



Commerce City

7887 E. 60th Ave.
Commerce City, CO 80022
c3gov.com

Meeting Minutes - Final

Quality Community Foundation

Tuesday, October 22, 2024

6:30 PM

Zoom. Register in advance:

https://c3gov.zoom.us/webinar/register/WN_Wkdv6slaTpqp9w

PhrSoXwQ

1. Call To Order, 6:30pm

Meeting was called to order at 6:33pm.

In attendance: Chair Kayla Burby, Vice Chair Sarai Thomas, Treasurer Val Price, and Members Rachel Marsh and Diane Narvaez.

Absent: Jeremy Eddie

2. Approval of Minutes

[Min 24-192](#)

September Meeting Minutes

Diane moved to approve the September minutes. Kayla seconded the motion, which was approved unanimously.

3. Treasurer's Report

None.

4. Subcommittee Reports

A. Grants & Scholarships

i. 2025 Program Review & Marketing

2025 Grant & Scholarship calendar was reviewed. Kayla moved to accept the calendar.

Sarai seconded the motion, which was approved unanimously.

Program overview, application, and rubric review was moved to the retreat to allow for new members to have more context.

Marketing ideas shared: repost QCF social posts on personal pages, share information with teachers and Adams 14 Foundation, in addition to marketing strategies we've exercised in the past.

ii. Kaleidoscope Platform

Renewal is set for December of our grant/scholarship platform. Group discussed not making any changes to the subscription package.

A. Curt Holland Golf Tournament**i. 2025 Date**

Event is set for Friday, August 22, 2025

5. New Business**A. Donation Procedure**

Group discussed having a tiered donation process. All donations (organizations and individuals of any amount) will receive a handwritten thank you note. Organizations that donate at least \$250 will receive a shout out on social media. Group wanted to look into branded thank you cards.

6. Old Business**A. November Meeting & Agenda**

Kayla moved to cancel the November meeting. Val seconded the motion, which was approved unanimously.

B. December Retreat Agenda

Retreat is scheduled for Saturday, December 7th from 8:30am-12pm at Civic Center. Group discussed items they would like to see on the December retreat agenda. Staff will look into a city provided facilitator.

7. Other Business

Kayla moved to spend up to \$250 for branded polos for new members. Rachel seconded the motion, which was approved unanimously. Members should send Melissa Sumner their polo sizes.

A. Boards & Commissions Appreciation Event

Appreciation event is scheduled for October 30th from 4-7pm at Buffalo Run Golf Course. Information was sent in an email. Remember to RSVP!

8. Adjourn, 8:30pm

Meeting was adjourned at 7:37pm.