



# Commerce City

7887 E. 60th Ave.  
Commerce City, CO 80022  
c3gov.com

## Meeting Minutes - Draft

### City Council

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Monday, November 6, 2023

6:00 PM Council Chambers, 7887 E 60th Ave, Commerce City, CO 80022. The meeting will also be conducted in a hybrid format via Zoom. Registration link: [https://c3gov.zoom.us/webinar/register/WN\\_iWPYuMGISkmdAnX47rlp0w](https://c3gov.zoom.us/webinar/register/WN_iWPYuMGISkmdAnX47rlp0w)

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#### Regular Meeting

Times given are estimates only

Revised November 6, 2023 @ 10:00 AM

#### 1. Call to Order/Roll Call

*A regular meeting of the City Council of the City of Commerce City was called to order by Mayor Huseman on November 6, 2023, at 6:00 PM.*

*A motion was made by Mayor Pro Tem Allen-Thomas, seconded by Council Member Hurst, to excuse those members not present. VOTE: 7 - Aye, 2 - Excused (Madera, Chacon)*

**Present:** 7 - Mayor Benjamin Huseman, Mayor Pro Tem Jennifer Allen-Thomas, Council Member Susan Noble, Council Member Craig Hurst, Council Member Craig Kim, Council Member Sean Ford and Council Member Kristi Douglas

**Excused:** 2 - Council Member Oscar Madera and Council Member Renee Millard-Chacon

#### 2. Pledge of Allegiance

*The Pledge of Allegiance was recited.*

#### 3. Approval of Agenda

*A motion was made by Mayor Pro Tem Allen-Thomas, seconded by Council Member Hurst, to approve the meeting agenda. VOTE: 7 - Aye, 2 - Excused (Madera, Chacon)*

#### 4. Public Comment

[23-180](#)

Public Comment - City Council will conduct this meeting in person at the Commerce City Civic Center, 7887 E 60th Ave, Commerce City, CO 80022. There will be the opportunity for public comment at the meeting during public comment and/or for each agenda item. Comments may be consolidated under the Public Comment part of the meeting. The public can submit their comments live during the meeting in person, via Zoom, or in advance through mail or email. Visit [c3gov.com/council](http://c3gov.com/council) and click on "Meeting agendas" for the full meeting agenda and "Virtual Meeting and Public Comment Instructions" for instructions on how to submit live verbal and written comments. The deadline to register via Zoom or submit written comments is noon on Monday, November 6, 2023.

*- Irving Guevara spoke on creating Dark Skies Protection in the city and reducing light pollution in the area.*

*- Maria Carabajal spoke on an upcoming Thanksgiving event with the South Adams County Fire Department.*

*- Joy Bishop spoke on saying the pledge of allegiance during the City Council meetings.*

*- Jackie Valdez spoke on the Public Works Department snow removal efforts in the City.*

## 5. Noticed Council Business

[23-255](#)

2024 Wild for Life Triathlon (Year 2)

*A motion was made by Councilmember Kim, seconded by Mayor Pro Tem Allen-Thomas, to direct staff to start preparing for the 2024 Wild for Life Triathlon. VOTE: 7 - Aye, 2 - Excused (Madera, Chacon)*

## 6. Proclamations

[Proc 23-37](#)

Proclamation Declaring November 1, 2023 as Extra Mile Day in Commerce City, Colorado

**A motion was made by Mayor Pro Tem Allen-Thomas, seconded by Council Member Douglas, that this Proclamation be approved. VOICE VOTE: 7 - Aye, 2 - Excused (Madera, Chacon)**

[Proc 23-38](#)

Land Acknowledgement and Proclamation Declaring November 2023 as Native American Heritage Month in Commerce City, Colorado

**A motion was made by Council Member Kim, seconded by Mayor Pro Tem Allen-Thomas, that this Proclamation be approved. VOICE VOTE: 7 - Aye, 2 - Excused (Madera, Chacon)**

## 7. Presentations

[Pres 23-058](#) Oil and Gas Monthly Update

*Dr. Rosemarie Russo, Environmental Planner, gave the monthly oil and gas update.*

## 8. Consent Agenda

**A motion was made by Mayor Pro Tem Allen-Thomas, seconded by Council Member Hurst, to approve the Consent Agenda as presented. ROLL CALL VOTE:**

**Aye:** 7 - Mayor Huseman, Mayor Pro Tem Allen-Thomas, Council Member Noble, Council Member Hurst, Council Member Kim, Council Member Ford and Council Member Douglas

**Excused:** 2 - Council Member Madera and Council Member Millard-Chacon

[Min 23-278](#) Minutes of the October 9, 2023 Regular Meeting.

[Min 23-266](#) Minutes of the October 16, 2023 Regular Meeting

[Min 23-272](#) Minutes of the October 23, 2023 Special Meeting

[Res 2023-116](#) A RESOLUTION AUTHORIZING EXECUTION OF A SECOND AMENDMENT TO AN INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE CITY OF COMMERCE CITY AND THE AND THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT REGARDING FINAL DESIGN, RIGHT-OF-WAY ACQUISITION, AND CONSTRUCTION OF DRAINAGE AND FLOOD CONTROL IMPROVEMENTS FOR IRONDALE GULCH AT HIGHWAY 2

[Res 2023-122](#) A RESOLUTION APPROVING THE RENEWED INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF COMMERCE CITY AND THE CITY OF BRIGHTON ESTABLISHING A SHARED SEX ASSAULT TASK FORCE

[Res 2023-123](#) A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF COMMERCE CITY AND THE CITY OF BRIGHTON FOR A SPECIAL WEAPONS AND TACTICS TEAM

