

City Manager Week in Review Report

WEEK OF: August 11, 2023



RESOURCES

Agendas and meeting schedules – commerce.legistar.com

City online events calendar – c3gov.com/Calendar

Get City Alerts – c3gov.com/Subscribe

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New & Notable

Mr. Rogers in the Neighborhood – City Manager Town Halls

City Manager Jason Rogers' "Mr. Rogers in the Neighborhood" second town hall is scheduled for Aug. 16 at 6:30 p.m. at the Bison Ridge Recreation Center. City Manager Rogers is being joined by members of city staff for the community discussion which will feature live Spanish interpretation. This is a great opportunity for residents to meet Mr. Rogers, ask questions, and raise concerns while learning more about his vision for leading the organization. Exciting things are happening in Commerce City!

Supporting Local Youth

The Community Well Being Division and Housing Staff partnered with the 180 Church on Saturday, Aug. 5, and provided backpacks filled with school supplies to 373 Commerce City students. This highly successful and collaborative event modeled the mission of Commerce City by providing excellent public service, anticipating needs, and sustaining a growing and vibrant community!



Land-Use-Oriented Recruitment Phase Now Open

The City of Commerce City Planning Commission, Zoning Board of Adjustment, and Derby Review Board are actively seeking community members that are interested in and dedicated to the land use of the City of Commerce City and the duties and responsibilities associated with the bodies.

Interviews for land-use-oriented boards and commissions will be held on Saturday, Sept. 9 from 10 a.m. to 2 p.m. via Zoom. Interested applicants are strongly encouraged to review the duties and responsibilities of the board or commission they wish to apply for and can do so by visiting c3gov.com/Boards.

For additional information, please contact Jordan Roberts at jroberts@c3gov.com or 303-289-3676.

[City Council Work Schedules](#)



Business/Economic Development

Community Attributes Inc. Hired to Develop 5-Year ED Strategic Plan

ED staff are working with Community Attributes Inc. (CAI) to develop a 5-year economic development strategic plan. CAI will implement a community-centric approach and work with private-sector stakeholders to understand our unique needs and develop effective programs to advance key initiatives. They will help create a plan that is place-based, asset-driven, action-oriented, and measurable while providing near-term, priority actions in support of and in alignment with a longer-term trajectory for sustained economic vitality.

Ribbon Cuttings/Opening

Adams County Fleet and Public Works Building,
4959 E. 74th Ave. – Aug. 16
Empowerment Apartments at Greyhound Park,
5425 E. 62nd Pl. – Aug. 23

Calendar Items

Commerce City ED Real Estate Broker Tour – Sept. 15
Metro Denver EDC Site Selector Feedback Breakfast
Oct. 6
AC-REP Development Council Bus Tour (includes
Commerce City) – Oct. 12

Small Business Training Programs Calendar – August 2023

Business Attraction

Staff connected with representatives from three different hospitality companies regarding the attraction of additional hotel brands to the city. Currently, there are several hotel projects in development throughout the city. The hospitality representatives expressed interest in the northern range, especially the Tower Road corridor due to its proximity to Denver International Airport.

Business Attraction Cont.d

Staff are following up with additional market information and potential development sites.

Staff are working with a national site selector and property owner to locate a large IT project for a Fortune 50 company to Commerce City. Staff is providing community and site-specific information and concierge-level service to assist with the site selection process.

Staff received a referral from a commercial real estate broker for an equipment company that is considering expansion into Commerce City. Staff is working with the Planning division and the company regarding zoning requirements for the potential location project.

King Soopers has been granted approval to construct a fuel station along Parkway Drive. Development plans are expected to be approved and permitted for construction in 2023.



Business Retention & Expansion

Staff are working with an existing food manufacturer on a 28,000-square-foot expansion project that will allow the company to automate its operations and add additional manufacturing lines. The project brings up to \$100 million in new capital investment and adds 10 jobs to the company's existing base of 80 employees.



Community Appearance/Clean Ups

Hot Shot Crew

Numerous illegal dumping clean-ups occurred this week.

