



# Commerce City

7887 E. 60th Ave.  
Commerce City, CO 80022  
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## Meeting Minutes - Final

### City Council

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Monday, April 16, 2018

6:30 PM

Council Chambers

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#### Regular Meeting

#### 1. Call to Order/Roll Call

*A regular meeting of the City Council of the City of Commerce City was called to order by Mayor Ford on April 16, 2018, at 6:34 p.m.*

*A motion was made by Mayor Pro Tem Teter, seconded by Council Member Douglas, to excuse Council Member Huseman from this meeting.*

*VOTE: 8 aye, 1 excused (Huseman)*

**Present:** 8 - Mayor Sean Ford , Mayor Pro Tem Rick A. Teter, Council Member Crystal Elliott, Council Member Steven J. Douglas, Council Member Paolo Diaz, Council Member Jose Guardiola, Council Member Nicole Frank and Council Member Oscar Madera

**Excused:** 1 - Council Member Benjamin Huseman

#### 2. Pledge of Allegiance

*The Pledge of Allegiance was recited.*

#### 3. Audience Introduction

*The audience introduced themselves.*

#### 4. Proclamations and Recognitions

##### [Proc 18-01](#)

Arbor Day Proclamation and Tree City USA Recognition

*Parks Development Supervisor Tony Jaramillo and Nancy Klasky from the Colorado State Forest Service presented the city with the Tree City USA award for the 27th consecutive year.*

*Senior Assistant City Attorney Allen read a proclamation declaring April 20, 2018, as Arbor Day in Commerce City.*

**A motion was made by Mayor Pro Tem Teter, seconded by Council Member Douglas, that this proclamation be approved. VOTE:**

**Aye:** 8 - Mayor Ford, Mayor Pro Tem Teter, Council Member Elliott, Council Member Douglas, Council Member Diaz, Council Member Guardiola, Council Member Frank and Council Member Madera

**Excused:** 1 - Council Member Huseman

[Proc 18-07](#)

National Small Business Week

*Economic Development Director Michelle Claymore and community business leaders were on hand to accept the proclamation.*

*Senior Assistant City Attorney Allen read a proclamation declaring the week of April 29, 2018, as National Small Business Week.*

**A motion was made by Mayor Pro Tem Teter, seconded by Council Member Madera, that this proclamation be approved. VOTE:**

**Aye:** 8 - Mayor Ford, Mayor Pro Tem Teter, Council Member Elliott, Council Member Douglas, Council Member Diaz, Council Member Guardiola, Council Member Frank and Council Member Madera

**Excused:** 1 - Council Member Huseman

## 5. Citizen Communication

*Thelma Cole, no address given, came before council to sell tickets to the annual pancake breakfast happening on May 5, 2018.*

## 6. Approval of Minutes

[Min 18-25](#)

Meeting Minutes of February 5 2018

**A motion was made by Council Member Diaz, seconded by Council Member Guardiola, that the minutes be approved. VOTE:**

**Aye:** 8 - Mayor Ford, Mayor Pro Tem Teter, Council Member Elliott, Council Member Douglas, Council Member Diaz, Council Member Guardiola, Council Member Frank and Council Member Madera

**Excused:** 1 - Council Member Huseman

## 7. Resolutions

[Res 2018-28](#)

RESOLUTION APPROVING CHANGE ORDERS TO CONSTRUCTION CONTRACT AGREEMENT FOR SAND CREEK REMEDIATION AND RESTORATION PROJECT

**A motion was made by Mayor Pro Tem Teter, seconded by Council Member Guardiola, that this resolution be adopted. VOTE:**

**Aye:** 8 - Mayor Ford, Mayor Pro Tem Teter, Council Member Elliott, Council Member Douglas, Council Member Diaz, Council Member Guardiola, Council Member Frank and Council Member Madera

**Excused:** 1 - Council Member Huseman

## 8. Ordinances on 1st Reading

[Ord 2160](#)

AN ORDINANCE CREATING SECTION 12-2011 OF THE COMMERCE CITY REVISED MUNICIPAL CODE REGARDING ENTRANCE UPON CLOSED PUBLIC GROUNDS

**A motion was made by Mayor Pro Tem Teter, seconded by Council Member Frank, that this ordinance be introduced by council as seated and approved on first reading. VOTE:**

**Aye:** 8 - Mayor Ford, Mayor Pro Tem Teter, Council Member Elliott, Council Member Douglas, Council Member Diaz, Council Member Guardiola, Council Member Frank and Council Member Madera

**Excused:** 1 - Council Member Huseman

## 9. Ordinances on 2nd Reading

[Z-898-18](#)

AN ORDINANCE AMENDING THE ZONING ORDINANCE AND ZONING MAP OF THE CITY OF COMMERCE CITY, COLORADO FOR REZONING TO PUD ZONE DISTRICT AND APPROVING A PUD ZONE DOCUMENT FOR THE PROPERTIES DESCRIBED IN EXHIBIT A ATTACHED HERETO AND MADE A PART HEREOF LOCATED AT 8470 AND 8510 EAST 86TH AVENUE, COMMERCE CITY, COLORADO.

