



RECORD OF PROCEEDINGS

Derby Review Board
February 19, 2013

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CALL TO ORDER: Acting Chair MacLennan called the meeting to order at 5:31 p.m.

ROLL CALL: **Present:** Anderson, MacLennan, Mercado, Younger and Teter.

OTHERS PRESENT: Steve Timms, Interim Planning Manager
Brian Garner, Planner
Chandra Bezjak, Administrative Specialist
Cindy Hartner, Administrative Supervisor

MINUTES: The Board agreed to table approval of the minutes since there were only two members at this meeting who were also at the September meeting.

Introductions: Board Members and City Staff made introductions before the first case proceeded.

CASES: The Derby Review Board proceeded with the public hearing.
Case proceedings continued on the following pages.

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Case #: DRB-040-13

Location: Comptech, LLC dba Computer Repair
7238 Locust Street, Commerce City, CO 80022

**Applicant/
Owner:** Tony Lilgerose, owner of Comptech, LLC
7238 Locust Street, Commerce City, CO 80022

Request: The applicant is requesting Derby Review Board approval of proposed business signage.

Discussion:

Detailed case information can be found in the staff report on file at the Derby Resource Center and Commerce City Community Development Department.

The applicant was not present. Since staff is recommending approval the Board agreed that they could hear the case. Mr. Garner presented the case. The applicant is the owner of the computer repair shop, Comptech LLC and has been operating the business at this location for a couple years. Unaware of the Derby sign requirements, the applicant has already installed a new sign face in an existing cabinet sign on the west façade of the building to advertise the business (sign permit is not required since it's an existing cabinet sign with only a sign face change). Staff has been working with the owner to develop new business signage that meets the design principles of the Derby Design Guidelines and is now requesting approval of a new sign design. The proposed sign is approximately 16-square feet in area and is a backlit cabinet sign mounted directly to the wood building facade above the entrance. The sign conforms to Derby design standards.

The Board asked if the sign on the front building would change as well. The applicant moved from the front building to the back building. The front building has a new tenant and Neighborhood Services and Planning will be working with them to bring their signage into compliance.

Motions:

Board Member Anderson made the motion "Based upon the finding that the application meets the design standards and principles of the Derby Design Guidelines, I move that the Derby Review Board grant approval in case DRB-040-13, a Derby Redevelopment application for the property located at 7238 Locust Street"

Council member Teter seconded. Voice Vote: All Voting Affirmed.

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BOARD AND STAFF BUSINESS:

City Council appoints the Chairperson of the Derby Review Board. The Board can recommend a Chairperson. The Board unanimously agreed that Jessica Osborne should become the official Chairperson. Staff will forward this recommendation to City Council.

The Derby Review Board will meet in March for a Study Session with staff to discuss updates on the Station Area Master Plan, the Historic Preservation Plan and Economic Development.

ADJOURN: Acting Chair MacLennan adjourned the meeting at 5:55 p.m.

Carol MacLennan
Derby Review Board