[Res 2023-124](#) A RESOLUTION APPROVING AMENDMENTS TO SECTION 5.2 OF THE CITY OF COMMERCE CITY EMPLOYEE POLICIES REGARDING GENERAL LEAVE

[Ord 2547](#)

SECOND AND FINAL READING OF AN ORDINANCE AMENDING THE 2023 BUDGET OF THE CITY OF COMMERCE CITY, COLORADO, BY TRANSFERRING \$298,800 FROM THE UNENCUMBERED FUND BALANCE OF THE GENERAL FUND TO THE INFORMATION TECHNOLOGY FUND FOR COSTS ASSOCIATED WITH THE FLOCK CAMERA SYSTEM AND AUTHORIZING THE EXPENDITURE THEREOF

## 9. Public Hearings

[Res 2023-042](#)

A RESOLUTION ADOPTING THE BUDGET FOR THE CITY OF COMMERCE CITY, COLORADO FOR THE YEAR 2024 AND PROVIDING FOR 2023 COMMERCE CITY TAX LEVY

*Mayor Huseman opened the public hearing.*

*Trudy Smith spoke on the budget for the Environmental Policy Advisory Commission.*

*Mayor Huseman closed the public hearing.*

**A motion was made by Council Member Hurst, seconded by Mayor Pro Tem Allen-Thomas, that this Resolution be adopted. VOICE VOTE: 7 - Aye, 2 - Excused (Madera, Chacon)**

[Ord 2548](#)

FIRST READING OF AN ORDINANCE VACATING A PORTION OF E. 83RD AVE RIGHT-OF-WAY GENERALLY LOCATED SOUTH OF 8003 E. 83RD AVE, NORTH OF 8000 E. 83RD AVE AND WEST OF VACATED ULSTER ST, COMMERCE CITY, COLORADO

*Mayor Huseman opened the public hearing.*

*No public testimony was received.*

*Mayor Huseman closed the public hearing.*

*A motion was made by Mayor Pro Tem Allen-Thomas, seconded by Council Member Ford, to accept the findings and recommendations of the Planning Commission for case #V-91-23. VOTE: 7 - Aye, 2 - Excused (Madera, Chacon)*

**A motion was made by Mayor Pro Tem Allen-Thomas, seconded by Council Member Hurst, that this Ordinance be introduced by council as seated and approved on first reading VOTE:**

**Aye:** 7 - Mayor Huseman, Mayor Pro Tem Allen-Thomas, Council Member Noble, Council Member Hurst, Council Member Kim, Council Member Ford and Council Member Douglas

**Excused:** 2 - Council Member Madera and Council Member Millard-Chacon

The public hearings will be conducted electronically via Zoom. There will be an opportunity to testify live during the meeting via Zoom or in advance via email or regular mail. Visit [c3gov.com/council](https://c3gov.com/council) and click on “Virtual Meeting and Public Comment Instructions” for instructions on how to register or submit comments. The deadline to register to comment and to submit written comments is noon on Monday, November 6. Please contact the City Clerk to request paper copies of materials.

## 10. Resolutions

[Res 2023-118](#) A RESOLUTION ADOPTING THE 2024 TO 2028 COMMERCE CITY STRATEGIC PLAN

A motion was made by Mayor Pro Tem Allen-Thomas, seconded by Council Member Hurst, that this Resolution be adopted. VOICE VOTE: 7 - Aye, 2 - Excused (Madera, Chacon)

## 11. Administrative Council Business

*A motion was made by Council Member Kim, seconded by Mayor Pro Tem Allen-Thomas, to direct staff to explore bilingual road signs in Commerce City. VOTE: 7 - Aye, 2 - Excused (Madera, Chacon)*

[23-261](#) Cancellation of the November 20, 2023 Regular Meeting

*A motion was made by Council Member Hurst, seconded by Mayor Pro Tem Allen-Thomas, to cancel the November 20, 2023 regular meeting. VOTE: 7 - Aye, 2 - Excused (Madera, Chacon)*

## 12. Council Reports

*City Manager Rogers highlighted items presented in their weekly report provided to council earlier. The mayor and council reported on their attendance at various meetings and events.*

[23-259](#) Review of Work Schedule

## 13. Recess to the ECAGID Meeting

*The meeting recessed at 7:30 PM.*

*The meeting reconvened at 7:49 PM.*

## 14. Reconvene City Council Meeting

## 15. Executive Session

[23-060](#)

An executive session of the City Council of Commerce City pursuant to C.R.S. 24-6-402(4)(f)(I) for the purpose of discussion of personnel matters, specifically discussion of the annual performance evaluation of the City Manager.

**A motion was made by Mayor Pro Tem Allen-Thomas, seconded by Council Member Hurst, to enter into an executive session pursuant to C.R.S. 24-6-402(4)(f)(I) for the purpose of discussion of personnel matters, specifically discussion of the annual performance evaluation of the City Manager. VOICE VOTE: 7 - Aye, 2 - Excused (Madera, Chacon).**

## 16. Adjourn

*The meeting adjourned at 7:50 PM.*

*In accord with the city charter, the city clerk read the title to all ordinances and resolutions adopted by Council at this meeting.*

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*Brittany Rodriguez, Assistant City Clerk*

[23-257](#)

City Manager Week in Review Report

[23-258](#)

City Council Policies

**Any member of the public requesting accommodations, with respect to rights under the Americans with Disabilities Act, to attend or participate in any public meeting, and/or to obtain this notice in alternate formats, is asked to please contact the City Clerk at 303-227-8791 as soon as possible before the meeting.**