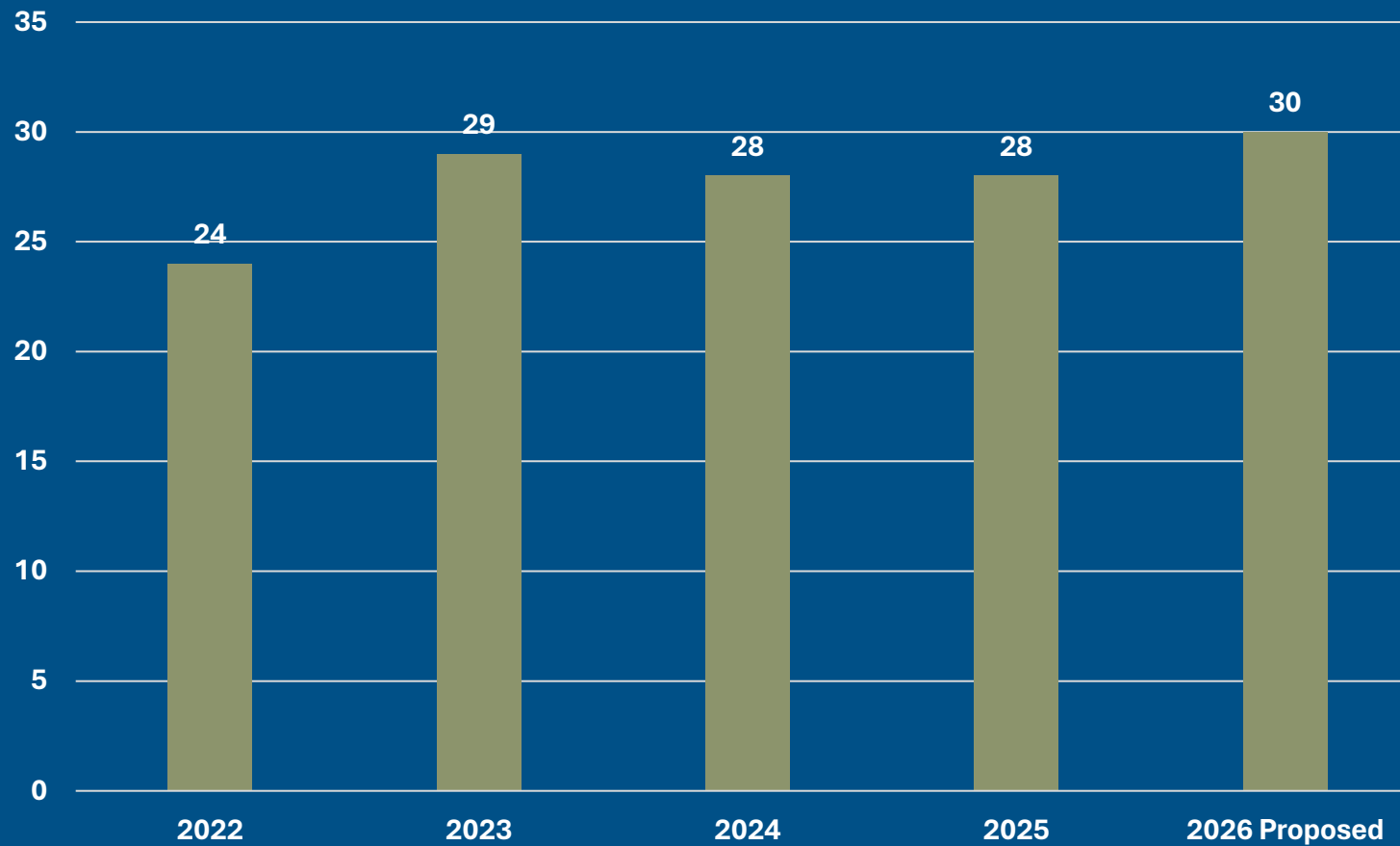
Key Responsibilities

- Manage the overall financial well-being of the City
- Maintain all financial record-keeping and reporting functions required by the City Charter
- Lead the annual budget process, prepare the ACFR, manage the City's investments and debt issuances, administer and collect sales and use tax, support citywide grant and procurement efforts





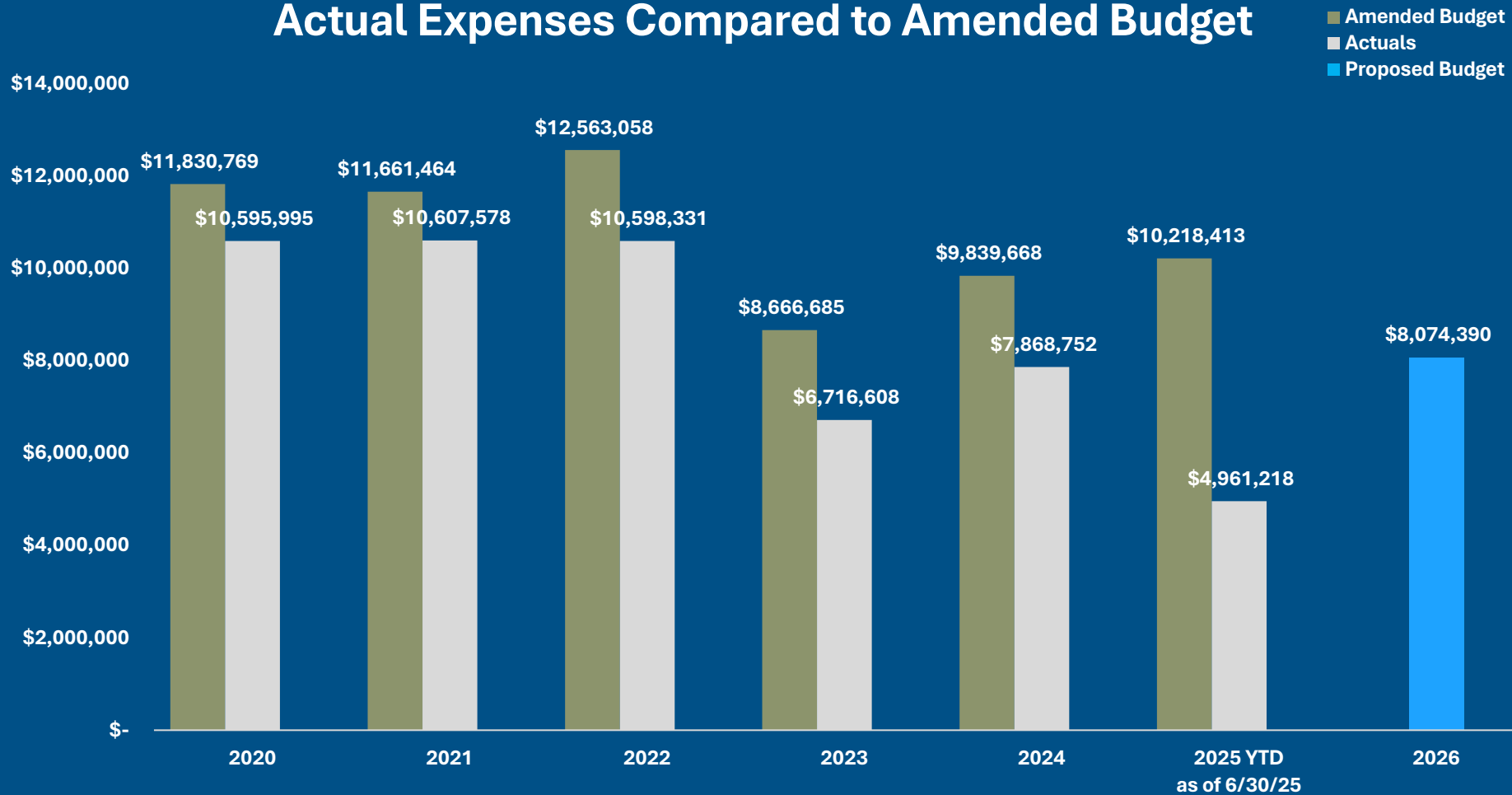
FTE History





Financial Summary

Actual Expenses Compared to Amended Budget





2026 Proposed Budget

Revenues and Expenditures	Budget
Total Revenue	\$ 0
Expenditures	
Salaries	\$ 4,500,100
Benefits	1,850,272
Services & Charges	1,710,617
Materials & Supplies	13,400
Total Expenditures	\$ 8,074,390

2026 Proposed Budget by Category



■ Salaries ■ Benefits
■ Services & Charges ■ Materials & Supplies



Moving Forward

2025 Accomplishments

- Conducted an extensive base budget analysis using 5-years of actuals and detailed analytics
- Launched the Long-Term Financial Planning process; this is the first LTFP process since 2010
- Recruited and hired the City's first Procurement Officer and established a procurement team of three by re-allocating two existing FTE to begin centralizing the procurement function
- Completed the 2024 financial audit and ACFR, receiving an unmodified (clean) opinion for both the financial statement audit and single audit (federal funds use)
- Developed a new quarterly financial report format

2026 Key Initiatives

- Maintain an annual budget utilization rate within 2% of appropriated budget
- Finalize and implement the long-term financial plan, including public engagement efforts related to budget balancing options, as needed
- Implement a new Budget/ACFR Builder software to create efficiencies for staff and ensure ADA document accessibility requirements are met
- Continue to centralize procurement and implement the requisition to purchase order process

Thank you!

Community Development 2026 Budget Presentation

August 4th, 2025

Jeff Brasel, Director of Community Development



Quality Community for a Lifetime





Department Overview

Mission

The Department of Community Development's mission is to guide the orderly growth and development of Commerce City and to maintain an attractive and healthy place to live, work, and play.

Divisions

- CD Administration
- Planning
- Building Safety
- CDBG
- Code Enforcement

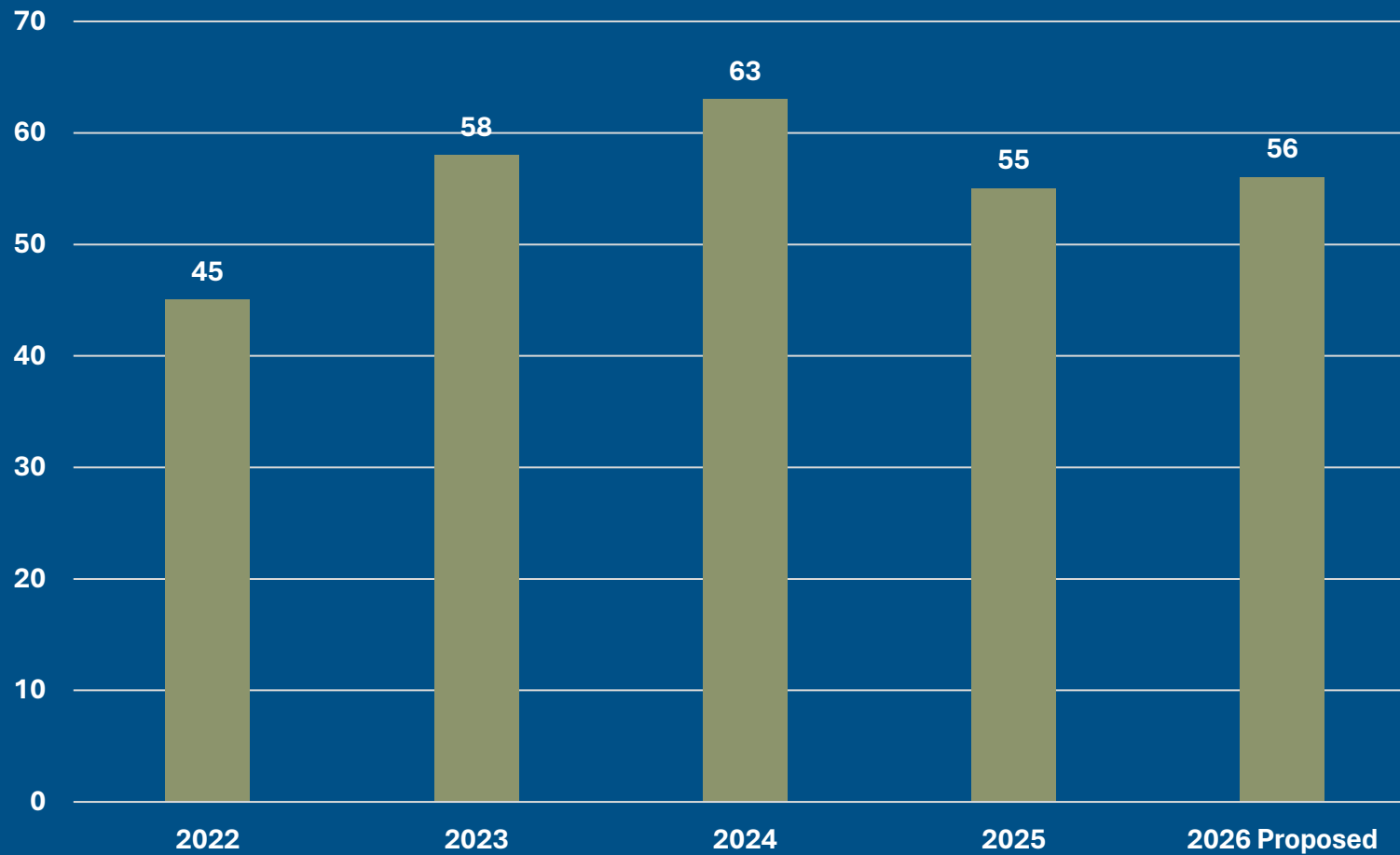
Key Responsibilities

- Administers all development functions of the city including zoning, subdivision, engineering, and building permitting
- Performs inspections related to building and development activities in the community.
- Enforcement of codes and ordinances pertaining to zoning and property maintenance violations and coordination of graffiti removal and abatement
- Administration of Community Services programs including housing rehabilitation, and the Community Development Block Grant





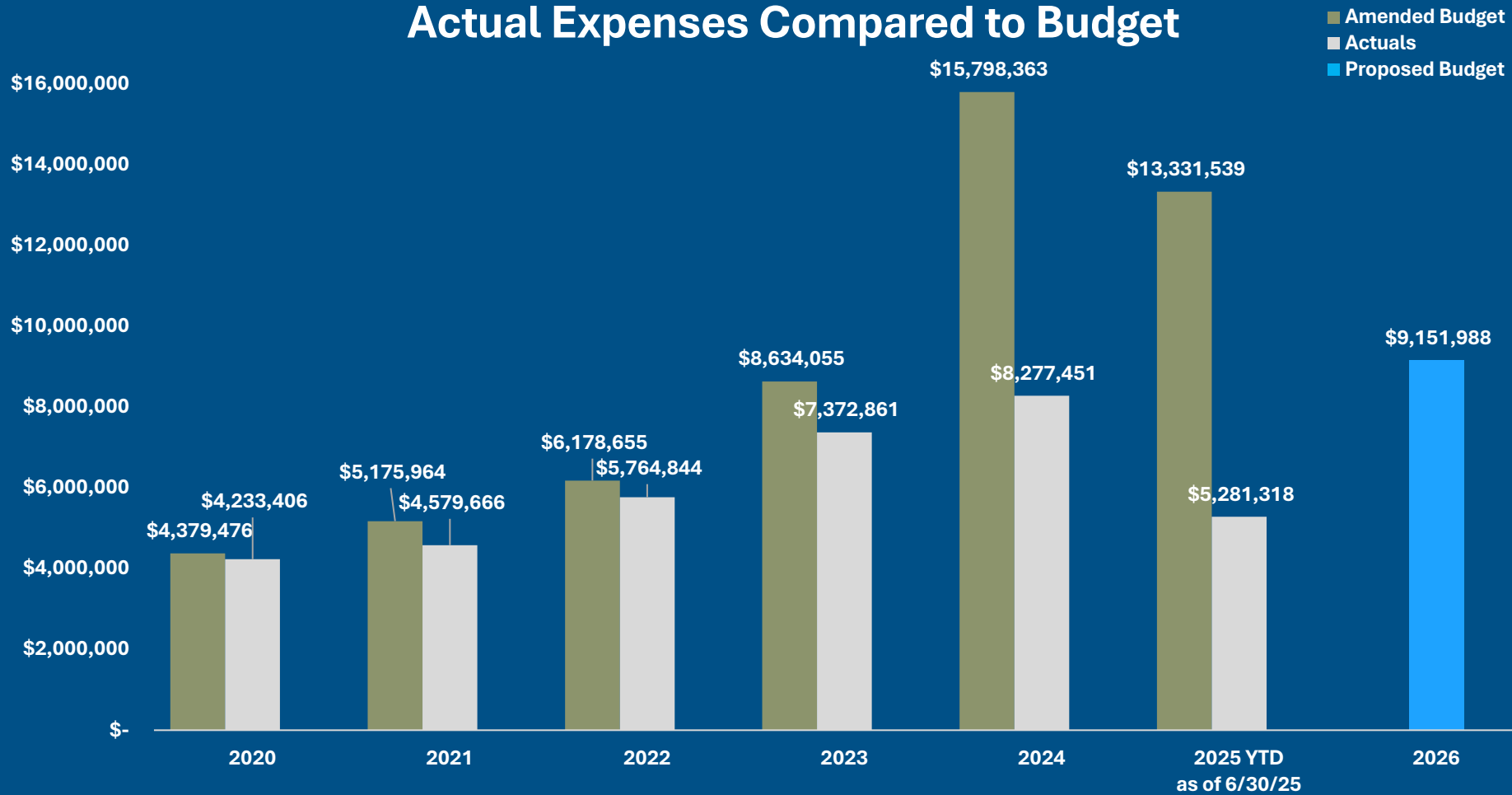
FTE History





Financial Summary

Actual Expenses Compared to Budget

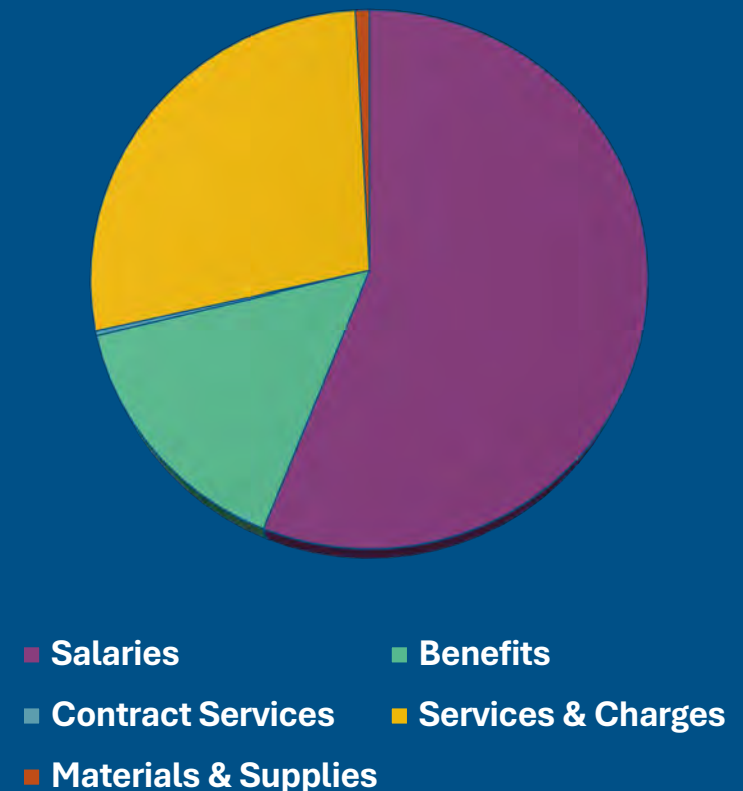




2026 Proposed Budget

Revenues and Expenditures	Budget
Total Revenues	\$ 5,164,964
Expenditures	
Salaries	\$ 5,125,502
Benefits	1,387,420
Contract Services	25,000
Services & Charges	2,536,766
Materials & Supplies	77,300
Total Expenditures	\$ 9,151,988

2026 Proposed Budget by Category





Moving Forward

2025 Accomplishments

- Adoption of the 2025 Land Development Code
- Housing Needs Assessment
- Community Programs: Day of Service, ACT – Housing Rehabilitation & Code Compliance Support

2026 Key Initiatives

- Legislative Rezoning / Engineering Standards and Specs Update
- Housing Action Plan
- Community Programs: Neighborhood Clean-up Initiative

Thank you!

