



Commerce City

7887 E. 60th Ave.
Commerce City, CO 80022
c3gov.com

Meeting Minutes - Draft

Parks, Recreation, and Golf Commission

Tuesday, May 19, 2026

6:00 PM

Bison Ridge Recreation Center
Active Adult Ctr. 13905 E. 112th Ave.
Commerce City, CO 80022

Hybrid Meeting - Registration Link:

https://c3gov.zoom.us/webinar/register/WN_CPFV1AhaSu2UK

Gg7Liou3w

1. Call To Order/Roll Call - 6:00 PM

Meeting was called to order at 6:04 pm by Co-chair Grandinetti.

Members Present: Russ Brown, Faviola Castillo, DeLilah Collins, Charles Dukes, Bob Grandinetti, Desiree Martinelli, Shawn McDowell, Ronna Sanchez and Rocky Teter.

Absent: Oz Flores and Arron Hernandez

Let the record show Commissioner Collins joined the meeting at 6:07 pm and Commissioner Dukes joined at 6:09 pm.

Staff Present: Kathy LéVeque, Paul Hebinck, Tim Duda, Pam Young and Maria Jepson

Guests: N/A

A motion was made by Commissioner McDowell seconded by Commissioner Brown to approve the absence of Commissioner Flores and Commissioner Hernandez as excused. VOTE: YES. Motion Passed.

2. Pledge of Allegiance

The pledge of allegiance was recited.

3. Public Comment

None

4. Approval of Minutes

A motion was made by Commissioner Teter that the Minutes be approved, seconded by Commissioner Brown. VOTE: YES. Motion Passed.

[Min 26-095](#)

Minutes of April 21, 2026 Meeting

Attachments: [Minutes](#)

5. PRG Announcements & Updates

Recreation Manager, Tim Duda, covered the information on the upcoming events and

items highlighted in the PRG Announcements.

Deputy Director LéVeque shared that she spoke with the City Attorney's Office on the new Trails & Transportation Subcommittee concept. The Subcommittee should relate its discussion back to the PRGC mission and functions and should further clarify its goal and how it would achieve that goal.

6. New Business

[Pres 26-438](#)

Golf Programs & Putting Tournaments Presentation - Paul Hebinck

Attachments: [Golf Programs Presentation 2026](#)

Golf Manager Hebinck gave a presentation on golf operations, services, and programs.

Commission Bylaws - Kathy LéVeque

Deputy Director LéVeque reviewed the city attorney's edits on the draft PRGC bylaws.

A motion was made by Commissioner Collins to remove the designation of co-chairs and defining the PRGC officers as a Chair and Vice Chair, seconded by Commissioner Dukes. VOTE: YES. Motion Passed.

*A motion was made by Commissioner Sanchez to update Section 3:3 to:
Attendance: All regular members and alternates will attend all meetings in accordance with the current Charter, CCRMC, Policy, and other resolutions of the City.
Second by Commissioner Brown. VOTE: YES. Motion Passed.*

*A motion was made by Commissioner McDowell to update Section 3:7 to:
Quorum: As defined by the current Charter, CCRMC, Policy, and other resolutions of the City. five (5) regular voting members or alternates shall constitute a quorum and be necessary to convene any meeting of the Commission.
Second by Commissioner Sanchez. VOTE: YES. Motion Passed.*

A motion was made by Commissioner Collins to approve the changes and amendments to the PRGC bylaws draft as reviewed, discussed, and edited by the group on May 19, 2026. Second by Commissioner Brown. VOTE: YES. Motion Passed.

Next step is for the updated bylaws to have a review by the City Attorney's office.

7. Old Business

Promotion Subcommittee Update - Co-Chairs

The co-chairs reported on the recommended summer events for Commission participation and staff will send out a sign-up email.

8 Consideration of New Topics & Potential Future Agenda Items

None

9. Community Engagement Updates & General Discussion Items

Commissioner Collins noted that driving range nets at the golf course have been taken down and the range looks good.

Commissioner Grandinetti volunteered at the Kids to Parks Day event.

10 Reports

A. Council Member Reports & Information

Council Member Teter reported that Council Members participated in the groundbreaking event at the golf course to kick off the renovations, and that he attended an Adams County Open Space Riverdale Bluffs trail opening event.

Council Member Dukes shared that the council had approved impact fee changes. He discussed the widening of Chambers Road between 105th and 116th. The creation of a neighborhood grant program is being explored. The Citizen Public Safety Advisory Board gave a presentation about their work with the CCPD.

B. Commissioner Reports & Information

None

11 Adjourn

The meeting adjourned at 7:38 pm

Respectfully submitted by Maria Jepson

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