

City Manager Week in Review Report

WEEK OF: July 28, 2023



RESOURCES

Agendas and meeting schedules – commerce.legistar.com

City online events calendar – c3gov.com/Calendar

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New & Notable

Mr. Rogers in the Neighborhood – City Manager Town Halls

City Manager Jason Rogers is hosting a pair of town hall meetings at the city's recreation centers in August to meet with residents, discuss concerns, and answer questions about how the city operates. City Manager Rogers will be joined by members of city staff for these community discussions, which will also feature live Spanish interpretation.

Thursday, Aug. 3	6 – 7:30 p.m.	Eagle Pointe Recreation Center, 6060 Parkway Dr.
Wednesday, Aug. 16	6 – 7:30 p.m.	Bison Ridge Recreation Center, 13905 E. 112th Ave.

ARPA Funds Public Survey Continues

The city's public survey through Magellan Strategies continues to gather public input about how to use the city's remaining allotment of ARPA funds and get feedback on the uses that have so far been proposed. The survey opened on Thursday, July 13 and has received 1,381 completed responses from across the city as of July 24. Magellan's initial text message notification period concludes this week, while the survey will remain open via the city website until Aug. 18. Additional information and a link to the survey is available online at c3gov.com/ARPA.

School Traffic Calming Project

To date, 10.5 out of 16 schools have been completed. Learn more [on the city website here](#).

2023 Elections

The 2023 municipal election is fast approaching. Nomination petitions to qualify for the ballot will be available for pickup on Tuesday, Aug. 8 at 8 a.m. at the City Clerk's Office. The city is hosting a candidate information session on Aug. 8 at 6 p.m. at the Commerce City Civic Center. While not mandatory, the meeting provides candidates with details on campaign rules and regulations. Information about the city's structure, budget, and current activities also will be provided so candidates have information on current city operations and projects.

Six seats on the City Council are up for election this year, including mayor, council members for Ward II, Ward III, and Ward IV, as well as two individuals to represent the city At Large. All seats will serve four-year terms, with the exception of the Ward III seat, which is being elected for a special two-year term.

Residents interested in running for office this year should visit c3gov.com/Elections for information on what it takes to qualify to run for office, election forms, important election dates and deadlines, and a guide on how to run for office.

City Council Work Schedules



Business/Economic Development

International Marketing Firm Hired to Develop ED Marketing Strategy

ED staff are working with Development Counselors International (DCI) to develop an economic development marketing, branding and communications plan. DCI specializes in economic development marketing and has worked for more than 500 cities, counties, regions, states and countries to increase project inquiries and generate investment opportunities. They will help define Commerce City's key messages for business, create a marketing plan and provide a marketing tool-kit with best practices and tactical ideas for communicating the city's business and economic development advantages.

Ribbon Cuttings/Opening

Animal Urgent Care Northeast,
15401 E. 120th Ave. – Aug. 1

Adams County Fleet and Public Works Building,
4959 E. 74th Ave. – Aug. 16

Empowerment Apartments at Greyhound Park,
5425 E. 62nd Pl. – Aug. 23

Calendar Items

Outbound Bioscience Industry Outreach Trip with Metro Denver EDC – Aug. 1-3

Adams County Boots & Business Event – Aug. 3

Commerce City ED Real Estate Broker Tour – Sept. 15

Metro Denver EDC Site Selector Feedback Breakfast – Oct. 6

AC-REP Development Council Bus Tour (includes Commerce City) – Oct. 12

Business Attraction

- A representative from Napa Auto Parts informed staff that the retailer will open a new store near the intersection of E. 104th Avenue and Tower Road. The retailer is working on completing the building's interior finish including the installation of a fire suppression system
- Staff met with a restaurateur to discuss opening a new

full-service restaurant concept in the northern range. Dinner and breakfast concepts were the focus of the discussion. Staff provided a detailed overview of the market demographics and assistance programs designed to attract new investments and expedite the development process.