Public Safety 2026 Budget Presentation

August 4th, 2025

Darrel Guadnola, Chief of Police



Quality Community for a Lifetime





Department Overview

Mission

The Commerce City Police Department is committed to displaying and holding ourselves accountable to our five core values every day in every interaction: Trust, Respect, Excellence, Leadership, and Restraint.

Divisions

- Administration
- Support Operations
- Patrol Operations
- Community Justice
- Training and Recruitment
- Emergency Management

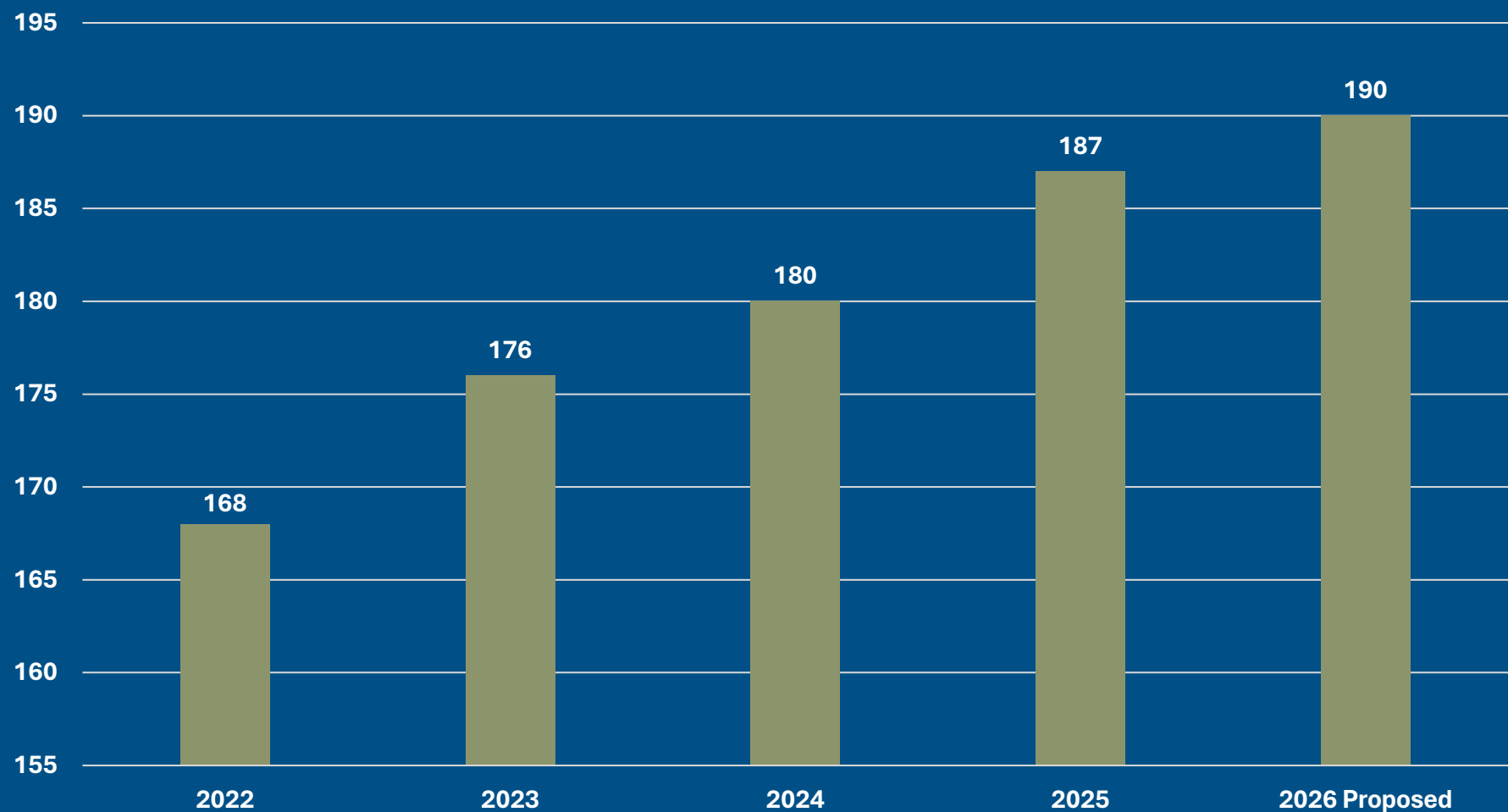
Key Responsibilities

- Provide law enforcement services to the residents, businesses, and visitors to Commerce City
- Patrol Services
- Investigate crime and complete crime reporting requirements
- File cases and coordinate with the District Attorney's Office in the prosecution of criminals
- Enforce municipal codes and other criminal laws
- Maintain and distribute police reports to members of the public, courts, and other City departments as needed





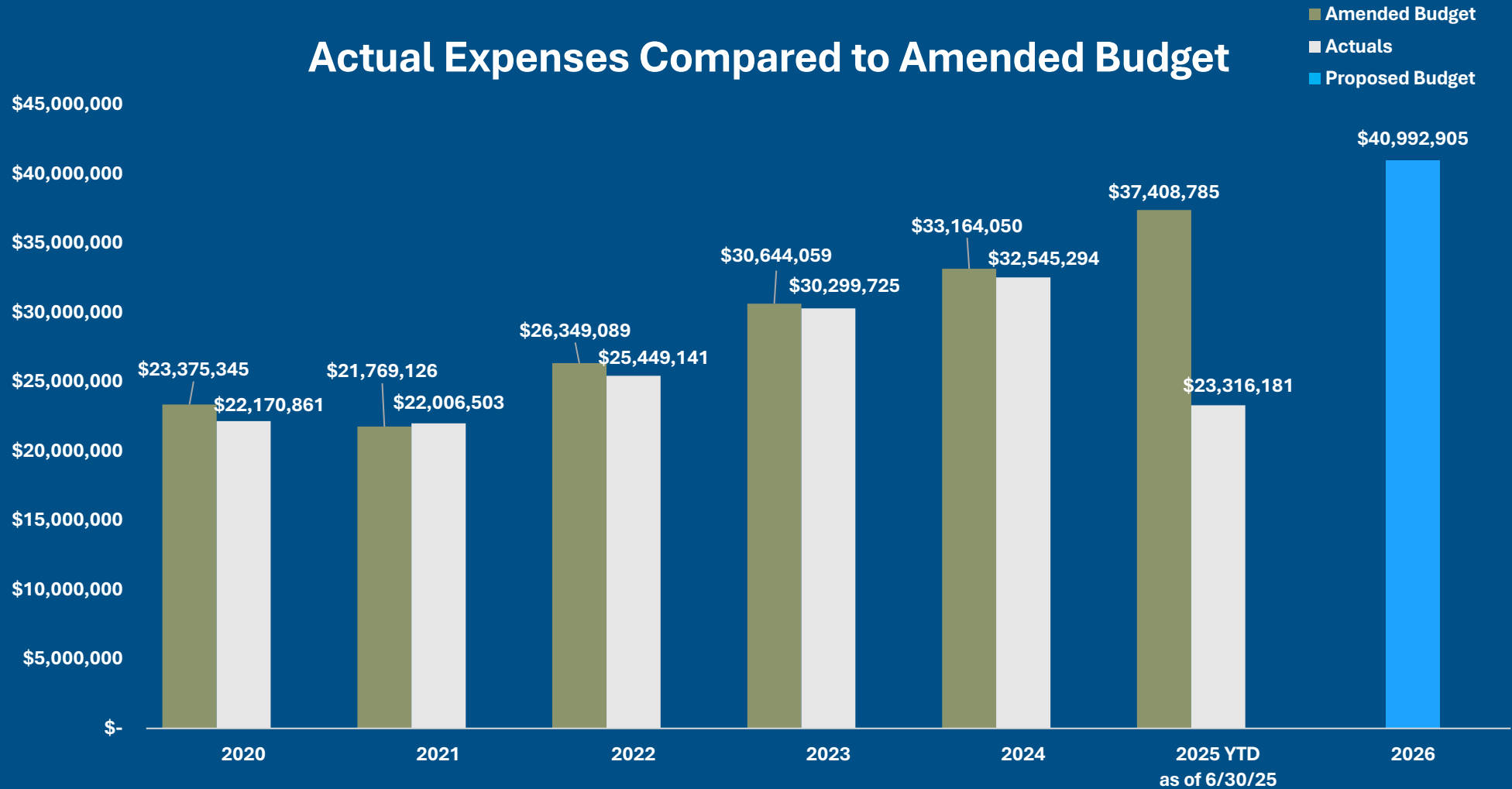
FTE History





Financial Summary

Actual Expenses Compared to Amended Budget

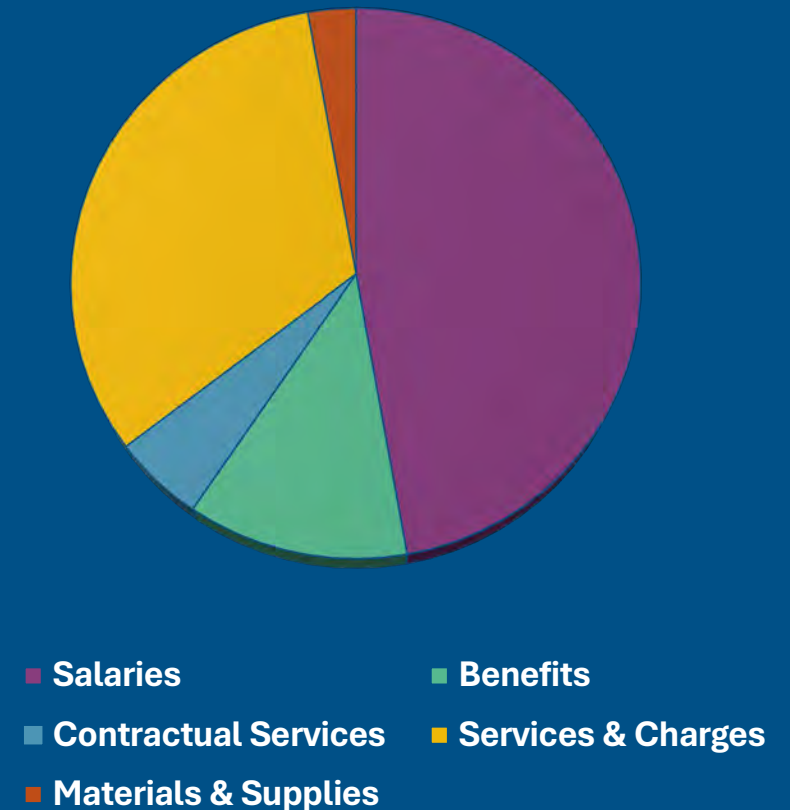




2026 Proposed Budget

Revenues and Expenditures	Budget
Total Revenues	\$ 1,547,530
Expenditures	
Salaries	\$ 19,359,616
Benefits	4,989,405
Contract Services	2,087,400
Services & Charges	13,402,984
Materials & Supplies	1,153,500
Total Expenditures	\$ 40,992,905

2026 Proposed Budget by Category





Moving Forward

2025 Accomplishments

- Citywide Emergency Operations Plan Updated
- K-9 Unit Established and Two Dogs put in Service – K9 Delta, and K9 Holland
- Drone as First Responder Program Created
- National Accreditation Achieved through CALEA (anticipated November 2025)

2026 Key Initiatives

- DFR Integration into Real Time Crime Center
- Expand Hours of DFR/RTCC Operations and Expand K9 Program
- Continue to Leverage Technology to Provide Highest Level of Public Safety Possible
- Refine hiring practices to allow for rapid response to evolving public safety needs, consistently aligning staffing needs with leading practices to achieve the highest service delivery possible.

Thank you!

Public Works, Fleet, and Facilities 2026 Budget Presentation

August 4th, 2025

Jenna Hahn, Director of Public Works



Quality Community for a Lifetime





Department Overview

Mission

The Public Works Department's number one goal is public safety. The department provides services that improve, maintain, and add to the city's environment and transportation network.

Divisions

- PW Administration
- Street and Traffic Maintenance
- Engineering
- Parks Maintenance
- Refuse Collection
- ISF – Fleet
- ISF - Facilities

Key Responsibilities

- Maintain over 260 miles of streets with bridges, traffic signals, bike lanes, sidewalks, the stormwater system, and 840 acres of parks and open space.
- Plan, manage, and ensure a safe and reliable transportation network for all roadway users.
- Develop and manage the capital investment program.



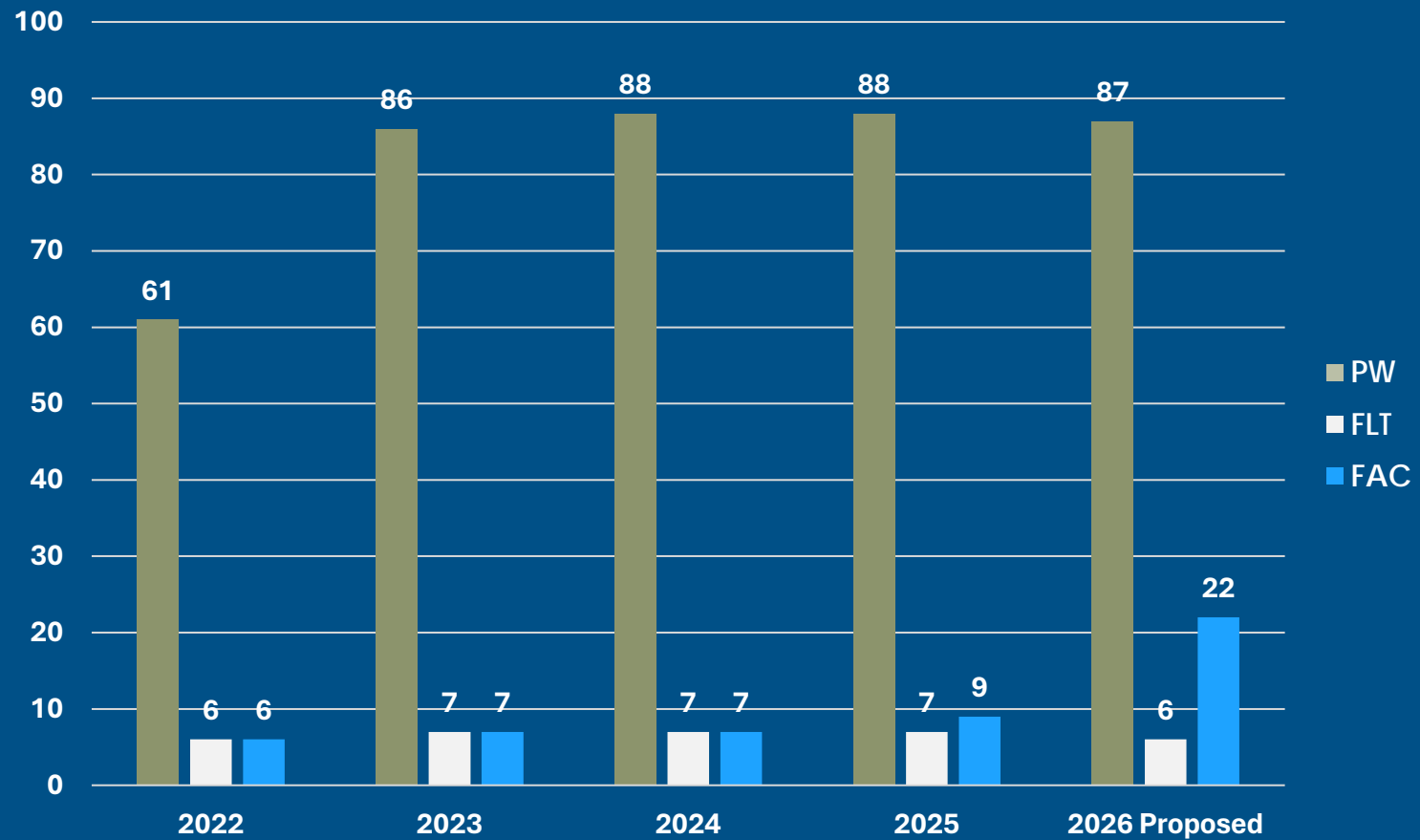
Department Overview



- The Fleet and Facilities Divisions are two of four Internal Service Funds (ISFs) at Commerce City
- The ISF service areas are funded via allocation of their costs to City user departments – this results in revenue for the ISF that is equal to the total of costs allocated to the user departments
- The Facilities Division maintains and provides services to all city buildings to keep them in their existing state or to preserve them from decline or failure. Its costs are allocated out to all other City departments and are calculated by square footage
- The Fleet Division provides preventative maintenance and repairs all city vehicles. It also procures and replaces most motorized equipment and places those items into service