*Public Comment: Attorney Foster on behalf of the applicant.*

**A motion was made by Council Member Frank, seconded by Mayor Pro Tem Teter, that this zoning ordinance be approved on second & final reading. VOTE:**

**Aye:** 8 - Mayor Ford, Mayor Pro Tem Teter, Council Member Elliott, Council Member Douglas, Council Member Diaz, Council Member Guardiola, Council Member Frank and Council Member Madera

**Excused:** 1 - Council Member Huseman

## 10. Presentations

[Pres 18-67](#)

Information Technology Department Overview

*Justin Bingham, Information Technology Director, presented an overview of the department. Mr. Bingham highlighted the organizational chart of the department, department staffing, and key services and initiatives.*

[Pres 18-68](#)

Department Overview - Human Resources

*Cathy Blakeman, Human Resources Director, presented an overview of the department. Ms. Blakeman highlighted the organizational chart of the department, department staffing and key services and responsibilities.*

## 11. Administrative Council Business

Mayor Ford requested funding for the 2018 Annual Armed Forces Recognition Luncheon on May 4, 2018. A motion was made by Mayor Pro Tem Teter, seconded by Council Member Madera, to approve the purchase of tickets necessary for the event.

VOTE: 8 aye, 1 excused (Huseman)

Council Member Douglas requested funding for the 2018 Speak Up for Homeless Gala. A motion was made by Mayor Pro Tem Teter, seconded by Council Member Douglas, to purchase tickets for a table of eight for \$2,000.

VOTE: 8 aye, 1 excused (Huseman)

Council Member Madera stated that he is a lifetime Commerce City resident who attended the education system here in Commerce City. He would like to explore improving our public education and seeing if there is anything that the city can do to help.

A motion was made by Council Member Madera, seconded by Council Member Diaz to direct staff to research and report to the council opportunities for improvement of public education in the city.

Mayor Pro Tem Teter stated that he would also ask staff to show what the city currently does to help the school system.

Council Member Douglas iterated there is a community outcry that the city look at all options when it comes to support and that the information council is receiving from the board of education is consistent on what the board of education feels as well.

Deputy City Manager Smith asked that staff be given at least 30 days to thoroughly research this issue and report back to council.

VOTE: 8 aye, 1 excused (Huseman)

Council Member Frank stated she had emailed everyone information regarding the civic academy and was hoping to get a motion to move forward with a pilot program. The program would be a series of classes with a graduation ceremony. The purpose and intent would be to provide residents with an understanding of the different city functions and programs offered by the city. Council Member Douglas added that the program would be focused on daily operations of our organization.

A motion was made by Council Member Diaz, seconded by Council Member Madera, to direct staff to proceed with a civic academy pilot program.

Council Member Diaz asked for staff to help promote a lawn mower swap event on May 5, 2018, to promote clean air quality efforts.

## 12. Reports

Deputy City Manager Smith highlighted items presented in the city manager weekly report provided to council earlier.

The mayor and council reported on their attendance at various meetings and events.

## 13. Executive Session

[18-30](#)

An executive session pursuant to CRS 24-6-402(4)(b) and (e) for the purpose of receiving legal advice, developing strategy for negotiations, and instructing negotiators concerning noise issues arising out of the 1988 IGA with the City and County of Denver.

**A motion was made by Mayor Pro Tem Teter, seconded by Council Member Madera, to enter into executive session, pursuant to CRS 24-6-402(4)(b) and (e) for the purpose of receiving legal advice, developing strategy for negotiations, and instructing negotiators concerning noise issues arising out of the 1988 IGA with the City and County of Denver. VOTE:**

**Aye:** 8 - Mayor Ford, Mayor Pro Tem Teter, Council Member Elliott, Council Member Douglas, Council Member Diaz, Council Member Guardiola, Council Member Frank and Council Member Madera

**Excused:** 1 - Council Member Huseman

## 14. Adjourn

*Council returned from executive session and there was no further business to discuss and the meeting adjourned.*

*In accord with the city charter, the city attorney read the title to all ordinances and resolutions adopted by Council at this meeting.*

*Respectfully Submitted By:*

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*Laura Bauer, City Clerk*