- Staff responded to an inquiry from a real estate broker representing a full-service restaurant franchise owner. The owner will be touring potential restaurant sites next week for a planned expansion in the metro Denver area. Staff provided the broker with site opportunities, market information and details for the northern range. Staff also extended an invitation to meet on site to respond directly to any questions and provide additional data points.
- Staff connected with a representative for an International hotel brand that is in the very early stages of exploring a potential new hotel with a property owner in Commerce City. The city currently has one hotel under construction and two more in the planning process.
- Staff extended a third courtesy call to the broker representing Project Minecraft to answer questions, provide additional data points or respond to any concerns in the potential sites submitted to the broker.
- Staff contacted 10+ national restaurant brands and local restaurant concept groups to present site opportunities in the northern range. These efforts resulted in two site visits that include a local restaurant concept and national restaurant chain.



Community Appearance/Clean Ups

Community Updates

Work on the school traffic calming project began on July 17 at Rose Hill Elementary and is planned to be complete by July 28. To date, 10.5 out of 16 schools have been completed.

Public Works coordinated with Parks, Recreation, and Golf staff on the selection committee to choose a CM/GC for the Buffalo Run Golf Course. 11 responses to the RFQ were reviewed and three finalists were selected for interviews. Public Works toured the Rocky Mountain Arsenal National Wildlife Refuge (RMANWR) with representatives from the RMANWR to better understand their operations and groundwater treatment processes.

Parks Staff mowed the new 90-acre future school/park site at E. 96th Avenue and Reunion Parkway. Parks staff spent extra time this week at Fronterra Park cleaning up the park amenities as someone went around and painted graffiti throughout the park.

Hot Shot Crew

- Areas programmed for routine inspection/removal of dumped items remain consistent with some changes occurring from the previous week.
 - E. 48th Ave. and Ivy
 - E. 64th Ave. and Colorado (I-270)
 - E. 60th / Brighton to Clermont
 - E. 52nd Place and Oneida
 - E. 83rd Ave. and Rosemary
 - E. 96th Ave. and Peoria
 - Elm St – E. 69th Ave. to 72nd Ave.
 - E. 84th Ave. and Pontiac
 - E. 120th Ave. and Cameron
 - E. 112th Ave. and Tower
 - E. 50th Ave. and Forest
- Tuesday 2 people, 16 hours total

- Coordinated with the contractor to have a boat demolished and removed on Elm Street
- After-hours call to clean up intersection at Highway 2 and Quebec Parkway
- Wednesday 2 people, 16 hours
 - Coordinated with the contractor for large clean-up at E. 64th Avenue and I-270
 - Coordinated with the contractor for large clean-up at E. 84th Avenue and Rosemary Street.
 - Another after-hours call to clean up intersection at Highway 2 and Quebec Parkway.
- Thursday 2 three-person teams 48 hours total, focused on right-of-way clean up: gutters, illegal signs, etc.
 - Team 1 checked E. 104th Avenue, E.96th Avenue, Tower Road, and E. 120th Avenue
 - Team 2 checked E. 56th Avenue, Quebec Parkway, Highway 2
- Monday 4 people half day, 16 hours total
 - Checked Fairfax Park
 - Large dumping at Peoria Street and 110th Avenue

MyC3 trailer rentals

- No new rentals



Community Well-Being

In partnership with 180 Community Church
Back to School Backpack Giveaway
Pre-filled with School Supplies

Saturday, August 5 • 9 a.m. – noon
Templo Gethsemani
6690 Monaco St.

Questions? Contact Roxzana Martinez at rmartinez@c3gov.com or visit
c3gov.com/Well-Being



Environment & Sustainability

Energy, Equity, and Environment Weekly Report – July 28

This report provides a weekly update of environmental policy and planning work including, but not limited to:

- Environmental Policy Advisory Committee (EPAC)
- Lotus Contract and Community Outreach
- Municipal Sustainability
- Information regarding the Suncor Refinery and its operations
- Legislative Updates & Regional Environmental Leadership
- Colorado Energy and Carbon Management (CECM) Commission
- Oil & Gas Projects & Policy



Growth and Development

Ward Report

The Ward Report is produced each month to show what development projects (type and status) are underway in each City Council Ward. July report is forthcoming.