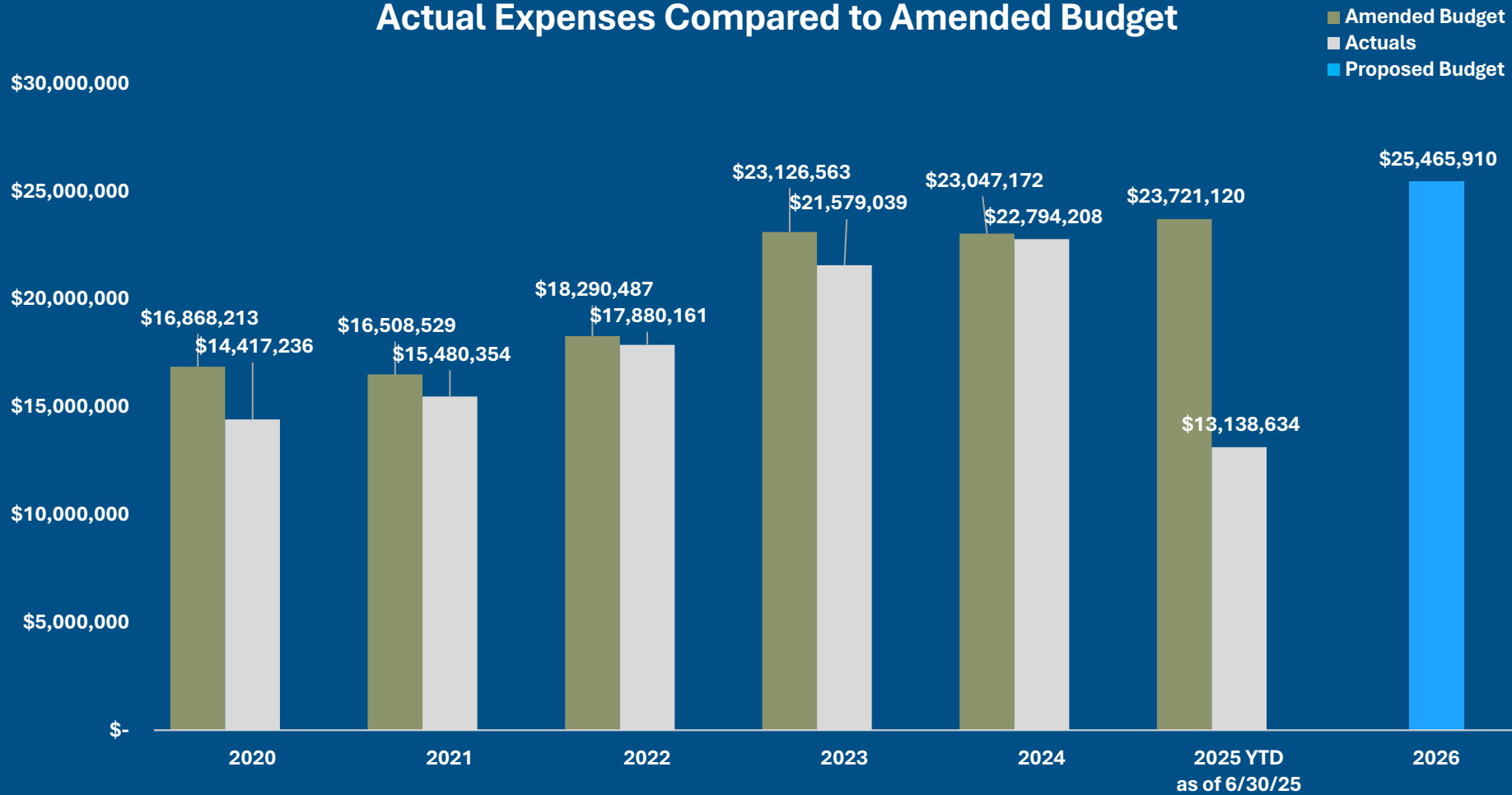
FTE History





Financial Summary – Public Works (GF)

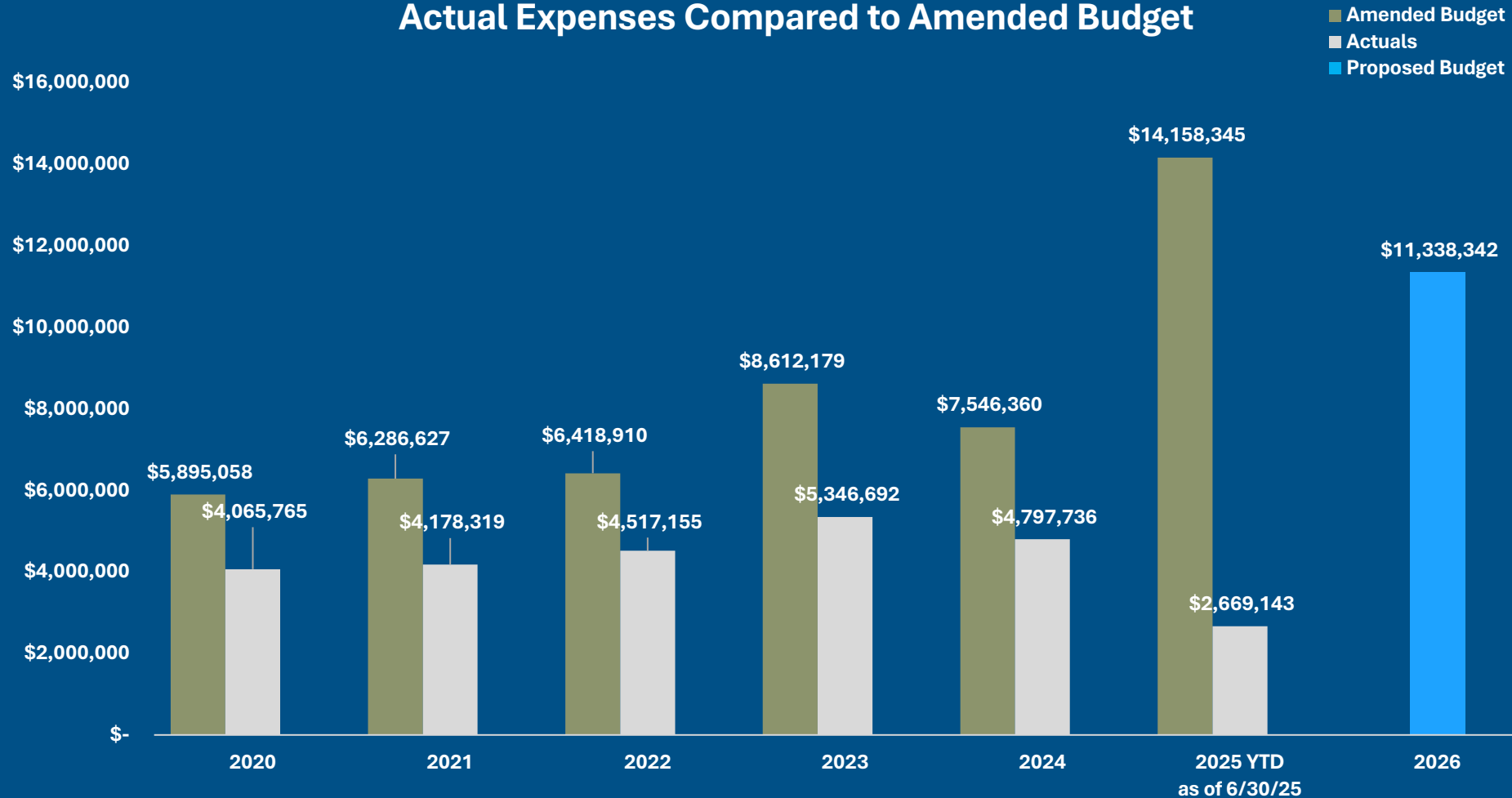
Actual Expenses Compared to Amended Budget





Financial Summary – Fleet

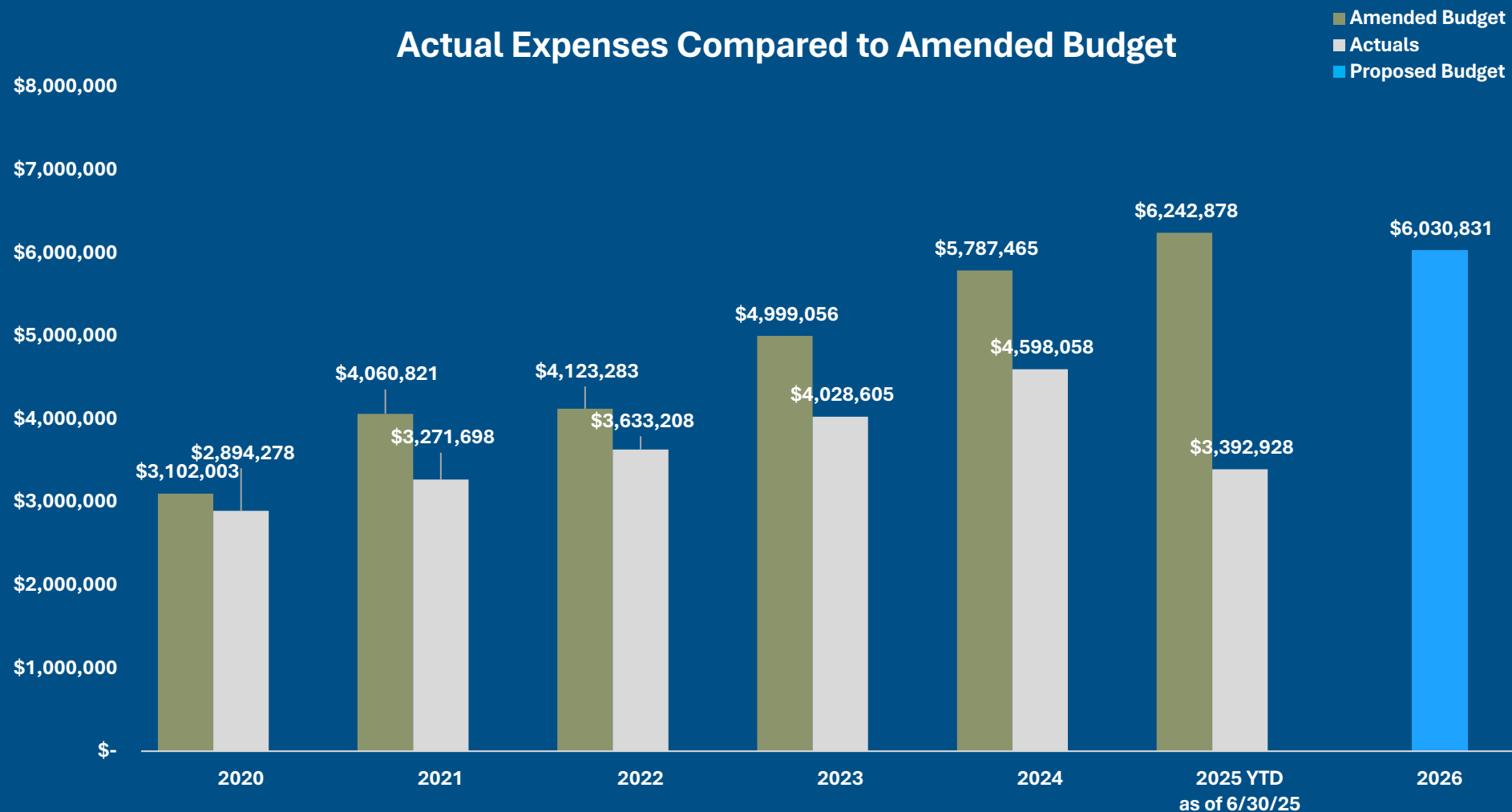
Actual Expenses Compared to Amended Budget





Financial Summary - Facilities

Actual Expenses Compared to Amended Budget

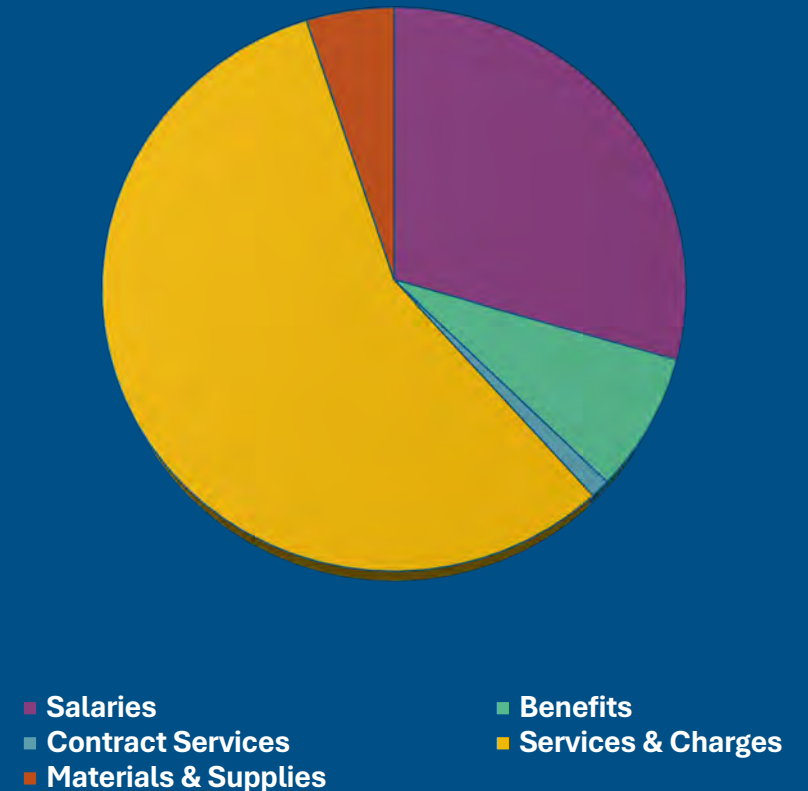




2026 Proposed Budget – Public Works (GF)

Revenues and Expenditures	Budget
Total Revenue	\$ 1,609,611
Expenditures	
Salaries	\$ 7,518,331
Benefits	1,993,441
Contract Services	271,500
Services & Charges	14,403,738
Materials & Supplies	1,278,900
Total Expenditures	\$ 25,465,910

2026 Proposed Budget by Category

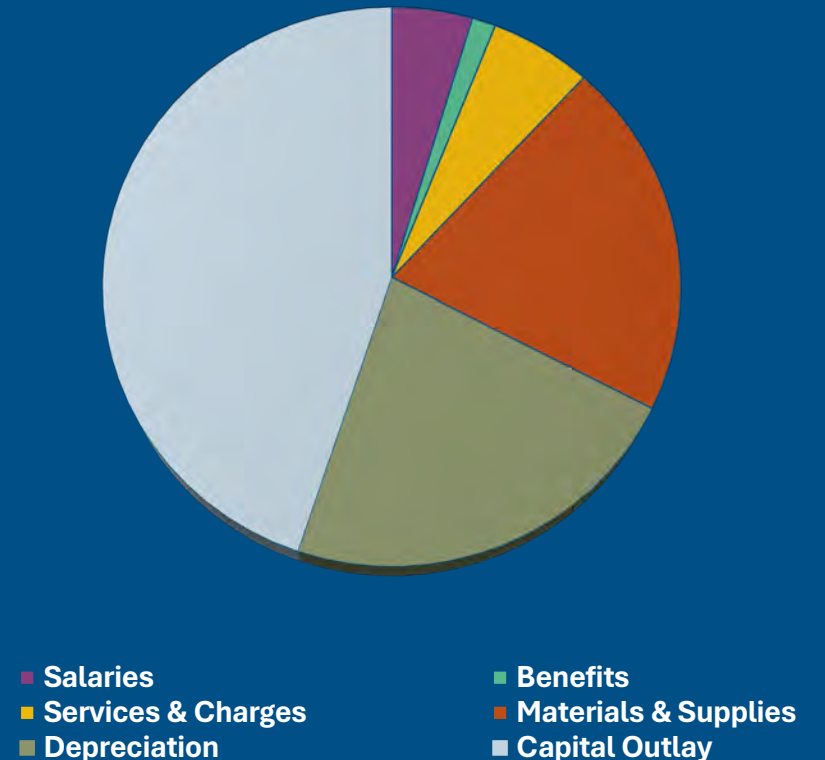




2026 Proposed Budget – Fleet

Revenues and Expenditures	Budget
Total Revenue	\$ 0
Expenditures	
Salaries & Benefits	\$ 527,444
Benefits	154,576
Services & Charges	667,761
Materials & Supplies	2,349,900
Depreciation	2,546,061
Capital Outlay	5,092,600
Total Expenditures	\$ 11,338,342

2026 Proposed Budget by Category

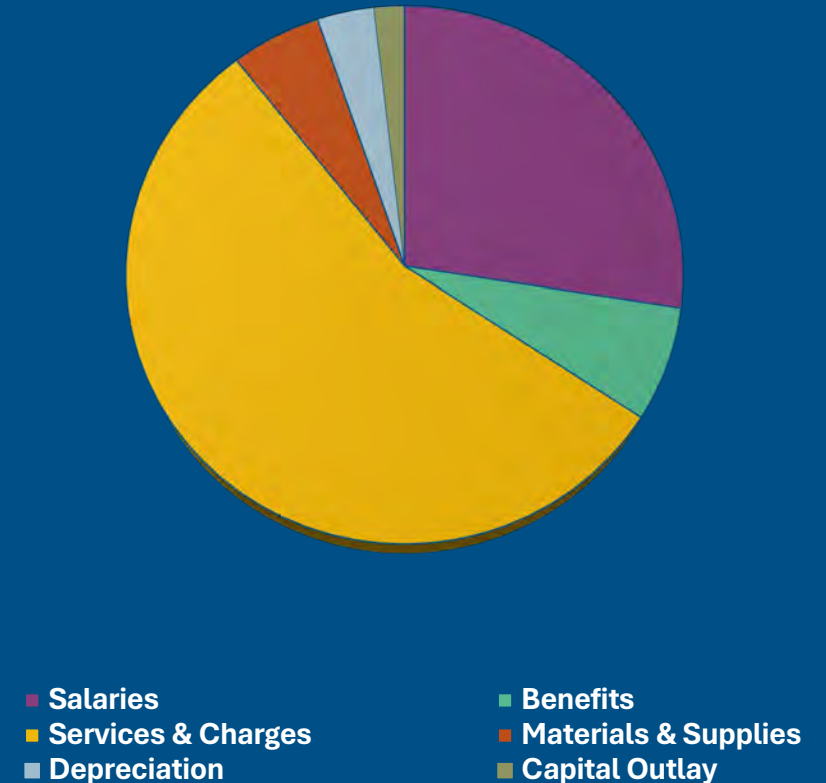




2026 Proposed Budget - Facilities

Revenues and Expenditures	Budget
Total Revenue	\$ 0
Expenditures	
Salaries	\$ 1,657,094
Benefits	412,433
Services & Charges	3,320,204
Materials & Supplies	236,100
Depreciation	205,000
Capital Outlay	110,000
Total Expenditures	\$ 6,030,831

2026 Proposed Budget by Category





Moving Forward

2025 Accomplishments

- Began construction on multiple large-scale CIP projects
- Launched an in-house custodial services program
- Adopted two critical long-range planning documents

2026 Key Initiatives

- Enhance operational excellence
- Advance safe and resilient transportation infrastructure
- Continue to expand asset management capacity

Thank you!



