



Commerce City

7887 E. 60th Ave.
Commerce City, CO 80022
c3gov.com

Meeting Minutes - Final

Parks, Recreation, and Golf Advisory Committee

Tuesday, January 21, 2025

6:00 PM

Bison Ridge Recreation Center
Active Adult Center - 13905 E. 112th Ave.
Commerce City, CO 80022

Registration link:

https://c3gov.zoom.us/webinar/register/WN_CPFV1AhaSu2UKGg7Liou3w

1. Call To Order/Roll Call/Pledge of Allegiance - 6:00 PM

Members Present: (10)

Meeting was called to order at 6:02 pm by Co-Chair Collins

Members Present: DeLilah Collins, Charles Dukes, Oz Flores, Bob Grandinetti, Josh Houde, Shawn McDowell, Michael Stegman, Rocky Teter, Paul Welander and Karl Zimmermann.

Absent: Desiree Martinelli

Staff Present: Kathy LeVeque, Paul Hebinck, Tim Duda, Pam Young and Maria Jepson

*Guests: Megan, Commerce City Resident and Sara a neighboring community resident.
The pledge of allegiance was recited.*

2. Public Comment -

None

3. Approval of Minutes

A motion was made by Member Zimmermann, seconded by Member Stegman to amend the October 15, 2024 minutes to add that Members Welander and Zimmermann attended remotely. VOTE: Unanimous. The motion passed.

Member Zimmermann made a motion to Amend the October 2024 minutes to add a Point of Information before the first motion to approve the minutes. The motion failed due to lack of a second.

Member Zimmermann made a second motion to Amend the October 2024 minutes to add a Point of Information before the first motion to approve the minutes. The motion failed due to lack of a second.

Member Zimmermann made a third motion to Amend the October 2024 minutes to add a Point of Information before the first motion to approve the minutes. The motion failed due to lack of a second.

Member Zimmermann made a fourth motion to Amend the October 2024 minutes to replace minutes as they were originally drafted. The motion failed due to lack of a second.

Member Zimmermann made a fifth motion to Amend the October 2024 minutes to add information directly or through a Point of Information. The motion failed due to lack of a second.

Member Zimmermann made a sixth motion to Amend the October 2024 minutes to add directly or through a Point of Information. The motion failed due to lack of a second.

Member Zimmermann made a seventh motion to Amend the October 2024 minutes to add a Point of Information before the final motion to approve the minutes. The motion failed due to lack of a second.

Member Zimmermann made an eighth motion to Amend the October 2024 minutes to add a Point of Information before the final motion to approve the minutes. The motion failed due to lack of a second.

Member Zimmermann made a ninth motion to Amend the October 2024 minutes to replace minutes in an amended form. The motion failed due to lack of a second.

A motion was made by Member Stegman, seconded by Member Grandinetti to approve the October 15, 2024, minutes with the one amendment made to indicate virtual attendance for Members Welander and Zimmermann. VOTE: Unanimous. The motion passed.

[Min 25-015](#)

Minutes of October 15, 2024 Meeting

Attachments: [Minutes](#)

4. Unfinished Business

[24-262](#)

Bob's Rules - Kathy LéVeque

Deputy Director LeVeque presented on this item. A motion was made by Member Grandinetti, seconded by Member Teter to adopt Bob's Rules of Order to govern the conduct of the PRG Advisory Committee meetings. VOTE: Unanimous. The motion passed.

5. New Business

[25-096](#)

2025 Workplan - Kathy LéVeque

Deputy Director LeVeque reviewed the 2025 Workplan. A motion was made by Member McDowell, seconded by Member Dukes to adopt the 2025 Workplan with amendments. VOTE: Unanimous. The motion passed.

[25-097](#)

2025 Budget - Kathy LéVeque

Deputy Director LeVeque presented the 2025 budget. A motion was made by Member Dukes, seconded by Member Grandinetti to approve the budget categories. Member Zimmermann offered an amendment to approve the 2025 Budget as presented. Amendment accepted. VOTE: Unanimous. The motion passed.

[25-098](#)

2025 Swag Purchase - Tim Duda

Recreation Manager Duda presented and will provide additional information at the next meeting.

6. New Topics for Consideration

Member Zimmermann made a motion to update the agenda item New Topics for Consideration to Consideration of New Topics and Potential Future Agenda Items and place that after New Business on future agendas, seconded by Member Dukes. Vote: Unanimous. The motion passed.

Member Collins made a motion to review what comes before us, and what actually is decided as a city on a future agenda to be determined, seconded by Member Stegman. Vote: Unanimous. The motion passed.

Member Collins made a motion that we add the review of the bylaws and resolution to a future agenda, seconded by Member Grandinetti. VOTE: 8 Ayes, 1 Nay, 1 Abstention. The motion passed.

7. Community Engagement Updates & General Discussion Items

Meeting time expired, no updates made.

8. Committee Member Reports & Information

Member Grandinetti shared information from his engagement with the Youth Commission.

9. Council Member Reports & Information

Council Members Dukes shared some of the recent council activity and it was noted that it was mistakenly omitted from the agenda outline.

10. PRG Announcements

Distributed to all members via email on January 16, 2025.

11. Adjourn

*The meeting adjourned at 7:37 p.m.
Respectfully submitted by Maria Jepson and Candice Turnage.*

Any member of the public requesting accommodations, with respect to rights under the Americans with Disabilities Act, to attend or participate in any public meeting, and/or to obtain this notice in alternate formats, is asked to please contact the City Clerk at 303-289-3611 as soon as possible before the meeting.