- Areas programmed for routine inspection/removal of dumped items include:
 - E. 48th Avenue and Ivy Street
 - E. 64th Avenue and Colorado Boulevard (I-270)
 - E. 60th Avenue - Brighton Boulevard to Clermont Street
 - E. 52nd Place and Oneida Street
 - E. 83rd Avenue and Rosemary Street
 - E. 96th Avenue and Peoria Street
 - Elm Street – E. 69th Avenue to E. 72nd Avenue
 - E. 84th Avenue and Pontiac Street
 - E. 120th Avenue and Cameron Street
 - E. 112th Avenue and Tower Road
 - E. 50th Avenue and Forest Street

Tuesday 2 people, 16 hours:

- Checked Fairfax and other flood locations due to heavy rains, addressed minor flooding.
- Addressed a SeeClickFix request and removed material from recently graded alley.

Wednesday 2 people, 16 hours:

- Checked Fairfax and other flood locations due to heavy rains, addressed minor flooding.
- SeeClickFix addressed line of sight issue of E. 88th Avenue.
- Checked islands for weeds: E. 96th Avenue and Highway 2 and at E. 104th and Chambers.
- Reports of plugged drains. Checked inlets on E.

Wednesday Cont.d

56th Avenue and both sides of Highway 2.

Thursday 2 people, 16 hours:

- Checked hotspots for debris.
- SeeClickFix item for shopping cart E. 60th Avenue and Monaco Street.

Thursday 2 people, 16 hours:

- Checked hotspots for debris.
- SeeClickFix item for shopping cart E. 60th Avenue and Monaco Street.

Friday 2 people, 16 hours:

- Checked Fairfax and other flood locations due to heavy rains, addressed minor flooding. Pumped Highway 2 at Magnolia Street and at E. 96th Avenue and Peoria Street.

MyC3 Trailer Rentals:

No new rentals this week.



Community Well-Being

Homeless Metrics

Homeless Nav:

Resident Contacts: 14

Voucher Matches: 1

Voucher Briefings: 0

Residents Housed: 0

F&S Nav:

Resident Contacts: 11

Resource Referrals Made: 21



Environment & Sustainability

Energy, Equity, and Environment Weekly Report – July 31

This report provides a weekly update of environmental policy and planning work including, but not limited to:

- Environmental Policy Advisory Committee (EPAC)
- Lotus Contract and Community Outreach
- Municipal Sustainability
- Information regarding the Suncor Refinery and its operations
- Legislative Updates & Regional Environmental Leadership
- Colorado Energy and Carbon Management (CECM) Commission
- Oil & Gas Projects & Policy



Growth and Development

Ward Report

The Ward Report is produced each month to show what development projects (type and status) are underway in each City Council Ward. July report is forthcoming.

Citywide Statistics

An [interactive CIP map](#) is available on the city website. This information is updated monthly. The map is accessible to Council and members of the public.

PERMITS	Weekly Totals	2023 YTD Total
SFD Permits Issued	2	343
Multi-Family Permits Issued	0	0
Duplex Permits Issued (SFA)	0	5
Townhome Permits Issued (SFA)	0	11
Residential CO issued	10	491
Total Permits Issued	29	2680
Permits Processed	78	2930
Residential Permits Processed	50	859
Non-Residential Permits Processed	28	995
Residential CO Processed	9	97
Residential Inspections	524	9690
Non-Residential Inspections	56	5448
CODE ENFORCEMENT		
Total Case Action	196	9154
Pro-Active Cases	188	1417
CAI	14	819
SCF-CRM	4	100
Violations Issued	426	3342
Compliance Rate	78%	80%

Planning Update: July 31 – Aug. 6

Completed Cases	2
Inactive Cases	0
New Cases (deemed incomplete/not included in total)	4
New Cases (deemed complete/included in total)	0
Total Active Cases	164
POD inquiries	33



Public Safety

Commander Meetings + Adams County Traffic Safety Summits

Commerce City is partnering with Adams County this back-to-school season to draw attention to traffic safety in our communities. As part of our quarterly commander meetings, we are hosting joint Traffic Safety Summits on Aug. 23 and Aug. 24. At the time of this report, the location of the northern commander meeting on Aug. 23 is being arranged with nearby facilities due to the Bison Ridge Recreation Center closure. The southern commander meeting on Aug. 24 will still be held at Eagle Pointe Recreation Center. Commerce City staff, Adams County Public Works, and others will join CCPD personnel to educate residents about traffic safety, discuss concerns, and inform the community on steps both agencies are taking to improve safety. Learn more at c3gov.com/TrafficSafety.

