





Commerce  
**CITY**  
RECORD OF PROCEEDINGS

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Derby Review Board  
April 28, 2015

Civic Center  
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**CALL TO ORDER:** Acting Chairperson Angel Anderson called the meeting to order at 5:30 p.m.

**ROLL CALL:** Kelly Farmer called roll. **Present:** Anderson, Mercado, Younger  
**Absent:** Hall, Teter

**OTHERS PRESENT:** Steve Timms, Planning Manager  
Jared Draper, City Planner  
Robert Sheesley, Assistant City Attorney  
Kelly Farmer, Administrative Specialist  
Rebecca Skinner, Administrative Specialist

**MINUTES:** Board Member Mercado made a motion to approve the minutes of the January 20, 2015 meeting. Board Member Anderson seconded the motion. The motion passed unanimously.

**CASE:** The Derby Review Board proceeded with the case action items.  
*Case proceedings continue on the following pages.*

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Case #:	DRB-048-15
Location:	6490 East 72 <sup>nd</sup> Place, Commerce City, CO 80022
Applicant/ Owner:	Joel David Martinez
Request:	Approval of 1 proposed business sign Approval of \$1750.00 in catalyst funds

### Discussion:

*Detailed case information can be found in the staff report on file at the Commerce City Community Development Department.*

City Planner Draper reviewed the staff report and presentation. The applicant is requesting an individual business sign to identify his new business within the Derby District. The applicant is proposing signage that incorporates LED lighting and the 1950's theme found within the Derby Downtown District. The proposed sign faces north, along East 72<sup>nd</sup> Place. The proposed sign that will face north is approximately 46.77 square-feet.

The applicant is requesting the Derby Review Board approval of \$1750.00 in catalyst funds.

Staff is recommending approval of the proposed sign and catalyst fund request. The proposed signage meets the design principles of the Derby Design Guidelines and the requirements of the Land Development Code.

Applicant was present to answer questions after discussion.

There being no further discussion on the requests, a motion was requested.

### Motions:

#### Request 1:

*Board Member Mercado made the motion: "Based upon the finding that the application meets the design principles of the Derby Design Guidelines, I move that the Derby Review Board grant approval in case DRB-048-15, a Derby Redevelopment application for the property located at 6490 E. 72<sup>nd</sup> Place."*

*Board Member Younger seconded the motion.*

#### Voice Vote:

Anderson Yes  
Mercado Yes

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Younger Yes 3 Yes, Motion passed unanimously.

**Request 2:**

*Board Member Mercado made the motion: "I move that the Derby Review Board approve the use of catalyst funds in an amount not to exceed \$1750.00 to reimburse the applicant for costs the City determines qualify under the program."*

*Board Member Younger seconded the motion.*

Voice Vote:

Anderson Yes

Mercado Yes

Younger Yes 3 Yes, Motion passed unanimously.

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Case #:	DRB-049-15
Location:	Street Landscaping in front of the Derby Resource Center, Commerce City, CO 80022
Applicant/ Owner:	City of Commerce City
Request:	Approval of landscaping pottery to replace broken pottery within the Derby Downtown District (2 total large rustic ceramic pots) Approval of up to \$1000.00 in catalyst funds

### Discussion:

*Detailed case information can be found in the staff report on file at the Commerce City Community Development Department.*

City Planner Draper reviewed the staff report and presentation. The applicant is requesting approval of landscaping pottery to replace broken pottery within the Derby Downtown District and catalyst funds up to \$1000.00 to replace 2 total large rustic ceramic pots.

Only one of the three pots has been damaged in the area directly to the East of the Derby Resource Center, 7270 Monaco Street, Commerce City, CO 80022. The damage to pot is the result of a vehicle reversing out of the adjacent angled parking stalls. Although only one of the three existing pots is damaged, the applicant is requesting approval to purchase 2 large new ceramic pots for future replacement or creating a symmetrical pattern.

The applicant (City of Commerce City) is requesting catalyst funds to purchase and install the replacement pottery. Due to the size of the existing pottery, a price range for a replacement has been quoted between \$200 and \$500 per item. If approved, the pottery would be purchased and installed by city staff.

Staff is recommending approval of the request for the new pottery and the corresponding catalyst fund request.

The Derby Review Board agrees that landscaping is an important feature and an inviting characteristic to visitors and users of the Derby District. Maintaining the existing landscaping and looking for new opportunities for landscaping enhancements reinforce the efforts to revitalize Derby. After further discussion, the Board agrees that it would be advantageous to allow for 3 total large rustic ceramic pots to accommodate a complete change out of the pots and have an extra pot in reserve. The Board agrees the amount of catalyst funds would need to be increased from \$1000.00 to \$1500.00.

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### **Discussion on the Vote:**

Board Member Anderson moved to amend the request for pottery replacement to a total of 3 instead of 2.

*Board Member Mercado seconded the amended request.*

*Voice Vote:*

*Anderson Yes*

*Mercado Yes*

*Younger Yes 3 Yes, Amendment passed unanimously.*

Board Member Anderson moved to amend the request for catalyst funds from \$1000.00 to \$1500.00.

*Board Member Mercado seconded the amended request.*

*Voice Vote:*

*Anderson Yes*

*Mercado Yes*

*Younger Yes 3 Yes, Amendment passed unanimously.*

There being no further discussion on the requests, a motion was requested.

### **Motions:**

#### **Request 1:**

*Board Member Younger made the motion: "Based upon the finding that the application meets the design principles of the Derby Review Guidelines, I move that the Derby Review Board grant approval in case DRB-049-15, a Derby Redevelopment application for the Derby Downtown District."*

*Board Member Mercado seconded the motion.*

*Voice Vote:*

*Anderson Yes*

*Mercado Yes*

*Younger Yes 3 Yes, Motion passed unanimously.*

#### **Request 2:**

*Board Member Younger made the motion: "I move that the Derby Review Board approve the use of catalyst funds in an amount not to exceed \$1500.00 for case DRB-049-15."*

*Board Member Mercado seconded the motion.*

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*Voice Vote:*

*Anderson Yes*

*Mercado Yes*

*Younger Yes 3 Yes, Motion passed unanimously.*

### Board and Staff Business:

No Board Business for discussion.

The crosswalks in the Derby District have been painted.

The new street signs are currently actively being installed.

**ADJOURN:**

Acting Chairperson Anderson adjourned the meeting at 5:50 p.m.

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Angel Anderson,  
Derby Review Board

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Kelly Farmer,  
Administrative Specialist