

EXHIBIT A

Staffing: Julia Newman; Rachel Meier, Brianna Johnson, Miles Hoffman

Timing:

LID: July – September 2023

Challenges: June-Dec 2023

EPAC: June – Dec 2023

Grants: June – September 2023

Communications: July – September 2023

Deliverables:

1. Low Impact Development Training and Coordination: \$5,090

Lotus will work with staff and consultants to align Low Impact Development Guidance document with revised LDC and provide documents to integrate into Central Square and pre-application material. Lotus will develop agenda for staff and local developers.

2. Challenge Cards: \$1,900

Lotus will create a 'Challenge Cards' with monthly sustainability challenges to be shared to City staff. The card will be created in a Microsoft software for easy updating by Rosemarie. The budget includes some time for Lotus to support graphic updates throughout the year if needed.

3. EPAC Meeting Support: \$23,000

Assumes Julia and Miles will facilitate meetings in person June-Dec. Assumes Lotus will be responsible for development of agendas and materials and any communications in between meetings. Includes costs for mileage and \$75 budget for food per meeting.

4. Grant Support: \$9,090

Includes Lotus staff time to work on 2-3 grants for Commerce City.

5. Ongoing Project Management: \$5,390

Includes costs related to PM activities, including biweekly check-ins

6. Sustainability Communication: \$1,470

Lotus staff will create a sustainability symbol (i.e., logo for the sustainability program) in consultation with communications Department. Additionally, Lotus will develop a branded poster of the City's sustainability goals and targets. This includes time for one meeting to understand initial concepts and one meeting to review and discuss revisions to the symbol.

Total Costs: \$45,940.