

Updated: Wednesday, January 3, 2024

Agenda Item Deadlines			
Agenda Date	Items Due to CAO by 5 PM	Items Due to CCO by 5 PM	Agenda Published
Monday, January 8, 2024	Thursday, December 28, 2023	Tuesday, January 2, 2024	Wednesday, January 3, 2024
Monday, January 15, 2024	Thursday, January 4, 2024	Tuesday, January 9, 2024	Wednesday, January 10, 2024
Monday, January 22, 2024	Thursday, January 11, 2024	Tuesday, January 16, 2024	Wednesday, January 17, 2024
Monday, January 29, 2024	Thursday, January 18, 2024	Tuesday, January 23, 2024	Wednesday, January 24, 2024
Monday, February 5, 2024	Thursday, January 25, 2024	Tuesday, January 30, 2024	Wednesday, January 31, 2024
Monday, February 12, 2024	Thursday, February 1, 2024	Tuesday, February 6, 2024	Wednesday, February 7, 2024

Updated: Wednesday, January 3, 2024

Priority Timeframes		
Priority #	Priority Description	Priority Timeframe
1	High Urgency and High Impact	Needs to be accomplished on the scheduled agenda. Think legal deadlines (statute,
2	High Urgency and Mid-High Impact	Prioritized to be accomplished on the scheduled agenda. Think grant or contract
3	Mid-High Urgency and Mid-High Impact	Item can be moved to another date within 2-3 months if necessary. Think of getting
4	Low-Mid Urgency and Low-Mid Impact	Item can be scheduled within 3-6 months. Think of planning for an upcoming years
5	Low Urgency and Low Impact	Item can be scheduled as it fits into the Work Schedule and staff workload. Think of

Regular Meetings						
Agenda Date	Item #	Item Title/Description	Dept	Priority	Request?	Length
January 8, 2024	6:00 PM	LOCKED DUE TO TIME				
Regular Meeting						
Public Comment						0:30
Procs & Recognitions	Proc 24-001	Proclamation Declaring February 2024 as Black History Month in Commerce City, Colorado	CC	1	Yes	0:05
Presentations	Pres 24-024	Oil and Gas Monthly Update	CMO	3	Yes	0:30
		Recess to the URA Meeting				7:05 PM
January 8, 2024	7:05 PM					
URA Meeting						
Minutes	Min URA 24-001	Minutes of the November 13, 2023 Meeting	CC	1	No	N/A
Presentations	Pres 24-002	72nd STAMP Urban Renewal Plan Preparation Update	URA	2	No	0:20
Resolutions	Res URA 2024-001	A RESOLUTION APPROVING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH DAVIS PARTNERSHIP ARCHITECTS FOR MARKET FEASIBILITY AND CONCEPTUAL DESIGN SERVICES PERTAINING TO A NEW, PROPOSED MULTI-PURPOSE COMPLEX EXPECTED TO ANCHOR MILE HIGH GREYHOUND PARK	URA	2	No	0:20
						7:45 PM
		Reconvene Regular Meeting				
January 8, 2024	7:45 PM					
Regular Meeting						
Consent Agenda						0:05
	Min 24-012	Minutes of the December 4, 2023 Regular Meeting	CC	1	No	N/A
	Min 24-010	Minutes of the December 11, 2023 Regular Meeting	CC	1	No	N/A
	Min 24-011	Minutes of the December 11, 2023 Organizational Meeting	CC	1	No	N/A
	Min 24-001	Minutes of the December 12, 2023 Special Meeting	CC	1	No	N/A
	Min 24-002	Minutes of the December 18, 2023 Regular Meeting	CC	1	No	N/A
	Res 2024-006	A RESOLUTION APPOINTING LEE ZARZECCKI AS CITY	PD	1	No	N/A
Resolutions	Res 2024-003	A RESOLUTION APPOINTING LEE ZARZECCKI AS CITY ATTORNEY AND APPROVING AN EMPLOYMENT AGREEMENT	HR	1	No	N/A
Public Hearings	Z23-0002	AN ORDINANCE AMENDING THE ZONING ORDINANCE AND ZONING MAP OF THE CITY OF COMMERCE CITY, COLORADO BY REZONING THE PROPERTY GENERALLY LOCATED AT THE NORTHEAST CORNER OF E. 74TH PLACE AND QUEBEC STREET, WEST OF 7400 QUEBEC STREET FROM PLANNED UNIT DEVELOPMENT (PUD) TO PUBLIC (Continued from 12/18/2023)	CD	1	No	0:45
Ordinances on 1st	Ord 2556	AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE COMMERCE CITY REVISED MUNICIPAL CODE (CCRMC) FOLLOWING THE PASSAGE OF A CHARTER AMENDMENT TO STANDARDIZE AND MODERNIZE OF PUBLICATION REQUIREMENTS FOR LEGAL NOTICES, ORDINANCES, DOCUMENTS, AND OTHER LEGAL PUBLICATIONS AT THE NOVEMBER 7, 2023 COORDINATED MAIL BALLOT ELECTION (2nd Reading 2/05/24)	CC	3	No	0:05
	Ord 2560	AN ORDINANCE AMENDING THE 2024 BUDGET OF THE CITY OF COMMERCE CITY, COLORADO BY THE RECOGNITION OF THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM FUNDS IN THE AMOUNT OF \$29,899 AND THE AUTHORIZATION OF THE EXPENDITURE THEREOF (2nd Reading 2/5/24)	FD	3	No	0:05