Parks, Recreation & Golf 2026 Budget Presentation

August 4th, 2025

Chad Redin, Director of Parks, Recreation & Golf



Quality Community for a Lifetime



Department Overview

Mission

The Parks, Recreation, and Golf Department's mission is to create community by connecting people with diverse and inclusive park, recreation, and golf experiences essential for lifelong enrichment and wellness.

Divisions

- Community Events
- Parks, Recreation & Golf Administration
- Eagle Pointe Aquatics
- Recreation Administration
- Eagle Pointe Rec Center
- Bison Ridge Rec Center
- Bison Ridge Aquatics
- Satellite Operations
- Pioneer Park Athletics-Outdoors
- Outdoor Leisure Pool
- Bison Ridge Programs
- Eagle Pointe Programs
- Parks, Planning & Programming
- Golf Course Maintenance
- Golf Course Operations
- Golf Course Restaurant

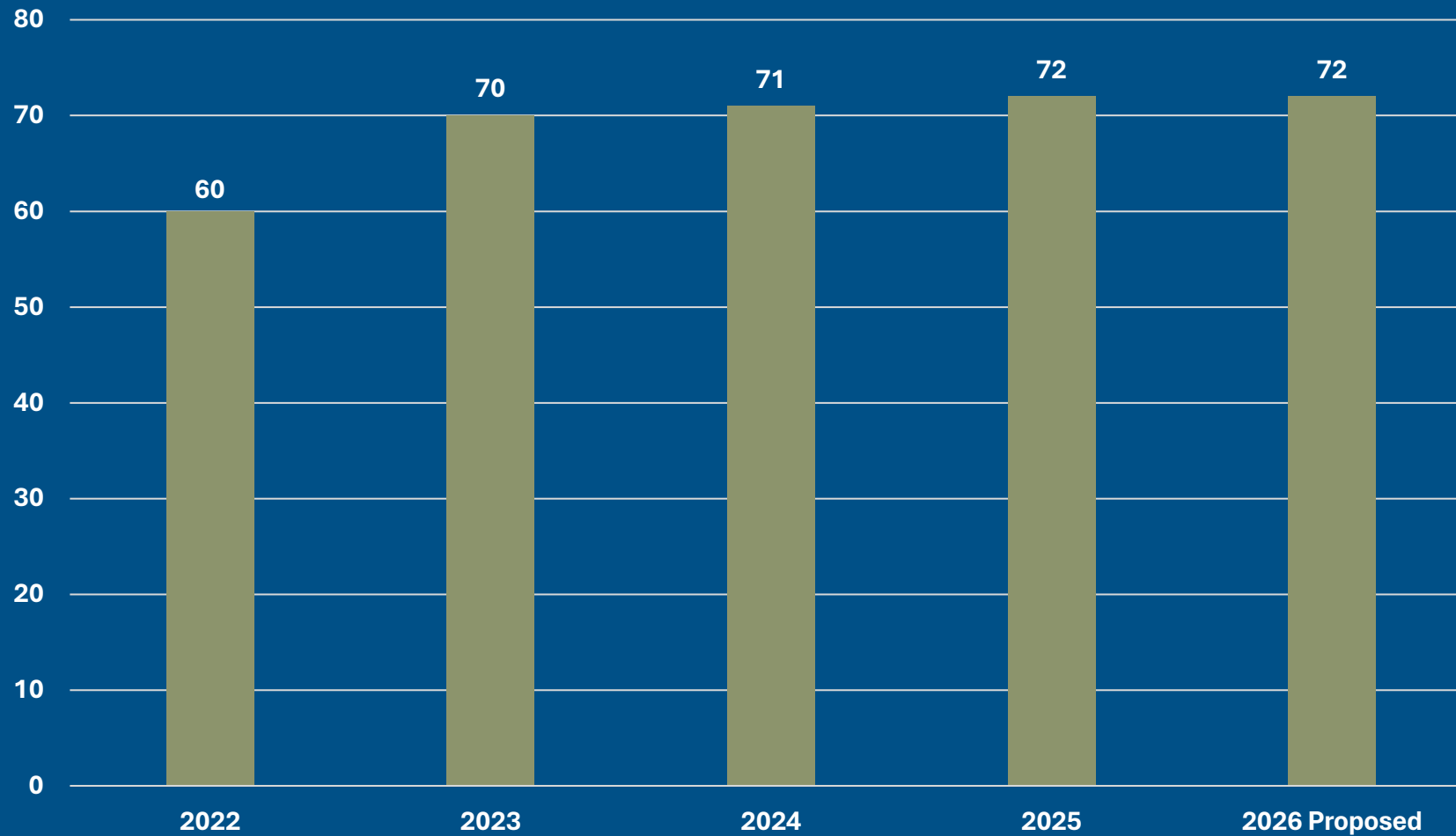
Key Responsibilities

- Plan and direct inclusive recreation programs and services for individuals of all ages and diverse abilities
- Operate and maintain the Eagle Pointe Recreation Center, Bison Ridge Recreation Center, Paradise Island, and Pioneer Park
- Acquire, develop, and program all city parks, trails, and open space within the City boundaries
- Oversee Buffalo Run Golf Course and The Bison Grill Full-service restaurant





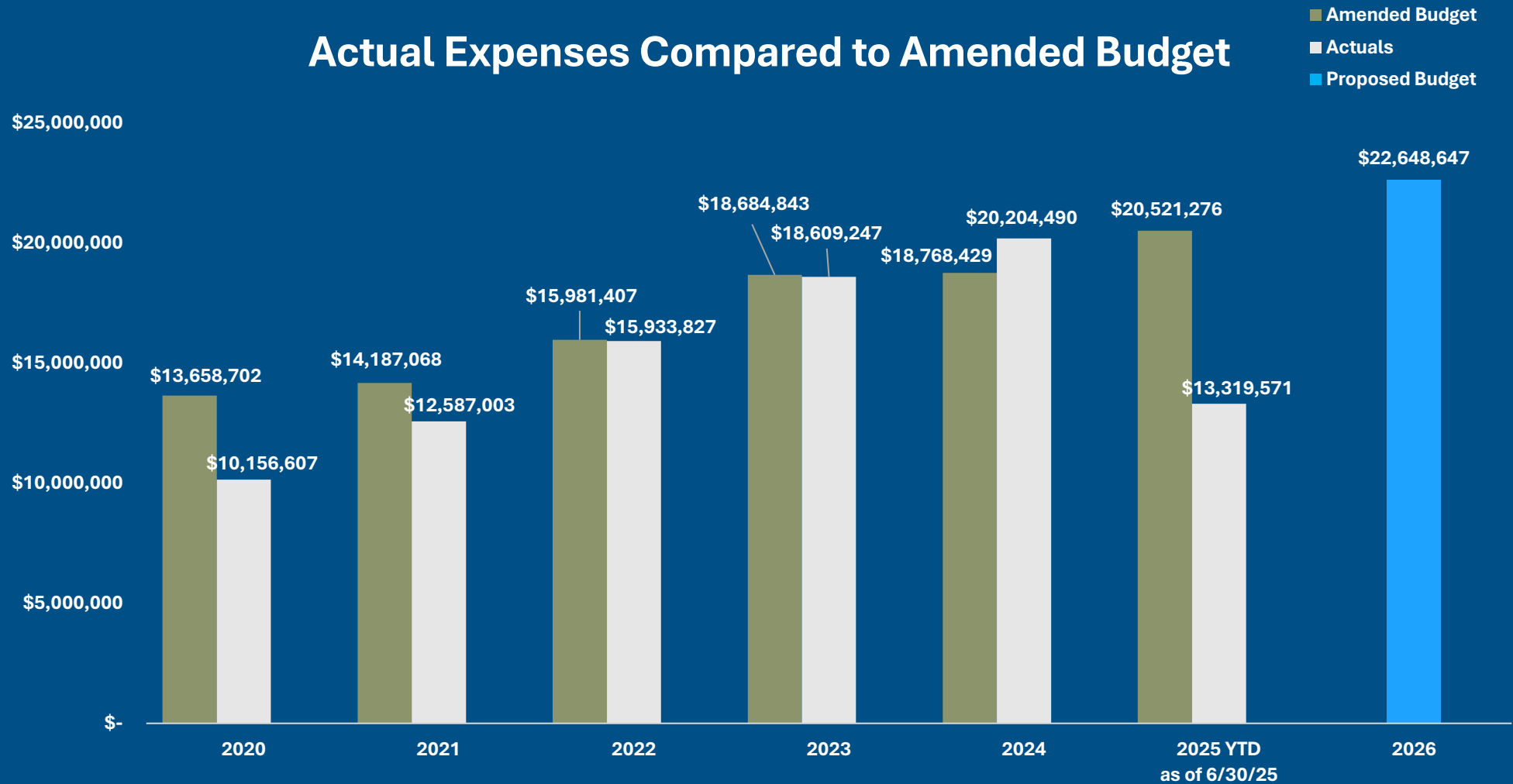
FTE History





Financial Summary

Actual Expenses Compared to Amended Budget

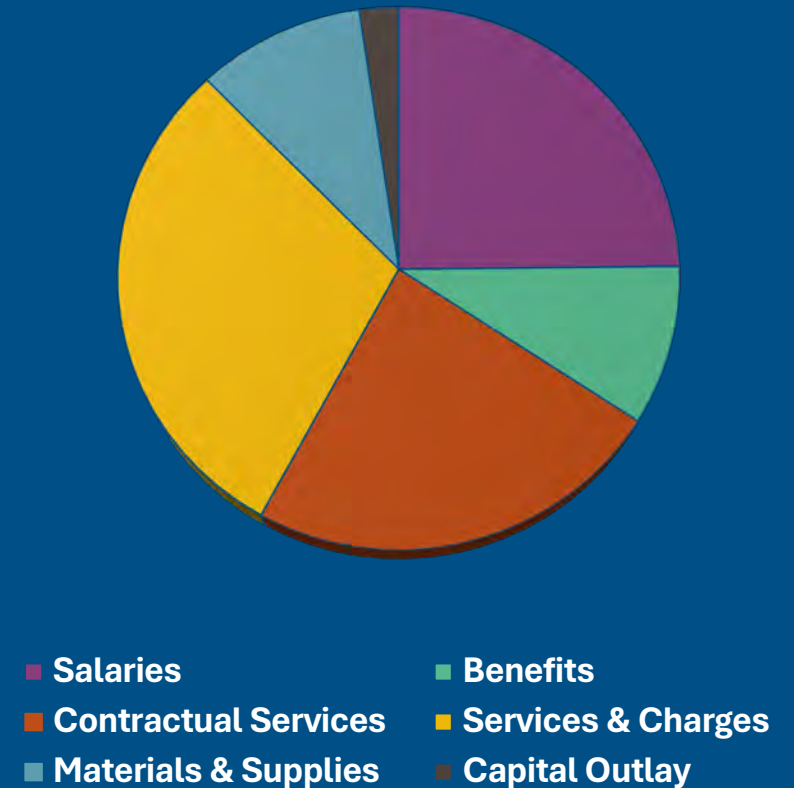




2026 Proposed Budget

Revenues and Expenditures	Budget
Total Revenues	\$ 6,590,283
Expenditures	
Salaries	\$ 5,624,146
Benefits	2,134,856
Contract Services	5,350,650
Services & Charges	6,747,896
Materials & Supplies	2,261,099
Capital Outlay	530,000
Total Expenditures	\$ 22,648,647

2026 Proposed Budget by Category





Moving Forward

2025 Accomplishments

- Roll out of PRG Masterplan to the public - Masterplan developed into Envisio and online for the public to see updates and accomplishments
- Splashpad and Paradise Island Refurbishments - Remodel of splashpad amenities and repair of Paradise Island underground pipe and opened on-time to the public for the season
- CALU Park - Completion of new park to residents

2026 Key Initiatives

- Buffalo Run Clubhouse - Design and initial construction of Buffalo Run Clubhouse expansion and remodel of kitchen and dining area
- Second Creek Farm Park - Construction of new park to residents
- Pioneer Park Improvements - Improvements in park irrigation, shelters, and playgrounds

Thank you!

Information Technology 2026 Budget Presentation

August 4th, 2025

Tiffany Chacon, Director of Information Technology



Quality Community for a Lifetime



Department Overview

Mission

The Information Technology Department's mission is to deliver secure and resilient technology solutions that create a modern foundation for the City's goals and objectives serving our community.

Divisions

- IT Administration
- IT Operations
- Geographic Information Systems
- Enterprise Applications
- Public Safety Systems

Key Responsibilities

- Provide leadership and guidance in innovation, acquisition, implementation, success and ongoing support, and maintenance of technology for the City
- Oversee the City IT Strategic Plan
- Manage and secure the City's technology infrastructure, software systems, and data services
- Maintain and support all Geographic Information Services (GIS) services and data
- Provide technology, application, and software support to city employees



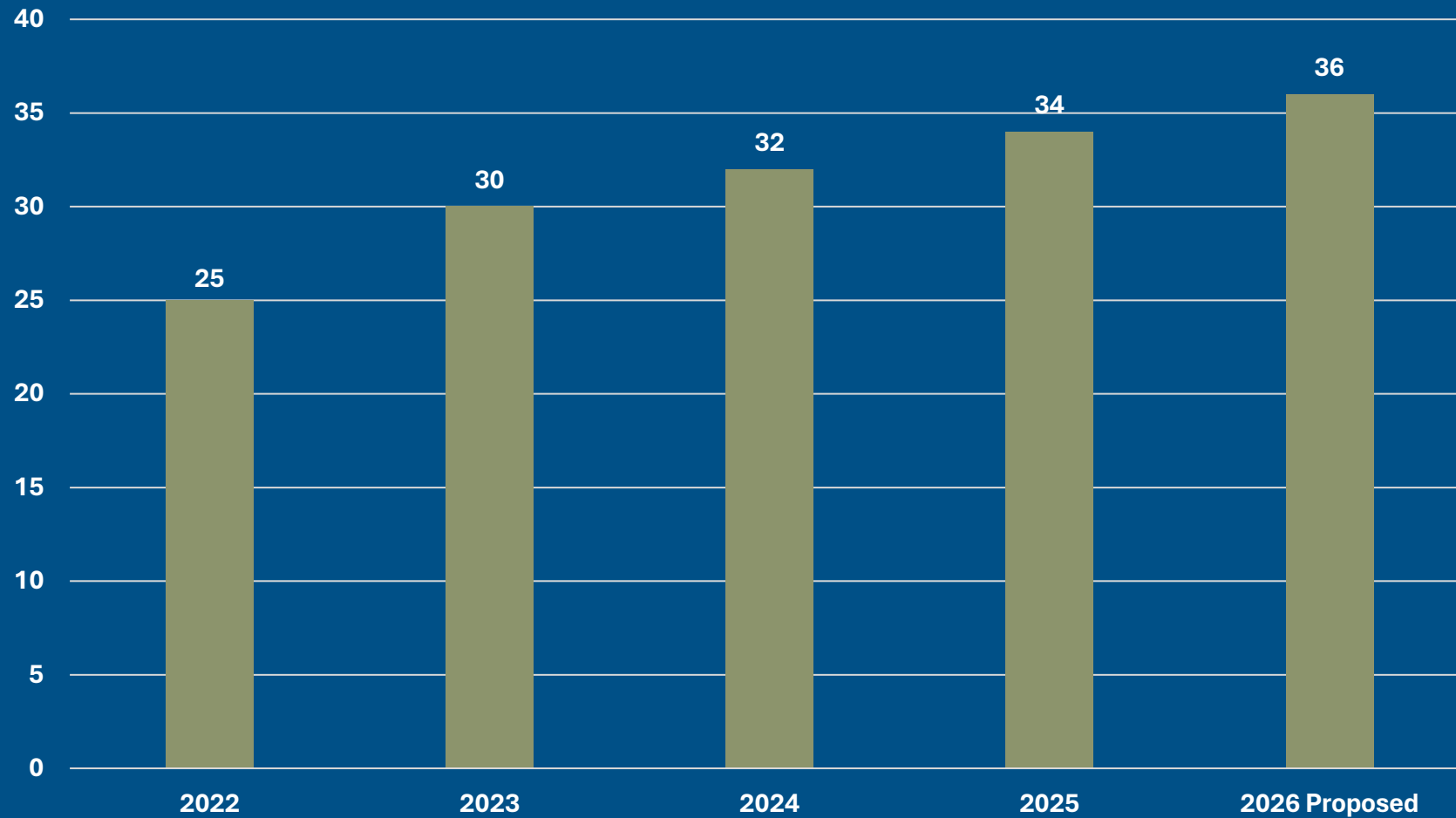
Department Overview



- The Information Technology Department is one of four Internal Service (ISF) service areas at Commerce City
- The ISF service areas are funded via allocation of their costs to City user departments – this results in revenue for the ISF that is equal to the total of costs allocated to the user departments
- The Information Technology allocation is calculated using the number of department FTEs and network connections and includes the following costs:
 - User Hardware Replacement & Maintenance
 - Application Software
 - Network Hardware Replacement & Maintenance
 - Network Software Application
 - Department Operations



