

City Manager Week in Review Report

WEEK OF: Sept. 8, 2023



RESOURCES

Agendas and meeting schedules – commerce.legistar.com

City online events calendar – c3gov.com/Calendar

Get City Alerts – c3gov.com/Subscribe

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New & Notable

Hispanic Heritage Month event coming Sept. 30

The city is proud to be partnering with Cultivando and the Commerce City Cultural Council to host a celebration of Hispanic Heritage Month on Saturday, Sept. 30 from noon to 4 p.m. in Downtown Derby. The event will occur in and around the “Derby Diamond” (72nd Place and Monaco Street) and feature a stage with live music and dance performances, food from local restaurants, vendors and booths from various local businesses and organizations, and more! Additional details will be announced in the weeks to come leading up to this exciting new event.

Center for Innovation to present at state process improvement conference

The Center for Innovation (CFI), the city's internal process improvement consultants, has been selected to host a panel at the Colorado Lean Network's Annual Summit on Friday, Oct. 27. The summit brings together 500 process improvement member organizations across Colorado, including municipalities, governments, nonprofits, and private organizations, to share best practices and learn from each other's successes. The CFI will present on “play-based facilitation,” a technique it uses extensively to make learning and conversations more fun and engaging. The CFI is excited to share experiences and learn from other process improvement professionals in Colorado.

Get outside and Tri at Commerce City's Wild for Life Triathlon!

Newcomers and experienced endurance athletes alike are invited to join us for Colorado's last triathlon event of the season on Sunday, Oct. 15. Commerce City's Wild for Life Triathlon at Adams City High School (7200 Quebec Pkwy) features a 200-yard indoor swim, 12.7-mile bike ride on closed portions of Quebec Parkway, and a 3.1-mile run along the perimeter of the Rocky Mountain Arsenal National Wildlife Refuge. Registration is open and costs just \$70 per person. Learn more and register for this exciting new event at c3gov.com/Tri.

[Human Resources updates for Q2 2023](#)

[City Council Work Schedules](#)



Business/Economic Development



Business Attraction

- Staff confirmed that the team planning to open a new concept in the former Dairy Queen building on E. 104th Avenue is finalizing construction documents and elevation design for the 3,200 square foot building. The franchisee hopes to submit their plans for review in the next few weeks.

- Staff requested a meeting with the Director of Operations for a fast casual restaurant concept to discuss the possibility of a corporate-operated location in Commerce City.

- Staff connected with the builder for a sushi restaurant and learned the tenant finishes are nearing completion. They hope to have a building inspection in the next 30-60 days and receive a Certificate of Occupancy. Once complete, the restaurant owner will be able to move into the space.

- Staff met with the restaurant owner working on developing a new restaurant concept on E. 120th Avenue. The owner confirmed they are still reviewing the proposed letter of intent and working on their business plan for the new restaurant.

Business Attraction – Continued

- Staff requested a meeting with the broker of a 24-hour diner concept considering a location in the northern range of Commerce City.

- Staff confirmed with the general manager of the auto parts store at 104th & Tower that they are in the final stages of the inspections and have a revised targeted opening timeframe of early October.

Business Retention

- Staff is working with a business in the Colorado Logistics Park to address outdoor storage needs to support its business operations. Access to outside storage is necessary for them to operate at their facility.

New staff member announcement

- The Economic Development Division is pleased to welcome Stewart Meek to the team! In his new role as Economic Development Local Business Manager, he will be a dedicated point of contact for developers and business owners to facilitate and provide concierge services throughout the development permit process for economic development projects. Stewart will also build and maintain a successful business retention and expansion program.

Previously, Stewart worked as a Senior Economic Developer for the City of Centennial. In 2021, he was recognized with the “Statesman of the Year” award from the Economic Development Council of Colorado (EDCC). The Statesman Award is designed to recognize an EDCC member who has provided exemplary service to the organization advocating for EDCC in a non-partisan way, demonstrating leadership in strengthening Colorado’s economy through public policy achievement, and being a leading voice behind the scenes on bills aimed at strengthening Colorado’s economy.



Community Appearance/Clean Ups

Hot Shot Crew

- Hot shot crews conducted inspections and removed abandoned items at the following locations:
 - E. 48th Avenue and Ivy Street
 - E. 64th Avenue and Colorado Boulevard (I-270)
 - E. 60th Avenue from Brighton Boulevard to Clermont Street
 - E. 52nd Place and Oneida Street
 - E. 83rd Avenue and Rosemary Street
 - E. 96th Avenue and Peoria Street
 - Elm Street - E. 69th Avenue to 72nd Avenue
 - E. 84th Avenue and Pontiac Street
 - E. 120th Avenue and Cameron Street
 - E. 112th Avenue and Tower Road
 - E. 50th Avenue and Forest Street

Monday 2 people, 16 hours:

- Staff patrolled the city and collected trash and debris and also monitored Fairfax Park.
- Staff addressed a SeeClickFix report of trash and weeds located along E. 60th Avenue.
- Staff addressed a SeeClickFix report of drainage concerns at E. 60th Avenue east of Highway 85.
- Staff addressed standing water issues at E. 112th Avenue and Highway 85.