	Ord 2562	AN ORDINANCE AMENDING COMMERCE CITY REVISED MUNICIPAL CODE (CCRMC) SECTION 2-2001 TO DECREASE THE NUMBER OF REGULAR CITY COUNCIL MEETINGS FROM THREE TO TWO A MONTH AND INCREASE THE NUMBER OF STUDY SESSIONS FROM ONE TO TWO A MONTH (2nd Reading 2/5/24)	CAO	1	Yes	0:05
Admin Business						0:10
	24-001	Planning Commission Request for Council Authorized Committee on Comprehensive Plan Training	CC	4	No	0:10
Reports						0:10
	24-007	Work Schedule Review				N/A
Executive Session	24-002	An executive session of the City Council of Commerce City pursuant to C.R.S. 24-6-402(4)(f)(l) for the purpose of discussion of personnel matters, specifically discussion of the annual performance evaluation of the City Manager.	CMO	1	Yes	1:00
	24-003	An executive session of the City Council of Commerce City pursuant to C.R.S. § 24-6-402(4)(a) to address the purchase of real property for a potential shelter space for unhoused individuals, pursuant to C.R.S. § 24-6-402(4)(e) for the purpose of instructing negotiators with regard to the same, and pursuant to C.R.S. § 24-6-402(4)(b) relating to the basis for the potential need for a shelter or similar facility in the City.	CMO	1	No	0:30
Adjourn		Estimated Adjourn Time:				10:50 PM

January 15, 2024	6:00 PM	CANCELED - HOLIDAY				
------------------	---------	--------------------	--	--	--	--

January 29, 2024	6:00 PM	JOINT MEETING WITH ADAMS 14 SCHOOL DISTRICT				
Adjourn		Estimated Adjourn Time:				6:00 PM

January 30, 2024	6:00 PM	JOINT MEETING WITH BRIGHTON 27J SCHOOL DISTRICT				
Adjourn		Estimated Adjourn Time:				6:00 PM