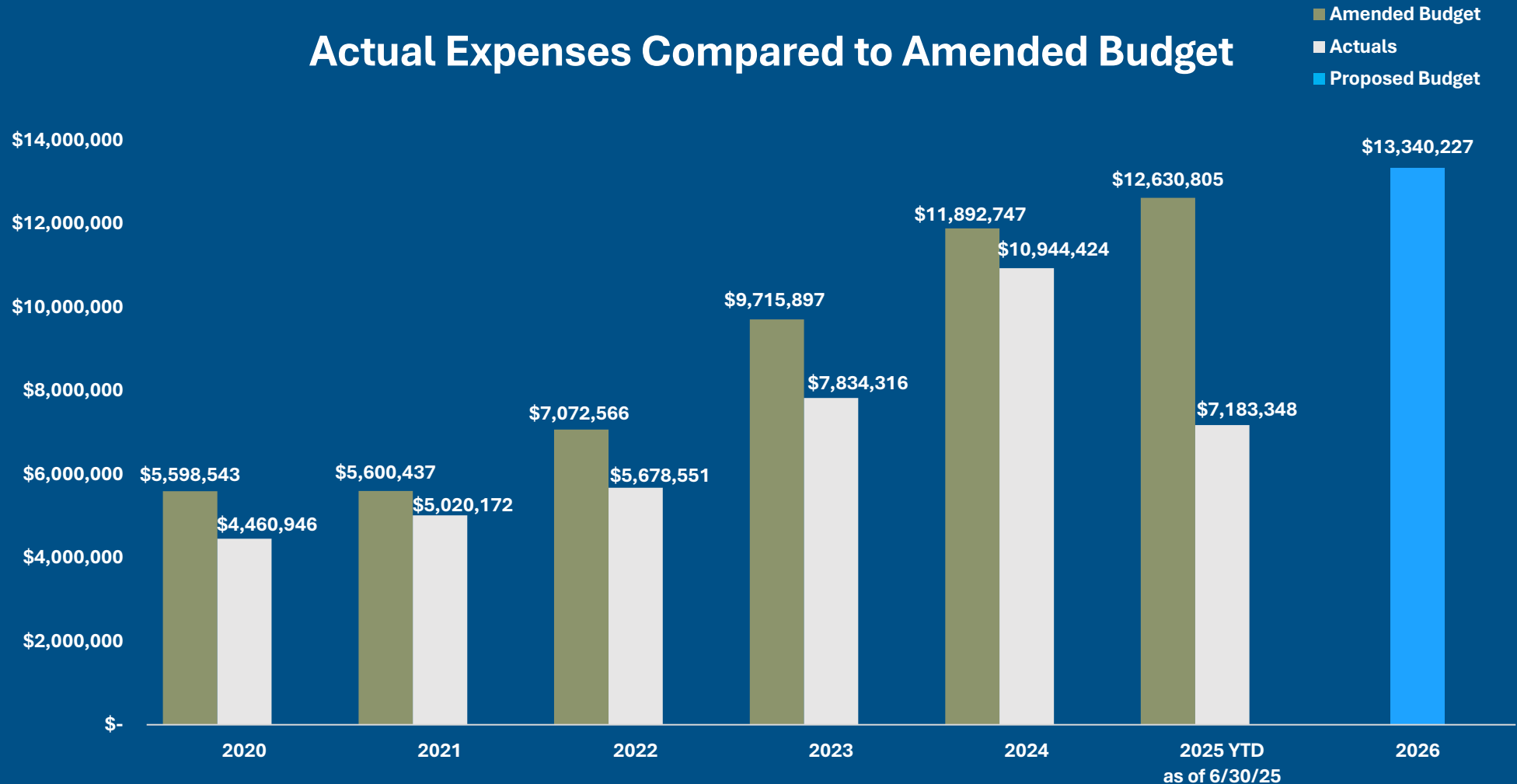
FTE History





Financial Summary

Actual Expenses Compared to Amended Budget

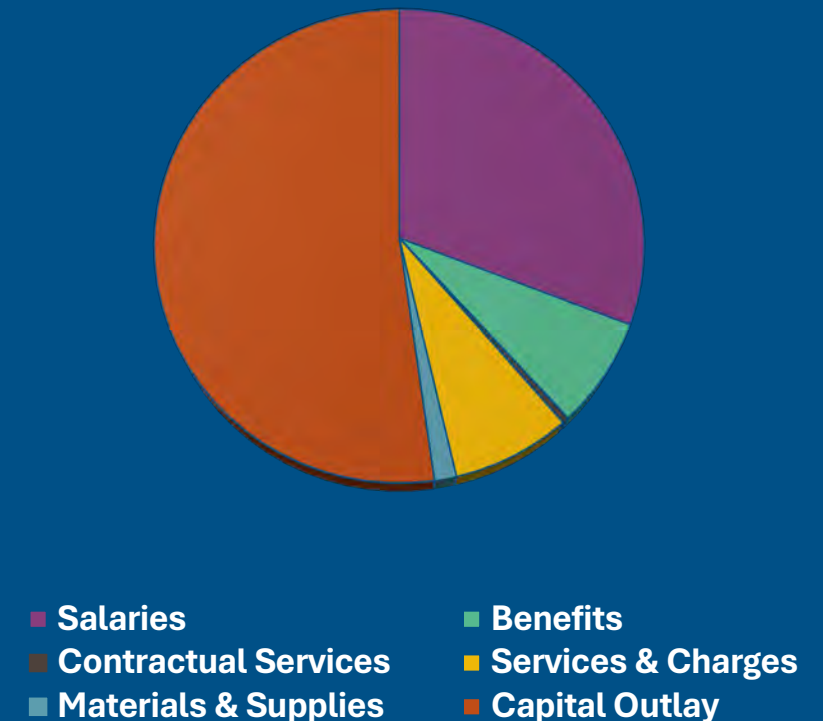




2026 Proposed Budget

Revenues and Expenditures	Budget
Total Revenue	\$ 13,340,227
Expenditures	
Salaries	\$ 4,122,766
Benefits	984,612
Contract Services	58,000
Services & Charges	1,021,340
Materials & Supplies	187,250
Capital Outlay	6,966,259
Total Expenditures	\$ 13,340,227

2026 Proposed Budget by Category





Moving Forward

2025 Accomplishments:

- Established a new Public Safety Systems Division, advancing numerous Public Safety Initiatives and enhancing support. This included supporting the Drone as a First Responder Program.
- Successfully recruited key IT positions to foster sustainable growth and innovation.
- Initiated and completed previously stalled Technical Projects, including Public Safety, legacy system replacements and the infrastructure and staff setup of both the 5th and 6th floor at South Platte Crossing .

2026 Key Initiatives:

- Modernizing our infrastructure by transitioning to a scalable, secure cloud environment.
- Implementing AI Program governance to securely expand AI tools, boosting city efficiencies and innovation.
- Developing and executing a robust cybersecurity plan, including staff training.
- Expanding IT training for city staff and increasing community engagement.

Thank you!

Legal 2026 Budget Presentation

August 4th, 2025

Lee Zarzecki, City Attorney



Quality Community for a Lifetime





Department Overview

Mission

The City Attorney's Office is committed to providing high quality legal counsel while upholding the City's foundational principles of Integrity, Collaboration, Respect and Excellence. Speaking with one voice, we provide comprehensive, proactive legal services, solving problems creatively and fostering a climate of trust and mutual respect to meet our client's needs.

Divisions

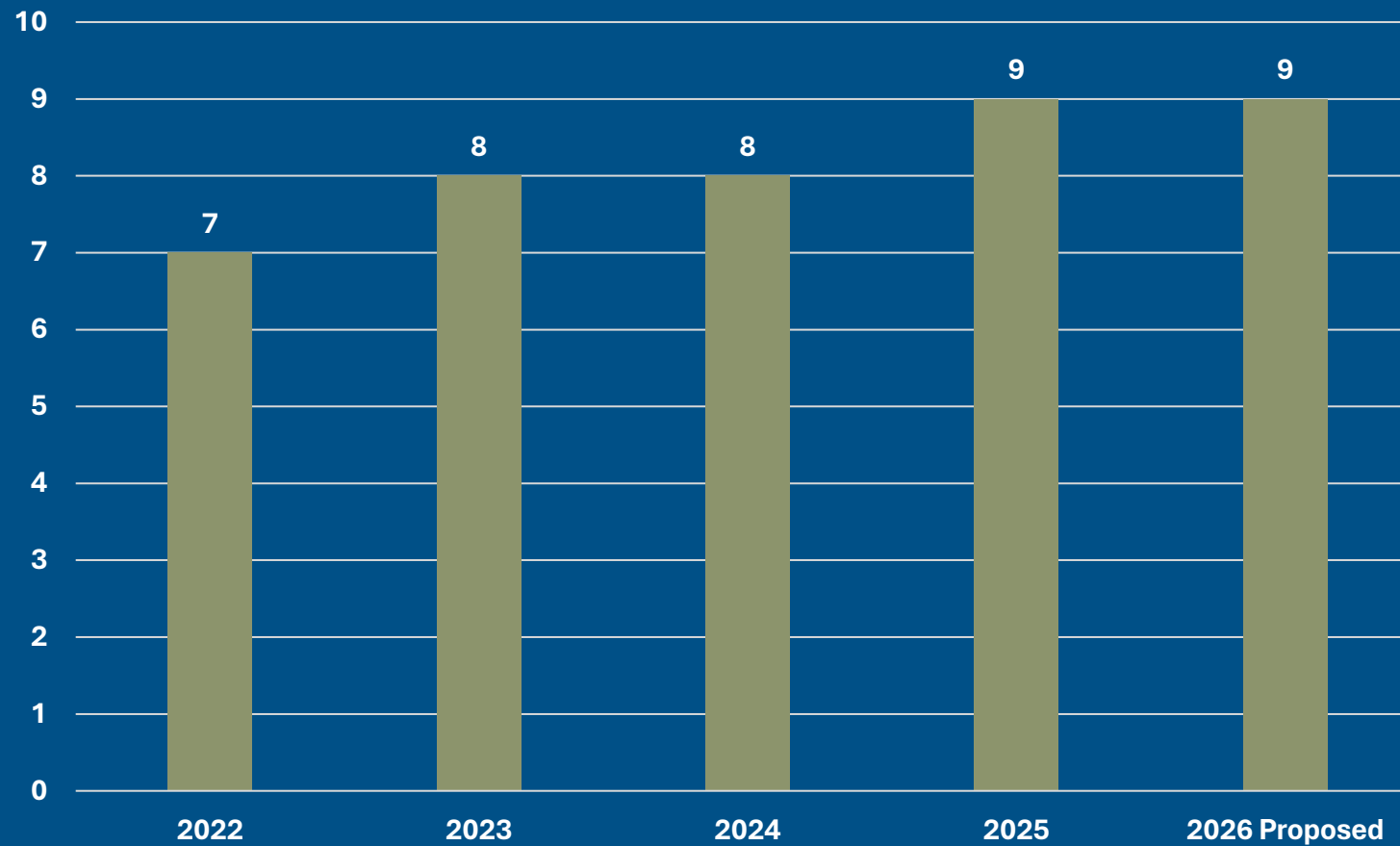
- City Attorney
- Legal Services

Key Responsibilities

- Provide legal representation and counsel to the City, including City Council, City departments and boards and commissions.
- Responsible for the general legal affairs of the City, including preparation and review of all City ordinances, contracts, bonds and other written instruments
- Prosecute ordinance violations and handle all City cases in court and before other legally constituted tribunals.



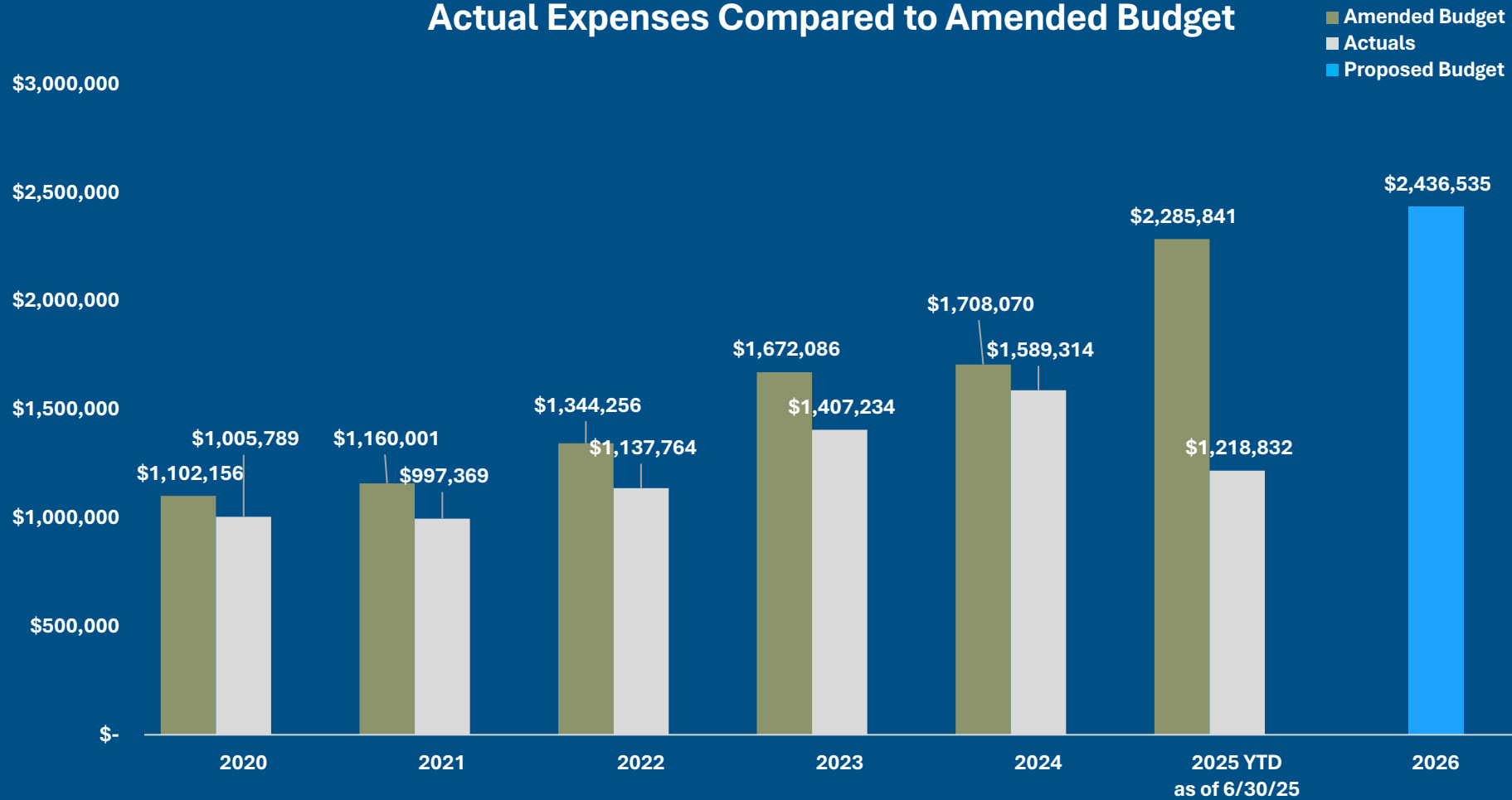
FTE History





Financial Summary

Actual Expenses Compared to Amended Budget

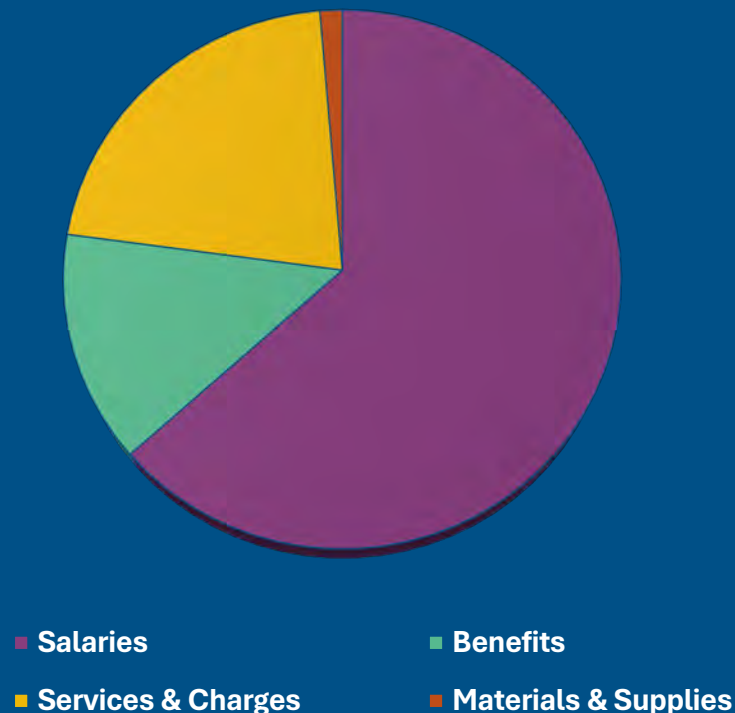




2026 Proposed Budget

Revenues and Expenditures	Budget
Total Revenue	\$ 0
Expenditures	
Salaries	\$ 1,543,366
Benefits	336,086
Services & Charges	524,583
Materials & Supplies	32,500
Total Expenditures	\$ 2,436,535

2026 Proposed Budget by Category





Moving Forward

2025 Accomplishments

- Land use trainings for Council and Planning Commission members
- Prepared annual City Council CIRSA training
- Drafted Ethics Code applicable to all City officers, officials and employees
- Assumed all contract, resolution and ordinance drafting responsibilities
- Completed drafting and review of over 250 contracts for the City to date in 2025
- Reviewed and audited nearly 1,000 old warrants, handled 2,000 traffic cases, 200 criminal cases and 118 juvenile cases

Thank you!

Municipal Court 2026 Budget Presentation

August 4th, 2025

Maya Kiesnowski, Municipal Court Administrator



Quality Community for a Lifetime



Division Overview

Mission -

The Municipal Court Division's mission is to provide an accessible, efficient, and impartial forum for all participants in cases involving traffic and municipal ordinance violations.

