



Custodial Services Analysis Update

Larius Hassen Director of Public Works

Overview

- Purpose
- Background
- Next Steps
- Questions



Purpose

- To provide an update on the assessment of service delivery models for custodial services.



Background

- In June 2023, City Council instructed staff to assess options for providing custodial services in-house in comparison to the City's current practice of contracted custodial services.
- Staff indicated they would bring custodial services in house for one City building, the Municipal Services Center, in early 2024 and report back to Council in early summer 2024 about the efficacy of this service delivery model.



Next Steps

- In July 2024, staff will present options to Council to bring custodial services in-house or continue providing services through external contract vendors.
- If Council elects to bring custodial services in-house, staff will prepare for this transition over the next several months, with an anticipated start date of January 2025.
- If Council elects to continue procuring custodial services through external contract vendors, staff will issue an RFP for services with a start date of January 2025.



Next Steps

- The current contract for custodial services will expire in June 2024.
- In April, staff will present a resolution to extend this contract through December 2024.
- If awarded by Council, this will provide sufficient time for staff to implement Council recommended options (bringing custodial services in-house, or issuing an RFP for contracted custodial services) by January 2025.



Current Monthly Cost

- Derby Resource Center = \$379
- Civic Center = \$12,927
- Buffalo Run Golf Course = \$1660
- PD Substation = \$1004
- Heritage & Cultural Center = \$275
- MSC = \$3,480
- Eagle Pointe Rec Center = \$11,439
- Bison Ridge Rec Center = \$14,519
- Total Monthly = \$45,683.00
- June through December (x7) = \$319,781.00



Questions

