

American Rescue Plan Act (ARPA) Funding Obligation & Expenditure Tracking Fiscal Year 2023

High Level ARPA Allocation Status

ARPA Allocation from US Treasury:	\$	10,525,025
Obligated by Council via Ordinance 2533:	\$	3,075,000
Amount of Ordinance 2533 Obligation Spent in 2023:	\$	580,500
Remaining Ordinance 2533 Obligation to be Re-Appropriated in 2024:	\$	2,494,500
Unobligated Amount (yet to be obligated by Council):	\$	7,450,025
Surplus transfer to be returned to the General Fund:	\$	3,000
Amount available to appropriate for BuildC3 Program:	\$	7,453,025

2023 Year-End Activity Recap

	Item Description	Vendor Name	Amount Obligated	Amount Expended	Remaining Obligation	2023 Year-End Recap
1	3-Year Grant Writing Program (Ordinance No. 2533)	FHU, Lotus Engineering & Sustainability, and Eleventh House Solutions	\$ 1,000,000.00	\$ -	\$ 1,000,000.00	A total of \$1 million was allocated to fund a 3-year grant writing program to span over 2024, 2025, and 2026). During 2023, an RFP was completed, three grant writing firms were selected, and the City entered into contracts with FHU, Lotus Engineering & Sustainability, and Eleventh House Solutions for grant writing services and solutions. These contracts are being used in beginning in 2024.
2	Rental Assistance Program (Ordinance No. 2533)	Various	\$ 500,000.00	\$ 500,000.00	\$ -	\$750,000 was budgeted for Rental Assistance in 2023. \$250,000 of this was general funds and \$500,000 was ARPA funds. A total of \$784,493 was spent on Rental Assistance in 2023. Although this line item went over budget by \$34,493, this was easily absorbed by budget savings in other line items within the Community Development Department.
3	Emergency Shelter Equipment/Supplies (Ordinance No. 2533)	To Be Determined	\$ 200,000.00	\$ -	\$ 200,000.00	Funding was allocated to purchase emergency shelter supplies. An inventory of needed supplies has been created, staff is working to locate a suitable temperature controlled storage location for the supplies, and supplies will be purchased in mid-2024.
4	Emergency Generators (Ordinance No. 2533)	Kazin & Associates, Inc.	\$ 1,300,000.00	\$ 8,500.00	\$ 1,291,500.00	The City contracted with Kazin & Associates in November 2023 to complete design drawings and specifications for the emergency generators to be installed at the City's two recreation centers. Design work is expected to be completed by the end of May 2024. Construction and installation is expected to be completed by the end of July 2025.
5	TrackNGO Equipment (Ordinance No. 2533)	A & D Boivin Design Inc.	\$ 75,000.00	\$ 72,000.00	\$ 3,000.00	Two TrackNGO systems were purchased. These systems provide capabilities to rescue stranded motorists and individuals during heavy snowstorms and inclement weather. The original estimated cost was \$75,000 and the actual cost was \$72,000. The \$3,000 remaining allocation will be transferred back to the General Fund from the Fleet Fund as part of the ARPA budget carryover ordinance being presented to Council on 3/18/24 for future re-allocation by Council.
			\$3,075,000.00	\$580,500.00	\$2,494,500.00	