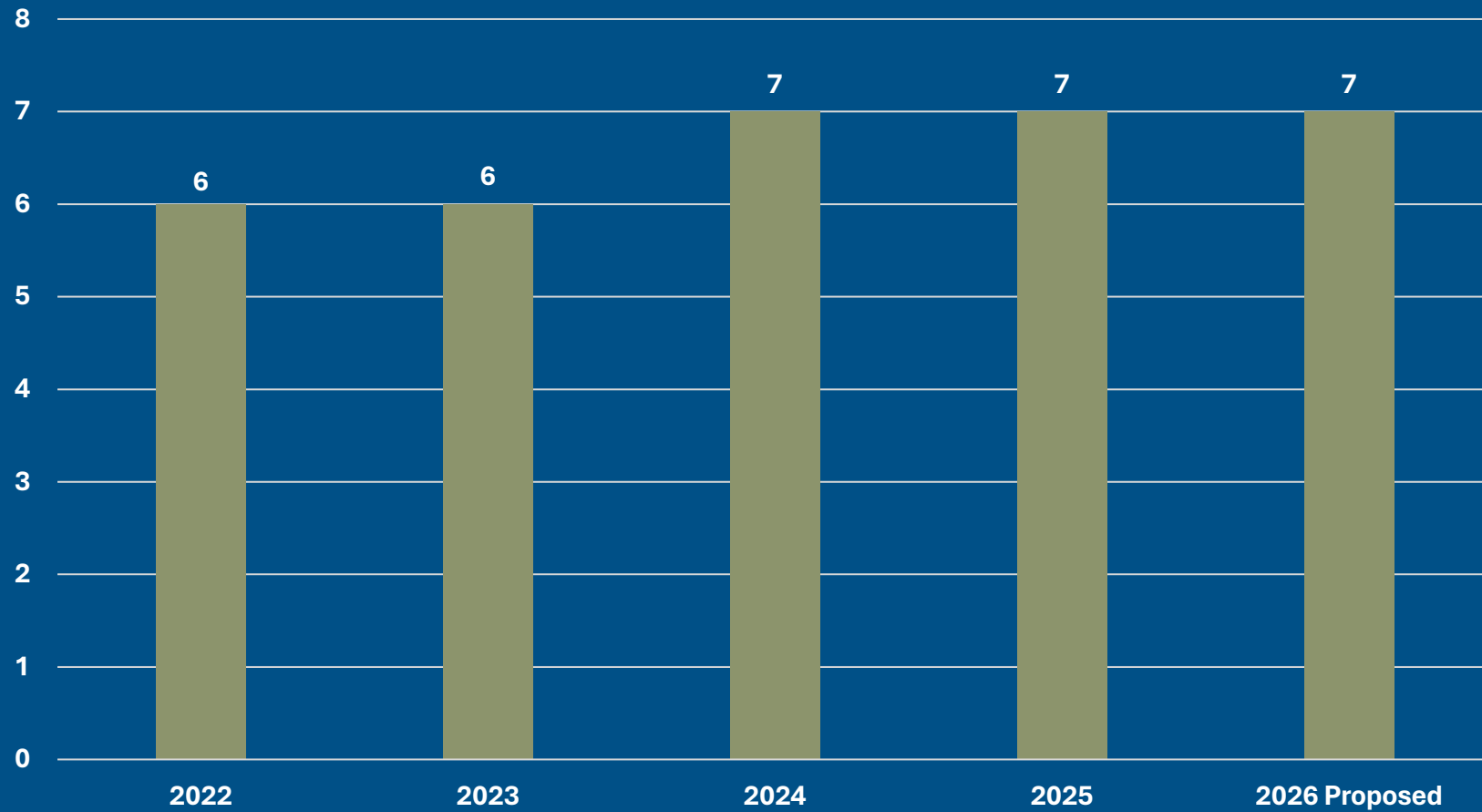
Key Responsibilities -

- Manage court process and procedures
- Promote public trust in both the justice system and local government





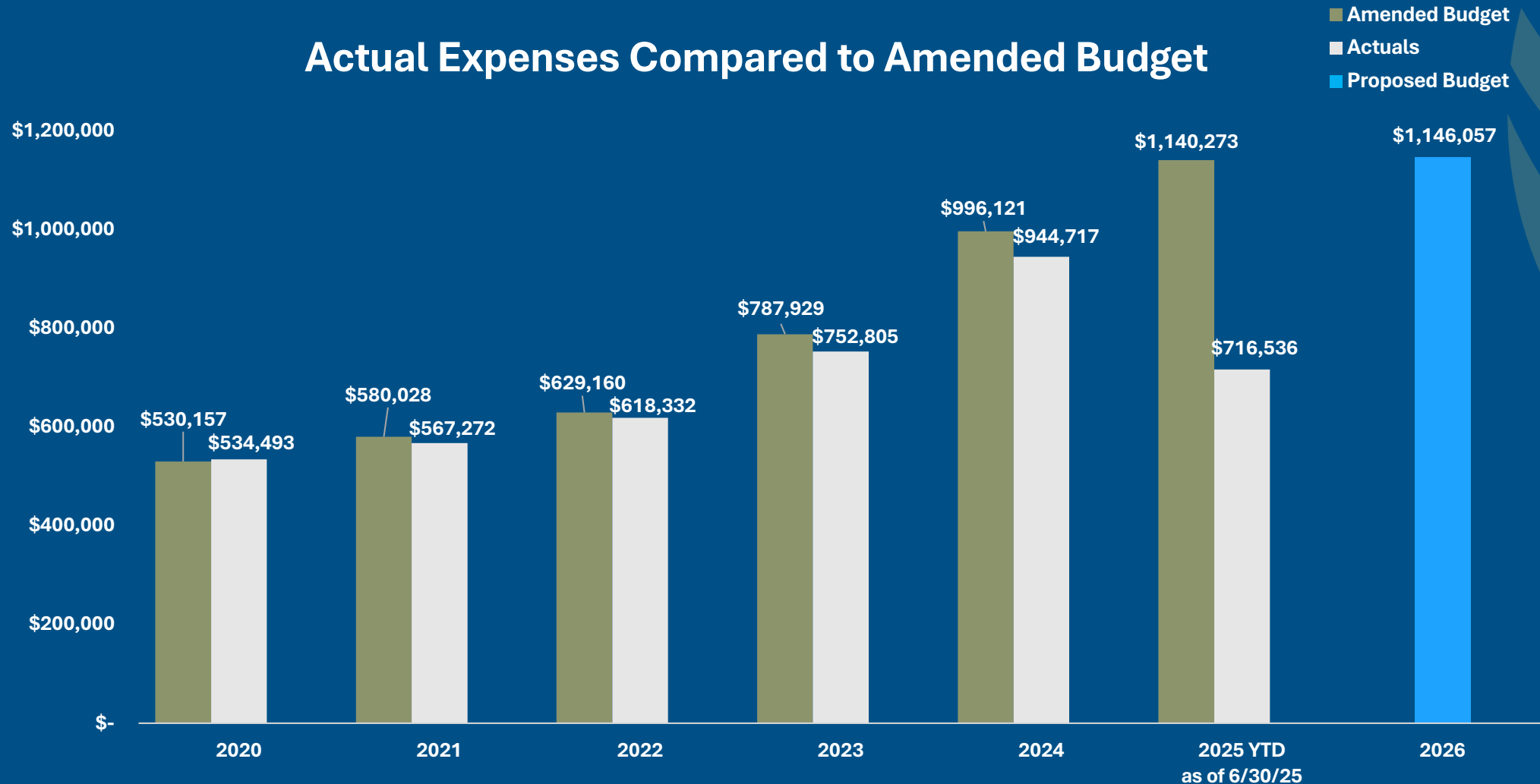
FTE History





Financial Summary

Actual Expenses Compared to Amended Budget

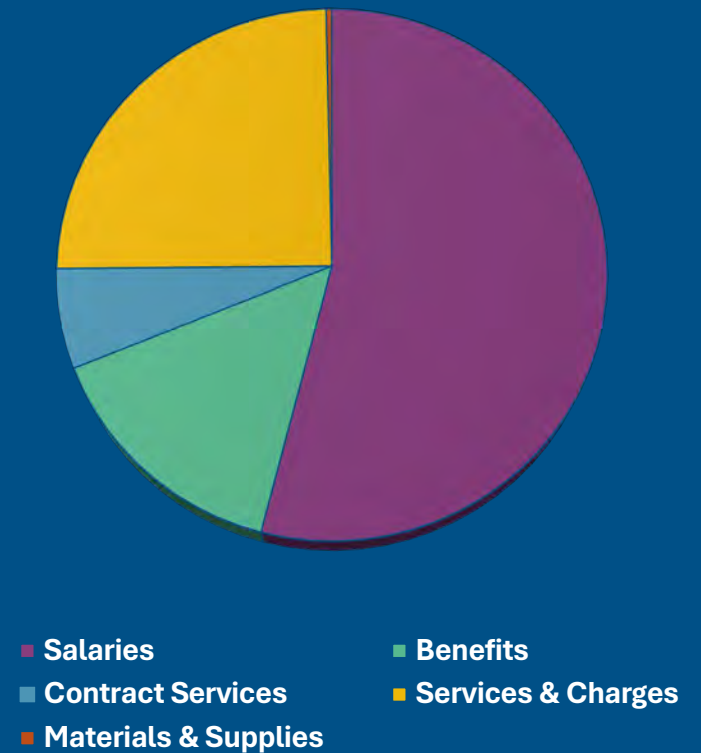




2026 Proposed Budget

Revenues and Expenditures	Budget
Total Revenues	\$ 1,352,298
Expenditures	
Salaries	\$ 619,011
Benefits	169,808
Contract Services	69,000
Services & Charges	284,238
Materials & Supplies	4,000
Total Expenditures	\$ 1,146,057

2026 Proposed Budget by Category





Moving Forward

2025 Accomplishments

- Fine Schedule Revisions
- Online Public Docket Search
- Automation of Monthly Court Statistics

2026 Key Initiatives

- Electronic Monitor for Defendant Queueing in Courtroom
- Electronic Docket Monitor in Court Lobby
- Online Payment Terminal

Thank you!

Economic Opportunity and Cultural Affairs 2026 Budget Presentation

August 4th, 2025



Quality Community for a Lifetime





Department Overview

Mission

The **Economic Development Division's** mission is to attract, retain, and expand quality businesses in the City of Commerce City for the long-term economic vitality and sustainability of the City.

The **Community Relations Division** works to inform, involve, engage, and educate the public in order to strengthen ties between the city and community, build trust, and enrich quality of life in Commerce City.

Divisions

- Economic Development
- Community Relations

Key Responsibilities

Economic Development

- Become a complete and inclusive community where all residents have access to places to shop, dine, and play.
- Improve access to economic opportunity for residents and businesses.

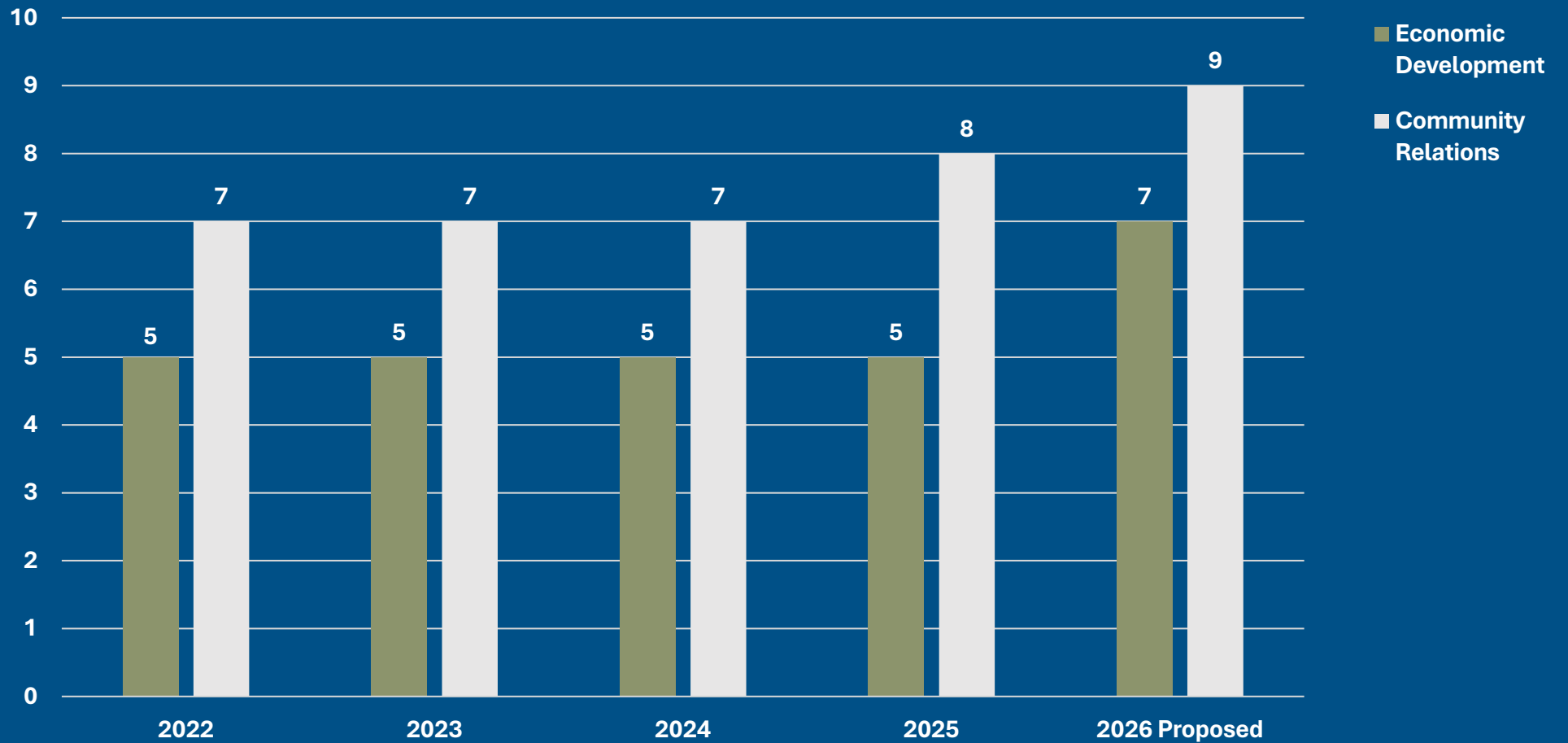
Community Relations

- Provide accurate, timely, and relevant public information, strategic communications, and marketing services to various audiences
- Plan and organize community events and cultural enrichment opportunities for residents and community members



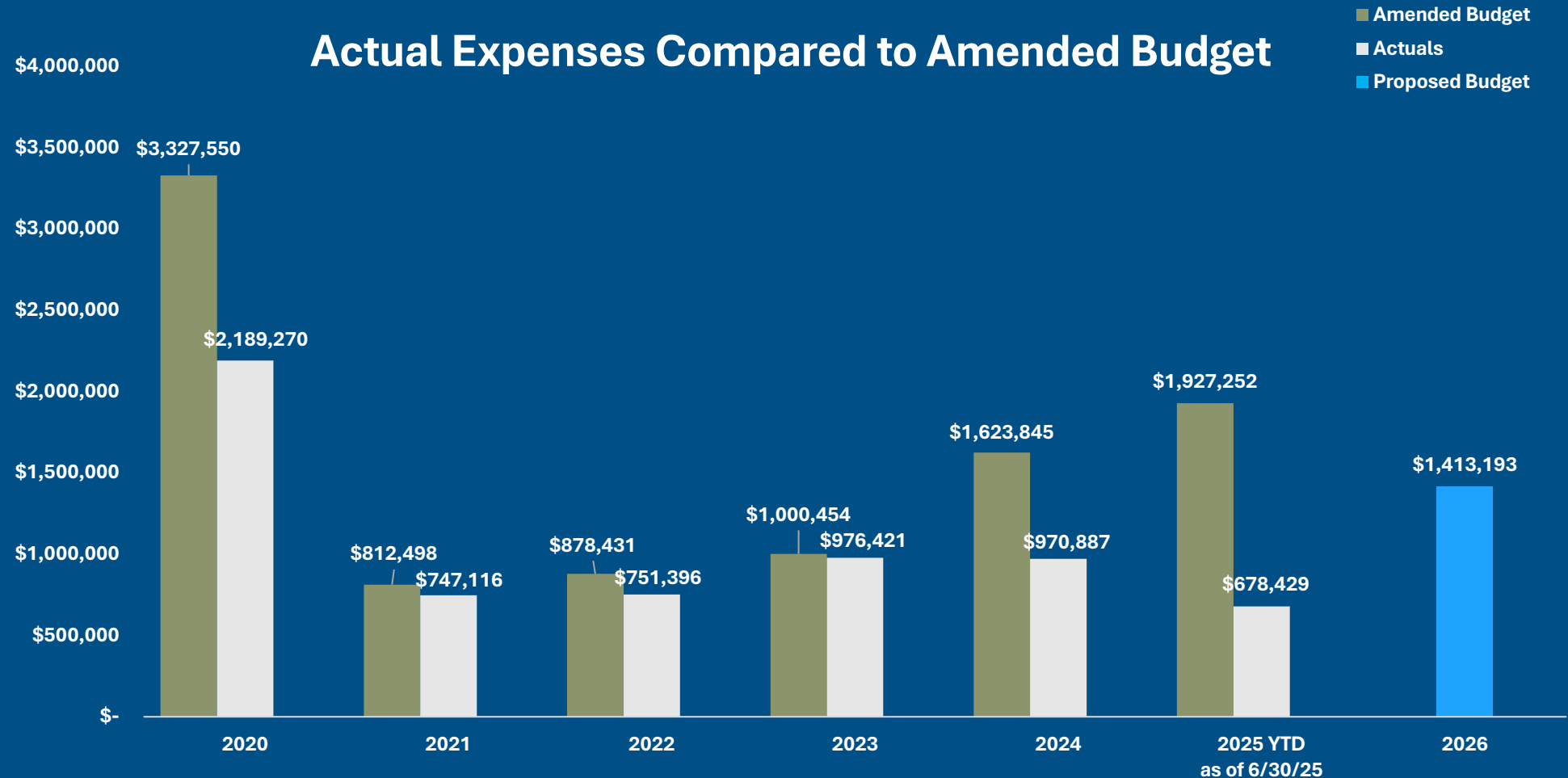


FTE History





Financial Summary – Economic Development

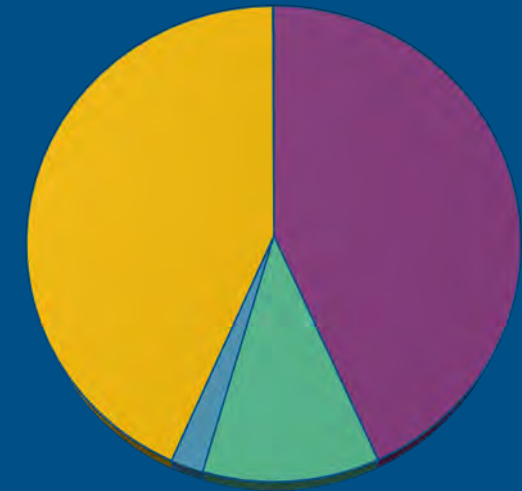




2026 Proposed Budget – Economic Development

2026 Proposed Budget by Category

Revenues and Expenditures	Budget
Total Revenues	\$ 0
Expenditures	
Salaries	\$ 611,989
Benefits	158,304
Contract Services	29,200
Services & Charges	612,500
Materials & Supplies	1,200
Total Expenditures	\$ 1,413,193



- Salaries
- Benefits
- Contract Services
- Services & Charges
- Materials & Supplies



Moving Forward – Economic Development

2025 Accomplishments

- Greatly expanded local business outreach with new newsletter, increased social media postings, Small Business Task Force, and bilingual staff members.
- More robust project tracking and management with current non-residential building activity exceeding \$800 million and project pipeline exceeding \$1.5 billion.
- Outbound marketing visits to 7 retail trade shows, conventions and site selector conferences.
- Launched Commerce City Promise local education program in partnership with Community College of Aurora, Metro State Denver and other education partners.