Citywide Statistics

An [interactive CIP map](#) is available on the city website. This information is updated monthly. The map is accessible to Council and members of the public.

PERMITS	Weekly Totals	2023 YTD Total
SFD Permits Issued	14	331
Multi-Family Permits Issued	0	0
Duplex Permits Issued (SFA)	0	5
Townhome Permits Issued (SFA)	0	0
Residential CO issued	15	471
Total Permits Issued	46	2610
Permits Processed	66	2787
Residential Permits Processed	55	758
Non-Residential Permits Processed	11	953
Residential CO Processed	20	79
Residential Inspections	185	9011
Non-Residential Inspections	25	5366
CODE ENFORCEMENT		
Total Case Action	188	8958
Pro-Active Cases	123	1330
CAI	18	815
SCF-CRM	15	93
Violations Issued	230	3191
Compliance Rate	78%	80%

Planning Update – 7/21

Completed Cases	3
Inactive Cases	0
New Cases (deemed incomplete/not included in total)	4
New Cases (deemed complete/included in total)	0
Total Active Cases	168
POD inquiries	32



Public Safety

Join CCPD for National Night Out 2023!

National Night Out brings neighborhoods together for block parties and other events, with Commerce City Police and other first responders stopping by to build relationships, strengthen ties, and stand together against crime in the community. This year's event is scheduled for Tuesday, Aug. 1. Learn more at c3gov.com/NNO.

Unoccupied Vehicles Updates

Location	Issue	Status
Nucla , northbound near E. 106 th Avenue	Large RV	The vehicle was issued a 48-hour warning on 07/25/23 and the owner was contacted.
E. 68 th Avenue between Ash and Bellaire	Boat on trailer	Received on 07/24/23. A 48-hour warning was placed on it 07/26/23.
E. 68 th Avenue / Colorado	Commercial Trucks	Although not unoccupied vehicles, Traffic units did enforcement for several days near 68 th /Colorado, making car stops on commercial trucks.

[Commerce City Police Department](#) – Q2 2023 Report



Infrastructure

Parks:

- Routine daily operations include maintenance, general cleanup/trash removal, vandalism repairs/graffiti removal, weed control, servicing of shelter and facility rentals, ballfield maintenance, irrigation maintenance, and mowing.
- Staff continued to work extra hours working on irrigation systems throughout the parks and City buildings this week due to the hot and dry weather.
- Staff continued mowing the perimeter of open space areas, future school/park sites, and trails throughout the city.
- Staff began to install new rules and regulations signs along Sand Creek Trail this week.

Streets:

- Routine daily operations include pavement/road maintenance (pothole patching, shoulder maintenance, grading, etc.), street sweeping, right-of-way mowing and weed control, traffic sign maintenance and replacements, responses to SeeClickFix tickets on a wide variety of reported issues, and cleanup of illegal dumping.
- Began school speed table installation. About 60% of staff diverted from normal weekly work to assist in the completion of this project.
- 3 speed tables installed on average per day.
- Right of Way Crew:
 - Mowing operations continue.
 - South properties complete.
 - Contractor: Highway 2 approximately 90% complete
- Stormwater:
 - Performed routine maintenance of storm basins along E. 96th Avenue near Second Creek
- Sweeping Program
 - Completed Route 5, Pass 2
 - Hauled 12 loads to dump

Facilities:

- Routine daily operations include maintenance and repair of all city facilities.
- Staff has been working on SeeClickFix items assigned to the Facilities Team.
- Staff is responding to temperature controls calls throughout the city.

