

A RESOLUTION AMENDING COUNCIL POLICY #CP-16 TO MODIFY THE CITY COUNCIL AGENDA REGARDING NOTICED COUNCIL BUSINESS ITEMS

NO. 2021-59

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COMMERCE CITY, COLORADO, AS FOLLOWS:

SECTION 1. Findings. This resolution is found to be necessary for the preservation of the public health, safety, and welfare and in the public interest.

SECTION 2. Amendments.

- a. Council Policy #CP-16(A)(4) is amended to read as follows:
 4. Agenda. The order of business on the agenda generally shall be as follows except the City Manager, or his designee, may change the order at his/her discretion when the agenda is prepared if circumstances for a particular meeting justify a change in the order of business for the agenda. Unless the agenda is amended, Council should wait until administrative council business to make motions in response to Citizen Communication. Furthermore, the City Council, at a duly-convened meeting, may change the order of business.
 - a. Call to order
 - b. Roll call
 - c. Pledge of Allegiance
 - d. Presentations giving recognition and proclamations
 - e. Citizen communication (See #CP 20 for rules governing Citizen communication) (but it will not occur before the estimated time stated in the agenda unless approved by Council)
 - f. Noticed Council Business
 - g. Information gathering presentations
 - h. Consent agenda (includes non-controversial ordinances on second reading, resolutions not requiring discussion, and actions on administrative issues not requiring discussion, including approval of minutes)
 - i. Public hearings not associated with a pending ordinance or resolution (e.g., land use cases; metropolitan districts; fact-finding)
 - j. Resolutions requiring discussion
 - k. Ordinances on first reading
 - l. Ordinances on second reading other than consent agenda ordinances
 - m. Review of subcommittee recommendations
 - n. Administrative Business (generally for topics involving questions by Council, items requiring Council action, other than for items otherwise placed on the agenda)
 - o. City Manager and City Attorney reports
 - p. Council reports (limited to reports by Council members regarding meetings and activities related to City Council business since the previous Council meeting)

and limited to five (5) minutes each unless extended by Council)

- q. Mayor's report
- r. Adjournment

b. Council Policy #CP-16(A)(11) is amended to read as follows:

11. Noticed Council business. Except for emergency or unforeseen items, matters arising from public comment, or at the request of the City Manager or City Attorney, it is recommended that Councilmembers submit administrative council business items for a regular meeting with the endorsement of another Councilmember. For example, this includes requests that would require more than an hour of staff time, study session requests, requests for ordinances or resolutions, and other similar matters. To be included as "Noticed Council Business," submissions must be received by the Tuesday preceding the meeting, unless the City Manager permits a late submission, on a form provided by the City Manager along with any supplemental materials.

RESOLVED AND PASSED THIS 2ND DAY OF AUGUST 2021.

CITY OF COMMERCE CITY, COLORADO

Benjamin A. Huseman, Mayor

ATTEST

Dylan A. Gibson, City Clerk