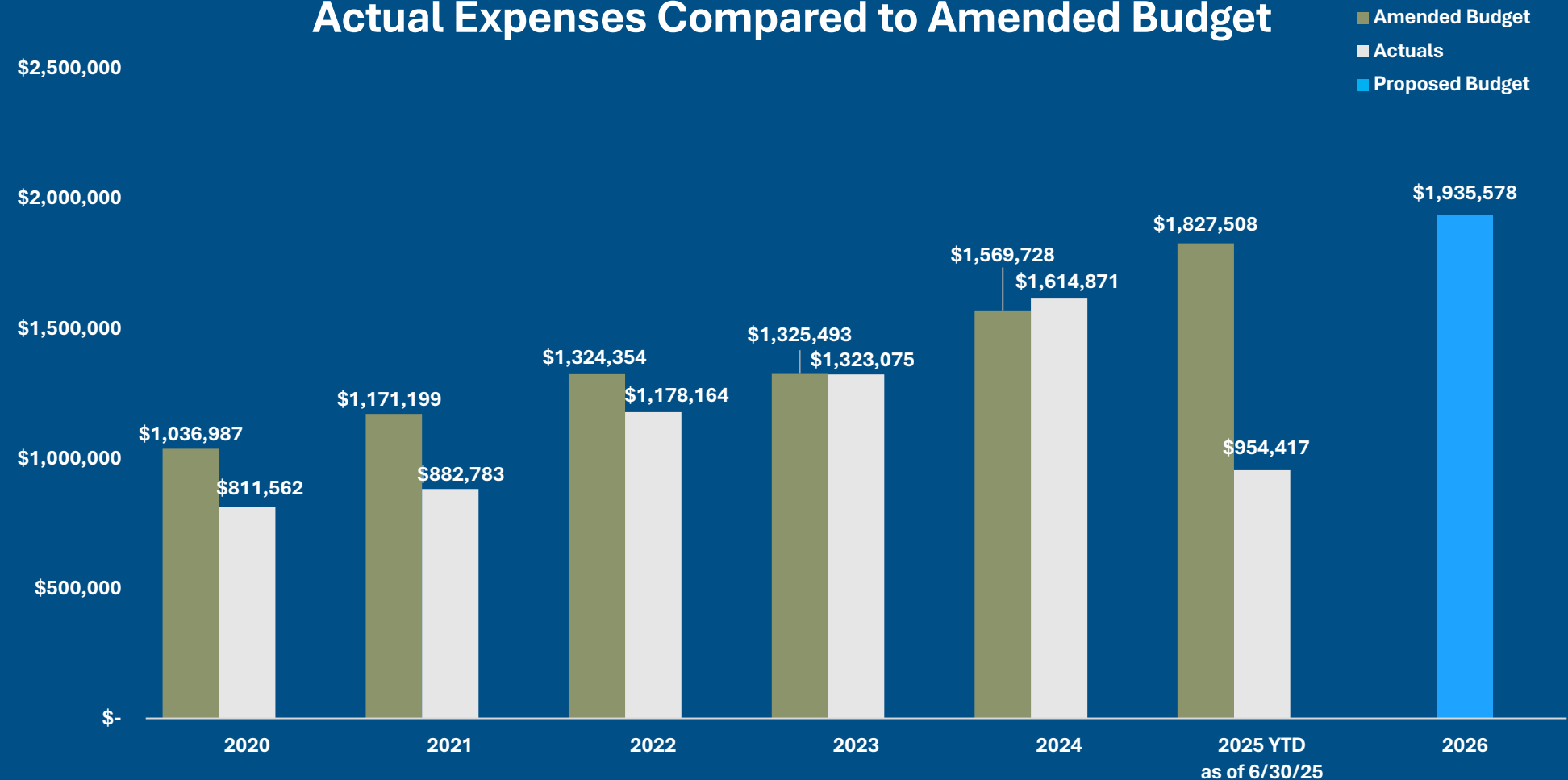
2026 Key Initiatives

- More robust use of digital tools including social media, foot traffic software, CoStar and new website.
- Implementation of new Economic Development marketing contract, beginning Fall 2025.
- Additional small business support, including recommendations of the Small Business Task Force, new business guide on Elevate Commerce, and updated incentives policy.



Financial Summary – Community Relations

Actual Expenses Compared to Amended Budget

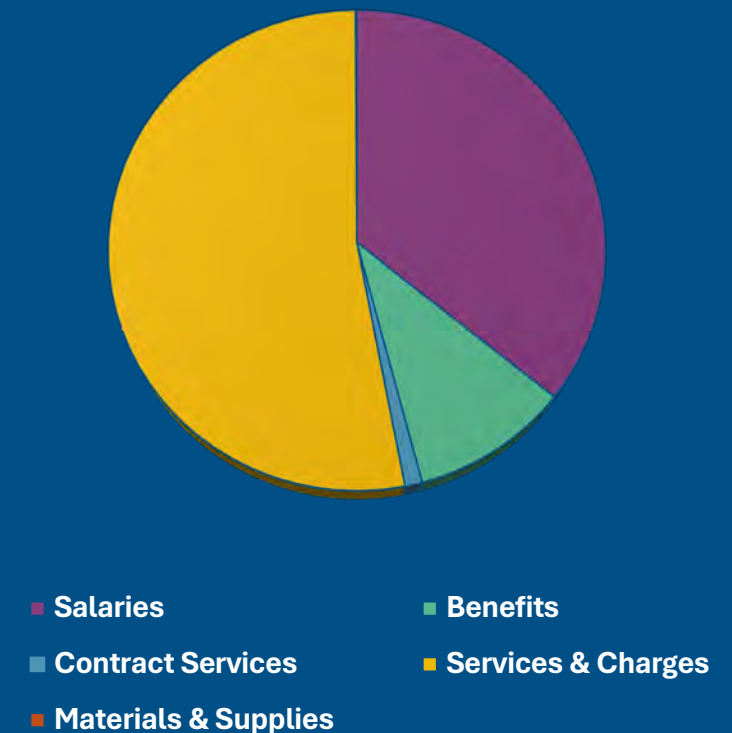




2026 Proposed Budget – Community Relations

Revenues and Expenditures	Budget
Total Revenues	\$ 0
Expenditures	
Salaries	\$ 693,369
Benefits	194,903
Contract Services	21,100
Services & Charges	1,024,306
Materials & Supplies	1,900
Total Expenditures	\$ 1,935,578

2026 Proposed Budget by Category





Moving Forward – Community Relations

2025 Accomplishments

- Launched a newly redesigned, modernized, and accessible city website.
- Created new storytelling opportunities such as the C3 in Focus video series
- Created new events such as the Back to School Food Truck Rodeo and SpeakUp Commerce City engagement/outreach

2026 Key Initiatives

- Fully utilize and implement new ZenCity engagement platform (launching 2025 – optimized 2026)
- Increase and expand the city's marketing and storytelling efforts to continue work on improving community image, celebrate the community, and highlight achievements
- Work with the Cultural Council to implement a revamped public art program

Thank you!



Administration 2026 Budget Presentation

August 4th, 2025

Jason Rogers, City Manager



Quality Community for a Lifetime





Department Overview

Mission

The Administrative Department's mission is to advise, direct, and evaluate department heads and other management personnel in a manner consistent with present and future community needs and in conformity with all laws, policies, and general direction provided by the City Council.

Divisions

- City Clerk
- City Manager
- Community Well-Being
- Energy, Equity, and the Environment

Key Responsibilities

- Conduct City elections and preserve and provide access to records
- Implement City Council policies and priorities
- Coordinate information and referral services, outreach, and programming to reach individuals and families needing services and support
- Monitor air quality reports and advise the City Council





Department Overview

- Legal and Municipal Court remain under Administration and their 2026 Proposed Budgets will be presented to Council separately

Administration Restructure

- Recommendation to create a new Economic Development department named the Economic Opportunity and Cultural Affairs that will also include the Community Relations division
- Dissolved the Center for Innovation (CFI) division and reappropriate 3.0 FTEs to 1.0 FTE Deputy City Manager position in the City Manager's Office, 1.0 FTE Procurement Analyst position in the Finance Department, and 1.0 FTE Deputy Director of Public Affairs position in the new Economic Opportunity and Cultural Affairs Department

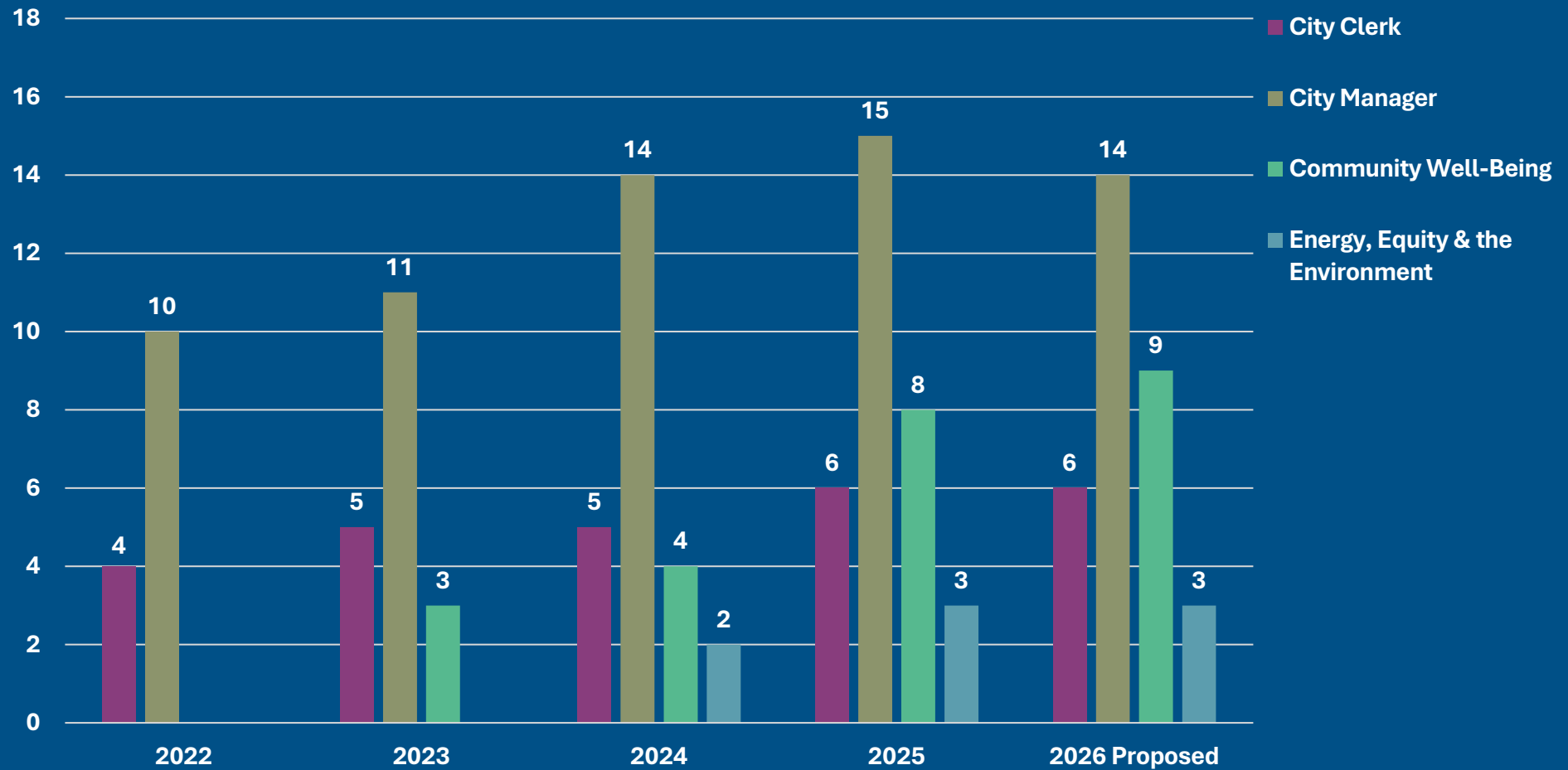


Department Overview

Administration	Budget
City Clerk	\$ 1,232,639
City Manager	4,004,620
Community Well-Being	839,330
Energy, Equity, and the Environment	532,524
Total 2026 Proposed Budget	\$ 6,609,113



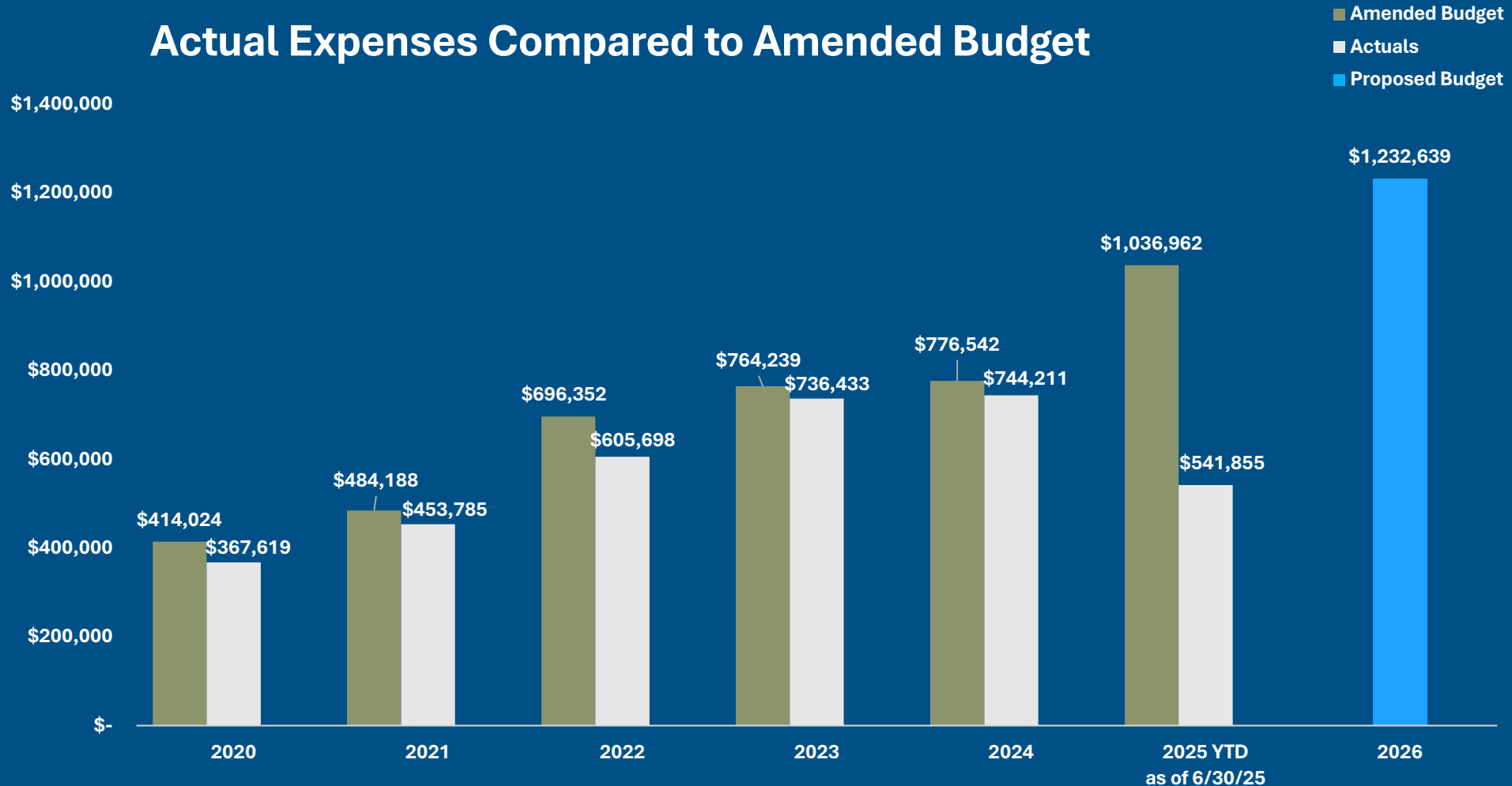
FTE History





Financial Summary – City Clerk

Actual Expenses Compared to Amended Budget

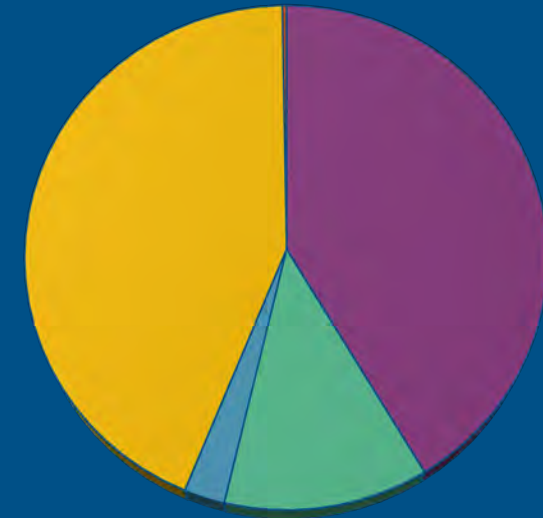




2026 Proposed Budget – City Clerk

Revenues and Expenditures	Budget
Total Revenue	\$ 243,881
Expenditures	
Salaries	\$ 510,799
Benefits	151,168
Contract Services	30,100
Services & Charges	537,172
Materials & Supplies	3,400
Total Expenditures	\$ 1,232,639

2026 Proposed Budget by Category



- Salaries
- Contract Services
- Materials & Supplies
- Benefits
- Services & Charges



Moving Forward – City Clerk

2025 Accomplishments

- City Clerk's Office reorganization
- New CORA Request software
- City records public access portal

