



# Commerce City

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## Council Communication File Number: Ord 2654

**Agenda Date:** 12/16/2024

**Version:** 1

**Status:** Consent Agenda

**In Control:** City Council

**File Type:** Ordinance

AN ORDINANCE AMENDING THE 2025 BUDGET OF THE CITY OF COMMERCE CITY, COLORADO BY THE RECOGNITION OF LOCAL PLANNING CAPACITY GRANT FUNDING IN THE AMOUNT OF \$201,902 FROM THE DIVISION OF LOCAL AFFAIRS FOR A HOUSING PLANNER IN THE COMMUNITY DEVELOPMENT DEPARTMENT

### Summary & Background

The Community Development Department saw a need to add a position focused on affordable housing initiatives. As a result of this need, Community Development applied for grant funding from the Division of Local Affairs (“DOLA”) Local Planning Capacity Grant Program in Fall 2024 to fund a Housing Planner position. This position will be focused on implementing a system to expedite the development review process for affordable housing projects, and generally advancing affordable housing goals in the City of Commerce City (“City”). Additionally, the Housing Planner would oversee affordable housing development activities, including identifying opportunities and methods to create innovative affordable housing consistent with the City Council goals. This includes implementing various affordable housing projects and working on housing grant initiatives.

On October 25, 2025, DOLA awarded the City, \$201,902 to fund a Housing Planner position in the Community Development Department for two years. The City is providing a match of \$50,476 for a total estimated position cost of \$252,378.

**Staff Responsible (Department Head):** Jeff Brasel, Community Development Director

**Staff Presenting:** Jeff Brasel, Community Development Director

**Financial Impacted:** Estimated position costs of \$252,378 with grant funds covering \$201,902 and matching funds covering \$50,476

**Funding Source:** Local Planning Capacity Grant Funds from Division of Local Affairs

**Staff Recommendation:** Approve Ordinance 2654

**Suggested Motion:** Motion to approve Ordinance 2654 as submitted.