Fleet:

- Routine daily operations include: Fleet Technicians complete scheduled and unscheduled repairs, snow operations support, and preventive maintenance.
- Number of repairs completed: 10
- Number of PM's completed: 15
- Number of repairs awaiting parts: 0
- Number of vehicles out for services: 6



Parks, Recreation and Golf

Police Camp: July 17 -20 in Granby, CO

The Recreation Division in collaboration with the Commerce City Police Department took 34 participants attending Police Camp for a four-day program designed to show youth what it is like to be a police officer. Daytime activities included handcuffing, high-risk stop, mobile field force, K9, SWAT, Search and Rescue, CSI and more. Evening activities included swimming, high ropes course, tubing hill, and a campfire to close out the last day.



Buffalo Run Men's Club:

The Buffalo Run Men's Club competes in 12 individual and team events throughout the year. This year 145 golfers signed up to join the league, one of the largest groups since the club started 20 years ago. Of the 145 members, 80 competed in the two-day member/guest contest this past weekend. This event is one of the most popular events of the year with plenty of golf, food, fun, and friends! Learn more at BuffaloRunGolfCourse.com.





Urban Renewal

We see you Downtown Derby!

The community known as Derby was formed in the 1880's to support the newly constructed Derby Burlington Northern Railroad Station. Following World War II, a quaint commercial town center emerged in a pattern that is largely intact today at the intersection of Highway 2 and E.72nd Avenue. During its prominence, Downtown Derby was an important part of many resident's daily lives with a grocery store, bowling alley, roller skating rink, multiple restaurants, a variety of retail stores, and personal services to meet the needs of the community.



The Community desires for Downtown Derby to once again become a community activity center, as it was decades ago. A place where residents can shop, dine, dwell, and seek consistent entertainment. Through it's Urban Renewal Authority, the City of Commerce City has begun planning efforts to revitalize Derby. An extensive community engagement process is anticipated to kick-off in the first half of 2024 to gain valuable feedback for the vision of Derby from the community, property owners, and business owners.

In the meantime, the City's Urban Renewal Authority has begun to implement the Derby Master Sign Plan to prominently market the location and brand to passersby. So next time you're nearby, please stop and rediscover Derby by enjoying the award-winning restaurants, retail, and recreational opportunities in your downtown.



Financial Reports

Where to find additional budget and financial information:

Main Budget & Financial Reports Webpage:

- c3gov.com/financialreports
- [2023 Adopted Budget](#)
- [2023 Budget at a Glance](#)
- [2022 Annual Comprehensive Financial Report \(ACFR\)](#)
- [2021 Popular Annual Financial Report \(PAFR\)](#)

Note: The 2022 PAFR is in the process of being developed now that the 2022 ACFR is complete.

- **OpenGov Portal:** c3gov.opengov.com/

[Monthly Financial Report](#) - through June 2023



Municipal Court

June 2023 Statistics

Tickets

Traffic issued: 330
Juvenile: 15
Parking issued: 92
Criminal issue: 40
Juvenile: 7
Animal issued: 6
Code Issued: 0
Total Tickets: 490



Cases

Warrants issued: 67
In-custody cases: 22
Total cases disposed: 777

Monthly Court Report – 2023 statistics through June



Boards and Commissions

Curt Holland Memorial Golf Tournament sponsorships still available!

The Quality Community Foundation is proud to once again partner with the Commerce City Police Department for the 3rd Annual Curt Holland Memorial Golf Tournament on Friday, Aug. 25 at Buffalo Run Golf Course. Although golfing slots for the tournament sold out within two hours of registration opening, the tournament is still seeking support through sponsorships and donations of silent auction items.

The Curt Holland Memorial Golf Tournament raises funds for post-secondary education scholarships for Commerce City residents and CCPD employees and their dependents, all in honor of fallen CCPD Detective Curt Holland. Learn more at c3gov.com/CHgolf.

Fourth Quarter Boards and Commissions Recruitment

Recruitment for boards and commissions is open and taking applications through Friday, Sept. 29. Interviews will be held Saturday, Oct. 7 from 10 a.m. to 2 p.m via Zoom. For a list of current vacancies and instructions on how to apply, visit c3gov.com/Boards.