



City Council Communication

AGENDA DATE: January 12, 2026 **LEGISTAR ITEM #:** Pres 26-003

PRESENTER: Kirk Dominic

DEPARTMENT: Police

☐ Administrative Business	☐ Noticed Council Business
☐ Informational Presentation	☒ Consensus-Building Presentation

REQUEST

Approve the amendment to rescind chapter 23-2 through 23-6 and modify chapter 23-1 of the Commerce City Revised Municipal Code to clarify that the City Manager, or the City Manager's designee, shall create and implement an Emergency Operations Plan for the City.

BACKGROUND

An Emergency Operations Plan (EOP) is a document that outlines the policies, procedures, and responsibilities for an organization or jurisdiction to respond to an emergency or disaster. The EOP provides general guidelines and principles for managing and coordinating the overall response activities before, during, and after emergencies and disasters. FEMA strongly recommends updating Emergency Operations Plans regularly, ideally **at least annually**, or whenever significant changes occur like new hazards, new capabilities, staff turnover, or after drills/incidents that reveal gaps. The city's current EOP is Chapter 23 of the Commerce City Revised Municipal Code. By approving the request to amend Chapter 23, it allows real time changes to occur as needed to the EOP without going through a formal City Council voting process. The EOP is a living document which requires edits to occur frequently as requirements and capabilities change to meet the demands of a growing city.

CITY COUNCIL COMMUNICATION CONTINUED

JUSTIFICATION

☐ Council Goal	☐ Strategic Plan	☐ Work Plan	☒ Legal
Revisions Needed	Amendment to rescind chapter 23-2 through 23-6 and modify chapter 23-1 of the Commerce City Revised Municipal Code to clarify that the City Manager, or the City Manager's designee, shall create and implement an Emergency Operations Plan for the City.		

AVAILABLE ACTIONS

- Available Action #1: Direct the City Manager, or the City Manager's designee, to create and implement an Emergency Operations Plan for the City.

STAFF RECOMMENDATION

Staff recommends approval of Available Action #1.