Location	Issue	Status
New Issues - None		
Previous Issues Pending		
6400 E. 50 th Avenue	Semi	Semi parked on the roadway. This has been tagged with a 48 hour sticker. UPDATE – (08/09/23)Semi was moved to 48 th /Ivy – Awaiting EA Towing
8600 Quebec Street	RV	New – Received from CRM – RV parked in the roadway. This has been tagged with a 48 hour sticker. UPDATE – (08/09/23) –RV is occupied. The plates are current, no trash around it.
9200 Boston	Five 52 foot semi trailers	UPDATE – One was destroyed by Oak Environmental. One was moved by owner. UPDATE – 08/09/23 – Two more trailers on scene for a total of 3 trailers. They will all be tagged.
83 rd Avenue between Quebec and Rosemary	Two campers on scene	Both of these campers are occupied. We continue to make checks to see when they are not so we can do enforcement. While occupied, we have limited options. UPDATE – 08/09/23 - Now a third camper on scene. All occupied.
Previous Issues - Resolved		
6800 Ash	Boat on a trailer	This has been 48 hour tagged and ticketed several times. It was just towed to 81 st and Rosemary – pending destruction by Oak Environmental. UPDATE – (08/09/23) - Gone
Nucla , northbound near 106 th	Large RV	The vehicle was issued a 48-hour warning on 07/25/23 and the owner was contacted. UPDATE – (08/09/23) - Gone
68 th Avenue between Ash and Bellaire	Boat on trailer	Received on 07/24/23. A 48-hour warning was placed on it 07/26/23. UPDATE – (08/09/23) - Gone



Infrastructure

PW Updates

The City hosted the Colorado Department of Transportation (CDOT) Quarterly Meeting with cities in Adams County (AdCO) and included Adams County staff. The meeting is held each quarter with CDOT to provide City staff updates on CDOT projects within Adams County. The quarterly update is held at rotating venues within AdCO, and this was the first time in several years Commerce City hosted the meeting.

The planned repairs for the 2023 Concrete Flatwork Project have been completed. Staff is reconciling the project budget to determine if there will be remaining funds to improve other areas this year.

Parks staff completed the installation of the new “*Rules and Regulations*” signs for the open space and trail along the Refuge Perimeter Trail. Parks staff spent time this week at Fronterra Park cleaning up after a small fire in the men's restroom, which caused minor damage.

Engineering

Active Permits/Projects Requiring Traffic Control

Active Permits

Parks

Routine daily operations include maintenance, general cleanup/trash removal, vandalism repairs/graffiti removal, weed control, servicing of shelter and facility rentals, ballfield maintenance, irrigation maintenance, and mowing.

Staff completed spraying weeds along the Refuge Perimeter Trail.

Staff mowed around the Civic Center.

Staff dedicated time removing weeds and mowing around Pioneer Park.

Streets

Routine daily operations include: pavement/road maintenance (pothole patching, shoulder maintenance, grading, etc.), street sweeping, right-of-way mowing and weed control, traffic sign maintenance and replacements, responses to SeeClickFix tickets on a wide variety of reported issues, cleanup of illegal dumping's.

Right of Way Crew:

8/11/2023

Streets Cont.d

Mowing operations continue:

- Staff mowed Tower Road properties.
- The City's contractor continued work along 96th Avenue and completed Quebec Parkway.

Storm Water:

- Staff performed routine maintenance of storm basins along Highway 2 and the second forebay on Prairie Parkway. Staff also performed the second cleaning this year of the drain pan and structure at Los Valientes Park. Heavy rains required a second cleaning this year.

Sweeping Program:

- Completed Route 6, Pass 2 and began Route 7, Pass 2.
- Hauled 8 loads of sweeping debris to the dump.

Facilities

- Routine daily operations include maintenance and repair of City facilities.
- Staff has been working on SeeClickFix requests assigned to the Facilities Team.
- Staff responded to temperature calls across the City to ensure that units remained functional.
- Staff has responded to Paradise pool due to a leak at the kiddie pool. Crews are working to find the leak and get it repaired as soon as possible.

