

**RESOLUTION AUTHORIZING NEGOTIATION AND ADDITION OF  
“TASK ORDER NO. 2” TO CONTRACT FOR CAPITAL PROGRAM  
MANAGEMENT SERVICES**

**NO. 2014-62**

WHEREAS, on April 7, 2014, the City of Commerce City (the “City”) entered into a contract with CH2MHill (“Contractor”) in the amount of three hundred seventy-five thousand two hundred forty-eight dollars (\$375,248.00) for the provision of capital program management services for initiative 2K-funded capital projects (the “Contract”);

WHEREAS, the procurement for capital program management services anticipated a two-year scope of work, which scope of work was partitioned into four (4) phases (each, a “Phase” numbered “1-4”), all of which were anticipated and outlined as follows in the City Council’s April 7, 2014, resolution awarding the Contract:

- Phase 1: Initial Ninety (90) Days (underway)  
Continue the City’s initial procurements for the identified capital projects while implementing a strategy to improve the efficiency of the organization, which strategies may include, but should not necessarily be limited to: organizational structure, new processes and procedures, document management, and program management software
- Phase 2: Program Management Plan (to be provided concurrently with Phase 1 tasks)  
Based upon the City’s stated program delivery approach, create a program management plan to include the following:
  - Risk Management
  - Financial Management
  - Operations and Maintenance Analysis
  - Project Review and Controls
  - Decision Making Process / Dispute Resolution
  - Project Management & Tracking System
  - Program Review
  - Bid Option - Sustainability
- Phase 3: Basic Program Management Services
  - Risk Management
  - Financial & Resource Management
  - Program Management & Tracking System
- Phase 4: Task Order Services
  - On-Call Professional Services
  - Task Order Services

WHEREAS, a first task order under the Contract included Phase 1 and portions of Phase 2 and covered the initial 120 days of the Contract;

WHEREAS, a second task order ("Task Order No. 2"), attached hereto, includes the remainder of Phase 2 and all of Phases 3 and 4 and would cover the next 20 months of the Contract;

WHEREAS, the City desires to add Task Order No. 2 to the Contract, the cost of which will exceed \$250,000.00;

WHEREAS, pursuant to the City's procurement policies, the City Council must approve any procurement in excess of \$250,000.00; and

WHEREAS, the City Council hereby finds and determines that the addition of Task Order No. 2 to the Contract, as described herein, is and shall be in the best interest of the residents of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COMMERCE CITY, COLORADO, AS FOLLOWS:

1. The City Manager or designee is hereby authorized to negotiate with Contractor the precise terms of Task Order No. 2.
2. Subject to the successful negotiation thereof and approval as to form by the City Attorney, the City Manager is hereby authorized to execute Task Order No. 2 on behalf of the City of Commerce City for a cost not to exceed one million seven hundred forty-two thousand seven hundred fifty-four dollars (\$1,742,754.00).

RESOLVED AND PASSED THIS 16<sup>TH</sup> DAY OF JUNE, 2014.

CITY OF COMMERCE CITY

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Sean Ford, Mayor

ATTEST:

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Laura J. Bauer, CMC, City Clerk