February 5, 2024	6:00 PM					
Regular Meeting						
Public Comment	24-014					0:30
Procs & Recognitions						
Presentations		Business Case Report	CMO	3	No	0:30
	Pres 24-001	Victory Prep Academy Update	CMO	2	No	0:30
Consent Agenda						0:05
	Res 2024-001	Resolution Approving a Design Service Contract for the Police Substation	PW	1	No	N/A
	Res 2024-002	A RESOLUTION APPROVING A CONSTRUCTION CONTRACT FOR THE BRIDGE MAINTENANCE PROGRAM	PW	3	No	N/A
	Res 2024-004	Resolution Approving Award of Contract for the 62nd & Holly Intersection Improvements	PW	2	No	N/A
	Res 2024-005	Resolution Awarding the Right-of-way Landscape Maintenance Contract	PW	2	No	N/A
	Ord 2556	AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE COMMERCE CITY REVISED MUNICIPAL CODE (CCRMC) FOLLOWING THE PASSAGE OF A CHARTER AMENDMENT TO STANDARDIZE AND MODERNIZE OF PUBLICATION REQUIREMENTS FOR LEGAL NOTICES, ORDINANCES, DOCUMENTS, AND OTHER LEGAL PUBLICATIONS AT THE NOVEMBER 7, 2023 COORDINATED MAIL BALLOT ELECTION (2nd Reading 2/05/24)	CC	3	No	N/A
	Ord 2560	AN ORDINANCE AMENDING THE 2024 BUDGET OF THE CITY OF COMMERCE CITY, COLORADO BY THE RECOGNITION OF THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM FUNDS IN THE AMOUNT OF \$29,899 AND THE AUTHORIZATION OF THE EXPENDITURE THEREOF (2nd Reading 2/5/24)	FD	3	No	N/A
	Ord 2562	AN ORDINANCE AMENDING COMMERCE CITY REVISED MUNICIPAL CODE (CCRMC) SECTION 2-2001 TO DECREASE THE NUMBER OF REGULAR CITY COUNCIL MEETINGS FROM THREE TO TWO A MONTH AND INCREASE THE NUMBER OF STUDY SESSIONS FROM ONE TO TWO A MONTH (2nd Reading 2/5/24)	CAO	3	Yes	N/A
	Z23-0002	FIRST READING OF AN ORDINANCE AMENDING THE ZONING ORDINANCE AND ZONING MAP OF THE CITY OF COMMERCE CITY, COLORADO BY REZONING THE PROPERTY GENERALLY LOCATED AT THE NORTHEAST CORNER OF E. 74TH PLACE AND QUEBEC STREET, WEST OF 7400 QUEBEC STREET FROM PLANNED UNIT DEVELOPMENT (PUD) TO PUBLIC	CD	1	No	N/A
Public Hearings	Z-990-24	(Draft Title) Z-990-23: Bruce O'Donnell, on behalf of 6601 Colorado Holding LLC is requesting a zone change from AG (Agricultural) and I-1 (Light Intensity Industrial) to I-2 (Medium Intensity Industrial), for the whole property located at 6601 Colorado Boulevard, consisting of approximately 11.13 acres. (2nd Reading	CD	1	No	0:30

Ordinances on 1st	Ord 2561	AN ORDINANCE AMENDING THE 2024 BUDGET OF THE CITY OF COMMERCE CITY, COLORADO BY THE RECOGNITION OF THE ADAMS COUNTY OPEN SPACE GRANT FOR THE PIONEER PARK SPRAY GROUND REFURBISHMENT IN THE AMOUNT OF \$750,000 AND THE AUTHORIZATION OF THE EXPENDITURE THEREOF (2nd Reading 3/4/24)	FD	3		
Ordinances on 2nd					No	0:05
Admin Business						0:10
Reports						0:10
		Work Schedule Review				N/A
Executive Session						
Adjourn		Estimated Adjourn Time:				8:30 PM

February 12, 2024	6:00 PM					
Regular Meeting						
Public Comment						0:30
Procs & Recognitions						
Presentations						
Consent Agenda						0:05
Public Hearings						
Resolutions						
Ordinances on 1st						
Ordinances on 2nd						
Admin Business						0:10
Reports						0:10
		Work Schedule Review				N/A
Executive Session						
Adjourn		Estimated Adjourn Time:				6:55 PM

February 19, 2024	6:00 PM	CANCELED - HOLIDAY				
-------------------	---------	--------------------	--	--	--	--

March 4, 2024	6:00 PM					
Regular Meeting						
Public Comment	24-016					0:30
Procs & Recognitions						
Presentations						
Consent Agenda						0:05
	Ord 2561	AN ORDINANCE AMENDING THE 2024 BUDGET OF THE CITY OF COMMERCE CITY, COLORADO BY THE RECOGNITION OF THE ADAMS COUNTY OPEN SPACE GRANT FOR THE PIONEER PARK SPRAY GROUND REFURBISHMENT IN THE AMOUNT OF \$750,000 AND THE AUTHORIZATION OF THE EXPENDITURE THEREOF (2nd Reading 3/4/24)	FD	3	No	N/A
Public Hearings	Z-990-24	(Draft Title) Z-990-23: Bruce O'Donnell, on behalf of 6601 Colorado Holding LLC is requesting a zone change from AG (Agricultural) and I-1 (Light Intensity Industrial) to I-2 (Medium Intensity Industrial), for the whole property located at 6601 Colorado Boulevard, consisting of approximately 11.13 acres. (2nd Reading 4/11/24)	CD	1	No	0:30
Resolutions						
Ordinances on 1st						
Ordinances on 2nd						
Admin Business						0:10
Reports						0:10
		Work Schedule Review				N/A
Executive Session						
Adjourn		Estimated Adjourn Time:				7:25 PM