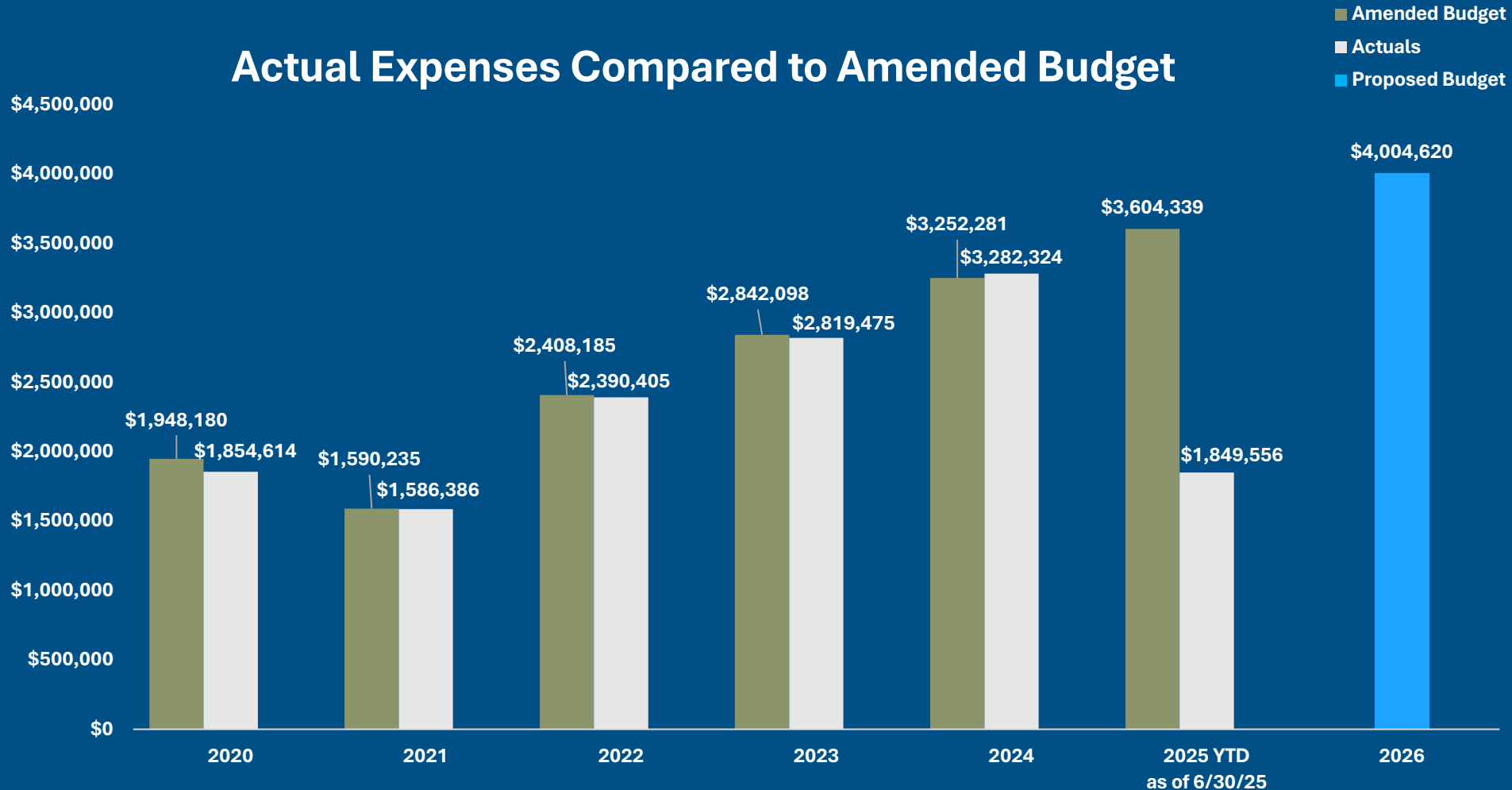
2026 Key Initiatives

- Business licensing code update and renewal process requirements
- Expanded boards and commissions recruitment and training
- Digitization of records throughout the City



Financial Summary – City Manager

Actual Expenses Compared to Amended Budget

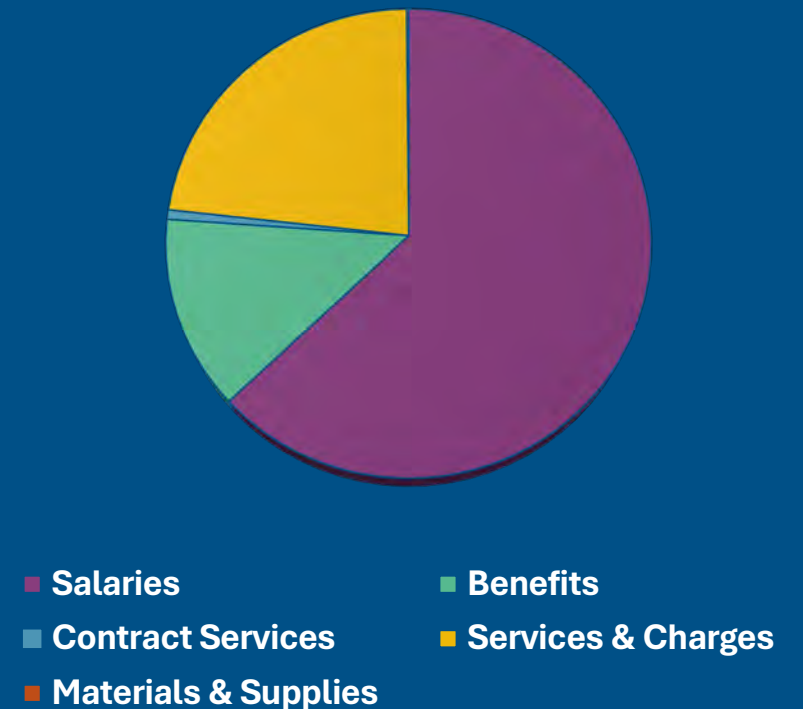




2026 Proposed Budget – City Manager

Revenues and Expenditures	Budget
Total Revenue	\$ 0
Expenditures	
Salaries	\$ 2,518,001
Benefits	530,178
Contract Services	26,200
Services & Charges	924,041
Materials & Supplies	6,200
Total Expenditures	\$ 4,004,620

2026 Proposed Budget by Category





Moving Forward

2025 Accomplishments

- Management of 2025 Adopted Budget
- Management of 2025 CIP

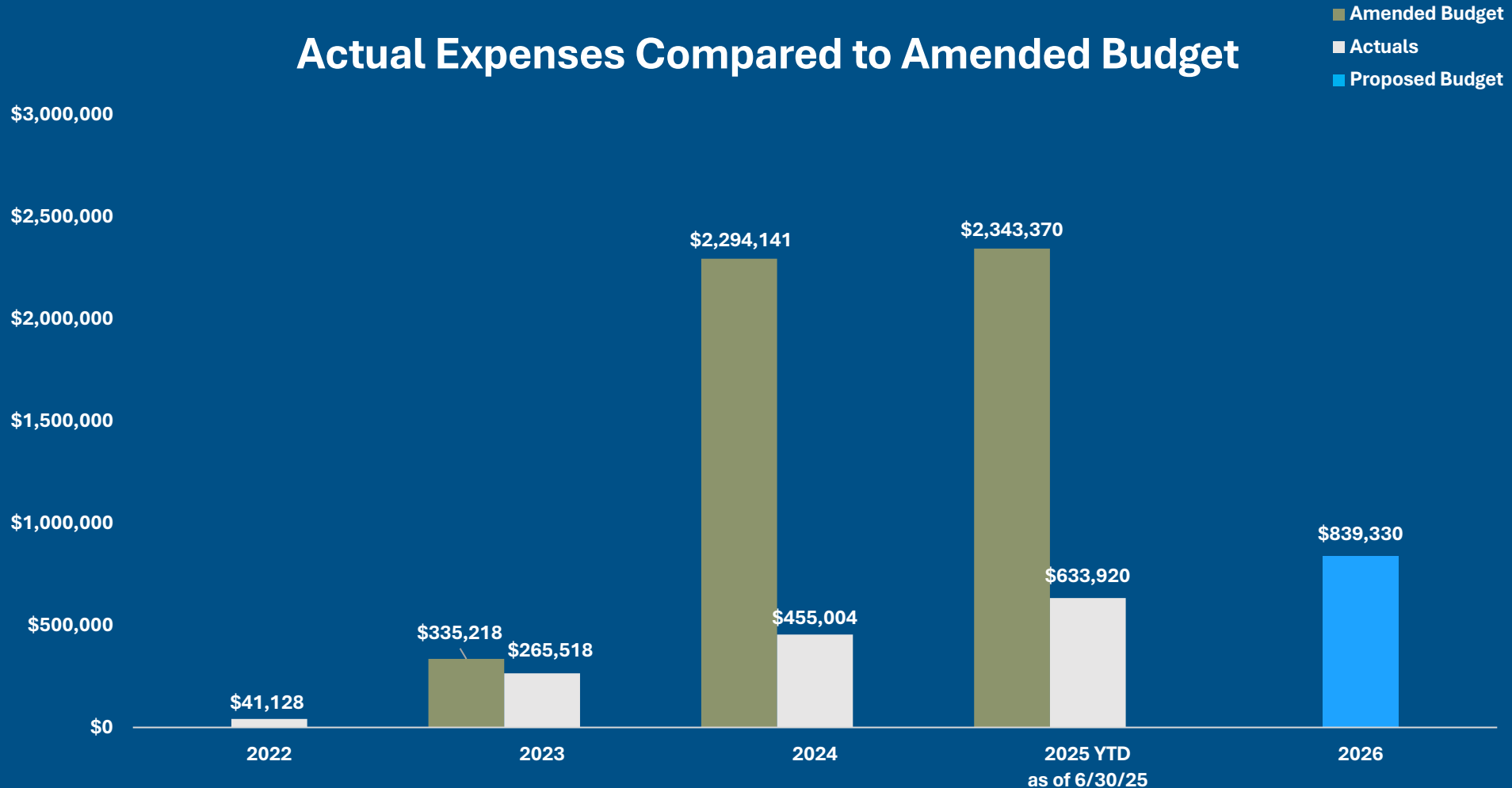
2026 Key Initiatives

- Review/Update 2024-2028 Strategic Plan
- Develop Comprehensive Work Plan
- Foster Regional Partnerships based on policy, guidance and direction of City Council



Financial Summary – Community Well-Being

Actual Expenses Compared to Amended Budget

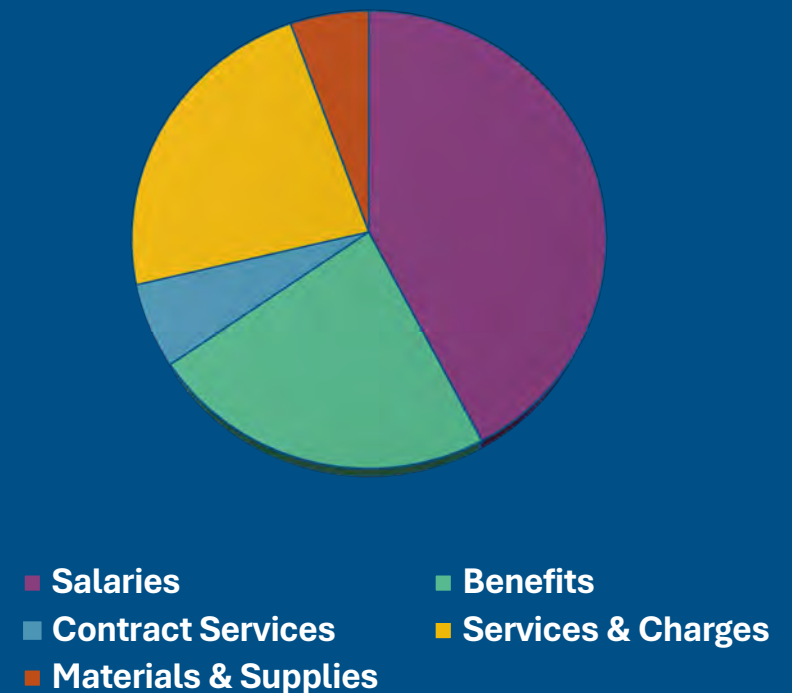




2026 Proposed Budget – Community Well-Being

Revenues and Expenditures	Budget
Total Revenue	\$ 0
Expenditures	
Salaries	\$ 355,349
Benefits	193,210
Contract Services	50,000
Services & Charges	194,271
Materials & Supplies	46,500
Total Expenditures	\$ 839,330

2026 Proposed Budget by Category





Moving Forward – Community Well-Being

2025 Accomplishments

- Began Health & Food Equity programming
- Began Housing Navigation programming
- Launched ERAP program with Community Economic Defense Project
- YTD Data:
 - CWB hosted 33 events in the community
 - 1,157 contacts with residents
 - 957 services provided

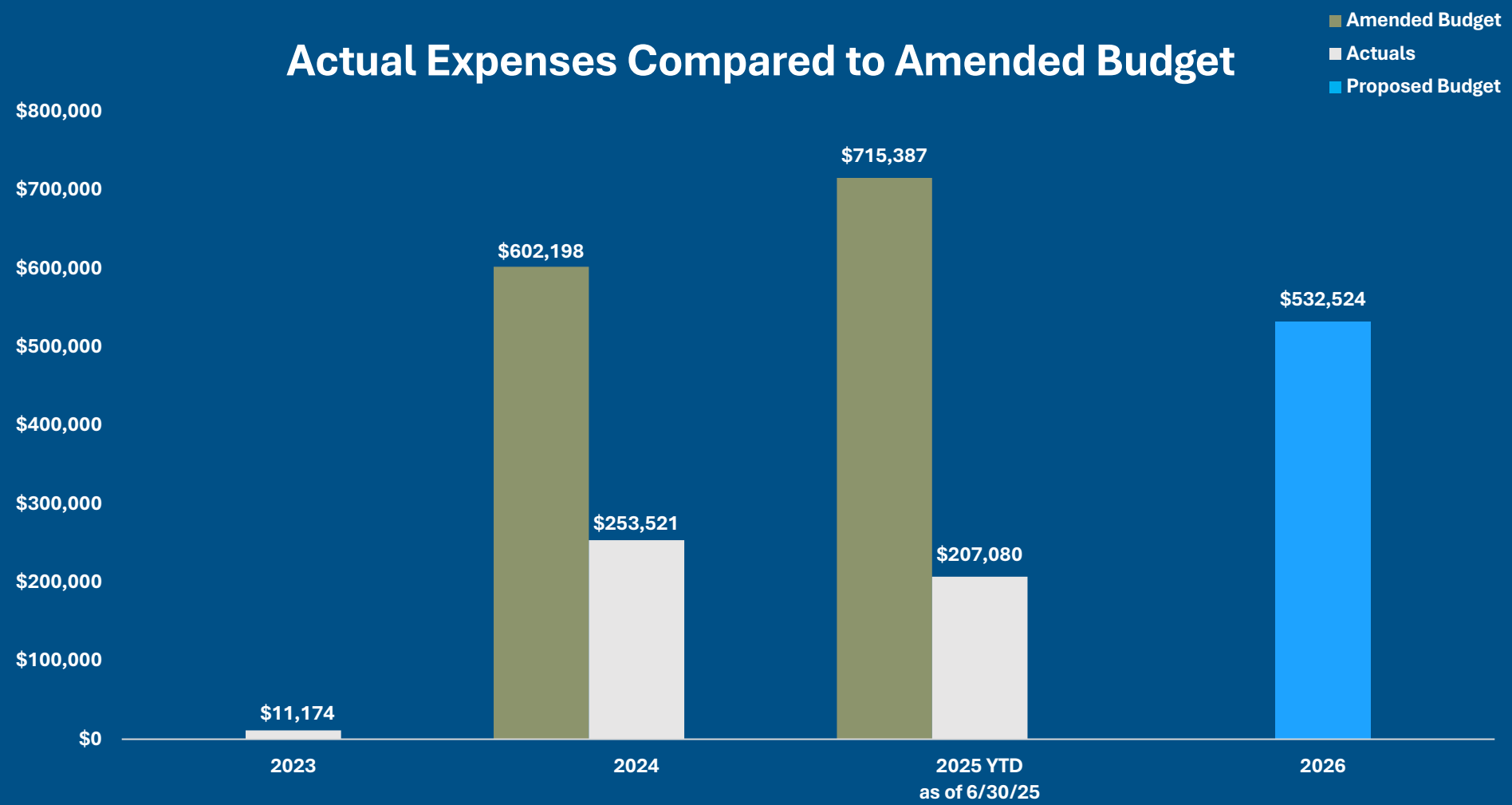
2026 Key Initiatives

- Launch Bridge Housing program in partnership with Adams County
- Launch Education and Employment programming
- Participate in National League of Cities Accelerator cohort



Financial Summary – Energy, Equity, and the Environment

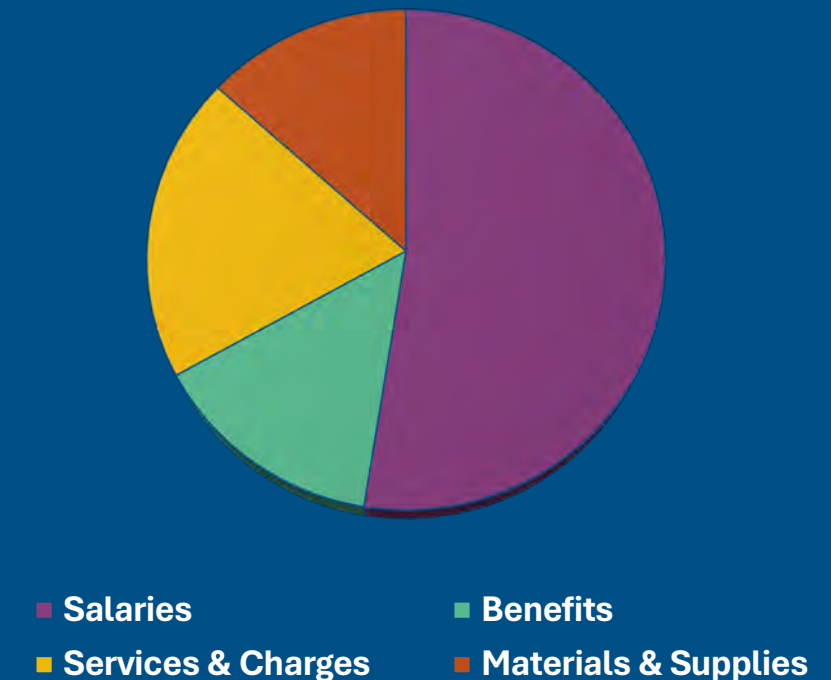
Actual Expenses Compared to Amended Budget



2026 Proposed Budget – Energy, Equity, and the Environment

Revenues and Expenditures	Budget
Total Revenue	\$ 0
Expenditures	
Salaries	\$ 279,643
Benefits	76,478
Services & Charges	105,403
Materials & Supplies	71,000
Total Expenditures	\$ 532,524

2026 Proposed Budget by Category





Moving Forward – Energy, Equity, and the Environment

2025 Accomplishments

- Transitioning EPAC to EPIC
- Tree Canopy and Tree Inventory - under contract- Sustainability Action Plan Goal
- Garden In A Box offering discounts for residents
- Completed the Xeric Demonstration Garden Grant for Xeric Garden Design – Sustainability Action Plan Goal
- Finished the Project Accelerator, focusing on exploring cash-for-grass program with SACWSD
- Increased education opportunities via PAG partnership this summer
- Hosted with Adams County the first Earth Day Celebration Event – Sustainability Action Plan Goal

2026 Key Initiatives

- Continue implementing the Sustainability Action Plan - Focus Areas and Goals
- Updated the Greenhouse Gas Inventory (the last update was in 2019)
- Establish Xeric Gardens in both the Northern and Southern parts of the City
- Ongoing LEED certification training for employees
- Progress continues on the creation of the Xcel Partners In Energy

Thank you!

