



# Commerce City

7887 E. 60th Ave.  
Commerce City, CO 80022  
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## Meeting Minutes - Draft

### Parks, Recreation, and Golf Advisory Committee

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Tuesday, August 19, 2025

6:00 PM

Eagle Pointe Recreation Center  
Yampa/Colorado Rooms - 6060 E Parkway Dr.  
Commerce City, CO 80022

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#### Registration link:

[https://c3gov.zoom.us/webinar/register/WN\\_CPFV1AhaSu2UKGg7Liou3w](https://c3gov.zoom.us/webinar/register/WN_CPFV1AhaSu2UKGg7Liou3w)

#### 1. Call To Order/Roll Call/Pledge of Allegiance - 6:00 PM

*Meeting was called to order at 6:07 pm by Co-Chair Martinelli.  
Members Present: Charles Dukes, Bob Grandinetti, Desiree Martinelli, Shawn McDowell, Rocky Teter, Paul Welander and Karl Zimmermann.  
Absent: DeLilah Collins  
Let the record show Member Dukes joined the meeting at 6:11 and Member Zimmermann at 6:12 pm  
Staff Present: Kathy LeVeque, Paul Hebinck, Marty Walsh and Maria Jepson  
Guests: Tim Loyd via Zoom  
The pledge of allegiance was recited.*

#### 2. Public Comment

*None*

#### 3. Approval of Minutes

*A motion was made by Member Teter seconded by Member Welander to approve the July 15, 2025 minutes. VOTE: Motion passed.*

[Min 25-164](#)

Minutes of July 15, 2025 Meeting

**Attachments:** [Minutes](#)

#### 4. PRG Announcements

*Distributed to all members via email on August 13, 2025.  
Recreation Superintendent Walsh shared information on the upcoming events and items highlighted in the announcements.*

#### 5. Unfinished Business

[25-187](#)

Commission Function - Kathy LeVeque

*Deputy Director LeVeque reviewed the PRG Commission function as it was drafted for the Ordinance to proceed forward. Member Grandinetti made a motion to approve*

*advancing the ordinance to City Council for first reading on October 6, 2025, seconded by Member McDowell. VOTE: Motion passed.*

[25-189](#)

CIP Update - Kathy LeVeque

*Deputy Director LeVeque shared a presentation and discussed the various 2025 CIP projects – including both those that have been completed and that are still in process.*

[25-211](#)

Subcommittee Update - Co-Chairs

*Co-Chair Martinelli discussed the activities of the pilot program subcommittee members, sharing the draft outline developed to date, next steps, timeline overview, and that the goal is to bring it forward to City Council in early 2026.*

## 6. New Business

[25-206](#)

Active Adult Reserved Parking Spaces at Bison Ridge - Tim Duda

*Recreation Superintendent Walsh indicated that staff identified six parking spots near the EV charging area at Bison Ridge that will be designated for Active Adults 62 years and older. New signage is underway and will be installed soon.*

[25-208](#)

Adams County Open Space Grant Letter of Support - Kathy LeVeque

*Deputy Director LeVeque provided background on the playground previously installed at Stampede Park and the desire to expand, adding additional elements for older kids. To assist with the cost a matching grant is being applied for. Member Dukes made a motion to PRG apply for the grant and include a letter of support from the PRG Advisory Committee, seconded by Member Grandinetti. VOTE: Motion passed.*

## 7. Consideration of New Topics and Potential Future Agenda Items

*Grant projects reviewed for each period's submissions.*

*PRGAC group member photo requested by City Clerk's office – can be done at September meeting.*

*Is there an opportunity for public opinion to be shared at the October 27th Fees & Charges presentation?*

*Member Grandinetti made a motion to create a subcommittee that would handle special events, park openings, or activities that members can promote involvement with. Seconded by Member Teter. VOTE: Motion passed.*

*Member McDowell made a motion to add a future item to invite the planning department to present on the development review process including ways to encourage sidewalk development as well as public infrastructure requirements, and to supplement connectivity efforts. Seconded by Member Zimmermann. VOTE: Motion passed.*

## 8. Community Engagement Updates & General Discussion Items

*None*

## 9. Council Member Reports & Information

*Council Member Teter reported that traffic issues have been a big concern and focus of public comment – to include speeding issues, reckless driving on main roads and side streets, and possible deterrents.*

*Council Member Dukes noted that a vote was made to allocate funds for a new police substation in the north to support the efforts to fill vacancies, improve overall efficiency throughout the city, and continue the efforts to utilize technological tools like cameras and drones. Additionally, the shopping cart ordinance was passed that prohibits their use in public areas.*

## 10. Committee Member Reports & Information

*Member Grandinetti noted that Youth Commission is meeting later in the week, and he would have an update on their activities at the September meeting.*

## 11. Adjourn

*The meeting adjourned at 7:44 p.m.*

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*Respectfully submitted by Maria Jepson*

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