



## Meeting Minutes - Final

### Parks, Recreation, and Golf Advisory Committee

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Tuesday, April 16, 2024

6:00 PM

Bison Ridge Recreation Center  
Technology Room - 13905 E. 112th Ave.  
Commerce City, CO 80022

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#### Registration link:

[https://c3gov.zoom.us/webinar/register/WN\\_CPFV1AhaSu2UKGg7Liou3w](https://c3gov.zoom.us/webinar/register/WN_CPFV1AhaSu2UKGg7Liou3w)

#### 1. Call To Order/Roll Call/Pledge of Allegiance - 6:00 PM

*Meeting was called to order at 6:00 pm by Co-Chair Houde.*

*Members Present: DeLilah Collins, Charles Dukes, Oz Flores, Bob Grandinetti, Josh Houde, Desiree Martinelli, Shawn McDowell, Chris Niyork, Michael Stegman, Rocky Teter, Paul Welander and Karl Zimmermann*

*Let the record show Member McDowell joined the meeting at 6:02 pm, Member Grandinetti joined the meeting at 6:04 pm and Member Dukes joined the meeting at 6:05 pm*

*Absent: Katie Southard*

*Staff present: Chad Redin, Tim Duda, Lisa Nordholt, Pam Young and Maria Jepson*

#### 2. Public Comment

*None*

#### 3. Approval of Minutes

*A motion was made by Member Martinelli seconded by Member Stegman to approve the March 19, 2024, minutes as submitted. VOTE: Unanimous. The motion passed.*

[Min 24-059](#)

Minutes of Mar. 19, 2024 Meeting

**Attachments:** [Minutes](#)

#### 4. Unfinished Business

[24-098](#)

Oasis Park Naming Follow Up - Chad Redin

*The renaming was reviewed at April 15th council meeting sharing the efforts that the PRG Advisory Committee members had engaged to collect ideas/input, narrow the list and ranking the selections to determine the final recommendation.*

[24-099](#)

PRG Annual Review Follow Up - DeLilah Collins

*The co-chairs attended the April 15th Council meeting and shared the presentation for the committee's work over the previous year. Council members inquired on any issues being faced and the chairs shared their appreciation for the additional training that was provided by the City Clerk's office for their roles as well as the challenges faced in recruiting additional new members from the core city area. Council Member Dukes suggested a possible collaboration with the Boys and Girls Club.*

## 5. New Business

### [24-100](#)

#### Brochure Update Review/Feedback Presentation - Tim Duda

**Attachments:**     [Brochure Presentation](#)

*Recreation Manager Duda discussed the evolution of the recreation brochure formats over the years since its inception. He reviewed the preparation, timeline, layout, issues faced, and incurred costs. It is now in a transitional rework and members were asked for their thoughts which included using QR codes, tying it into the City's app, postcards or other way to opt out, partnering with area homebuilders. All efforts will be purposeful and slow to assist in the adoption of any changes made.*

### [24-101](#)

#### 4th Annual Curt Holland Memorial Golf Tournament Details - Tim Duda

*If anyone is interested in signing up for this extremely popular event, it is being held on August 23rd at Buffalo Run Golf Course. Registration opens on the City site Thursday, May 23rd at [www.c3gov.com/CHGolf](http://www.c3gov.com/CHGolf) and will only be sold as foursomes for \$500. The silent auction will open August 16th and closes the day of the event. There are also sponsorship opportunities available as well. Email Melissa Sumner at [msumner@c3gov.com](mailto:msumner@c3gov.com) with questions.*

### [24-102](#)

#### September Park Tour - Chad Redin

*Director Redin requested input from members for choosing a date or possibly doing a virtual review at a future committee meeting. Members noted they would like to select a Saturday in September; keeping the focus on new and renovated areas not visited in recent years in addition to sharing the guide for people to learn more about all of the options available and explore on their own, if desired.*

## 6. Community Engagement Updates

*Member Welander played Disc Golf with some of the Park Rangers. Member McDowell noted the meeting for the 120th Avenue Corridor Project on April 25th at Prairie View Middle School. The April 6th Adult Prom event was unfortunately cancelled due to low enrollment.*

## 7. Council Member Reports & Information

*Council Member Teter reminded all of the Earth Day activities at the refuge. Council Member Dukes shared his efforts to highlight residents that go above and beyond in the community in his Council reports. If anyone has someone in mind, please pass along the information to him.*

## 8. Committee Member Reports & Information

*Members directed staff to review and report on tree board development options at the May 21st meeting. Member Zimmermann inquired on the outline of the minutes, the amount of detail included, what is specified in the committee's bylaws. Staff will follow up with him on this. Member Grandinetti indicated that the Youth Commission will be marching in the Memorial Day Parade. Member Zimmermann raised questions about using personal golf carts at the course and any cart related city ordinances; Council member Dukes offered to assist with this topic.*

## **9. PRG Announcements**

*Distributed to all members via email on April 12, 2024. There are MANY summer activities upcoming including Music in the Parks June 13th, 27th and July 11th and 25th, 4th Fest on July 4th, National Parks and Recreation Month Celebration on July 31 and more – mark your calendars!*

## **10. Adjourn**

*The meeting adjourned at 7:37 p.m.  
Respectfully submitted by Maria Jepson and Candice Turnage.*

**Any member of the public requesting accommodations, with respect to rights under the Americans with Disabilities Act, to attend or participate in any public meeting, and/or to obtain this notice in alternate formats, is asked to please contact the City Clerk at 303-289-3611 as soon as possible before the meeting.**