Tuesday 3 people, 24 hours:

- Staff addressed resident's concerns about weeds at E. 104th Avenue and Tower Road.

Wednesday 3 people, 15 hours:

- Staff patrolled the city and collected trash and debris.

Thursday 3 people. 24 hours:

- Staff performed weed control on the islands on E. 104th Avenue and Tower Road.
- Staff addressed road conditions at Tower Road and E. 96th Avenue and assessed damages from an accident that occurred the previous evening.
- Staff patrolled the city and collected trash and debris.
- Staff conducted weed maintenance and mowing along Quebec Parkway.

Friday 2 people, 16 hours:

- Staff patrolled the city and collected trash and debris.
- Staff addressed two SeeClickFix reports of drainage issues.

Debris - Aug. 28 – Sept. 3



Community Well-Being

Community Well Being	Week	Year to Date
Unhoused Commerce City Resident Contacts	18	778
Voucher Matches for housing	0	13
Voucher Orientation for housing	1	5
Unhoused Commerce City Residents Housed	0	11
Senior and Family Contacts	20	321
Senior and Family Resource Referrals	42	413

- The Homeless Navigator transported unhoused client to housing orientation in Denver and provided support during process.
- The Family & Senior Navigator attended and presented at the Senior Commission Lunch & Learn.
- The Family & Senior Navigator attended the grand opening of the newly relocated Hope Resource Center for Adams14.



Environment & Sustainability

Energy, Equity, and Environment Weekly Report – Sept. 5

This report provides a weekly update of environmental policy and planning work including, but not limited to:

- Environmental Policy Advisory Committee (EPAC)
- Lotus Contract and Community Outreach
- Municipal Sustainability
- Information regarding the Suncor Refinery and its operations
- Legislative Updates & Regional Environmental Leadership
- Colorado Energy and Carbon Management (CECM) Commission
- Oil & Gas Projects & Policy



Growth and Development

Ward Report – July 2023

PERMITS	Weekly Totals	2023 YTD Total
SFD Permits Issued	13	394
Multi-Family Permits Issued	0	0
Duplex Permits Issued (SFA)	0	5
Townhome Permits Issued (SFA)	0	24
Residential CO issued	14	542
Total Permits Issued	54	2879
Permits Processed	51	3192
Residential Permits Processed	18	960
Non-Residential Permits Processed	33	1110
Residential CO Processed	15	151
Residential Inspections	444	11549
Non-Residential Inspections	230	5915
CODE ENFORCEMENT		
Total Case Action	835	12701
Pro-Active Cases	113	1898
CAI	8	843
SCF-CRM	7	148
Violations Issued	112	3941
PLANNING		
Completed Cases		4
New Cases (Deemed Incomplete/Not Included in Total)		5
New Cases (Deemed Complete/Included in Total)		0
Total Active Cases		167
POD Inquiries		31
PUBLIC HEARINGS (Recent & Upcoming)		
BOARD OF ADJUSTMENT, Sept. 12	Nebraska Ash Use-by-Permit (continued)	
	Dexter Street Religious Institution Use-by-Permit (continued)	
PLANNING COMMISSION, Sept. 5	Comprehensive Plan Public Hearing	
CITY COUNCIL, Sept. 18	Approval of Comprehensive Plan (Ordinance 1st reading)	



Public Safety

Costumes with a Cop!

On Saturday, Oct. 21, from 9 a.m. to noon (or whenever the costumes are gone), kids can “shop” with a cop at CCPD and get a free Halloween costume while they last.

Email [HERE](#) to donate costumes

Parking and traffic

...are two quality of life issues we work hard to address. Only a fraction of all our stops and contacts result in a citation; most result in education and a warning. That said, as we continue to address these issues, CCPD wrote 102 parking tickets and 170 traffic tickets in August 2023.

New Traffic and Youth Services Sergeants

Sergeant Megan Stehle has been assigned to the Youth Services Unit, which includes supervision of CCPD School Resource Officers.

Sergeant Nick Arias will assume supervision of the Traffic Unit in October.

Unoccupied Vehicle Report

Follow CCPD on Social Media

[Facebook](#)

[Instagram](#)

[Twitter](#)

The Commerce City Police Department will transition to a Verified Alarm call response on November 1, 2023.