Fleet

- Routine daily operations include: Fleet Technicians complete scheduled and unscheduled repairs and preventative maintenance.
- Number of repairs completed: 5
- Number of PMs completed: 12
- Number of repairs awaiting parts: 0
- Number of vehicles out for services: 6



Parks, Recreation and Golf

Parks, Recreation, and Golf July Employee of the Month

Jaden Forsythe is the Parks, Recreation, and Golf Employee of the Month! He can be found working at the Eagle Pointe Recreation Center and has been doing fantastic in his role as the Active Adult Specialist. Not only do the active adults love him and his enthusiasm, but other members of our community do also. Jaden not only helps the active adults have a great time in our centers, but he also makes sure those who visit from the North Metro Program feel welcome and safe. Jaden's positivity and joyful attitude at work is incredible; he is so great to have on the team.

Along with his primary duties in the Active Adult Center, Jaden serves as a van driver if we are short-staffed, both for Youth Services and Active Adults. Jaden helps camp staff close Summer Camps in the evening. He helps with Youth Sports Programs when he can. He aided in the overnight Police Camp that Youth Services held this month. From Mini-Con, Park after Dark, Music in the Park, and 4th Fest, Jaden has been tremendously helpful at special events. It is evident that he cares a lot about the PRG staff, his job, and our community.

Jaden, you are outstanding with your customer service, and your hard work is beyond appreciated within the Parks, Recreation, and Golf Department!

Summer Camp Completes Another Successful Year

Over the past 10 weeks for both Youth Camp Venture and Adventure Trek, we have served over 570 youth and teens this summer. Our Summer Camp participants had the opportunity to see different parts of Colorado through new experiences from whitewater rafting, horseback riding, warrior challenges arena, and swimming at numerous pools. One of our camp parents said, "The camp was awesome for my kids, best one they have ever been to." Overall, this summer all of our campers and staff had a blast, and we are already looking forward to next summer!

Fun at Paradise Island with Ice Cream Floats

In celebration of Ice Cream Float Day on Aug. 13, visit Paradise Island the weekend of Aug. 12 and 13 for a FREE ice cream treat. Pool floaties will be available to use as well. We hope to see you there!





Urban Renewal

Time is Running Out!

The City Center Urban Renewal Plan was created in 1998 and will expire on December 31, 2023. The original agreements for this development effectively pledged a portion of the sales tax generated by the project back to the developer for the 25-year life of the Urban Renewal Plan Area. Upon expiration, Commerce City will begin to collect and retain all of the sales tax collected within the Commerce City Plaza. Based on recent years, this is expected to increase the City's general fund sales tax revenues by over \$200,000 a year.

The Commerce City Board of Adjustments recently granted two Use by Permits for new development activities within City Center.



Financial Reports

Where to find additional budget and financial information:

Main Budget & Financial Reports Webpage:

- c3gov.com/financialreports
- [2023 Adopted Budget](#)
- [2023 Budget at a Glance](#)
- [2022 Annual Comprehensive Financial Report \(ACFR\)](#)
- [2021 Popular Annual Financial Report \(PAFR\)](#)

Note: The 2022 PAFR is in the process of being developed now that the 2022 ACFR is complete.

- **OpenGov Portal:** c3gov.opengov.com/

Monthly Financial Report - through June 2023



Municipal Court

August 2023 data forthcoming.

[Monthly Court Report](#) - 2023 statistics through July



Boards and Commissions

Art on Water: Fire Hydrant Program

The Commerce City Cultural Council and SACWSD commissioned 11 artists to create and paint an original design on an assigned fire hydrant in Commerce City! Artists were selected through a Call to Artists that welcomed local artists of all levels to submit their designs. The Cultural Council selected 12 designs to be painted on hydrants throughout the City with anticipated completion by the end of the month.

Pictured:

- Hydrant #1 – Wave Sunset (Bison Ridge) By Brandon Petrafeso
- Hydrant #2 – Colorful CeCe (Civic Center) By Pia Langfeld
- Hydrant #3 – Reef Hydrant (Paradise Island) By James Overstreet

