

**A RESOLUTION AMENDING COUNCIL POLICY #CP-3 TO FORMALLY ADOPT
BOB’S RULES OF ORDER FOR COLORADO LOCAL GOVERNMENTS (2023) FOR
ALL CITY BOARDS AND COMMISSIONS**

NO. 2024-074

WHEREAS, the City of Commerce City is authorized to adopt procedures to govern the conduct of meetings and rules governing the decision-making process for City boards and commissions;

WHEREAS, City Council is interested in formally adopting uniform procedural rules of order for all City boards and commissions with the intent that doing so will assist in the running of more efficient meetings with clear procedural rules; and

WHEREAS, City Council has determined that Bob’s Rules of Order for Colorado Local Governments (2023) is the appropriate procedural rules to govern City boards and commissions meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COMMERCE CITY, COLORADO, AS FOLLOWS:

SECTION 1. Findings. The recitals to this resolution are incorporated as findings of the City Council. This resolution is found to be necessary for the preservation of the public health, safety, and welfare and in the public interest.

SECTION 2. Amendments.

- a. Council Policy #CP-3(C) is amended to read as follows:

C. **ROLES AND RESPONSIBILITIES.**

The roles and responsibilities for each board and commission are set by the City Charter, ordinance, enabling legislation or by Council.

- b. Council Policy #CP-3(G) is added to read as follows:

G. **PROCEDURAL RULES.**

Bob’s Rules of Order for Colorado Local Governments (2023) is adopted as the rules of order for City board and commission meetings, unless procedural rules are otherwise adopted in board or commission bylaws. In cases where the adopted edition of *Bob’s Rules of Order* is inconsistent with the City Charter, City codes, or a board or commission’s bylaws, the City Charter, City codes, and board or commission bylaws shall govern and control.

RESOLVED AND PASSED THIS 17TH DAY OF JUNE 2024.

CITY OF COMMERCE CITY, COLORADO

Steven J. Douglas, Mayor

ATTEST

Dylan A. Gibson, City Clerk