This means that we will no longer respond to intrusion alarms unless it is verified by:



A WITNESS WHO OBSERVES SUSPICIOUS BEHAVIOR

OR

MULTIPLE INTERIOR ALARMS ARE TRIGGERED



OR



VIDEO SURVEILLANCE CONFIRMS SUSPICIOUS BEHAVIOR

OR

OTHER FACTORS THAT WOULD JUSTIFY A POLICE RESPONSE



OFFICERS WILL CONTINUE TO RESPOND TO ALL PANIC, DURESS, AND ROBBERY ALARMS



Infrastructure

PW Updates

- Staff participated in CDOT's community outreach planning session for the I-270 interim bridge improvements in order to effectively notify the public about the project. The project involves improvements to the bridges along the corridor to extend the life until the bridges can be replaced. The project is planned to begin Sept. 29 and be complete by the end of December. Work will take place at night on the weekdays and weekends. One lane of traffic will be closed during working hours, causing delays to traffic. Staff is working with local businesses so they can plan accordingly. CDOT and the city will be coordinating to notify the public about the project.
- Staff scheduled a Study Session for Oct. 3 with representatives from the Union Pacific Railroad and Burlington Northern Santa Fe Railway. The study session item was scheduled at the request of City Council.
- Bids were received for the second phase of the citywide roadway crack repair program on Sept. 6. Once the contract is approved, work is planned to begin in October.

Engineering

- List of Active Permits/Projects Requiring Traffic Control – Attached. [Active Permits](#)

Parks

- Staff performed weed maintenance and general trail repairs along the Sand Creek Trail.

Streets

- Last month's Free Landfill Day at Republic Services Tower Landfill resulted in 464 total loads brought to the landfill, 1,877 yards of debris, and 13 mattresses were processed.
- Staff conducted drain cleaning work at Los Valientes Park, Olive Park, and Freedom Park to address issues resulting from the unusually heavy rains.
- Staff repaired numerous potholes reported through the SeeClickFix system.
- On Tower Road north of E-470, and along E. 60th Avenue west of Highway 85, staff conducted shoulder repairs and repaired damaged asphalt.
- There were no new MYC3 trailer rentals.

Facilities

- The Municipal Service Center Building A is closed to the public during HVAC upgrades. The building will be closed Aug. 21 through Sept. 8.

Fleet

- Staff continues to prepare equipment for the winter season. Work is expected to be complete by Oct. 1.



Parks, Recreation and Golf

Buffalo Run Men's Club Championship

The Buffalo Run Men's Club Championship took place last weekend. Congratulations to all for the flight winners and the club champion! In total, 70 golfers competed for the title; the winning score for the two-day event was 75–72. The Men's Club schedule consists of 12 events throughout the season plus a match-play competition. In total, 130 golfers participated in events this year.



2023 annual maintenance closure unveils upgrades for Bison Ridge Recreation Center

The Bison Ridge annual maintenance closure has officially concluded, and the results are nothing short of awe-inspiring! Dust was flying as the Bison Ridge team went above and beyond to ensure that every nook and cranny was sparkling clean. This dedication to detail was evident in the deep cleaning of the cardio, weights, and fitness equipment areas. A meticulous process that left every piece gleaming like new. Highlights are listed below:

- Dusting - lots of it!
- Deep clean of all cardio, weight room, fitness equipment
- Install of new cardio machines
- New cardio area layout
- New weight room layout
- Cardio and weight room equipment serviced throughout the facility
- Fitness deck flower beds weeded
- Basketball hoops serviced
- Basketball court dividers serviced
- Basketball courts and studio floors resurfaced
- Community rooms and hallway painted
- Community room dividers serviced
- Lobby restrooms and vestibule painted
- Conference lobby painted
- Locker room drains jetted, and drain covers and floors deep cleaned





Urban Renewal

The 13-member Commerce City Urban Renewal Authority (CCURA) Board of Commissioners is seeking an at-large member to join the Board. Qualified candidates are encouraged to apply at c3gov.com/Boards today.

JOIN THE COMMERCE CITY
URBAN RENEWAL AUTHORITY



Serving as the redevelopment arm of the city, the URA strategically utilizes a variety of specialized tools to restore economic vitality and improve the quality of life for current and future inhabitants by targeting private investment, public improvements, and desired redevelopment of areas of Commerce City that have been identified as blighted by the City Council.

c3gov.com/URA



Financial Reports

Where to find budget and financial information:

Main Budget & Financial Reports Webpage:

- c3gov.com/financialreports
- [2023 Adopted Budget](#)
- [2023 Budget at a Glance](#)
- [2022 Annual Comprehensive Financial Report \(ACFR\)](#)
- [2022 Popular Annual Financial Report \(PAFR\)](#)

Monthly Financial Report – through July 2023



Municipal Court

August 2023 data forthcoming

[Monthly Court Report](#) - 2023 statistics through August



Boards and Commissions

Fourth Quarter Boards and Commissions Recruitment

Fourth quarter recruitment is now open and taking applications through Friday, Sept. 29.

Interviews will be held Saturday, Oct. 7 from 10 a.m. to 2 p.m. via Zoom.

A list of current vacancies is available at c3gov.com/Boards.